

**ADMINISTRATION & FINANCE
COMMITTEE MEETING**

SAPULPA CITY HALL - 425 EAST DEWEY
2nd FLOOR CONFERENCE ROOM
THURSDAY, MAY 30, 2019- 5:30 P.M.

Notice is hereby given that the Administration and Finance Committee of the City of Sapulpa, Oklahoma will meet in regular session at 5:30 p.m. on the 30th day of May, 2019, in the 2nd floor Conference Room of the Sapulpa City Hall, located at 425 E Dewey Avenue in said city, with the agenda for said meeting as follows:

AGENDA

1. **CALL TO ORDER.**
2. **ROLL CALL.**
3. **MINUTES.**
 - A. Consider approving the minutes of the April 10th, 2019 Administration and Finance Committee meeting.
4. **ADMINISTRATION.**
 - A. Discuss budget for 2019/2020 fiscal year.
 - B. Discuss storm damage from tornado including golf course and other city properties/buildings.
5. **NEW BUSINESS.** (Items that were not know about at the time of posting the Agenda.)
6. **ADJOURNMENT.**

Posted this 28th day of May, 2019 at or before 5:30 o'clock p.m., at the Sapulpa City Hall, 425 East Dewey Avenue, Sapulpa, Oklahoma.

Name: Mikaila Stepp

Title: Administrative Assistant



AGENDA ITEM

Administration and Finance Committee

3.A.

Meeting Date: 05/30/2019

Submitted By: Mikaila Stepp, Administrative Assistant

Department: City Manager

Attachments

Minutes April 2019

CITY OF SAPULPA, OKLAHOMA
ADMINISTRATION AND FINANCE COMMITTEE MINUTES
Meeting of April 10, 2019

The Administration and Finance Committee of Sapulpa, Oklahoma, met on April 10, 2019, at 5:30 o'clock P.M. in the 2nd Floor Conference Room, 425 East Dewey Avenue, Sapulpa, Oklahoma.

Present: Chairman Reg Green; Member Louis Martin, Jr.; Member Hugo Naifeh

Absent: Member Craig Henderson

Staff Joan Riley, City Manager; Pam Vann, City Treasurer / Finance Director;
Present: Shirley Burzio, City Clerk; David Widdoes, City Attorney; Steve Hardt,
Economic Development Director/Public Works Director; Nikki Howard,
Urban Development Director

1. MINUTES.

- A. Motion was made by Mr. Lou Martin, seconded by Mr. Hugo Naifeh, to approve the minutes of the December 12, 2018, Administration and Finance Committee meeting.

AYE: Chairman Reg Green, Member Louis Martin, Jr., Member Hugo Naifeh
MOTION CARRIED

2. ADMINISTRATION.

City Manager Joan Riley presented to the committee a preliminary renovation and needs assessment list for the Booker T. Washington Community Center. The renovation list totaled \$236,500.00 with costs possibly being higher. The fixtures and furniture list costs was in the amount of \$35,800.00. A new community center may need to be considered.

The city manager also presented to the committee a list of potential projects for funding with General Obligation Bonds. The categories presented for funding totaled of \$32,638,731.00: Public Safety - \$5,000,000; Route 66 and Downtown Revitalization - \$6,900,000.00; Community - \$8,500,000.00; Economic Development - \$2,750,000.00; Park and Recreation - \$9,488,731.00. Other possible capital considerations which may need to be considered for funding was in the amount of \$750,000.00.

Repayment of the bonds would require an 18 mill levy with a twenty-five year G. O. Bond term. Possible election dates for this year would be the months of September, 2019, or December, 2019.

No action was taken by the committee.

- A. According to City Manager Joan Riley, problems with the concessionaire at the golf course continues. Staff is working to resolve the issues.

No action was taken by the committee.

3. ADJOURNMENT.

There being no further business to consider, motion was made by Mr. Hugo Naifeh, seconded by Mr. Lou Martin, to adjourn the meeting. Motion carried unanimously.