

**ADMINISTRATION & FINANCE
COMMITTEE MEETING**

SAPULPA CITY HALL - 425 EAST DEWEY
2nd FLOOR CONFERENCE ROOM
WEDNESDAY, SEPTEMBER 12, 2018- 5:30 P.M.

Notice is hereby given that the Administration and Finance Committee of the City of Sapulpa, Oklahoma will meet in regular session at 5:30 p.m. on the 12th day of September, 2018, in the 2nd floor Conference Room of the Sapulpa City Hall, located at 425 E Dewey Avenue in said city, with the agenda for said meeting as follows:

AGENDA

1. **CALL TO ORDER.**
2. **ROLL CALL.**
3. **MINUTES.**
 - A. Consider approving the minutes of the July 30, 2018 Administration and Finance Committee meeting.
4. **ADMINISTRATION.**
 - A. Discussion and possible recommendation regarding RFP for Golf Course Concession Operations.
5. **NEW BUSINESS.** (Items that were not know about at the time of posting the Agenda.)
6. **ADJOURNMENT.**

Posted this 7th day of September, 2018 at or before 5:00 o'clock p.m., at the Sapulpa City Hall, 425 East Dewey Avenue, Sapulpa, Oklahoma.

Name: *Amy Hoehner*

Title: *Legal Assistant*



Administration and Finance Committee

3.A.

Meeting Date: 09/12/2018

Submitted By: Amy Hoehner, Legal Assistant

SUBJECT:

Consider approving the minutes of the July 30, 2018 Administration and Finance Committee meeting.

Attachments

Minutes

CITY OF SAPULPA, OKLAHOMA
ADMINISTRATION AND FINANCE COMMITTEE MINUTES
Meeting of July 30, 2018

The Administration and Finance Committee of Sapulpa, Oklahoma, met in regular session July 30, 2018, at time in the 2nd Floor Conference Room, 425 East Dewey Avenue, Sapulpa, Oklahoma.

Present: Chairman Reg Green; Member Hugo Naifeh; Member Louis Martin, Jr.

Absent: Member Craig Henderson

Staff Present: Rick Rumsey, Assistant City Manager; Pam Vann, City Treasurer / Finance Director; David Widdoes, City Attorney; Becky McGinnis, H. R. Director

1. **MINUTES.**

- A. Motion was made by Vice-Mayor Louis Martin, seconded by Councilor Hugo Naifeh, to approve the minutes of the July 25, 2018, Administration and Finance Committee meeting.

ROLL CALL: AYE-Reg Green, Louis Martin, Hugo Naifeh. NAY-None.
Motion carried 3-0.

2. **EXECUTIVE SESSION.**

- A. Motion was made by Vice-Mayor Louis Martin, seconded by Councilor Hugo Naifeh, to approve entering into an executive session for the purpose of:

1. Discussing the employment of the City Attorney for the City of Sapulpa. [25 O.S. Section 307 (B) (1).]

ROLL CALL: AYE-Reg Green, Louis Martin, Hugo Naifeh. NAY-None.
Motion carried 3-0.

- B. Return to open session to consider matters discussed in Executive Session, including without limitation, making recommendation to Council on employment agreement with the City Attorney.

Motion was made by Vice-Mayor Louis Martin, seconded by Councilor Hugo Naifeh, to recommend to the city council the approval of the city attorney's employment agreement.

ROLL CALL: AYE-Reg Green, Louis Martin, Hugo Naifeh. NAY-None. Motion carried 3-0.

3. ADJOURNMENT.

There being no further business to consider, motion was made by Vice-Mayor Louis Martin, seconded by Councilor Hugo Naifeh, to adjourn the meeting. Motion carried unanimously.