

**ADMINISTRATION & FINANCE
COMMITTEE MEETING**

SAPULPA CITY HALL - 425 EAST DEWEY
2nd FLOOR CONFERENCE ROOM
WEDNESDAY, APRIL 10, 2019- 5:30 P.M.

Notice is hereby given that the Administration and Finance Committee of the City of Sapulpa, Oklahoma will meet in regular session at 5:30 p.m. on the 10th day of April, 2018, in the 2nd floor Conference Room of the Sapulpa City Hall, located at 425 E Dewey Avenue in said city, with the agenda for said meeting as follows:

AGENDA

1. **CALL TO ORDER.**
2. **ROLL CALL.**
3. **MINUTES.**
 - A. Discuss
Consider approving the minutes of the December 12th, 2018 Administration and Finance Committee meeting.
4. **ADMINISTRATION.**
 - A. Update on issues involved in issuance of general obligation bonds for various City projects, including:
 1. assessment of existing needs;
 2. existing mill levies and other financial constraints;
 3. potential funding structure and monetary amounts; and
 4. any other related items.
 - B. Discussion, consideration and possible recommendations included in issuance of GO bonds for various City projects, including:
 1. categorization and segregation of proposition items;
 2. designation of funding priorities for said items;
 3. potential election dates.
 - C. Discussion, consideration and possible recommendations involved with marketing, electorate mobilization, dissemination of public information, and related matters, involved with issuance of such GO bond items.
 - D. Update on golf course operations.

5. **NEW BUSINESS.** (Items that were not know about at the time of posting the Agenda.)
6. **ADJOURNMENT.**

Posted this 8th day of April, 2019 at or before 5:30 o'clock p.m., at the Sapulpa City Hall, 425 East Dewey Avenue, Sapulpa, Oklahoma.

Mikaila Stepp

Administrative Assistant



AGENDA ITEM

Administration and Finance Committee

3.A.

Meeting Date: 04/10/2019

Submitted By: Mikaila Stepp, Administrative Assistant

Department: City Manager

Attachments

Minutes Adm Fin 12-12-18

CITY OF SAPULPA, OKLAHOMA
ADMINISTRATION AND FINANCE COMMITTEE MINUTES
Meeting of December 12, 2018

The Administration and Finance Committee of Sapulpa, Oklahoma, met on December 12, 2018, at 5:00 o'clock P.M., in the 2nd Floor Conference Room, 425 East Dewey Avenue, Sapulpa, Oklahoma.

Present: Chairman Reg Green; Member Craig Henderson; Member Louis Martin, Jr.; Member Hugo Naifeh

Staff Present: Joan Riley, City Manager; Pam Vann, City Treasurer / Finance Director; David Widdoes, City Attorney; Shirley Burzio, City Clerk; Mike Haefner, Police Chief; David Taylor, Fire Chief

Attendees: Cody Kunz, Ryan Andreasen

1. MINUTES.

- A. Motion was made by Mr. Lou Martin, seconded by Mr. Craig Henderson, to approve the minutes of the September 12, 2018, Administration and Finance Committee meeting.

ROLL CALL: AYE-Reg Green, Craig Henderson, Hugo Naifeh, Lou Martin.
NAY-None. Motion carried 4-0.

2. ADMINISTRATION.

- A. **Discuss the Flex CAD System and the Spillman Financing option.**

Police Chief Mike Hefner reported that three companies have provided proposals for a CAD system to be used by the Police Department and Fire Department: PTS Solutions, Tyler Technologies and Spillman/Motorola. The costs for each proposal were discussed.

According to both Police Chief Mike Hefner and Fire Chief David Taylor, the Spillman/Motorola product will meet the current and future needs of both departments. Spillman/Motorola's CAD system is currently being used by Rogers County, and the City of Bethany has had the software for over twenty years.

3. ADJOURNMENT.

There being no further business to consider, motion was made by Mr. Lou Martin, seconded by Mr. Craig Henderson, to adjourn the meeting. Motion carried unanimously.