

CITY OF SAPULPA, OKLAHOMA
COUNCIL PROCEEDINGS
Meeting of March 19, 2018

The City Council of Sapulpa, Oklahoma, met in regular session Monday, March 19, 2018, at 7:00 o'clock P.M. in the City Hall Council Chambers, 425 East Dewey Avenue, Sapulpa, Oklahoma.

Present: Reg Green, Mayor
Louis Martin, Jr., Vice-Mayor
John Anderson, Councilor
Marty Cummins, Councilor
Wes Galloway, Councilor
Craig Henderson, Councilor
Alan Jones, Councilor
Hugo Naifeh, Councilor
Charles Stephens, Councilor
Carla Stinnett, Councilor

Staff Present: Joan Riley, City Manager; Rick Rumsey, Assistant City Manager; Pam Vann, City Treasurer; David Widdoes, City Attorney; Shirley Burzio, City Clerk; David Taylor, Fire Chief; Chief Mike Haefner, Police Chief; Nikki White, Urban Development Director; Robert Petitt, Water Treatment Superintendent

1. INVOCATION.

The invocation was given by Rev. Tim Dotson.

2. PLEDGE OF ALLEGIANCE.

Mayor Reg Green led the Pledge of Allegiance.

3. MINUTES AND CONSENT ITEMS.

Motion was made by Vice-Mayor Louis Martin, seconded by Councilor Charles Stephens, to approve the following items of business:

- A.** Approve the minutes of the March 5, 2018, regular city council meeting;
- B.** Approve claims in the amount of \$576,058.74.

ROLL CALL: AYE-John Anderson, Marty Cummins, Wes Galloway, Reg Green, Craig Henderson, Alan Jones, Louis Martin, Hugo Naifeh, Charles Stephens, Carla Stinnett. NAY-None. Motion carried 10-0.

4. APPOINTMENTS, AWARDS, PRESENTATIONS, AND PROCLAMATIONS.

- A.** Police Chief Mike Haefner administered the Oath of Office to Sapulpa Police Officers Jennifer Williams, Cody Poe, Jacob Patton, Skylar Vaughan and Cady Byrnes.

5. PUBLIC HEARINGS.

- A.** A public hearing to receive public input and recommendations on community needs for the City of Sapulpa as a member of the Tulsa County Community Development Block Grant (CDBG) Urban County was held.

There were no written or oral comments presented to the board from any citizen.

6. COMMUNITY DEVELOPMENT.

Motion was made by Councilor John Anderson, seconded by Vice-Mayor Louis Martin, to approve the following two items of business:

- A.** Approve the application requesting 2018 Community Development Block Grant (CDBG) Assistance from the Tulsa County Urban County Program for \$130,995.00 for the Downtown Stormwater Project;
- B.** Approve the adoption of a Resolution of the City of Sapulpa, Oklahoma, requesting 2018 Community Development Block Grant (CDBG) Assistance from the Tulsa County Urban County Program for \$130,995.00 for the Downtown Stormwater Project. (Resolution No. 4523)

ROLL CALL: AYE-John Anderson, Marty Cummins, Wes Galloway, Reg Green, Craig Henderson, Alan Jones, Louis Martin, Hugo Naifeh, Charles Stephens, Carla Stinnett. NAY-None. Motion carried 10-0.

- C.** Motion was made by Vice-Mayor Louis Martin, seconded by Councilor Marty Cummins, to approve the adoption of an Ordinance of the City of Sapulpa, Oklahoma, amending the Sapulpa City Zoning Code Part 12, Chapter 4, Residential District Provisions, Section 12-430.1, Table 3, by providing conditions to allow administrative approval of minor variances to Bulk and area requirements for platted lots in the RS-3 District; providing for repealer; providing for severability; and declaring an emergency. (Ordinance No. 2789)

ROLL CALL: AYE-John Anderson, Marty Cummins, Wes Galloway, Reg Green, Craig Henderson, Alan Jones, Louis Martin, Hugo Naifeh, Charles Stephens, Carla Stinnett. NAY-None. Motion carried 10-0.

Motion was made by Vice-Mayor Louis Martin, seconded by Councilor Marty Cummins, to approve the passage and adoption of the emergency clause.

ROLL CALL: AYE-John Anderson, Marty Cummins, Wes Galloway, Reg Green, Craig Henderson, Alan Jones, Louis Martin, Hugo Naifeh, Charles Stephens, Carla Stinnett. NAY-None. Motion carried 10-0.

- D.** Motion was made by Councilor Marty Cummins, seconded by Vice-Mayor Louis Martin, to approve the adoption of an ordinance amending the zoning ordinance of the City of Sapulpa; changing the zone and district of land located at 1740 East Dewey Avenue, City of Sapulpa, Creek County, State of Oklahoma, from AG (Agriculture) to RS-3 (Residential Single Family High Density District), per SAZ-945; and directing the City Clerk to show each change upon the Official Zoning Map; repealing all ordinances or parts of ordinances in conflict herewith; providing for severability; and declaring an emergency. (Ordinance No. 2790)

ROLL CALL: AYE-John Anderson, Marty Cummins, Wes Galloway, Reg Green, Craig Henderson, Alan Jones, Louis Martin, Hugo Naifeh, Charles Stephens, Carla Stinnett. NAY-None. Motion carried 10-0.

Motion was made by Vice-Mayor Louis Martin, seconded by Councilor Marty Cummins, to approve the passage and adoption of the emergency clause.

ROLL CALL: AYE-John Anderson, Marty Cummins, Wes Galloway, Reg Green, Craig Henderson, Alan Jones, Louis Martin, Hugo Naifeh, Charles Stephens, Carla Stinnett. NAY-None. Motion carried 10-0.

- E.** Motion was made by Councilor Hugo Naifeh, seconded by Vice-Mayor Louis Martin, to approve the SUP-015, application for a Specific Use Permit, to Marty and Debra Rivers, dba Hobson Street Motors, to allow indoor new or used automobile sales at 106 East Hobson Avenue with the following conditions: No outdoor storage/display of vehicles; No parking on the sidewalk; Any signage or alterations to the exterior must go to the Historic Preservation Committee for approval prior to any work being conducted; All exterior signs and lighting must be in working order; Specific Use Permit is limited to the existing owner and terminates upon any transfer of ownership or occupancy of the property.

ROLL CALL: AYE-John Anderson, Marty Cummins, Wes Galloway, Reg Green, Craig Henderson, Alan Jones, Louis Martin, Hugo Naifeh, Charles Stephens. NAY-None. ABSENT - Carla Stinnett. Motion carried 9-0.

- F. Motion was made by Councilor Hugo Naifeh, seconded by Vice-Mayor Louis Martin, to approve SUP-016, application for a Specific Use Permit, to Cheryl Jackson, Jackson Family Revocable Trust to allow an Air BnB (Bed and Breakfast) at 1003 East Lee Avenue with the following conditions: Signage must comply with Chapter 4, Section 420.2.7 of the Zoning Code: "One identification sign shall be permitted for each home occupation advertising its use; the sign shall be affixed to the principle building or customary accessory building and shall not exceed six (6) square feet of surface area. No illumination of any type shall be permitted." Parking shall be on a dust free, all weather surface, and off the street. Specific Use Permit is limited to the existing owner and terminates upon any transfer of ownership or occupancy of the property.

ROLL CALL: AYE-John Anderson, Marty Cummins, Wes Galloway, Reg Green, Craig Henderson, Alan Jones, Louis Martin, Hugo Naifeh, Charles Stephens, Carla Stinnett. NAY-None. Motion carried 10-0.

7. ADMINISTRATION.

- A. Motion was made by Vice-Mayor Louis Martin, seconded by Councilor Hugo Naifeh, to approve declaring items located at the police department as surplus property, and authorizing staff to sell those items on the Renee Bates auction site or otherwise lawfully dispose of same.

ROLL CALL: AYE-John Anderson, Marty Cummins, Wes Galloway, Reg Green, Craig Henderson, Alan Jones, Louis Martin, Hugo Naifeh, Charles Stephens, Carla Stinnett. NAY-None. Motion carried 10-0.

- B. Motion was made by Vice-Mayor Louis Martin, seconded by Councilor John Anderson, to approve the adoption of a Resolution from the Creek County Sheriff's Office allowing Officer Ryan Matthias permission to work as a Reserve for the Sapulpa Police Department.

ROLL CALL: AYE-John Anderson, Marty Cummins, Wes Galloway, Reg Green, Craig Henderson, Alan Jones, Louis Martin, Hugo Naifeh, Charles Stephens, Carla Stinnett. NAY-None. Motion carried 10-0.

- C. Motion was made by Vice-Mayor Louis Martin, seconded by Councilor Hugo Naifeh, to approve the adoption of an Ordinance of the City of Sapulpa, Oklahoma, amending the Sapulpa City Code, Part 9, Licensing and Business Regulations, Section 9-101 and Section 9-109, by Specifying Authorization for receipt and delivery of transport gas as licensed activity; providing for an effective date; repealing all ordinances or parts of ordinances in conflict with this ordinance; providing that if any part or parts of this ordinance are held invalid or ineffective, the remaining portions shall not be affected; and declaring an emergency. (Ordinance No. 2791)

ROLL CALL: AYE-John Anderson, Marty Cummins, Wes Galloway, Reg Green, Craig Henderson, Alan Jones, Louis Martin, Hugo Naifeh, Charles Stephens, Carla Stinnett. NAY-None. Motion carried 10-0.

Motion was made by Councilor Marty Cummins, seconded by Vice-Mayor Louis Martin, to approve the passage and adoption of the emergency clause.

ROLL CALL: AYE-John Anderson, Marty Cummins, Wes Galloway, Reg Green, Craig Henderson, Alan Jones, Louis Martin, Hugo Naifeh, Charles Stephens, Carla Stinnett. NAY-None. Motion carried 9-0.

Motion was made by Councilor Craig Henderson, seconded by Councilor Marty Cummins, to approve the following two items of business:

- D. Approve the renewal of the City of Sapulpa Employee Dental Insurance with Delta Dental Plan of Oklahoma;
- E. Approve the renewal of the City of Sapulpa Employee Health Insurance with Community Care Company.

ROLL CALL: AYE-John Anderson, Marty Cummins, Wes Galloway, Reg Green, Craig Henderson, Alan Jones, Louis Martin, Hugo Naifeh, Charles Stephens, Carla Stinnett. NAY-None. Motion carried 9-0.

- F. Approve Change Order No. 1 to the agreement with Houchin Electric Co., Inc., for electrical renovations at the water pump station in the amount of \$15,156.00.

ROLL CALL: AYE-John Anderson, Marty Cummins, Wes Galloway, Reg Green, Craig Henderson, Alan Jones, Louis Martin, Hugo Naifeh, Charles Stephens, Carla Stinnett. NAY-None. Motion carried 10-0.

- G. Motion was made by Councilor Charles Stephens, seconded by Councilor Carla Stinnett, to table consideration of a Resolution of the City of Sapulpa, Oklahoma, amending the FY 2017-2018 Fire Cash Fund annual budget by increasing appropriations by \$9,890.00 to conduct a Fire Department Master Station Location Analysis.

ROLL CALL: AYE-John Anderson, Wes Galloway, Craig Henderson, Alan Jones, Charles Stephens, Carla Stinnett. NAY-Marty Cummins, Reg Green, Louis Martin, Hugo Naifeh. Motion carried 6-4.

12. **PUBLIC COMMENTS.**

Jessica Keeley questioned the council on the breeding of dogs. Ms. Keeley was requested to discuss her concerns with staff.

William Dearlane spoke about the entryway to 49th West Avenue. Mr. Dearlane was directed to speak with staff.

13. **ADJOURNMENT.**

There being no further business, motion was made by Councilor Charles Stephens, seconded by Councilor Wes Galloway, to adjourn the meeting.

ROLL CALL: AYE-John Anderson, Marty Cummins, Wes Galloway, Reg Green, Craig Henderson, Alan Jones, Louis Martin, Hugo Naifeh, Charles Stephens, Carla Stinnett. NAY-None. Motion carried 10-0.

Mayor

Attest:

City Clerk



AGENDA ITEM

City Council Regular

5.A.

Meeting Date: March 19, 2018

Submitted By: Shirley Burzio, City Clerk

Department: City Clerk

Presented By:

SUBJECT:

Consider approving the minutes of the March 5, 2018, regular city council meeting.

BACKGROUND:

RECOMMENDATION:

Attachments

minutes.03-05-2018 city

DRAFT

CITY OF SAPULPA, OKLAHOMA
COUNCIL PROCEEDINGS
Meeting of March 5, 2018

The City Council of Sapulpa, Oklahoma, met in regular session Monday, March 5, 2018, at 7:00 o'clock P.M. in the City Hall Council Chambers, 425 East Dewey Avenue, Sapulpa, Oklahoma.

Present: Reg Green, Mayor
Louis Martin, Jr., Vice-Mayor
John Anderson, Councilor
Marty Cummins, Councilor
Craig Henderson, Councilor
Alan Jones, Councilor
Hugo Naifeh, Councilor
Charles Stephens, Councilor
Carla Stinnett, Councilor

Absent: Wes Galloway, Councilor

Staff Present: Joan Riley, City Manager; Rick Rumsey, Assistant City Manager; Pam Vann, City Treasurer; David Widdoes, City Attorney; Shirley Burzio, City Clerk; Mike Haefner, Police Chief

1. INVOCATION.

The invocation was given by Rev. Tim Dotson.

2. PLEDGE OF ALLEGIANCE.

Mayor Reg Green led the Pledge of Allegiance.

3. MINUTES, APPOINTMENTS, AND CONSENT ITEMS.

Motion was made by Vice-Mayor Louis Martin, seconded by Councilor John Anderson, to approve the following items of business:

- A.** Approve the minutes for the February 19, 2018, regular city council meeting;
- B.** Approve the appointment of Carroll Jobe to the Sapulpa Park and Recreation Board for a three-year term, with said term expiring in March, 2021;

- C. Approve claims in the amount of \$337,745.26.

ROLL CALL: AYE-John Anderson, Marty Cummins, Reg Green, Craig Henderson, Alan Jones, Louis Martin, Hugo Naifeh, Charles Stephens, Carla Stinnett. NAY-None. Motion carried 9-0.

4. ADMINISTRATION.

- A. Motion was made by Councilor Charles Stephens, seconded by Councilor Hugo Naifeh, to approve the adoption of resolution of the City of Sapulpa, Oklahoma, establishing "Reverend Ervin Ruth Boulevard" as the honorary name for that portion of North Seventh Street lying between East Line Avenue and East Anderson Avenue, and establishing an effective date. (Resolution No. 4517)

ROLL CALL: AYE-John Anderson, Marty Cummins, Reg Green, Craig Henderson, Alan Jones, Louis Martin, Hugo Naifeh, Charles Stephens, Carla Stinnett. NAY-None. Motion carried 9-0.

- B. Motion was made by Councilor Alan Jones, seconded by Vice-Mayor Louis Martin, to approve the adoption of a resolution of the City of Sapulpa, Oklahoma, amending the FY 2017-2018 annual budget by increasing revenues and appropriations in the Library Fund in the amount of \$15,914.00 for the purpose of recognizing grant revenue and appropriating funds to be used on training, equipment, furnishings, and books. (Resolution No. 4518)

ROLL CALL: AYE-John Anderson, Marty Cummins, Reg Green, Craig Henderson, Alan Jones, Louis Martin, Hugo Naifeh, Charles Stephens, Carla Stinnett. NAY-None. Motion carried 9-0.

- C. Motion was made by Councilor John Anderson, seconded by Vice-Mayor Louis Martin, to approve the adoption a resolution of the City of Sapulpa, Oklahoma, amending the FY 2017-2018 annual budget by increasing revenues and appropriations in the General Fund in the amount of \$7,880.00 for the purpose of recognizing additional revenue from an insurance reimbursement for damages to a fire vehicle. (Resolution No. 4519)

ROLL CALL: AYE-John Anderson, Marty Cummins, Reg Green, Craig Henderson, Alan Jones, Louis Martin, Hugo Naifeh, Charles Stephens, Carla Stinnett. NAY-None. Motion carried 9-0.

- D.** Motion was made by Councilor Charles Stephens, seconded by Vice-Mayor Louis Martin, to approve the adoption of a resolution of the City of Sapulpa, Oklahoma, amending the FY 2017-2018 annual budget by increasing revenues and appropriations in the Major Thoroughfare Fund in the amount of \$29,100.00 for the purpose of recognizing additional revenue from a reimbursement for the repair of a damaged traffic signal cabinet. (Resolution No. 4520)

ROLL CALL: AYE-John Anderson, Marty Cummins, Reg Green, Craig Henderson, Alan Jones, Louis Martin, Hugo Naifeh, Charles Stephens, Carla Stinnett. NAY-None. Motion carried 9-0.

- E.** Motion was made by Councilor Hugo Naifeh, seconded by Vice-Mayor Louis Martin, to approve a Third Amended Interlocal Agreement between the City of Sapulpa and the Regional 9-1-1 Board.

ROLL CALL: AYE-John Anderson, Marty Cummins, Reg Green, Craig Henderson, Alan Jones, Louis Martin, Hugo Naifeh, Charles Stephens, Carla Stinnett. NAY-None. Motion carried 9-0.

- F.** Motion was made by Vice-Mayor Louis Martin, seconded by Councilor Marty Cummins, to approve the acknowledgement of Intent to Participate in the Local Hazard Mitigation Plan.

ROLL CALL: AYE-John Anderson, Marty Cummins, Reg Green, Craig Henderson, Alan Jones, Louis Martin, Hugo Naifeh, Charles Stephens, Carla Stinnett. NAY-None. Motion carried 9-0.

- G.** Motion was made by Vice-Mayor Louis Martin, seconded by Councilor Marty Cummins, to approve Amendment No. 1 to the Professional Services Agreement with Tetra Tech, Inc., for engineering services and additional required documentation needed for the construction of a water line running between the Golf Course and Johnson Street for the West Side Waterline Improvement Project.

ROLL CALL: AYE-John Anderson, Marty Cummins, Reg Green, Craig Henderson, Alan Jones, Louis Martin, Hugo Naifeh, Charles Stephens, Carla Stinnett. NAY-None. Motion carried 9-0.

- H.** Motion was made by Councilor John Anderson, seconded by Vice-Mayor Louis Martin, to approve the professional services agreement for engineering services with Tetra Tech for the planning, design, and project management of the Westside/SeneGence Sanitary Sewer Extension Project.

ROLL CALL: AYE-John Anderson, Marty Cummins, Reg Green, Craig Henderson, Alan Jones, Louis Martin, Hugo Naifeh, Charles Stephens, Carla Stinnett. NAY-None. Motion carried 9-0.

- I. Motion was made by Vice-Mayor Louis Martin, seconded by Councilor Marty Cummins, to approve a lease agreement with Glass Design, Inc., for the property located at 8810 West 100th Street South, Sapulpa, Oklahoma.

ROLL CALL: AYE-John Anderson, Marty Cummins, Reg Green, Craig Henderson, Alan Jones, Louis Martin, Hugo Naifeh, Charles Stephens, Carla Stinnett. NAY-None. Motion carried 9-0.

- J. Motion was made by Vice-Mayor Louis Martin, seconded by Councilor Alan Jones, to approve the adoption of a resolution agreeing to file application with the Oklahoma Water Resources Board (The "OWRB") for financial assistance through their various loan programs, with the loan proceeds being for the purpose of financing certain Wastewater System Improvements; and containing other provisions related thereto. (Resolution No. 4521)

ROLL CALL: AYE-John Anderson, Marty Cummins, Reg Green, Craig Henderson, Alan Jones, Louis Martin, Hugo Naifeh, Charles Stephens, Carla Stinnett. NAY-None. Motion carried 9-0.

5. **INFORMATIONAL ITEMS FROM MAYOR, CITY COUNCIL, CITY MANAGER, OR CITY ATTORNEY.**

- A. The Official Certificate of Votes from Creek County Election Board for the February 13, 2018, City Council Primary Election was presented for review and discussion. There was no action taken by the council.

6. **PUBLIC COMMENTS.**

There were no comments made to the council.

7. **EXECUTIVE SESSION.**

- A. Motion was made by Councilor John Anderson, seconded by Councilor Craig Henderson, to approve entering into an Executive Session for the purpose of:
 1. Confidential communication with the City Attorney concerning pending investigation, claims, and potential action involving the Cobb Street Improvement Project, upon advice that disclosure will seriously impair the ability of the public body to process the investigation, claim, and action in the public's interest. [25 O.S. Section 307 B (4)]

ROLL CALL: AYE-John Anderson, Marty Cummins, Reg Green, Craig Henderson, Alan Jones, Louis Martin, Hugo Naifeh, Charles Stephens, Carla Stinnett. NAY-None. Motion carried 9-0.

The council convened into an executive session at 7:30 o'clock P.M.

- B.** At 7:45 o'clock P.M. and in open session, Mayor Reg Green called the regular city council meeting to order.

There was no action taken by the council in regard to the executive session.

8. ADJOURNMENT.

There being no further business to consider, motion was made by Vice-Mayor Louis Martin, seconded by Councilor Hugo Naifeh, to adjourn the meeting.

ROLL CALL: AYE-John Anderson, Marty Cummins, Reg Green, Craig Henderson, Alan Jones, Louis Martin, Hugo Naifeh, Charles Stephens, Carla Stinnett. NAY-None. Motion carried 9-0.

Mayor

Attest:

City Clerk



Consent Agenda 7.A.

City Council Regular

Meeting Date: March 19, 2018

Submitted For: Amber Fisher, Accounts Payable Clerk

Submitted By: Amber Fisher, Accounts Payable Clerk, Finance

SUBJECT:

Consider approving Claims in the amount of \$576,058.74.

Attachments

Claims List 3-19-18

| P.O.# | VENDOR # | NAME | SUMMARY DESCRIPTION | DATE | INVOICE | AMOUNT |
|--------|----------|-----------------------------|----------------------------|--------|--------------------|-----------|
| 122374 | 99-10090 | FBI-LEEDA INC | MEMBERSHIP DUES | 3/2018 | 300013576 M REED | 50.00 |
| 120491 | 99-10143 | PERDUE, BRANDON, FIELDER, | CCOLLECTION SERVICE-COURT | 3/2018 | 2/1-2/28/18 120491 | 11,413.33 |
| 122370 | 99-10160 | MERRIFIELD OFFICE SOLUTIONS | MISC SUPPLIES | 3/2018 | 0140566-001 | 222.36 |
| 122491 | 99-10160 | MERRIFIELD OFFICE SOLUTIONS | MISC OFFICE SUPPLIES | 3/2018 | 0140461-001 | 69.19 |
| 122608 | 99-10160 | MERRIFIELD OFFICE SOLUTIONS | PLASTIC NAME PLATES | 3/2018 | 0139893-001 | 14.75 |
| 122650 | 99-10235 | HULETT, MARK | MEAL REIMBURSEMENTS | 3/2018 | 3/7/18 122650 | 12.00 |
| 122633 | 99-103 | ONG | JAN 2018 GAS CHARGES | 3/2018 | JAN 2018 122633 | 4,298.49 |
| 122333 | 99-1037 | AMERICAN TEXTILE SCREEN | PRINENVELOPES | 3/2018 | 30502 | 60.00 |
| 122607 | 99-1037 | AMERICAN TEXTILE SCREEN | PRINT-SHIRTS-COMBS | 3/2018 | 30585 | 43.50 |
| 120721 | 99-10395 | AUBREY WEATHERFORD | MONTHLY SOCIAL MEDIA FEE | 3/2018 | SAP0318 | 500.00 |
| 122492 | 99-10412 | BH MEDIA GROUP INC | PUBLISH BID-MATERIALS | 3/2018 | I0000455547-0301 | 66.56 |
| 122631 | 99-10422 | DESTINY SOFTWARE INC | SOFTWARE LICENSE | 3/2018 | 4013 | 2,500.00 |
| 121384 | 99-10547 | BEASLEY TECHNOLOGY INC | BACKUP & INSTALLATION | 3/2018 | 3008459 | 1,452.50 |
| 122617 | 99-10633 | NATIONAL SAFETY COMPLIANCE | HEALTHCARE TRAINING VIDEO | 3/2018 | 301905 | 136.00 |
| 119791 | 99-1206 | REASOR'S INC. | FOOD FOR STUDY SESSIONS | 3/2018 | 6740 1/26/18 | 51.89 |
| 121637 | 99-1206 | REASOR'S INC. | FOOD FOR VALOR | 3/2018 | 6769 1/17/18 | 15.58 |
| 122129 | 99-1206 | REASOR'S INC. | FOOD FOR PRISONERS | 3/2018 | 5748 1/19/18 | 711.99 |
| 122345 | 99-1206 | REASOR'S INC. | DOG FOOD | 3/2018 | 4871 2/1/18 | 31.16 |
| 122426 | 99-1206 | REASOR'S INC. | FOOD FOR STUDY SESSIONS | 3/2018 | 4942 2/19/18 | 16.96 |
| 118420 | 99-1565 | OKLAHOMA MUNICIPAL ASSURAN | WORKERS COMP QRTLY PYMNTS | 3/2018 | 4TH QTR 118420 | 75,164.46 |
| 119967 | 99-1565 | OKLAHOMA MUNICIPAL ASSURAN | LIABILITY/PROP INS COVERA | 3/2018 | GLA14005040 4/1/18 | 61,279.50 |
| 119424 | 99-1992 | JOHN DEERE FINANCIAL ACCT# | 5OVERALLS/BOOTS/GLOVES | 3/2018 | E69612/2 2/1/18 | 172.75 |
| 120129 | 99-1992 | JOHN DEERE FINANCIAL ACCT# | 5MISC PARTS-BUILDING MAINT | 3/2018 | E75787/2 2/14/18 | 26.97 |
| 122114 | 99-1992 | JOHN DEERE FINANCIAL ACCT# | 5DOG FOOD FOR VALOR | 3/2018 | E76344/2 2/16/18 | 81.98 |
| 122149 | 99-1992 | JOHN DEERE FINANCIAL ACCT# | 5LIVE TRAPS | 3/2018 | N08135/2 2/2/18 | 124.95 |
| 122537 | 99-2552 | NCH CORPORATION dba CERTIF | IOIL IMPROVER-ALL VEHICLES | 3/2018 | 3048266 | 427.00 |
| 120022 | 99-3633 | PUBLIC SERVICE COMPANY OF | OMONTHLY FEE-STORM SIREN | 3/2018 | 9536811170 2/26/18 | 12.89 |
| 122056 | 99-369 | CREEK COUNTY ELECTION BRD | PRIMARY/GENERAL ELECTION | 3/2018 | 2/28/18 FOR4/3/18 | 5,073.34 |
| 122159 | 99-3707 | O'REILLY AUTOMOTIVE INC | MISC PARTS FOR VEHICLES | 3/2018 | 153-492251 | 119.39 |
| 122536 | 99-3707 | O'REILLY AUTOMOTIVE INC | WHEEL WEIGHTS | 3/2018 | 153-491183 | 46.34 |
| 122540 | 99-3707 | O'REILLY AUTOMOTIVE INC | ROTORS, BRAKE PADS | 3/2018 | 153-492307 | 185.03 |
| 119793 | 99-3797 | OCCUPATIONAL HEALTH CENTER | PRE-EMPLOY DRUG SCREEN | 3/2018 | 256047359 | 121.00 |
| 122429 | 99-3797 | OCCUPATIONAL HEALTH CENTER | PHYSICALS/DRUG SCREENS | 3/2018 | 256052723 | 70.00 |
| 122244 | 99-3866 | I-CARE BODY WORKS, INC. | REPAIR FD03 EXPEDITION | 3/2018 | 2-19-37A | 2,036.00 |
| 122369 | 99-4004 | H & M HEAT & AIR CONDITIO | REPAIR HEAT-PROPERTY ROOM | 3/2018 | 40046 | 520.00 |
| 122069 | 99-4025 | OKLAHOMA MUNICIPAL COURT | CLANNUAL DUES-S BURZIO | 3/2018 | 2964 | 110.00 |
| 120789 | 99-4183 | UPTOWN SAPULPA ACTION, INC. | CONTRACT W/ MAIN ST | 3/2018 | MARCH 2018 120789 | 2,500.00 |
| 122636 | 99-4319 | AT&T | MARCH 2018 PHONE CHARGES | 3/2018 | 918A164006 3/5/18 | 3,894.48 |
| 122242 | 99-4463 | INTEGRIS EMPLOYEE HEALTH | EMPLOYMENT PHYSICALS | 3/2018 | 2018-24011 | 475.00 |
| 122623 | 99-4588 | GARY HARRIS | SUBSCRIPTION TO DROPBOX | 3/2018 | 7920 | 99.00 |
| 122634 | 99-4700 | COX COMMUNICATIONS | FEB 2018 PHONE CHARGES | 3/2018 | 067201101 2/1-28/1 | 10,720.24 |
| 122808 | 99-484 | TULSA AUTO SPRING CO | REPAIR SPRING-ENGINE 1 | 3/2018 | 00349124 | 2,940.06 |
| 122133 | 99-4979 | JEFF DAVES | MEAL REIMBURSEMENT | 3/2018 | 3/1/18 122133 | 15.00 |
| 122609 | 99-6130 | EXPRESS TEST CORP | FIT TEST-JORDAN COMBS | 3/2018 | 4013 | 25.00 |
| 120737 | 99-6477 | WEST PUBLISHING CORPORATION | WESTLAW SUBSCRIPTION | 3/2018 | 837784182 | 632.26 |
| 122619 | 99-6543 | QUALITY RAGS, INC. | TOWELS FOR TRUCKS | 3/2018 | 32855 | 180.00 |
| 120443 | 99-6554 | PITNEY BOWES INC | MONTHLY POSTAGE FEES | 3/2018 | 3/7/18 120443 | 1,000.00 |
| 122612 | 99-6628 | CDW GOVERNMENT, INC. | BACKUP FOR SERVERS | 3/2018 | LVJ3798 | 96.50 |
| 122377 | 99-7019 | DELL MARKETING LP | NEW COMPUTER | 3/2018 | 10222218571 | 816.00 |
| 120442 | 99-7216 | US CELLULAR | MONTHLY CELLPHONE CHARGES | 3/2018 | 0237330771 | 37.49 |

FUND: 10 - GENERAL FUND

SUMMARY REPORT

| P.O.# | VENDOR # | NAME | SUMMARY DESCRIPTION | DATE | INVOICE | AMOUNT |
|-------------|----------|-----------------------------|---------------------------|--------|-------------------|------------|
| 122342 | 99-7256 | OKLAHOMA GANG INVESTIGATOR | SEMINAR FEES-CLAYTON/DANE | 3/2018 | 2018-05 LONE WOLF | 50.00 |
| 122618 | 99-7528 | PEARSON EDUCATION INC | ER CARE-13TH EDITION BOOK | 3/2018 | BK 88606330 | 550.82 |
| 122371 | 99-7780 | INT'L ASSO FOR PROPERTY AND | MEMBERSHIP DUES | 3/2018 | M18-C95053 | 50.00 |
| 120930 | 99-7868 | WESTLAKE HARDWARE INC | MISC PARTS F/ EQUIP REPAI | 3/2018 | 8136416 | 45.10 |
| 121409 | 99-7926 | SIMPLEX GRINNELL LP | ANNUAL INSPECTIONS | 3/2018 | 84592172 | 118.00 |
| 122380 | 99-7927 | CENTRAL OKLAHOMA PUBLICATIO | PUBLISH-PD UNCLAIMED PROP | 3/2018 | 106316 | 69.80 |
| 122493 | 99-7927 | CENTRAL OKLAHOMA PUBLICATIO | PUBLISH BID-MATERIALS | 3/2018 | 106304 | 38.75 |
| 122624 | 99-7957 | OKLAHOMA WHOLESALE OVERHEAD | SERVICE CALL | 3/2018 | 58470 | 635.19 |
| 121882 | 99-8074 | SPECIAL OPS UNIFORMS, INC | UNIFORMS FOR NEW OFFICERS | 3/2018 | 782208 | 806.00 |
| 121997 | 99-8074 | SPECIAL OPS UNIFORMS, INC | BRASS BADGES | 3/2018 | 782052 | 1,922.14 |
| 122364 | 99-8074 | SPECIAL OPS UNIFORMS, INC | REPLACE DAMAGED ITEMS | 3/2018 | 782084 | 236.97 |
| 122330 | 99-8216 | HILAND DAIRY FOODS CO.LLC | MILK FOR PRISONERS | 3/2018 | 9065486 | 120.00 |
| 122074 | 99-8250 | OLD REPUBLIC SURETY COMPANY | BONDS-COUNCIL, TREASURER, | 3/2018 | PEB0833642 5/3/18 | 648.00 |
| 122238 | 99-8269 | NAFECO, INC. | FIRE SAFETY GLOVES | 3/2018 | 916668 | 360.00 |
| 121166 | 99-8434 | FLEETCOR TECHNOLOGIES d/b/a | FEB 2018 CNG | 3/2018 | NP52757697 | 143.10 |
| 121424 | 99-8493 | MESHEK & ASSOCIATES, P.L.C. | WEB BASED GIS DATA VIEWER | 3/2018 | 5350 | 6,961.22 |
| 122535 | 99-8539 | CROW BURLLNGAME COMPANY | OIL FILTERS | 3/2018 | 106-4312 | 44.57 |
| 122132 | 99-8564 | CLAYTON, DERRICK | MAL REIMBURSEMENT | 3/2018 | 3/1/18 122132 | 15.00 |
| 122066 | 99-86 | CITY CLERK'S PETTY CASH | REIMBURSE PETTY CASH | 3/2018 | 3/2/18 122066 | 152.57 |
| 122073 | 99-8626 | CHARLEY E LOYD C & L LOCKSM | CHANGE LOCK COMBINATIONS | 3/2018 | 09944 | 62.50 |
| 122368 | 99-8696 | GT DISTRIBUTORS, INC. | BATTERIES/PEPPER SPRAY | 3/2018 | INV0650538 | 592.40 |
| 122139 | 99-8771 | NORTHWEST CONTROLS SYSTEMS, | REPAIR HEAT IN PHONE ROOM | 3/2018 | SVC0011448 | 294.00 |
| 120322 | 99-8817 | DE LAGE LANDEN PUBLIC FINAN | LEASE COPIERS/PRINTERS | 3/2018 | 58321843 | 2,327.00 |
| 122613 | 99-8936 | CONRAD FIRE EQUIPMENT, INC. | MISC PARTS-VEHICLE MAINT | 3/2018 | 525918 | 340.73 |
| 120315 | 99-9288 | ADVANCE ALARMS, INC | ALARM FOR GARAGE | 3/2018 | 1599926 | 25.00 |
| 120494A | 99-9397 | ELECTRONIC TRANSACTION SYST | CREDIT CARD FEES | 3/2018 | FEB 2018 120494A | 494.12 |
| 120444 | 99-9515 | PITNEY BOWES INC | QUARTERLY PAYMENTS | 3/2018 | 3305566656 | 254.30 |
| 122538 | 99-9756 | BOB MOORE OF TULSA, LLC | SEAT BELT LATCH | 3/2018 | 89510T | 56.00 |
| 119559A | 99-9801 | LEXISNEXIS RISK DATA MANAGE | PROPERTY LOOK UP | 3/2018 | 1519676-20180228 | 100.00 |
| 119412 | 99-9859 | VERIZON WIRELESS SERVICES L | DATA PLAN BLDG INSP IPAD | 3/2018 | 9802456208A | 40.01 |
| 120147 | 99-9859 | VERIZON WIRELESS SERVICES L | WIRELESS CHARGES FOR IPAD | 3/2018 | 9802456208 | 400.10 |
| 119796 | 99-9920 | FLEXPLAN ADMINISTRATORS, | INSECTION 125 PLAN | 3/2018 | 032018-96 | 184.00 |
| FUND TOTAL: | | | | | | 208,806.28 |

FUND: 20 - SMA-AUTHORITY FUND

SUMMARY REPORT

| | | | | | | |
|--------|----------|-----------------------------|---------------------------|--------|-----------------|-----------|
| 121747 | 99-10074 | CONTROL SYSTEM SOLUTIONS L | INSTALL UPS-NE LIFT STATI | 3/2018 | 18002 | 1,170.00 |
| 122491 | 99-10160 | MERRIFIELD OFFICE SOLUTIONS | MISC OFFICE SUPPLIES | 3/2018 | 0140461-001 | 12.58 |
| 121093 | 99-10175 | MIDWEST TECHNOLOGY, INC | REPLACE CAMERA-W STATION | 3/2018 | 121093 | 2,764.00 |
| 121735 | 99-10278 | BEARING DISTRIBUTORS, INC | duv BALLASTS | 3/2018 | 6319211 | 5,340.60 |
| 122633 | 99-103 | ONG | JAN 2018 GAS CHARGES | 3/2018 | JAN 2018 122633 | 2,864.00 |
| 120237 | 99-10302 | LAMPTON WELDING SUPPLY CO, | TANK RENTAL | 3/2018 | 877860 | 14.90 |
| 120288 | 99-10302 | LAMPTON WELDING SUPPLY CO, | CHEMICAL BOTTLE RENTALS | 3/2018 | 877861 | 23.80 |
| 122631 | 99-10422 | DESTINY SOFTWARE INC | SOFTWARE LICENSE | 3/2018 | 4013 | 2,500.00 |
| 121384 | 99-10547 | BEASLEY TECHNOLOGY INC | BACKUP & INSTALLATION | 3/2018 | 3008459 | 1,452.50 |
| 121046 | 99-10558 | TECHNICAL PROGRAMMING SERV | PAYMENT FOR BILLING | 3/2018 | 100968 | 1,797.63 |
| 122458 | 99-1443 | BRENNTAG SOUTHWEST, INC. | BRENPHOS | 3/2018 | BSW936676 | 1,598.82 |
| 122465 | 99-1443 | BRENNTAG SOUTHWEST, INC. | NOMIONIC POLYMER | 3/2018 | BSW940925 | 3,631.50 |
| 122466 | 99-1443 | BRENNTAG SOUTHWEST, INC. | SODIUM PERMANGANATE | 3/2018 | BSW940926 | 4,097.60 |
| 118420 | 99-1565 | OKLAHOMA MUNICIPAL ASSURANC | WORKERS COMP QRTL PYMNTS | 3/2018 | 4TH QTR 118420 | 11,802.82 |

FUND: 20 - SMA-AUTHORITY FUND

SUMMARY REPORT

| P.O.# | VENDOR # | NAME | SUMMARY DESCRIPTION | DATE | INVOICE | AMOUNT |
|-------------|----------|----------------------------------|--------------------------------|--------|--------------------|------------|
| 121741 | 99-1992 | JOHN DEERE FINANCIAL ACCT#5MISC | PARTS FOR PLANT | 3/2018 | E68400/2 1/29/18 | 13.98 |
| 121746 | 99-1992 | JOHN DEERE FINANCIAL ACCT#53 | INCH TRASH PUMP | 3/2018 | E74703/2 2/12/18 | 299.99 |
| 119369 | 99-3593 | CITY OF TULSA | METER CONNECT FEE-POLSON | 3/2018 | 103688966 2/21/18 | 235.11 |
| 120317 | 99-3633 | PUBLIC SERVICE COMPANY OF OSRWCS | ELEC SERVICE | 3/2018 | 9567775920 2/26/18 | 6,859.51 |
| 119972 | 99-3881 | FHC, INC. DBA TETRA TECH | FHOOPERATION/MAINT-SKIATOOK | 3/2018 | 51289668 | 11,299.40 |
| 122058 | 99-3881 | FHC, INC. DBA TETRA TECH | FHENGINEER SRVCSRWCS | 3/2018 | 51289716 | 430.00 |
| 120706 | 99-3908 | VERDIGRIS VALLEY ELEC COOP | SWRCS ELECTRIC | 3/2018 | 2621103200 1/31/18 | 26.08 |
| 120234 | 99-4112 | ACCURATE ENVIRONMENTAL INC. | DEQ REQUIRED TESTING | 3/2018 | AB23009 | 360.00 |
| 122022 | 99-4112 | ACCURATE ENVIRONMENTAL INC. | OPEDS (FEB) | 3/2018 | AB26058 | 220.00 |
| 122460 | 99-4112 | ACCURATE ENVIRONMENTAL INC. | SOC FOR ODEQ COMPLIANCE | 3/2018 | AB26057 | 420.00 |
| 122630 | 99-4482 | OTA / GOV. ACCOUNTS | MONTHLY PIKEPASS | 3/2018 | 20180295595 | 4.40 |
| 122472 | 99-4663 | PAUL KING COMPANY | VALVE SOLENOID ASSEMBLY | 3/2018 | 28418 | 741.60 |
| 119596 | 99-4936 | WASTE MANAGEMENT OF TEXAS, | YEARLY TRASH COLLECTION | 3/2018 | 2193631 / 2194142 | 111,690.35 |
| 121748 | 99-6399 | SMITH & LOVELESS, INC. | MISC PARTS-LIFT STATIONS | 3/2018 | 124448 | 1,354.32 |
| 120449 | 99-6528 | UNIFIRST HOLDINGS, INC. | YEARLY UNIFORM LEASE | 3/2018 | 8241460906 | 86.46 |
| 120442 | 99-7216 | US CELLULAR | MONTHLY CELLPHONE CHARGES | 3/2018 | 0237330771 | 138.03 |
| 122750 | 99-7642 | McCOLLOUGH ENTERPRISES, | INCLOCATE LEAK-DIGESTER AREA | 3/2018 | 43044 | 700.00 |
| 121409 | 99-7926 | SIMPLEX GRINNELL LP | ANNUAL INSPECTIONS | 3/2018 | 84592172 | 118.00 |
| 120307 | 99-7994 | BANCFIRST | SMA UTILITY SYSTEM | 3/2018 | SERIES 2013 3/7/18 | 206,280.41 |
| 120324 | 99-7994 | BANCFIRST | SMA UTIL REV BOND REF 12 | 3/2018 | SERIES 2012 3/7/18 | 137,220.84 |
| 121166 | 99-8434 | FLEETCOR TECHNOLOGIES d/b/a | FEB 2018 CNG | 3/2018 | NP52757697 | 163.78 |
| 121424 | 99-8493 | MESHEK & ASSOCIATES, P.L.C. | WEB BASED GIS DATA VIEWER | 3/2018 | 5350 | 1,817.50 |
| 122073 | 99-8626 | CHARLEY E LOYD C & L | LOCKSMCHANGE LOCK COMBINATIONS | 3/2018 | 09944 | 62.50 |
| 120494A | 99-9397 | ELECTRONIC TRANSACTION | SYSTCREDIT CARD FEES | 3/2018 | FEB 2018 120494A | 2,495.97 |
| 120444 | 99-9515 | PITNEY BOWES INC | QUARTERLY PAYMENTS | 3/2018 | 3305566656 | 254.29 |
| 121749 | 99-9757 | CHARLES DEAN TOWNS | YEARLY SCALE CALIBRATION | 3/2018 | 815032 | 375.00 |
| 120700 | 99-9859 | VERIZON WIRELESS SERVICES | LPHONE @ SKIATOOK RAW WATE | 3/2018 | 9802249128 | 16.01 |
| FUND TOTAL: | | | | | | 522,754.28 |

FUND: 29 - STORMWATER MANAGEMENT

SUMMARY REPORT

| | | | | | | |
|-------------|----------|-----------------------------|---------------------------|--------|--------------------|-----------|
| 122633 | 99-103 | ONG | JAN 2018 GAS CHARGES | 3/2018 | JAN 2018 122633 | 576.50 |
| 121312 | 99-10534 | DRYSDALES INC | SAFETY BOOTS | 3/2018 | 1-01943773 3/13/18 | 200.00 |
| 122487 | 99-10560 | CORE & MAIN LP | MANHOLE RING & COVER | 3/2018 | I448787 | 237.04 |
| 118420 | 99-1565 | OKLAHOMA MUNICIPAL ASSURAN | WORKERS COMP QRTL PYMNTS | 3/2018 | 4TH QTR 118420 | 1,238.98 |
| 117466 | 99-1992 | JOHN DEERE FINANCIAL ACCT#5 | MISC HAND TOOLS | 3/2018 | E74680/2 2/12/18 | 19.99 |
| 117470 | 99-1992 | JOHN DEERE FINANCIAL ACCT#5 | MISC TOOLS/SUPPLIES | 3/2018 | N08623/2 2/9/18 | 8.99 |
| 120442 | 99-7216 | US CELLULAR | MONTHLY CELLPHONE CHARGES | 3/2018 | 0237330771 | 27.04 |
| 121166 | 99-8434 | FLEETCOR TECHNOLOGIES d/b/a | FEB 2018 CNG | 3/2018 | NP52757697 | 222.67 |
| 121424 | 99-8493 | MESHEK & ASSOCIATES, P.L.C. | WEB BASED GIS DATA VIEWER | 3/2018 | 5350 | 3,380.00 |
| 122637 | 99-8493 | MESHEK & ASSOCIATES, P.L.C. | ADDITIONAL INSP-HICKORY | 3/2018 | 5166 | 17,000.00 |
| FUND TOTAL: | | | | | | 22,911.21 |

FUND: 30 - STREET & ALLEY

SUMMARY REPORT

| | | | | | | |
|--------|---------|-----------------------------|---------------------------|--------|------------------|----------|
| 122633 | 99-103 | ONG | JAN 2018 GAS CHARGES | 3/2018 | JAN 2018 122633 | 352.90 |
| 118420 | 99-1565 | OKLAHOMA MUNICIPAL ASSURAN | WORKERS COMP QRTL PYMNTS | 3/2018 | 4TH QTR 118420 | 4,567.42 |
| 119689 | 99-1992 | JOHN DEERE FINANCIAL ACCT#5 | COVERALLS | 3/2018 | E78354/2 2/20/18 | 79.98 |
| 120453 | 99-1992 | JOHN DEERE FINANCIAL ACCT#5 | MISC HAND TOOLS | 3/2018 | E72311/2 2/7/18 | 167.66 |
| 119699 | 99-4459 | WHITE STAR MACHINERY | RENT 14" PLANER-SKID STEE | 3/2018 | 07177343 | 522.00 |

FUND: 30 - STREET & ALLEY

SUMMARY REPORT

| P.O.# | VENDOR # | NAME | SUMMARY DESCRIPTION | DATE | INVOICE | AMOUNT |
|---------------------------------|----------|--|-----------------------------|--------|-------------------|----------------|
| 120442 | 99-7216 | US CELLULAR | MONTHLY CELLPHONE CHARGES | 3/2018 | 0237330771 | 27.04 |
| FUND TOTAL: | | | | | | 5,717.00 |
| FUND: 31 - CEMETERY MAINTENANCE | | | | | | SUMMARY REPORT |
| 122633 | 99-103 | ONG | JAN 2018 GAS CHARGES | 3/2018 | JAN 2018 122633 | 480.48 |
| 118420 | 99-1565 | OKLAHOMA MUNICIPAL ASSURANWORKERS COMP QRTL PYMNTS | | 3/2018 | 4TH QTR 118420 | 2,499.13 |
| 120449 | 99-6528 | UNIFIRST HOLDINGS, INC. | YEARLY UNIFORM LEASE | 3/2018 | 8241460903 | 13.28 |
| 121548 | 99-6646 | FASTENAL COMPANY INC | MISC NUTS/BOLTS/PARTS | 3/2018 | OKSAP152553 | 68.00 |
| 121166 | 99-8434 | FLEETCOR TECHNOLOGIES d/b/a | FEB 2018 CNG | 3/2018 | NP52757697 | 27.14 |
| FUND TOTAL: | | | | | | 3,088.03 |
| FUND: 32 - HUNTING & FISHING | | | | | | SUMMARY REPORT |
| 120583 | 99-10516 | HINSCH MARY | LAKE CARETAKER | 3/2018 | MARCH 2018 120583 | 750.00 |
| 120710 | 99-10516 | HINSCH MARY | COMMISSION SALES | 3/2018 | 121890 | 198.00 |
| 122195 | 99-7719 | MID-WEST PRINTING COMPANY | 25 FISHING PERMIT BOOKS | 3/2018 | 53896 | 305.00 |
| FUND TOTAL: | | | | | | 1,253.00 |
| FUND: 33 - GOLF COURSE | | | | | | SUMMARY REPORT |
| 122633 | 99-103 | ONG | JAN 2018 GAS CHARGES | 3/2018 | JAN 2018 122633 | 516.15 |
| 122281 | 99-10302 | LAMPTON WELDING SUPPLY CO, | C02 FOR FOUNTAIN | 3/2018 | 877859 | 68.32 |
| 121866 | 99-10478 | DAVID BLAKE NOWLAND DT NOW | FERTILIZERS FOR GREENS | 3/2018 | 7997 | 1,321.00 |
| 118420 | 99-1565 | OKLAHOMA MUNICIPAL ASSURANWORKERS COMP QRTL PYMNTS | | 3/2018 | 4TH QTR 118420 | 4,327.11 |
| 121768 | 99-175 | STANDARD DISTRIBUTING INC | RESTOCK GRILL | 3/2018 | 322248 | 184.99 |
| 122725 | 99-2926 | APAC CENTRAL, INC | 75 TONS-CRUSHER RUN | 3/2018 | 7001071585 | 950.23 |
| 122277 | 99-3999 | OKLAHOMA GOLF ASSOCIATION, | MGA MEMBERSHIPS | 3/2018 | 3002918 | 140.00 |
| 121761 | 99-4686 | ANHEUSER BUSCH SALES-OKLAHORE | STOCK GRILL SUPPLIES | 3/2018 | 116522 | 182.35 |
| 122290 | 99-4686 | ANHEUSER BUSCH SALES-OKLAHO | BEER TO RESTOCK GRILL | 3/2018 | 122190 | 129.95 |
| 122728 | 99-5367 | SOUTHSIDE MOWERS, INC. | 2 BACK PACK BLOWERS | 3/2018 | 135595 | 799.98 |
| 120449 | 99-6528 | UNIFIRST HOLDINGS, INC. | YEARLY UNIFORM LEASE | 3/2018 | 8241460908 | 15.06 |
| 122287 | 99-6568 | PING, INC. | BAGS FOR RESALE | 3/2018 | 14091762 | 821.34 |
| 122283 | 99-68 | A & M ELECTRIC, INC | REPAIR GRILL LIGHTS | 3/2018 | 5552 | 166.00 |
| 121751 | 99-8436 | LDF SALES & DISTRIBUTING, | IRESTOCK SALE ITEMS | 3/2018 | 120013 | 138.40 |
| 122280 | 99-8442 | SYSCO FOODS SERVICES OF OKL | RESTOCK GRILL | 3/2018 | 126335330 | 911.87 |
| 122282 | 99-9173 | ALL MAINTENANCE SUPPLY, | INCMISC JANITORIAL SUPPLIES | 3/2018 | 65972-01 | 396.88 |
| 121869 | 99-9501 | C & C CONSTRUCTION LLC | TABLE FOR CHEMICAL MIXING | 3/2018 | 93 3/9/18 121869 | 200.00 |
| FUND TOTAL: | | | | | | 11,269.63 |
| FUND: 34 - LIBRARY | | | | | | SUMMARY REPORT |
| 122633 | 99-103 | ONG | JAN 2018 GAS CHARGES | 3/2018 | JAN 2018 122633 | 708.19 |
| 121335 | 99-10557 | MANUEL, KERRI S | FRAME/HANG HISTORICAL PIC | 3/2018 | 2/1/18 121335 | 150.00 |
| 118420 | 99-1565 | OKLAHOMA MUNICIPAL ASSURANWORKERS COMP QRTL PYMNTS | | 3/2018 | 4TH QTR 118420 | 2,253.84 |
| 120105 | 99-7963 | TAMMY YVONNE TALLEY | JANITORIAL SRVCS-LIB ANNE | 3/2018 | MARCH 2018 120105 | 345.00 |
| 120106 | 99-7963 | TAMMY YVONNE TALLEY | JANITORIAL SRVCS-LIBRARY | 3/2018 | MAR 2018 120106 | 950.00 |
| 121724 | 99-9890 | EMPIRE PAPER CO | MISC JANITORIAL SUPPLIES | 3/2018 | 0395443 | 356.39 |
| FUND TOTAL: | | | | | | 4,763.42 |

FUND: 35 - PARKS & RECREATION

SUMMARY REPORT

| P.O.# | VENDOR # | NAME | SUMMARY DESCRIPTION | DATE | INVOICE | AMOUNT |
|-------------|----------|--|---------------------------|--------|-------------------|----------|
| 122521 | 99-10225 | CARLTON E CLINE | ADA FIXTURES-BATHROOMS | 3/2018 | 1374 | 1,023.00 |
| 122633 | 99-103 | ONG | JAN 2018 GAS CHARGES | 3/2018 | JAN 2018 122633 | 1,807.94 |
| 118420 | 99-1565 | OKLAHOMA MUNICIPAL ASSURANCWORKERS COMP QRTL | Y PYMNTS | 3/2018 | 4TH QTR 118420 | 3,474.12 |
| 122197 | 99-1992 | JOHN DEERE FINANCIAL ACCT#5 | TRAILER CONNECTION-CNG | 3/2018 | N08508/2 2/7/18 | 57.97 |
| 122630 | 99-4482 | OTA / GOV. ACCOUNTS | MONTHLY PIKEPASS | 3/2018 | 20180295595 | 12.60 |
| 121104 | 99-4700 | COX COMMUNICATIONS | CABLE-SENIOR & REC CENTER | 3/2018 | 067168801 2/27/18 | 7.37 |
| 120449 | 99-6528 | UNIFIRST HOLDINGS, INC. | YEARLY UNIFORM LEASE | 3/2018 | 8241460907 | 11.52 |
| 122514 | 99-68 | A & M ELECTRIC, INC | REPAIR LIGHT-BTW | 3/2018 | 5566 | 212.60 |
| 122516 | 99-68 | A & M ELECTRIC, INC | REPAIR SENSOR-BATHROOM | 3/2018 | 5549 | 154.40 |
| 120442 | 99-7216 | US CELLULAR | MONTHLY CELLPHONE CHARGES | 3/2018 | 0237330771 | 27.04 |
| 122496 | 99-7927 | CENTRAL OKLAHOMA PUBLICATIO | PUBLISH BID-PLAYGROUND | 3/2018 | 106327 | 59.55 |
| 121166 | 99-8434 | FLEETCOR TECHNOLOGIES d/b/a | FEB 2018 CNG | 3/2018 | NP52757697 | 84.16 |
| 120562 | 99-8545 | TITAN COMMERCIAL SERVICES, | JANITORIAL SERVICES-PARKS | 3/2018 | MARCH 2018 120562 | 600.00 |
| 120556 | 99-9288 | ADVANCE ALARMS, INC | MONITORYING-SENIOR CENTER | 3/2018 | 1599440 | 25.00 |
| 120558 | 99-9288 | ADVANCE ALARMS, INC | ALARM/MONITORING SERVICE | 3/2018 | 1600127 | 25.00 |
| 120552 | 99-9595 | CAMPBELL WENDY | DATA ENTRY-TRACKING PROGR | 3/2018 | 2/14-28/18 120552 | 345.00 |
| 120560 | 99-9996 | ALLIANCE MAINTENANCE, INC. | JANITORIAL SRVCS-BTW CENT | 3/2018 | 101826 | 875.00 |
| 120561 | 99-9996 | ALLIANCE MAINTENANCE, INC. | JANITORIAL SRVCS-SENIOR | 3/2018 | 101825 | 695.00 |
| FUND TOTAL: | | | | | | 9,497.27 |

FUND: 36 - SWIMMING POOL

SUMMARY REPORT

| | | | | | | |
|-------------|---------|--|--------------------------|--------|-----------------|----------|
| 122633 | 99-103 | ONG | JAN 2018 GAS CHARGES | 3/2018 | JAN 2018 122633 | 21.65 |
| 118420 | 99-1565 | OKLAHOMA MUNICIPAL ASSURANCWORKERS COMP QRTL | Y PYMNTS | 3/2018 | 4TH QTR 118420 | 1,111.97 |
| 120557 | 99-9288 | ADVANCE ALARMS, INC | ALARM/MONITORING SERVICE | 3/2018 | 1599137 | 25.00 |
| 122511 | 99-9370 | OKLAHOMA STATE DEPARTMENT | OBATHING PLACE PERMIT | 3/2018 | 9542 5/27/18 | 200.00 |
| FUND TOTAL: | | | | | | 1,358.62 |

FUND: 41 - POLICE CASH

SUMMARY REPORT

| | | | | | | |
|-------------|----------|----------------------|---------------------------|--------|-------|--------|
| 122344 | 99-10388 | PRECISION DELTA CORP | 40 S/W RANGER BONDED 165G | 3/2018 | 11064 | 885.00 |
| FUND TOTAL: | | | | | | 885.00 |

FUND: 44 - MAJOR THOROFARE

SUMMARY REPORT

| | | | | | | |
|-------------|---------|---------------------------|-------------------------|--------|--------------------|----------|
| 120316 | 99-3633 | PUBLIC SERVICE COMPANY OF | OEXPRESSWAY LIGHTS-ELEC | 3/2018 | 9599067210 2/26/18 | 671.35 |
| 119688 | 99-8909 | DUNHAM'S ASPHALT SERVICE, | IASPHALT FOR PATCHING | 3/2018 | 248737 | 1,043.27 |
| FUND TOTAL: | | | | | | 1,714.62 |

FUND: 46 - WATER & SEWER SALES TAX

SUMMARY REPORT

| | | | | | | |
|--------|----------|--|---------------------------|--------|------------------|----------|
| 122707 | 99-10252 | CECIL COX ENTERPRISES | BACKHOE TIRES | 3/2018 | 3023884 | 575.20 |
| 122633 | 99-103 | ONG | JAN 2018 GAS CHARGES | 3/2018 | JAN 2018 122633 | 551.16 |
| 122576 | 99-10560 | CORE & MAIN LP | SPECIALITY CLAMP FOR LEAK | 3/2018 | I513999 | 1,616.00 |
| 122708 | 99-141 | LOCKE SUPPLY CO. | PLUGS FOR VAC TRUCK | 3/2018 | 33714115-00 | 12.43 |
| 118420 | 99-1565 | OKLAHOMA MUNICIPAL ASSURANCWORKERS COMP QRTL | Y PYMNTS | 3/2018 | 4TH QTR 118420 | 4,345.78 |
| 122700 | 99-1992 | JOHN DEERE FINANCIAL ACCT#5 | T-POSTS | 3/2018 | N09471/2 2/21/18 | 27.90 |
| 122704 | 99-3707 | O'REILLY AUTOMOTIVE INC | MISC PARTS F/VEHICLES | 3/2018 | 153-490924 | 13.17 |
| 120449 | 99-6528 | UNIFIRST HOLDINGS, INC. | YEARLY UNIFORM LEASE | 3/2018 | 8241460909 | 10.64 |
| 120442 | 99-7216 | US CELLULAR | MONTHLY CELLPHONE CHARGES | 3/2018 | 0237330771 | 102.09 |

FUND: 46 - WATER & SEWER SALES TAX

SUMMARY REPORT

| P.O.# | VENDOR # | NAME | SUMMARY DESCRIPTION | DATE | INVOICE | AMOUNT |
|-------------|----------|-----------------------------|----------------------|--------|------------|----------|
| 121166 | 99-8434 | FLEETCOR TECHNOLOGIES d/b/a | FEB 2018 CNG | 3/2018 | NP52757697 | 229.31 |
| 122539 | 99-8539 | CROW BURLINGAME COMPANY | BATTERY | 3/2018 | 106-4686 | 72.00 |
| 122715 | 99-8539 | CROW BURLINGAME COMPANY | FUSE FOR CAMERA VAN | 3/2018 | 106-4847 | 10.98 |
| 122713 | 99-9173 | ALL MAINTENANCE SUPPLY, INC | BLEACH, SOAP, TOWELS | 3/2018 | 66431-01 | 147.20 |
| 122575 | 99-9501 | C & C CONSTRUCTION LLC | CONCRETE PAD | 3/2018 | 31 | 1,000.00 |
| FUND TOTAL: | | | | | | 8,713.86 |

FUND: 47 - VAC/SPAY/NEUTR ESCRW FUND

SUMMARY REPORT

| | | | | | | |
|-------------|---------|--------------------|-------------|--------|-------------------|----------|
| 122356 | 99-8803 | SPAY OKLAHOMA, INC | SPAY/NEUTER | 3/2018 | 2/12-28/18 122356 | 1,515.00 |
| FUND TOTAL: | | | | | | 1,515.00 |

FUND: 48 - WATER RESOURCE

SUMMARY REPORT

| | | | | | | |
|-------------|---------|------------------------|----------------------------|--------|--------------------|-----------|
| 120308 | 99-1850 | AMERICAN HERITAGE BANK | QRTLTY DEBT SRVC-METER REA | 3/2018 | 4/2/18 METER EQUIP | 12,685.48 |
| FUND TOTAL: | | | | | | 12,685.48 |

FUND: 55 - INSURANCE FUND

SUMMARY REPORT

| | | | | | | |
|-------------|---------|-----------------------------|---------------------------|--------|-------------------|------------|
| 120963 | 99-9739 | THE HOLMES ORGANISATION, IN | MARCH 18 EMPLOY HEALTH IN | 3/2018 | MARCH 2018 120963 | 225,461.53 |
| FUND TOTAL: | | | | | | 225,461.53 |

FUND: 57 - E-911 FUND

SUMMARY REPORT

| | | | | | | |
|-------------|---------|-----------------------------|----------------------------|--------|--------------------|----------|
| 118420 | 99-1565 | OKLAHOMA MUNICIPAL ASSURANC | WORKERS COMP QRTLTY PYMNTS | 3/2018 | 4TH QTR 118420 | 3,137.92 |
| 120376 | 99-4319 | AT&T | E-911 MAPPING FEES | 3/2018 | 91815400646 3/1/18 | 236.90 |
| FUND TOTAL: | | | | | | 3,374.82 |

FUND: 58 - JUVENILE JUSTICE FUND

SUMMARY REPORT

| | | | | | | |
|-------------|---------|--------------------------|-------------------------|--------|--------------------|----------|
| 120492 | 99-7564 | HUMAN SKILLS & RESOURCES | I PROBATION SRVCS-COURT | 3/2018 | 2/1-2/28/18 120492 | 1,250.00 |
| 120493 | 99-7564 | HUMAN SKILLS & RESOURCES | IDRUG ASSESSMENT-COURT | 3/2018 | FEB 2018 120493 | 150.00 |
| FUND TOTAL: | | | | | | 1,400.00 |

FUND: 65 - STREET IMP.SALES TAX

SUMMARY REPORT

| | | | | | | |
|-------------|---------|---------------------------|--------------------------|--------|--------------------|-----------|
| 121300 | 99-2223 | MAXWELL SUPPLY, INC. | MARKING PAINT/MIRIFI | 3/2018 | 455859 | 640.82 |
| 122490 | 99-2223 | MAXWELL SUPPLY, INC. | ROCK BLADE-HOT SAW | 3/2018 | 455166 | 200.76 |
| 122480 | 99-4737 | TERRACON CONSULTANTS INC | GEOTECH SERVICES | 3/2018 | TA26481 | 5,100.00 |
| 122489 | 99-6158 | OCT EQUIPMENT, LLC | ROCK TEETH FOR EQUIPMENT | 3/2018 | P19237 | 150.32 |
| 120323 | 99-7994 | BANCFIRST | SMA CAP IMPR REV BOND 14 | 3/2018 | SERIES 2014 3/7/18 | 52,818.96 |
| 119149S | 99-9629 | GUY ENGINEERING SERVICES, | IENG SRVCS-SAHOMA BRIDGE | 3/2018 | 840C-5 | 4,158.18 |
| FUND TOTAL: | | | | | | 63,069.04 |

FUND: 83 - G.O.BOND CONSTR FUND

SUMMARY REPORT

| | | | | | | |
|--------------|---------|-----------------------|----------------|--------|--------------------|--------------|
| 114688R | 99-5348 | PLANNING DESIGN GROUP | SPORTS COMPLEX | 3/2018 | 4399 | 5,200.00 |
| 114781C | 99-8149 | BKL, INC. | AMENDMENT #3 | 3/2018 | #15 3/2/18 114781C | 15,000.00 |
| FUND TOTAL: | | | | | | 20,200.00 |
| GRAND TOTAL: | | | | | | 1,130,438.09 |

G / L R E C A P

| PERIOD | G/L | ACCOUNT | NAME | AMOUNT | TOTAL |
|--------|-----|----------|---------------------------|-----------|-------|
| 3/2018 | 10 | 501-301 | TRAINING & TRAVEL | 68.85 | |
| 3/2018 | 10 | 501-311 | PROFESSIONAL SERVICES | 2,500.00 | |
| 3/2018 | 10 | 501-320 | ELECTION EXPENSE | 5,073.34 | |
| 3/2018 | 10 | 502-134 | WORKER'S COMPENSATION | 1,961.20 | |
| 3/2018 | 10 | 503-134 | WORKER'S COMPENSATION | 1,705.94 | |
| 3/2018 | 10 | 503-302 | DUES AND SUBSCRIPTIONS | 110.00 | |
| 3/2018 | 10 | 504-134 | WORKER'S COMPENSATION | 1,556.51 | |
| 3/2018 | 10 | 504-315 | FEES & OTHER CHARGES | 69.80 | |
| 3/2018 | 10 | 504-401 | EQUIPMENT | 816.00 | |
| 3/2018 | 10 | 504-407 | BOOKS | 632.26 | |
| 3/2018 | 10 | 505-134 | WORKER'S COMPENSATION | 298.85 | |
| 3/2018 | 10 | 506-134 | WORKER'S COMPENSATION | 909.00 | |
| 3/2018 | 10 | 506-311P | PHYSICALS | 191.00 | |
| 3/2018 | 10 | 508-134 | WORKER'S COMPENSATION | 989.94 | |
| 3/2018 | 10 | 508-214 | OPERATIONAL SUPPLIES | 473.34 | |
| 3/2018 | 10 | 508-315 | FEES & OTHER CHARGES | 25.00 | |
| 3/2018 | 10 | 508-331 | UTILITIES | 310.33 | |
| 3/2018 | 10 | 509-134 | WORKER'S COMPENSATION | 2,453.05 | |
| 3/2018 | 10 | 509-201 | OFFICE SUPPLIES | 59.40 | |
| 3/2018 | 10 | 510-134 | WORKER'S COMPENSATION | 469.45 | |
| 3/2018 | 10 | 510-311 | PROFESSIONAL SERVICES | 11,413.33 | |
| 3/2018 | 10 | 510-315 | FEES & OTHER CHARGES | 391.92 | |
| 3/2018 | 10 | 511-134 | WORKER'S COMPENSATION | 31,130.19 | |
| 3/2018 | 10 | 511-221 | FUEL AND OIL | 111.60 | |
| 3/2018 | 10 | 511-241 | SAFETY EQUIPMENT | 374.75 | |
| 3/2018 | 10 | 511-301 | TRAINING AND TRAVEL | 686.82 | |
| 3/2018 | 10 | 511-311 | PROFESSIONAL SERVICES | 500.00 | |
| 3/2018 | 10 | 511-314 | UNIFORMS | 1,965.64 | |
| 3/2018 | 10 | 511-331 | UTILITIES | 2,379.89 | |
| 3/2018 | 10 | 511-332 | COMMUNICATIONS | 499.10 | |
| 3/2018 | 10 | 511-351 | MAINTENANCE-EQUIPMENT | 321.60 | |
| 3/2018 | 10 | 511-352 | MAINTENANCE-VEHICLES | 5,436.18 | |
| 3/2018 | 10 | 511-353 | MAINT-BUILDINGS & FIXTURE | 662.16 | |
| 3/2018 | 10 | 512-134 | WORKER'S COMPENSATION | 29,297.24 | |
| 3/2018 | 10 | 512-201 | OFFICE SUPPLIES | 32.60 | |
| 3/2018 | 10 | 512-202 | POSTAGE | 78.40 | |
| 3/2018 | 10 | 512-211 | JANITORIAL SUPPLIES | 189.76 | |
| 3/2018 | 10 | 512-214 | OPERATIONAL SUPPLIES | 888.50 | |
| 3/2018 | 10 | 512-221 | FUEL AND OIL | 17.11 | |
| 3/2018 | 10 | 512-301 | TRAINING AND TRAVEL | 92.00 | |
| 3/2018 | 10 | 512-314 | UNIFORM CLEANING | 1,042.97 | |
| 3/2018 | 10 | 512-321 | PRISONER CARE | 831.99 | |
| 3/2018 | 10 | 512-331 | UTILITIES | 924.57 | |
| 3/2018 | 10 | 512-352 | MAINTENANCE-VEHICLES | 290.39 | |

G / L R E C A P

| PERIOD | G/L | ACCOUNT | NAME | AMOUNT | TOTAL |
|--------|-----|----------|--------------------------------|-----------|------------|
| 3/2018 | 10 | 512-353 | MAINTENANCE-BUILDINGS | 814.00 | |
| 3/2018 | 10 | 513-134 | WORKER'S COMPENSATION | 1,067.15 | |
| 3/2018 | 10 | 513-260 | MINOR EQUIPMENT & FURNISHINGS | 124.95 | |
| 3/2018 | 10 | 513-331 | UTILITIES | 519.15 | |
| 3/2018 | 10 | 513-332 | COMMUNICATIONS | 37.49 | |
| 3/2018 | 10 | 514-134 | WORKER'S COMPENSATION | 139.47 | |
| 3/2018 | 10 | 515-134 | WORKER'S COMPENSATION | 1,090.81 | |
| 3/2018 | 10 | 516-134 | WORKER'S COMPENSATION | 520.49 | |
| 3/2018 | 10 | 516-201 | OFFICE SUPPLIES | 9.79 | |
| 3/2018 | 10 | 516-312 | ADVERTISING | 105.31 | |
| 3/2018 | 10 | 517-134 | WORKER'S COMPENSATION | 1,089.54 | |
| 3/2018 | 10 | 517-314 | UNIFORMS | 172.75 | |
| 3/2018 | 10 | 517-332 | COMMUNICATION | 40.01 | |
| 3/2018 | 10 | 518-134 | WORKER'S COMPENSATION | 485.63 | |
| 3/2018 | 10 | 518-221 | FUEL & OIL | 14.39 | |
| 3/2018 | 10 | 518-311 | PROFESSIONAL SERVICES | 100.00 | |
| 3/2018 | 10 | 518-315 | FEES & OTHER CHARGES | 62.00 | |
| 3/2018 | 10 | 590-141 | CONTRACT LABOR | 87.50 | |
| 3/2018 | 10 | 590-202 | POSTAGE | 1,000.00 | |
| 3/2018 | 10 | 590-315 | FEES & OTHER CHARGES | 286.20 | |
| 3/2018 | 10 | 590-331 | UTILITIES | 177.44 | |
| 3/2018 | 10 | 590-332 | COMMUNICATIONS | 14,614.72 | |
| 3/2018 | 10 | 590-341 | RENTAL OF EQUIPMENT | 254.30 | |
| 3/2018 | 10 | 590-351 | MAINTENANCE-EQUIPMENT | 3,865.00 | |
| 3/2018 | 10 | 590-353 | MAINT-BUILDING & FIXTURES | 180.50 | |
| 3/2018 | 10 | 590-362 | INSURANCE EXPENSE | 61,927.50 | |
| 3/2018 | 10 | 590-505 | LEASE PAYMENTS | 2,327.00 | |
| 3/2018 | 10 | 591-390 | CONTINGENCY FOR EXP NOT BUDGET | 7,461.22 | 208,806.28 |
| 3/2018 | 20 | 504-134 | WORKER'S COMPENSATION | 261.50 | |
| 3/2018 | 20 | 522-134 | WORKER'S COMPENSATION | 1,512.92 | |
| 3/2018 | 20 | 522-201 | OFFICE SUPPLIES | 12.58 | |
| 3/2018 | 20 | 523-134 | WORKER'S COMPENSATION | 1,986.09 | |
| 3/2018 | 20 | 523-311 | PROFESSIONAL SERVICES | 1,797.63 | |
| 3/2018 | 20 | 523-314 | UNIFORM CLEANING | 21.14 | |
| 3/2018 | 20 | 523-315 | OTHER FEES & CHARGES | 2,495.97 | |
| 3/2018 | 20 | 523-332 | COMMUNICATIONS | 138.03 | |
| 3/2018 | 20 | 524-134 | WORKER'S COMPENSATION | 3,580.36 | |
| 3/2018 | 20 | 524-212 | CHEMICALS | 9,327.92 | |
| 3/2018 | 20 | 524-221 | FUEL & OIL | 102.11 | |
| 3/2018 | 20 | 524-301 | TRAINING AND TRAVEL | 4.40 | |
| 3/2018 | 20 | 524-311 | PROFESSIONAL SERVICES | 640.00 | |
| 3/2018 | 20 | 524-314 | UNIFORM CLEANING | 31.92 | |
| 3/2018 | 20 | 524-315B | FEES & OTHR CHGS-SKIATOOK | 11,745.41 | |
| 3/2018 | 20 | 524-322 | WATER PURCHASE | 235.11 | |

G / L R E C A P

| PERIOD | G/L | ACCOUNT | NAME | AMOUNT | TOTAL |
|--------|-----|----------|--------------------------------|------------|------------|
| 3/2018 | 20 | 524-331 | UTILITIES | 8,500.14 | |
| 3/2018 | 20 | 524-341 | RENTAL OF EQUIPMENT | 23.80 | |
| 3/2018 | 20 | 524-354 | MAINTENANCE-FACILITIES | 3,505.60 | |
| 3/2018 | 20 | 525-134 | WORKER'S COMPENSATION | 4,461.95 | |
| 3/2018 | 20 | 525-221 | FUEL & OIL | 61.67 | |
| 3/2018 | 20 | 525-260 | MINOR EQUIPMENT & FURNISHINGS | 299.99 | |
| 3/2018 | 20 | 525-311 | PROFESSIONAL SERVICES | 1,075.00 | |
| 3/2018 | 20 | 525-311D | PROF SERVICES-TESTING | 360.00 | |
| 3/2018 | 20 | 525-314 | UNIFORM CLEANING | 33.40 | |
| 3/2018 | 20 | 525-331 | UTILITIES | 1,072.00 | |
| 3/2018 | 20 | 525-341 | RENTAL OF EQUIPMENT | 14.90 | |
| 3/2018 | 20 | 525-351 | MAINTENANCE-EQUIPMENT | 2,538.30 | |
| 3/2018 | 20 | 525-354 | MAINTENANCE-FACILITIES | 5,340.60 | |
| 3/2018 | 20 | 527-141 | CONTRACT LABOR | 111,690.35 | |
| 3/2018 | 20 | 590-141 | CONTRACT LABOR | 87.50 | |
| 3/2018 | 20 | 590-331 | UTILITIES | 177.45 | |
| 3/2018 | 20 | 590-341 | RENTAL OF EQUIPMENT | 254.29 | |
| 3/2018 | 20 | 590-351 | EQUIPMENT MAINTENANCE | 3,865.00 | |
| 3/2018 | 20 | 590-353 | BUILDING MAINTENANCE | 180.50 | |
| 3/2018 | 20 | 590-501F | BOND EXP - SERIES 2012 | 136,595.84 | |
| 3/2018 | 20 | 590-501G | REVENUE BOND EXP - SERIES 2013 | 205,801.24 | |
| 3/2018 | 20 | 590-502 | REVENUE BOND TRUSTEE FEES | 1,104.17 | |
| 3/2018 | 20 | 591-390 | CONTINGENCY NOT BUDGETED | 1,817.50 | 522,754.28 |
| 3/2018 | 29 | 529-134 | WORKER'S COMPENSATION | 1,238.98 | |
| 3/2018 | 29 | 529-214 | OPERATING SUPPLIES | 8.99 | |
| 3/2018 | 29 | 529-221 | FUEL & OIL | 222.67 | |
| 3/2018 | 29 | 529-231 | MINOR TOOLS | 19.99 | |
| 3/2018 | 29 | 529-241 | SAFETY SUPPLIES | 200.00 | |
| 3/2018 | 29 | 529-311 | PROFESSIONAL SVCS-ENGINEERING | 3,380.00 | |
| 3/2018 | 29 | 529-311B | PROF SERVICES (BID, CA & RPR) | 17,000.00 | |
| 3/2018 | 29 | 529-331 | UTILITIES | 576.50 | |
| 3/2018 | 29 | 529-332 | COMMUNICATIONS | 27.04 | |
| 3/2018 | 29 | 529-354 | MAINTENANCE-FACILITIES | 237.04 | 22,911.21 |
| 3/2018 | 30 | 530-134 | WORKER'S COMPENSATION | 4,567.42 | |
| 3/2018 | 30 | 530-231 | MINOR TOOLS | 167.66 | |
| 3/2018 | 30 | 530-241 | SAFETY SUPPLIES | 79.98 | |
| 3/2018 | 30 | 530-331 | UTILITIES | 352.90 | |
| 3/2018 | 30 | 530-332 | COMMUNICATIONS | 27.04 | |
| 3/2018 | 30 | 530-341 | RENTAL OF EQUIPMENT | 522.00 | 5,717.00 |
| 3/2018 | 31 | 531-134 | WORKER'S COMPENSATION | 2,499.13 | |
| 3/2018 | 31 | 531-214 | OPERATING SUPPLIES | 14.00 | |
| 3/2018 | 31 | 531-221 | FUEL & OIL | 27.14 | |

G / L R E C A P

| PERIOD | G/L | ACCOUNT | NAME | AMOUNT | TOTAL |
|--------|-----|---------|--------------------------|----------|-----------|
| 3/2018 | 31 | 531-231 | MINOR TOOLS | 54.00 | |
| 3/2018 | 31 | 531-314 | UNIFORM CLEANING | 13.28 | |
| 3/2018 | 31 | 531-331 | UTILITIES | 480.48 | 3,088.03 |
| 3/2018 | 32 | 532-141 | CONTRACT LABOR | 750.00 | |
| 3/2018 | 32 | 532-142 | PERMIT SALES COMMISSION | 198.00 | |
| 3/2018 | 32 | 532-313 | PRINTING | 305.00 | 1,253.00 |
| 3/2018 | 33 | 533-134 | WORKER'S COMPENSATION | 4,327.11 | |
| 3/2018 | 33 | 533-212 | CHEMICALS | 1,321.00 | |
| 3/2018 | 33 | 533-213 | CONCESSION SUPPLY | 2,178.76 | |
| 3/2018 | 33 | 533-215 | PRO SHOP SUPPLIES | 821.34 | |
| 3/2018 | 33 | 533-302 | DUES AND SUBSCRIPTIONS | 140.00 | |
| 3/2018 | 33 | 533-314 | UNIFORM CLEANING | 15.06 | |
| 3/2018 | 33 | 533-331 | UTILITIES | 516.15 | |
| 3/2018 | 33 | 533-351 | MAINTENANCE-EQUIPMENT | 799.98 | |
| 3/2018 | 33 | 533-354 | MAINTENANCE-FACILITIES | 1,150.23 | 11,269.63 |
| 3/2018 | 34 | 534-134 | WORKER'S COMPENSATION | 2,253.84 | |
| 3/2018 | 34 | 534-141 | CONTRACT LABOR | 1,295.00 | |
| 3/2018 | 34 | 534-201 | OFFICE SUPPLIES | 150.00 | |
| 3/2018 | 34 | 534-211 | JANITORIAL SUPPLIES | 356.39 | |
| 3/2018 | 34 | 534-331 | UTILITIES | 708.19 | 4,763.42 |
| 3/2018 | 35 | 535-134 | WORKER'S COMPENSATION | 3,474.12 | |
| 3/2018 | 35 | 535-141 | CONTRACT LABOR | 2,565.00 | |
| 3/2018 | 35 | 535-221 | FUEL AND OIL | 84.16 | |
| 3/2018 | 35 | 535-301 | TRAINING AND TRAVEL | 12.60 | |
| 3/2018 | 35 | 535-312 | ADVERTISING | 59.55 | |
| 3/2018 | 35 | 535-314 | UNIFORM CLEANING | 11.52 | |
| 3/2018 | 35 | 535-331 | UTILITIES | 1,807.94 | |
| 3/2018 | 35 | 535-332 | COMMUNICATIONS | 34.41 | |
| 3/2018 | 35 | 535-352 | MAINT-VEHICLES | 57.97 | |
| 3/2018 | 35 | 535-353 | MAINT-BUILDINGS/FIXTURES | 1,390.00 | 9,497.27 |
| 3/2018 | 36 | 536-134 | WORKMAN'S COMPENSATION | 1,111.97 | |
| 3/2018 | 36 | 536-141 | CONTRACT LABOR | 25.00 | |
| 3/2018 | 36 | 536-302 | DUES & SUBSCRIPTIONS | 200.00 | |
| 3/2018 | 36 | 536-331 | UTILITIES | 21.65 | 1,358.62 |
| 3/2018 | 41 | 541-401 | EQUIPMENT | 885.00 | 885.00 |
| 3/2018 | 44 | 544-331 | UTILITIES | 671.35 | |
| 3/2018 | 44 | 544-354 | MAINTENANCE-FACILITIES | 1,043.27 | 1,714.62 |
| 3/2018 | 46 | 546-134 | WORKER'S COMPENSATION | 4,345.78 | |

G / L R E C A P

| PERIOD | G/L | ACCOUNT | NAME | AMOUNT | TOTAL |
|--------|-----|-------------|-------------------------------|------------|--------------|
| 3/2018 | 46 | 546-211 | JANITORIAL SUPPLEIS | 147.20 | |
| 3/2018 | 46 | 546-221 | FUEL AND OIL | 229.31 | |
| 3/2018 | 46 | 546-241 | SAFETY SUPPLIES | 27.90 | |
| 3/2018 | 46 | 546-314 | UNIFORM CLEANING | 10.64 | |
| 3/2018 | 46 | 546-331 | UTILITIES | 551.16 | |
| 3/2018 | 46 | 546-332 | COMMUNICATIONS | 102.09 | |
| 3/2018 | 46 | 546-351 | MAINTENANCE-EQUIPMENT | 587.63 | |
| 3/2018 | 46 | 546-352 | MAINTENANCE-VEHICLES | 96.15 | |
| 3/2018 | 46 | 546-354 | MAINTENANCE-FACILITIES | 2,616.00 | 8,713.86 |
| 3/2018 | 47 | 547-315 | OTHER SERVICES & CHARGES | 1,515.00 | 1,515.00 |
| 3/2018 | 48 | 548-501 | NOTE PAYMENTS | 12,685.48 | 12,685.48 |
| 3/2018 | 55 | 555-391 | LIFE INS PREM-OTHERS | 4,768.93 | |
| 3/2018 | 55 | 555-392 | FEES & OTHER-OTHERS | 220,692.60 | 225,461.53 |
| 3/2018 | 57 | 557-134 | WORKERS COMP | 3,137.92 | |
| 3/2018 | 57 | 557-315-.01 | FEES & OTHER CHARGES-WIRELESS | 236.90 | 3,374.82 |
| 3/2018 | 58 | 558-141 | CONTRACT LABOR | 1,250.00 | |
| 3/2018 | 58 | 558-311 | PROFESSIONAL SERVICES | 150.00 | 1,400.00 |
| 3/2018 | 65 | 565-311A | PROF SERVICES - ENGINEERING | 4,158.18 | |
| 3/2018 | 65 | 565-401 | EQUIPMENT | 351.08 | |
| 3/2018 | 65 | 565-405A | FACILITIES-IN HOUSE | 640.82 | |
| 3/2018 | 65 | 565-405B | FACILITIES-CONTRACT | 5,100.00 | |
| 3/2018 | 65 | 565-501 | BOND EXP -SERIES 2004/2014 | 52,485.62 | |
| 3/2018 | 65 | 565-502 | REVENUE BOND TRUSTEE FEES | 333.34 | 63,069.04 |
| 3/2018 | 83 | 577-311A | PROF SVCS-ENG (DESIGN, BID) | 15,000.00 | |
| 3/2018 | 83 | 578-311A | PROF SVCS-ENG (DESIGN, BID) | 5,200.00 | 20,200.00 |
| | | | GRAND TOTAL ESTIMATE: | | 0.00 |
| | | | GRAND TOTAL ACTUAL: | | 1,130,438.09 |
| | | | REPORT TOTAL: | | 1,130,438.09 |



AGENDA ITEM

Presentations & Proclamations 6.A.

City Council Regular

Meeting Date: March 19, 2018

Submitted For: Mike Haefner, Police Chief

Submitted By: Chris Jeffries, Police Department Admin.

Department: Police Department

Presented By: Mike Haefner

SUBJECT:

Administration of Oath of Office for Sapulpa's most recent City Law Enforcement Officers.

BACKGROUND:

The City recently hired 5 new police officers: Officer Jennifer Williams, Officer Cody Poe, Officer Jacob Patton, Officer Skylar Vaughan, and Officer Cady Byrnes. The Chief of Police, Mike Haefner, is to administer an Oath of Office for those duly appointed peace officers and has requested that this ceremony be conducted during the regular meeting of the City Council.

RECOMMENDATION:

Per Council discretion.

Attachments

Oath of Office

OATH OF OFFICE

I, _____, having been duly appointed a Police Officer of the City of Sapulpa, and a Peace Officer of the State of Oklahoma, do solemnly swear, that I will defend, enforce, and obey the Constitution and Laws of the United States, the State of Oklahoma and the Charter and Ordinances of the City of Sapulpa.

THAT, I will obey the lawful orders of my superior officers and the regulations of the Sapulpa Police Department.

THAT, I will protect the Rights, Lives and Property of all citizens and uphold the honor of the Police Profession, with my life, if need be.

THIS, I solemnly swear, this 19th day of MARCH, 2018.

Witness:

Mike Haefner, Chief of Police



Public Hearing 8.A.

City Council Regular

Meeting Date: March 19, 2018

Submitted For: Nikki White, Urban Development Director

Submitted By: Amy Hoehner, Legal Assistant, Legal

SUBJECT:

Consider conducting a public hearing to receive public input and recommendations on community needs for the City of Sapulpa as a member of the Tulsa County Community Development Block Grant (CDBG) Urban County.



AGENDA ITEM

Community Development 9.E.

City Council Regular

Meeting Date: March 19, 2018

Submitted For: Nikki White, Urban Development Director

Submitted By: Nikki White, Urban Development Director

Department: Planning & Development

Presented By: Nikki White

SUBJECT:

Discussion and possible action regarding Application requesting 2018 Community Development Block Grant (CDBG) Assistance from the Tulsa County Urban County Program for \$130,995.00 for the Downtown Stormwater Project.

BACKGROUND:

The City of Sapulpa will be expanding the stormwater drainage system inlets at the intersection of Dewey Avenue and Park Street to alleviate stormwater flooding issues.

RECOMMENDATION:

Staff Council approve Application and Resolution and authorize Mayor to execute same.

Attachments

CDBG application

**TULSA COUNTY URBAN COUNTY
COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG)**

APPLICATION FOR FY2018 FUNDS

1. Name of Unit of Local Government City of Sapulpa
 Mailing Address PO Box 1130
 Physical Address 425 E. Dewey Ave
Sapulpa, Ok Zip Code +4 74067
 Phone Number 918-224-3040 Fax # 908-227-5132
 FEI# 73-6005413
 DUNS 078649779
 Chief Elected Official Honorable Mayor Reg Green
 Clerk Shirley Burzio

2. Name of Staff Contact Nikki White
 Phone Number 918-248-5917 E-mail nwhite@cityofsapulpa.net

3. Project Title, **Detailed** Description of Project
 (Attach additional detail as needed. Provide Map)

Dewey Avenue (Route 66) and Park Street Drainage Improvements. Expansion of inlets at intersection to alleviate stormwater flooding issues.

4. Number of population served: 630
 Census Tract/Block Group # 213/206.02
 Household Income Survey 2010 US Census

5 Project Budget Summary:

| | | |
|---------------|----------------------------|-----------------------------|
| CDBG Funds | | \$ <u>130,955.00</u> |
| Other Sources | Storm Water <u>Fees</u> | \$ <u>258,907.00</u> |
| | _____ | \$ _____ |
| Total | | \$ <u>389,862.00</u> |

**TULSA COUNTY URBAN COUNTY
COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG)**

APPLICATION CERTIFICATION

The Applicant hereby certifies that all of the information contained in this application for community development assistance through the Tulsa County CDBG Urban County Program is true and accurate to the best of my knowledge and that all documentation supporting the information in this application is on file in the official offices of this unit of local government, available for review by Tulsa County/HUD during normal business hours. The Applicant also affirms that none of the activities set forth in this application have been initiated, nor shall they be initiated unless a grant has been awarded, a contract fully executed, and notice has been issued by Tulsa County that release of funds requirements have been met.

(Type) Name and Title of Chief Elected Official

Date

x

Signature of Chief Elected Official

[S E A L]

State of Oklahoma
County of _____

Attest:

Subscribed and sworn to before me _____, 20 18 .

COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG)
2018 TULSA COUNTY URBAN COUNTY
BUDGET

Name of Applicant: City of Sapulpa

| Itemized Description of Construction Activity | Funding Source CDBG Grant | Funding Source City | Funding Source Other | Total Project Expenditures |
|--|---------------------------|---------------------|----------------------|----------------------------|
| <i>Thompson Drainage Improvement Construction (See Detailed Cost Estimate)</i> | 1,309,055 | 258,907 | \$ | \$ 389,862 |
| | | | | |
| | | | | |
| | | | | |
| | | | | |
| | | | | |
| | | | | |
| | | | | |
| Total Construction Activity | <u>9,309,955</u> | <u>2,258,907</u> | \$ - | <u>\$ 3,889,862</u> |
| Professional & Non Construction | | | | |
| Engineering/Architect Funds | | | \$ | |
| Inspection Funds | | | | |
| Other: Survey | | | | |
| Other: Publishing | | | | |
| Total Professional & Non Const. | \$ - | \$ - | \$ - | \$ - |
| Administrative Costs | | | | |
| Public Administrative Funds | \$ ----- | | \$ | |
| Direct Administrative Funds | \$ ----- | | \$ | |
| Total Administrative Costs | \$ - | | \$ - | \$ - |
| Total Project Costs | <u>#VALUE!</u> | <u>2,589,814</u> | | <u>\$ 3,899,862</u> |

**COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG)
TULSA COUNTY URBAN COUNTY**

DIRECT PROJECT BENEFICIARY INCOME SURVEY SUMMARY FORM

ATTACHMENT B

Activity Name: Dewey Avenue and Park Street Drainage Improvements _____

COMPLETE THIS SECTION BY PLACING THE TOTAL NUMBER OF HOUSEHOLDS OBTAINED FROM THE HOUSEHOLD SURVEY IN EACH APPROPRIATE COLUMN.

| | | | | | | | | |
|--|------------------|-------------|-------------|-------------|-------------|-------------|-------------|-------------|
| Insert County Income Levels | \$35,800 | \$40,900 | \$46,000 | \$51,100 | \$55,200 | \$59,300 | \$63,400 | \$67,500 |
| Number of People in Each Household Below or Above the County Income Levels | 1 | 2 | 3 | 4 | 5 | 6 | 7 | 8 |
| Total Number Of Households | Below Above 0 | Below Above | Below Above | Below Above | Below Above | Below Above | Below Above | Below Above |

| | |
|--|-----------------------|
| Total Number of Occupied Households/Homes in Activity | Target Area = _____ |
| Total Number of Persons in Activity | Target Area = _____ |
| Total Number of Occupied Households/Homes Surveyed in Activity | Target Area = _____ |
| Total Number of Persons Accounted for by the Survey in the Activity | Target Area = _____ |
| Total Number of Households Below the Low and Moderate Income Level in the Activity | Target Area = _____ |
| Percentage of Total Households Below the Low and Moderate Income Level in the Activity | Target Area = _____ % |

I hereby certify that the above information was obtained from the occupants of the addresses listed and the information is accurate:

City-wide Low and Moderate Income Level _____
(For use only when projects are of City-wide benefit.)

HUD Census Data for Low and Moderate Income Level for Block Groups, Enumeration Districts or Census Tracts as Provided by HUD (For use only when a project's target area boundaries are identical to BG, ED or Tracts) 54.14 _____ %

x Signature of Chief Executive Official _____ Date _____

[Seal]

Subscribed and sworn to before me _____, 20____. My commission expires _____, 20____.

Commission No. _____ Clerk/Notary Signature _____

**COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG)
TULSA COUNTY URBAN COUNTY**

IDENTIFICATION OF OTHER PROJECT FUNDING SOURCES

Federal/State participation, if any (loans, grants, etc.) provide commitment letters.

| Agency | Purpose | Amount | Present Status Comment |
|--------|---------|--------|------------------------|
| | | | |
| | | | |
| | | | |

Other sources and amount of project financing including applicant's local contribution, if any.

| Agency | Purpose | Amount | Present Status Comment |
|-----------------|-----------------------|--------------|--------------------------------------|
| City of Sapulpa | Drainage Improvements | \$258,907.00 | Already collected in Stormwater fees |
| | | | |
| | | | |

x

Chief Elected Signature _____ Date _____

**COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG)
2018 TULSA COUNTY URBAN COUNTY**

Attach Certified Professional Cost Estimates/Engineering Report (where applicable)

**City of Sapulpa
Dewey Ave. & Park St. Drainage Improvements**

| PAYING AND DRAINAGE | | | | | | | | | |
|---------------------|----------|---|-------|------|----------------------|------------|-------------------|--|--|
| ITEM | ITEM NO. | DESCRIPTION | NOTES | UNIT | TOTAL | UNIT PRICE | TOTAL COST | | |
| 1 | 221 (A) | TEMPORARY BALE BARRIER | 8 | LF | 420 | 2.00 | 1,500.00 | | |
| 2 | 221 (C) | TEMPORARY SILT FENCE | | LF | 750 | 45.00 | 18,000.00 | | |
| 3 | 303 (A) | AGGREGATE BASE TYPE A | | CY | 400 | 75.00 | 6,750.00 | | |
| 4 | 411 (A) | SUPERPAVE, TYPE S2 (PG 64-22 OK) | 1 | TON | 90 | 75.00 | 6,750.00 | | |
| 5 | 411 (C) | SUPERPAVE, TYPE S4 (PG 76-28 OK) | 1 | TON | 90 | 75.00 | 6,750.00 | | |
| 6 | 414 (A) | P.C. CONCRETE PAVEMENT (PLACEMENT) | | SY | 45 | 75.00 | 3,375.00 | | |
| 7 | 414 (A) | P.C. CONCRETE PAVEMENT (PLACEMENT) | 2 | SY | 1000 | 75.00 | 75,000.00 | | |
| 8 | 414 (G) | P.C. CONCRETE FOR PAVEMENT | 2 | CY | 8 | 250.00 | 2,037.04 | | |
| 9 | 414 (G) | P.C. CONCRETE FOR PAVEMENT | 2 | CY | 303 | 250.00 | 75,747.22 | | |
| 10 | 609 (B) | 2'-8" COMBINED CURB AND GUTTER (6" BARRIER-NOTCHED) | | LF | 306 | 25.00 | 7,645.00 | | |
| 11 | 610 (A) | 4" CONCRETE SIDEWALK | | SY | 54 | 35.00 | 1,883.00 | | |
| 12 | 611 (A) | MANHOLE (8' DIAMETER) | | EA | 1 | 7,500.00 | 7,500.00 | | |
| 13 | 611 (B) | ADDITIONAL DEPTH IN MANHOLE (8' DIAMETER) | 5 | VF | 5 | 500.00 | 2,500.00 | | |
| 14 | 611 (G) | INLET, 8' RECESSED | | EA | 2 | 5,000.00 | 10,000.00 | | |
| 15 | 611 (G) | INLET, 4' RECESSED | 7 | LF | 139 | 72.00 | 10,008.00 | | |
| 16 | 613 (A) | 24" R.C. PIPE CLASS IV | 7 | LF | 63 | 245.00 | 15,435.00 | | |
| 17 | 613 (A) | 48" R.C. PIPE CLASS IV | 7 | LF | 59 | 400.00 | 23,600.00 | | |
| 18 | 613 (A) | STANDARD BEDDING MATERIAL, CLASS B | 3 | CY | 183 | 45.00 | 8,227.52 | | |
| 19 | 613 (R) | TRENCH EXCAVATION | 3 | CY | 468 | 12.00 | 5,611.87 | | |
| 20 | 613 (V) | REMOVAL OF CONCRETE PAVEMENT | 3 | SY | 24 | 10.00 | 244.44 | | |
| 21 | 619 (B) | REMOVAL OF CONCRETE PAVEMENT W/ ASPHALT OVERLAY | 3 | SY | 909 | 11.00 | 9,997.78 | | |
| 22 | 619 (B) | REMOVAL OF SIDEWALK | 3 | SY | 54 | 10.00 | 538.00 | | |
| 23 | 619 (B) | CONSTRUCTION STAKING LEVEL II | | LSUM | 1 | 10,000.00 | 10,000.00 | | |
| 24 | 641 | 42" STORM SEWER LINER PLATES | 6 | LF | 10 | 400.00 | 4,000.00 | | |
| 25 | 642 (B) | 48" STORM SEWER LINER PLATES | 6 | LF | 30 | 450.00 | 13,500.00 | | |
| 26 | SPECIAL | 66" STORM SEWER LINER PLATES | 6 | LF | 10 | 600.00 | 6,000.00 | | |
| 27 | SPECIAL | STORM SEWER JUNCTION BOX (STRUCTURE NO. 1) | 4 | EA | 1 | 12,000.00 | 12,000.00 | | |
| 28 | SPECIAL | STORM SEWER JUNCTION BOX (STRUCTURE NO. 2) | 4 | EA | 1 | 10,000.00 | 10,000.00 | | |
| 29 | SPECIAL | STORM SEWER JUNCTION BOX (STRUCTURE NO. 3) | 4 | EA | 1 | 8,000.00 | 8,000.00 | | |
| 30 | SPECIAL | | | | | | | | |
| 31 | SPECIAL | | | | | | | | |
| | | | | | Project Total | | 389,861.97 | | |
| | | | | | 10% Contingency | | | | |
| | | | | | Budget Amount | | | | |
| | | | | | | | 38,986.20 | | |

SYMBOL LEGEND

| | |
|---|------------------------------|
| — | ALUM. CAP MONUMENT |
| — | BRASS CAP MONUMENT |
| — | IRON PIN FLOOD SET |
| — | IRON PIN FLOOD SET |
| — | GRUNDELIN X FLOOD SET |
| — | ARM REST & RATCHMAN |
| — | ELECTRIC CONTROL BOX |
| — | FLUORIDATION WHEEL |
| — | FIRE HYDRANT |
| — | LAG POLE |
| — | GUANO RAIL POST |
| — | OUT ANCHOR |
| — | LIGHT POLE |
| — | MAIL BOX/TELEPHONE POLE |
| — | MANHOLE SANITARY, STORM |
| — | SMOOT |
| — | SANITARY SEWER CLEAN OUT |
| — | SANITARY SEWER LAMPHOLE |
| — | WATER METER |
| — | TELEPHONE BOX |
| — | TELEPHONE POLE |
| — | GAS METER |
| — | GAS METER |
| — | SMALL DECIDUOUS TREE |
| — | LARGE CONIFEROUS TREE |
| — | LARGE DECIDUOUS TREE |
| — | Fence Line (All Types) |
| — | Overhead Electric |
| — | Overhead Electric |
| — | Overhead Telephone |
| — | Underground Telephone |
| — | Underground Cable Television |
| — | Natural Gas Line |
| — | Fiber Optic Cable |
| — | Water Line |
| — | Stormwater Line |
| — | Sanitary Sewer Line |

DRAWING REFERENCE LEGEND

| | |
|---|-------------------------------------|
| — | REFERS TO A SECTION |
| — | REFERS TO A DETAIL |
| — | REFERS TO A PROFILE OR ELEVATION |
| — | REFERS TO A PROFILE OR ELEVATION |
| — | SECTION, DETAIL OR PROFILE NUMBER |
| — | SHEET NUMBER ON WHICH IT IS LOCATED |
| — | SCALE 1"=X' |

APPLICABLE SPECIFICATIONS:
 CURRENT OKLAHOMA DEPARTMENT OF TRANSPORTATION
 LATEST DESIGN (20.0.7.3) STANDARD SPECIFICATIONS
 THE TECHNICAL SPECIFICATIONS SHALL BE USED FOR
 ALL CONSTRUCTION SHALL BE IN STRICT ACCORDANCE
 WITH THE CURRENT CITY OF SAPULPA STANDARD
 SPECIFICATIONS FOR CONSTRUCTION.
 OKLAHOMA DEPARTMENT OF ENVIRONMENTAL QUALITY
 (EQD) REGULATIONS SHALL APPLY FOR ALL WASTE
 AND SEWER RELATED WORK.

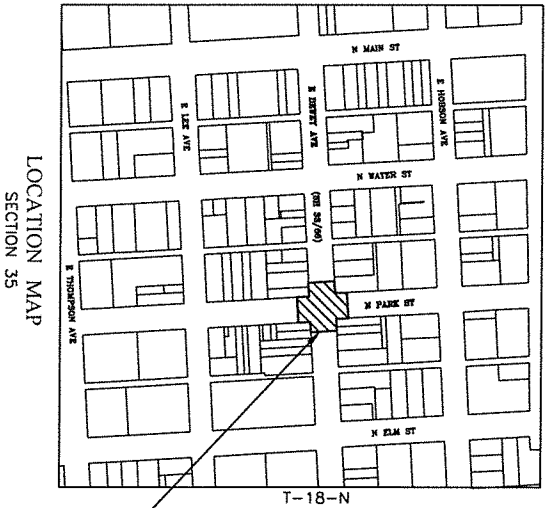


CITY OF SAPULPA, OKLAHOMA

PLANS FOR DEWEY AVE. & PARK STREET DRAINAGE IMPROVEMENTS

DEPARTMENT OF PUBLIC WORKS
 CREEK COUNTY, OKLAHOMA

R-11-E



LOCATION MAP
 SECTION 35

PROJECT LOCATION

DRAWING INDEX

- 1 - COVER SHEET
- 2 - GENERAL NOTES
- 3 - STORMWATER POLLUTION PREVENTION PLAN
- 4 - SURVEY DATA
- 5 - STORM SEWER REPLACEMENTS
- 6 - STORM SEWER PROFILES
- 7 - PAVING PLAN
- 8 - MISCELLANEOUS DETAILS
- 9 - JUNCTION BOX - STRUCTURE NO.1
- 10 - JUNCTION BOX - STRUCTURE NO.2
- 11 - JUNCTION BOX - STRUCTURE NO.3

ODOT STANDARDS

| | | |
|------|-------|--------|
| CI-1 | MFC-4 | SP-4 |
| CI-3 | MAB-3 | SSIF-4 |

UTILITIES INFORMATION

| | |
|-------------------------|----------------------|
| AEP PSD | ONE BAWER |
| BANKSON DRAGDOO | 5848 E. 13th ST. |
| P50 GO-3E | TULSA, OK 74112-6402 |
| 712 E. 6th STREET | (918) 831-8333 (W) |
| 599-2183 (W) | |
| TOM CROWELL | CITY OF SAPULPA |
| 712 E. 6th STREET | WATER DEPT. MANAGER |
| (918) 588-2088 | 425 E. OWNEY |
| | 224-2000 (W) |
| | 946-3464 (MOBILE) |
| AT&T | SAPULPA POLICE |
| THE TURNERY | 20 N. WALNUT |
| AIRTEL | SAPULPA, OK 74066 |
| 5305 E. 7th St. FLOOR 1 | 224-3882 |
| 20 N. WALNUT | |
| SAPULPA, OK 74066 | |
| 598-9422 (W) | |

Prepared By:
 MESHEK & ASSOCIATES, P.C.

WILLIAM T. MESHEK, P.E.
 MESHEK & ASSOCIATES, P.C.

MESHEK & ASSOCIATES, P.L.C.
 1437 S. Boulder Avenue, Suite 1080
 Tulsa, OK 74119
 (918) 587-5300
 CA 187/ENR 6/03/2013


GENERAL CONSTRUCTION NOTES:

1. DENVER AVE. IS A STATE HIGHWAY AND IS SUBJECT TO ODOT JURISDICTION. THE CONTRACTOR SHALL COORDINATE ALL WORK WITH THE ODOT DIVISION 8 PROJECT ADMINISTRATION. ALL ROADWAY CONSTRUCTION SHALL BE IN ACCORDANCE WITH THE ODOT STANDARD SPECIFICATIONS AND THE 2008 OKLAHOMA DEPARTMENT OF TRANSPORTATION STANDARD SPECIFICATIONS AND SPECIAL PROVISIONS INCLUDED HEREIN OR IN THE SPECIFICATIONS.
2. ALL EXCAVATED MATERIAL NOT REQUIRED IN OTHER AREAS OF THE PROJECT SHALL BECOME THE PROPERTY OF THE CONTRACTOR AND SHALL BE DISPOSED OF BY THE CONTRACTOR IN A MANNER ACCEPTABLE TO THE ENGINEER WITHOUT COST TO THE OWNER.
3. THE CONTRACTOR SHALL WORK IN COOPERATION WITH THE CITY OF SAPULPA TO ESTABLISH, INSTALL, MAINTAIN AND OPERATE COMPLETE, ADEQUATE AND SAFE TRAFFIC CONTROL DURING THE ENTIRE CONSTRUCTION PERIOD. THE CONTRACTOR SHALL MAINTAIN ADEQUATE TRAFFIC CONTROL THROUGHOUT THE CONSTRUCTION PERIOD.
4. WHERE MATERIALS ARE TRANSPORTED BY THE MANUFACTURER OF THE VEHICLE OR PRESCRIBED BY ANY FEDERAL, STATE OR LOCAL LAW OR REGULATION.
5. ANY DAMAGE TO THE ROADWAY PAVEMENT, CURB, GUTTERS OR SIDEWALK CAUSED BY THE CONTRACTOR'S OPERATION SHALL BE REPAIRED TO THE ENGINEER'S SATISFACTION AND SHALL BE ACCOMPLISHED AT THE CONTRACTOR'S SOLE EXPENSE.
6. CONTRACTOR SHALL OBTAIN THE NOTIFICATION CENTER OF THE OKLAHOMA ONE-CALL SYSTEM, INC. NOTICE OF CONSTRUCTION (NOC) FOR ALL WORK TO BE PERFORMED PRIOR TO COMMENCEMENT OF WORK. PHONE NO. 1-800-522-6543. WORKING HOURS FROM 8:00 AM TO 5:00 PM, MONDAY THROUGH FRIDAY. PHONE NO. 405-241-5443.
7. CONTRACTOR SHALL NOTIFY THE CITY OF SAPULPA A MINIMUM OF FORTY-EIGHT (48) HOURS EXCLUDING SATURDAYS, SUNDAYS, AND LEGAL HOLIDAYS PRIOR TO COMMENCEMENT OF WORK. THE SIGN AND/OR POST. THE CONTRACTOR SHALL REINSTALL ALL SIGNS AND POSTS REMOVED DUE TO CONSTRUCTION. THE SIGN AND/OR POSTS THAT ARE DAMAGED OR DESTROYED DURING CONSTRUCTION SHALL BE REPLACED AT NO COST TO THE CITY.
8. THE CONTRACTOR SHALL TAKE REASONABLE PRECAUTIONS TO PREVENT EXCESS URGENT FROM UNDERGROUND WEATHER OR OTHER SOURCES FROM ENTERING ANY STREET EXCAVATION. IF EXCESS URGENT ENTERS THE EXCAVATION THROUGH THE NEGLIGENCE OF THE CONTRACTOR AND THE ADJOINING PAVEMENT IS ADVERSELY EFFECTED BY THE EXCESS MOISTURE, THE CONTRACTOR SHALL REPLACE THE ADJOINING PAVEMENT AND SUB-BASE AT HIS SOLE EXPENSE.
9. THE CONTRACTOR SHALL COMPLY WITH ALL APPLICABLE FEDERAL, STATE AND LOCAL STATUTES GOVERNING SAFETY, HEALTH AND SANITATION. THE CONTRACTOR SHALL PROVIDE ALL SAFETY DEVICES AND SIGNALS AND ENGINEER MAY DETERMINE REASONABLY NECESSARY TO PROTECT PROPERTY IN CONNECTION WITH THE PERFORMANCE OF WORK COVERED BY THE CONTRACT.
10. IT IS THE CONTRACTOR'S RESPONSIBILITY TO VERIFY AND OR LOCATE THE HORIZONTAL AND VERTICAL POSITION OF ALL EXISTING UNDERGROUND UTILITIES. THE CONTRACTOR SHALL NOTIFY THE ENGINEER IMMEDIATELY BEGINNING EXCAVATION. IF CONDITIONS ARE DISCOVERED, THE CONTRACTOR SHALL NOTIFY THE ENGINEER IMMEDIATELY.
11. ALL WASTE FROM THE REMOVAL OF ASPHALT PAVEMENT, CONCRETE PAVEMENT, DRIVEWAYS, SIDEWALKS, CURBS, TREES, INLETS AND OTHER INCIDENTAL ITEMS SHALL BECOME THE SOLE PROPERTY OF THE CONTRACTOR AND SHALL BE DISPOSED OF IN A MANNER APPROVED BY THE ENGINEER. NO MATERIAL SHALL BE BURIED ON SITE OR PLACED IN A FLOOD PLAIN.
12. THE CONTRACTOR SHALL PROTECT TREES IN AREAS OF CONSTRUCTION, UNLESS OTHERWISE SPECIFIED IN THE PLANS. COST TO REPLACE DAMAGED TREES SHALL BE THE SOLE RESPONSIBILITY OF THE CONTRACTOR.
13. MASONRY STRUCTURES SHALL NOT BE CONSTRUCTED WITHIN THE RIGHT-OF-WAY.
14. THE CONTRACTOR SHALL USE NO FLYASH IN ANY CONCRETE MIX.
15. CONSTRUCTION SIGNING WILL BE INSTALLED IN A MANNER APPROVED BY THE ENGINEER, IN ACCORDANCE WITH CHAPTER V OF THE MANUAL ON UNIFORM TRAFFIC CONTROL DEVICES, CURRENT EDITION, AND APPLICABLE ODOT STANDARD DRAWINGS.
16. DOWLED ON CURBS ARE PROHIBITED ON ALL STREETS.
17. THE CONTRACTOR SHALL BE RESPONSIBLE FOR ALL STORM WATER PERMITTING IN ACCORDANCE WITH OKLAHOMA DEPARTMENT OF ENVIRONMENTAL QUALITY REQUIREMENTS.
18. PEDESTRIAN TRAFFIC SHALL BE MAINTAINED AT ALL TIMES.
19. CONTRACTOR SHALL FIELD VERIFY ALL CONSTRUCTION DIMENSIONS.
20. CONTRACTOR SHALL PROVIDE, MAINTAIN AND PRESERVE ALL CONSTRUCTION STAKING TO THE LINES, GRADES, SLOPES AND ELEVATIONS AS SHOWN IN THESE DRAWINGS. ALL SURFACING SHALL BE PERFORMED BY A SURVEYOR LICENSED IN THE STATE OF OKLAHOMA.
21. ALTHOUGH SUCH WORK MAY NOT BE SPECIFICALLY INDICATED, FURNISH AND INSTALL ALL SUPPLEMENTARY OR MISCELLANEOUS ITEMS, APPURTENANCES AND DEVICES INCIDENTAL TO OR NECESSARY FOR A SOUND, SECURE AND COMPLETE INSTALLATION. NO ADDITIONAL PAYMENT SHALL BE MADE.
22. IN ORDER TO AVOID DUST CONDITIONS DURING GRADING OPERATIONS AND BEFORE PAVING WORK IS COMPLETED, THE CONTRACTOR SHALL SPRINKLE GRADING AT INTERVALS APPROVED BY THE ENGINEER. COST OF SPRINKLING TO BE INCLUDED IN THE PRICE BID FOR OTHER ITEMS OF WORK.
23. CONTRACTOR SHALL BE RESPONSIBLE FOR PREPARING HIS TRUCKS FROM TRACKING DEBRIS, MUD AND/OR SOIL ON PUBLIC ROADS. IF THIS OCCURS, THE CONTRACTOR WILL CLEAN UP DEBRIS AS REQUIRED BY THE ENGINEER. LOADED TRUCKS SHALL HAVE THEIR LOADS COVERED WITH A TARPULIN.
24. EROSION CONTROL SHALL START WITH INITIAL CONSTRUCTION AND BE PRACTICED THROUGHOUT THE PROJECT.
25. ALL EXISTING STRUCTURES SHALL BE CLEANED AND CLEARED OF ALL SEDIMENTATION AND DEBRIS TO THE RIGHT-OF-WAY. COST TO BE INCLUDED IN THE PRICE BID FOR OTHER ITEMS OF WORK.
26. THE CONTRACTOR SHALL BE RESPONSIBLE FOR THE COORDINATION AND COST TO BRACE ALL POWER POLES THAT COULD BE DISTURBED IN THE PROSECUTION OF THE WORK.
27. ALL TRAFFIC SIGNS THAT ARE TO BE REMOVED DURING THE PROSECUTION OF THE WORK ARE TO BE CLEANED AND REINSTALLED IN THEIR ORIGINAL LOCATIONS. ANY SIGNS DAMAGED DURING CONSTRUCTION SHALL BE REPLACED AT THE EXPENSE OF THE CONTRACTOR.

PAY NOTES:

1. ITEM MEASURED AT 112 LBS PER SQUARE YARD PER INCH THICK.
2. ITEM TO BE USED FOR ACP PAVEMENT.
3. ALL SAW CUTTING AND REMOVAL SHALL BE INCLUDED IN THE COST OF THE ITEM TO BE ADJUSTED, REPAIRED OR REPLACED. SAW CUTTING ADJUSTED TO PAVEMENTS, STRUCTURES, SURFACES OR APPURTENANCES TO REMAIN IN PLACE SHALL BE FULL DEPTH OF THE MATERIAL TO BE REMOVED. NO ADDITIONAL PAYMENT SHALL BE MADE FOR THIS WORK.
4. PAY ITEM INCLUDES ALL LABOR AND MATERIALS REQUIRED TO CONSTRUCT INLETS AND JUNCTION BOXES AS SHOWN IN PLANS IN ACCORDANCE WITH THE ODOT. SPECIFICATIONS.
5. PAY ITEM INCLUDES THE COST OF LABOR AND MATERIAL REQUIRED TO CONSTRUCT MANHOLES BEYOND MINIMUM DEPTH.
6. LINER PLATES ARE TO BE CORRUGATED AND A MINIMUM OF 8 GAGE IN THICKNESS.
7. BACKFILL TOP 2 FEET IN TRENCHES LOCATED IN PAVED AREAS WITH C.L.S.M. COST FOR C.L.S.M. TO BE INCLUDED IN PRICE BID FOR PIPE.
8. ITEM TO BE USED AROUND INLETS.

| City of Sapulpa | | TOTAL | |
|-----------------|----------|-------|--------|
| ITEM | QUANTITY | UNIT | AMOUNT |
| 1 | 1211.60 | LF | 150 |
| 2 | 321.60 | LF | 284 |
| 3 | 354.00 | LF | 78 |
| 4 | 411.00 | LF | 21 |
| 5 | 411.00 | LF | 509 |
| 6 | 414.00 | LF | 303 |
| 7 | 414.00 | LF | 303 |
| 8 | 414.00 | LF | 303 |
| 9 | 414.00 | LF | 303 |
| 10 | 414.00 | LF | 303 |
| 11 | 414.00 | LF | 303 |
| 12 | 414.00 | LF | 303 |
| 13 | 414.00 | LF | 303 |
| 14 | 414.00 | LF | 303 |
| 15 | 414.00 | LF | 303 |
| 16 | 414.00 | LF | 303 |
| 17 | 414.00 | LF | 303 |
| 18 | 414.00 | LF | 303 |
| 19 | 414.00 | LF | 303 |
| 20 | 414.00 | LF | 303 |
| 21 | 414.00 | LF | 303 |
| 22 | 414.00 | LF | 303 |
| 23 | 414.00 | LF | 303 |
| 24 | 414.00 | LF | 303 |
| 25 | 414.00 | LF | 303 |
| 26 | 414.00 | LF | 303 |
| 27 | 414.00 | LF | 303 |
| 28 | 414.00 | LF | 303 |
| 29 | 414.00 | LF | 303 |
| 30 | 414.00 | LF | 303 |
| 31 | 414.00 | LF | 303 |
| SPECIAL | | | |



CITY OF SAPULPA, OKLAHOMA
DEPARTMENT OF PUBLIC WORKS

GENERAL NOTES

DESIGNED BY: **Mehhek & Associates, P.L.C.**

DATE: 11/17/10

| NO. | DATE | BY | DESCRIPTION |
|-----|----------|-----|--------------------|
| 1 | 11/17/10 | DMT | ISSUED FOR BIDDING |
| 2 | 11/17/10 | DMT | REVISIONS |

STORMWATER POLLUTION PREVENTION PLAN

SITE DESCRIPTION

PROJECT LIMITS: IN THE N 1/2 OF SECTION 35, TOWNSHIP 18 NORTH, RANGE 11 EAST, AND IN THE CITY OF SAPULPA, CREEK COUNTY, OKLAHOMA, THE INTERSECTION OF E. DEWEY AVE./SHR6 AND N. PARK ST.

PROJECT DESCRIPTION: STORM SEWER INSTALLATION AND PAVEMENT REPLACEMENT.

- SUGGESTED SEQUENCE OF CONSTRUCTION:
1. TEMPORARY EROSION CONTROL.
 2. PAVEMENT REMOVAL.
 3. INSTALLATION OF STORM SEWER IMPROVEMENTS.
 4. INSTALLATION OF NEW PAVEMENT.

TOTAL AREA TO BE DISTURBED: APPROX. 0.2 ACRES
 NOTE: THIS AREA IS TO BE CALCULATED AS "R/W TO R/W" FOR THE EXTENTS OF THE PROJECT, INCLUDING ANY INCIDENTAL CONSTRUCTION.

WEIGHTED RUNOFF COEFFICIENT: PROJECT = 0.9 RUNOFF COEFFICIENT
 NOTE: THIS SHOULD BE DETERMINED BY THE HYDRAULIC DESIGNER FOR THE PROJECT. THIS VALUE SHOULD BE THE AVERAGE "C" FACTOR USED ON THE PROJECT. IT SHOULD BE BASED ON THE ANTICIPATED FUTURE LAND USE.

NAME OF RECEIVING WATERS: ROCK CREEK
 NOTE: THIS SHOULD DESCRIBE EACH MAJOR CREEK, RIVER OR BODY OF WATER WHICH IS RECEIVING STORM WATER RUNOFF INCIDENTAL CONSTRUCTION.

NOTE: THIS SHEET SHOULD BE USED IN CONJUNCTION WITH A GRAPHAIC OR SITE MAP THAT ILLUSTRATES THE DRAINAGE CHARACTERISTICS AND RECEIVING WATERS FOR EACH PROJECT. SEE SHEET NUMBERS) N/A



EROSION AND SEDIMENT CONTROLS

SOIL STABILIZATION PRACTICES

- TEMPORARY SEEDING _____
 PERMANENT SEEDING, SPRIGGING OR SEEDING _____
 MULCHING _____
 SOIL RETENTION BLANKET _____
 PRESERVATION OF EXISTING VEGETATION _____
 OTHER _____

STRUCTURAL PRACTICES:

- SILTATION SCREENS
 TEMPORARY BALE BARRIERS
 DIVERSION INTERCEPTOR OR PERIMETER DRENCH
 DIVERSION INTERCEPTOR OR PERIMETER DITCHES
 DIVERSION DWE AND DITCH COMBINATIONS
 PAPE SLOPE DRENCHES
 PAVED DITCH AND DITCH LINER PROTECTION
 ENERGY DISSIPATING DEVICES
 TEMPORARY SEDIMENT BASINS
 TEMPORARY SEDIMENT FILTERS
 OFFSITE VEHICLE TRACKING
 HAUL ROADS DAMPERED FOR DUST CONTROL
 LOADED HAUL TRUCKS TO BE COVERED WITH HARPALUM
 EXCESS DIRT ON ROAD REMOVED DAILY
 STABILIZED CONSTRUCTION EXIT

ADDITIONAL INFORMATION:

OTHER EROSION AND SEDIMENT CONTROLS

THE CONTRACTOR SHALL ALSO BE RESPONSIBLE FOR THE FOLLOWING:

MAINTENANCE AND INSPECTION:
 All erosion and sediment control devices will be maintained in good working order from the beginning of construction until an acceptable regulating cover is established. Inspection by the Contractor and any necessary repairs shall be performed once every 7 calendar days and within 24 hours after any storm event greater than 0.3 inch (as recorded by a rain gauge). If a storm event greater than 0.3 inch (as recorded by a rain gauge) occurs, the contractor shall inspect all erosion and sediment control devices immediately, including areas of temporary material storage. Storage areas shall be inspected daily. Erosion and sediment control devices shall be inspected and repaired as necessary. Silt traps, sediment traps, and sediment control devices are examples of sites that need to be inspected.

HAZARDOUS MATERIALS:
 Proper management and disposal of non-hazardous waste material is required. The Contractor is responsible for following manufacturer's recommendations. State and Federal regulations include but are not limited to: paints, oils, cleaning solvents, chemical oxidizers, concrete curing compounds and contaminated soils.

GENERAL NOTES:
 A Storm Water Pollution Prevention Plan (SWPPP) is required to comply with the National Pollution Discharge Elimination System (NPDES) regulations. This plan is developed prior to the start of construction and is subject to review and approval by the local authority having jurisdiction (LAHJ). The LAHJ may require the contractor to submit a copy of the plan to the local authority having jurisdiction. Management is to improve water quality by reducing pollutants in storm water discharges. Runoff from construction sites has a potential for pollution due to exposed soils and the erosion, compaction of soil, and the use of heavy equipment. The presentation of soil before leaving the construction site are the best practices for controlling storm water pollution.

- The following Subsections of the QDOT Standard Specifications for Highway Construction:
- 101.05 Bonding Requirements
 - 104.08 Final Cleaning Up
 - 106.06 Storage of Materials
 - 107.01 Lanes to Be Observed
 - 107.01 Temporary Erosion and Sediment Control
 - 226.01 & 226.01 Temporary Erosion and Sediment Control
- In addition:
 TPA - Final NPDES General Permits for Storm Water Discharges from Construction Sites Notices
 Federal Register, Latest Edition

NOTE: THE CONTRACTOR SHALL FILE AN NOI WITH DCD PRIOR TO BEGINNING WORK.

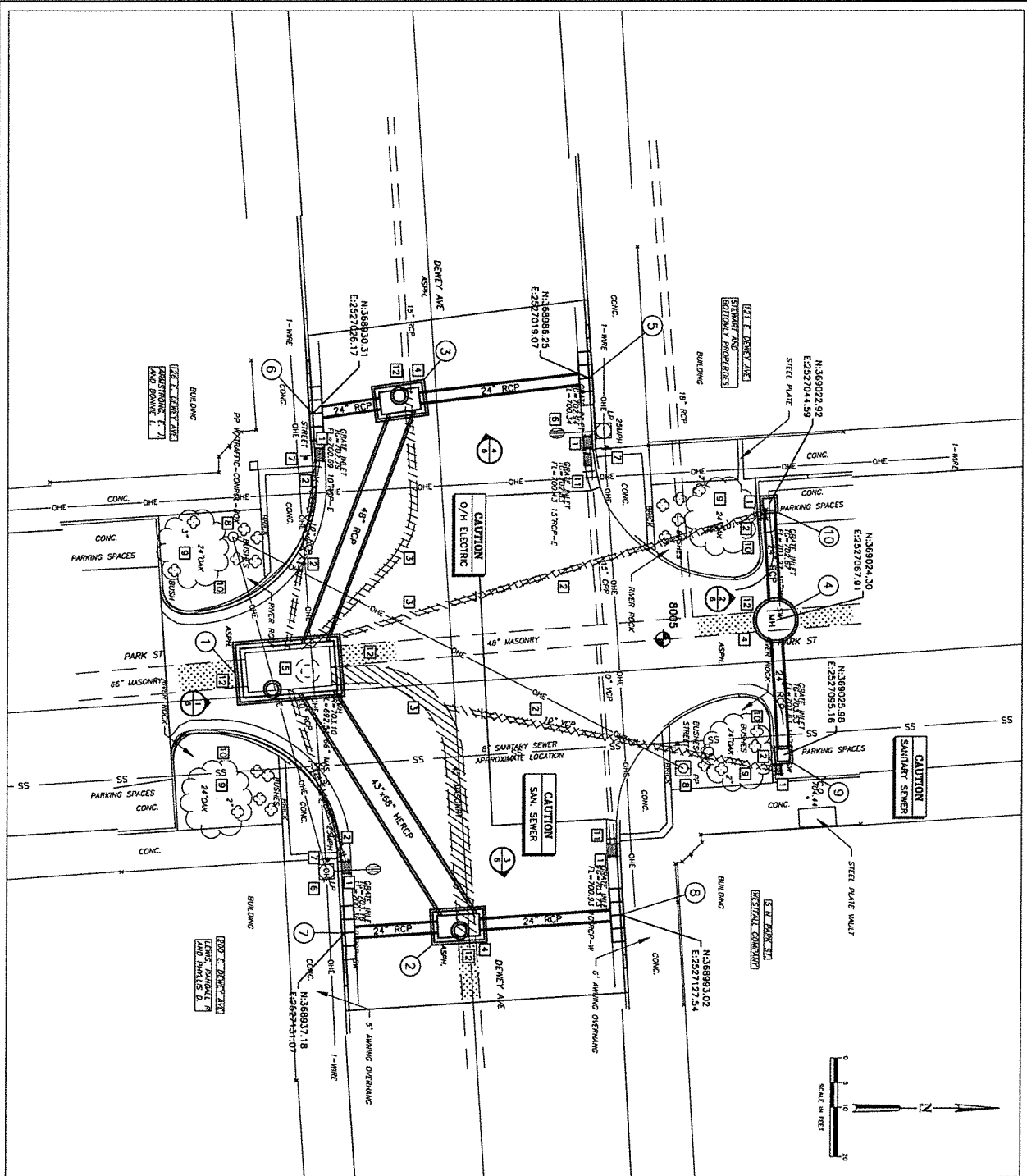
| | | | |
|----------|----|------|-------------|
| REVISION | BY | DATE | DESCRIPTION |
| | | | |
| | | | |

PLANS AND ESTIMATES PREPARED BY:
Meshek & Associates, P.L.C.
 1433 E. Sooner Ave., Suite 1000, Tulsa, OK 74119 (918) 277-5870
 FAX: (918) 277-5870

DEWEY AVE. AND PARK ST. DRAINAGE IMPROVEMENTS STORMWATER POLLUTION PREVENTION PLAN

CITY OF SAPULPA, OKLAHOMA DEPARTMENT OF PUBLIC WORKS

DATE: SEP 3 2011 SHEETS: 3 OF 11 SHEETS



CONTROL POINT 8005

PK MAIL SET
 Nr. 389001.41
 E. 2427071.89
 LEV. 703.98

- LEGEND**
- EXISTING STORM SEWER PIPE TO BE REMOVED.
 - EXISTING STORM SEWER PIPE TO BE PLOUGED AND FILLED WITH G.S.M.
 - EXISTING STORM SEWER PIPE TO BE RENEWED WITH 10 FT MINIMUM OF 8 GAGE CORRUGATED FLANGE LINER PLATES FROM FURNISHED STIFFENERS, INTERNATIONAL OR APPROVED EQUIVALENTS, WITH 1/4" THICK GROUND BARS AROUND EXISTING PIPES. SEE DETAIL SHEET 9.
 - EXISTING WATER LINE
 - EXISTING SANITARY SEWER LINE
 - EXISTING UNDERGROUND ELECTRIC
 - LIMITS OF CONSTRUCTION

- CONSTRUCTION NOTES**
- 1 REMOVE EXISTING INLET.
 - 2 CUT AND PLUG EXISTING STORM SEWER PIPE. FILL PIPE WITH G.S.M.
 - 3 REMOVE EXISTING STORM SEWER PIPE.
 - 4 EXACT LOCATION AND ELEVATION OF EXISTING PIPE UNKNOWN. PROPOSED JUNCTION BOX LOCATION AND ELEVATION TO BE ADJUSTED, AS DIRECTED BY THE ENGINEER. BASED UPON FIELD VERIFIED PIPE LOCATION AND ELEVATION.
 - 5 REMOVE EXISTING JUNCTION BOX AND CONSTRUCT PROPOSED JUNCTION BOX AROUND EXISTING AND PROPOSED PIPES.
 - 6 REMOVE AND RESET LIGHT POLE.
 - 7 REMOVE AND RESET STREET SIGN.
 - 8 PROTECT EXISTING POWER POLE.
 - 9 PROTECT EXISTING TREE.
 - 10 REMOVE AND REPLACE RIVER ROCK AND PLANKINGS AS NEEDED.
 - 11 CUT AND PLUG EXISTING STORM SEWER PIPE.
 - 12 PROTECT EXISTING STORM SEWER PIPE.

Dewey Ave. and Park St. Drainage Improvements

STORM SEWER REPLACEMENTS

CITY OF SAPULPA, OKLAHOMA
 DEPARTMENT OF PUBLIC WORKS

PLANS AND ESTIMATES PREPARED BY:
 Meshkek & Associates, P.L.L.C.

1437 E. Boulder Ave., Suite 1000, Tulsa, OK 74119 (918) 271-2320

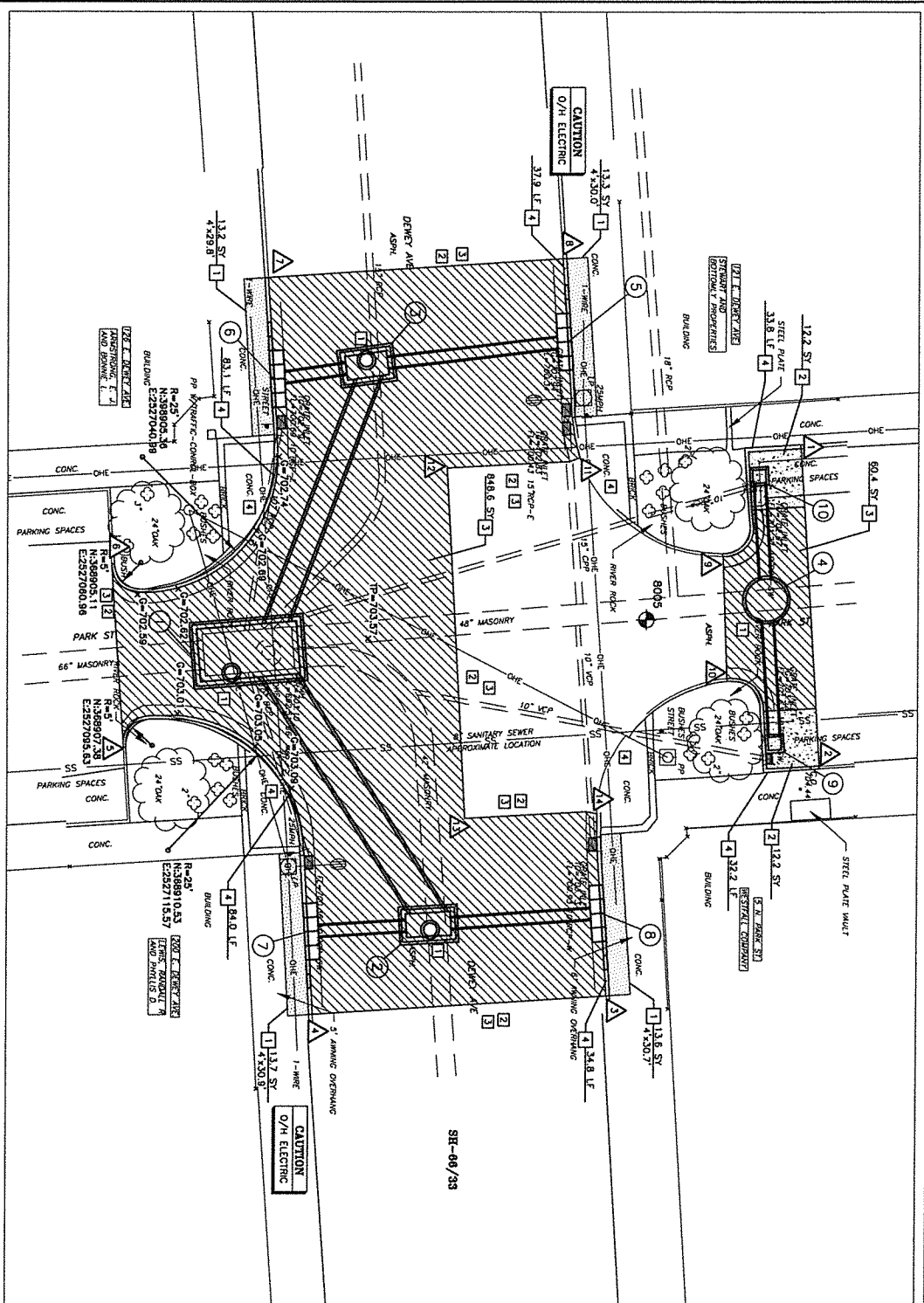
| REVISION | BY | DATE |
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PROJECT SCALE: 1" = 10'-0"

DESIGNED: [Signature] DATE: 10/13/09
 CHECKED: [Signature] DATE: 10/13/09
 DRAWN: [Signature] DATE: 10/13/09
 IN CHARGE: [Signature] DATE: 10/13/09

PROJECT DIRECTOR: [Signature]
 DATE: [Signature] DATE: [Signature]

SHEET 5 OF 11 SHEETS



- CONSTRUCTION NOTES**
- 1 ALL MANHOLES SHALL HAVE CONCRETE COLLARS AS SHOWN IN ODOT STANDARD M&B-3
 - 2 FULL DEPTH SAWCUT ALL EXISTING PAVEMENT.
 - 3 PROPOSED PAVEMENT TO MATCH EXISTING ELEVATIONS.
 - 4 PROTECT EXISTING SIDEWALK AND WHEELCHAIR RAMPS.

PAVEMENT POINT TABLE

| No. | Northing | Easting | No. | Northing | Easting |
|-----|-----------|------------|-----|-----------|------------|
| 1 | 389030.68 | 2527038.52 | 8 | 388985.24 | 2527003.36 |
| 2 | 389034.54 | 2527100.00 | 9 | 389016.81 | 2527092.68 |
| 3 | 389094.09 | 2527143.26 | 10 | 389016.81 | 2527092.68 |
| 4 | 389038.12 | 2527146.78 | 11 | 388988.60 | 2527041.03 |
| 5 | 389001.97 | 2527095.99 | 12 | 388983.30 | 2527042.99 |
| 6 | 389025.14 | 2527061.17 | 13 | 388985.53 | 2527109.44 |
| 7 | 389025.14 | 2527061.17 | 14 | 388982.02 | 2527108.53 |

| REVISION | BY | DATE |
|----------|----|------|
| | | |
| | | |
| | | |

| | | |
|--------------|------|----------|
| DESIGNED | DATE | APPROVED |
| | | |
| CHECKED | DATE | |
| | | |
| INSTRUMENTAL | DATE | |
| | | |
| RECORDED | DATE | |
| | | |
| | | |

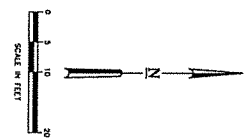


PLANS AND ESTIMATES PREPARED BY:
Mehleik & Associates, P.L.C.
 1437 S. Broadway, Suite 1000, Tulsa, OK 74119 (918) 271-5975

DEWEY AVE. AND PARK ST. DRAINAGE IMPROVEMENTS PAVING PLAN

CITY OF SAPULPA, OKLAHOMA DEPARTMENT OF PUBLIC WORKS

DATE: 10/11/10
 SHEET 7 OF 11 SHEETS



CONTROL POINT 8005

| |
|----------------|
| PRJ. NAME: SET |
| NO: 389001.41 |
| E: 2527071.89 |
| ELEV: 703.96 |

- LEGEND**
- EXISTING CURB
 - EXISTING STORM SEWER
 - EXISTING OVERHEAD ELECTRIC
 - SS EXISTING SANITARY SEWER LINE
 - PCC PAVEMENT (DETAIL 2, SHEET 8)
 - APC PAVEMENT (DETAIL 1, SHEET 8)
 - CONCRETE SIDEWALK (DETAIL 3, SHEET 8)
 - AREA SIDEWALK REPLACEMENT
 - AREA PCC PAVING REPLACEMENT
 - AREA APC PAVING REPLACEMENT
 - CONCRETE CURB & GUTTER REPLACEMENT
 - G+703.05 X OUTER ELEVATION
 - T+703.57 X TOP OF PAVEMENT ELEVATION

**COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG)
2018 TULSA COUNTY URBAN COUNTY**

RESOLUTION

WHEREAS, the Housing and Community Development Act of 1974, as amended (24 U.S.C. 93-383 et seq.), (the "Act"), provides that Community Development Block Grant, ("CDBG"), funds may be used for the support of activities that provide decent housing and suitable living environments and expanded economic opportunities principally for persons of low- and moderate-income; and,

WHEREAS, CDBG Regulations 24 CFR 570.307(a) allow counties having a total combined population of 200,000 or more from the unincorporated areas and participating incorporated areas to qualify as an urban county; and,

WHEREAS, Title I of the Housing and Community Development Act of 1974, Public Law 93-383, as amended, authorized the Secretary of Housing and Urban Development, as a representative of the United States of America, to grant to Tulsa County funds and administrative responsibility for the Tulsa County CDBG Urban County program; and

WHEREAS, a Cooperation Agreement between Tulsa County and the City has been executed for the purpose of participation in the Tulsa County Urban County Community Development Block Grant Program for Federal Fiscal Years 2017-2019; and,

NOW THEREFORE, BE IT RESOLVED by the _____ that the City of _____ desires to obtain assistance in addressing community development needs and hereby requests the Tulsa County CDBG Urban County program to provide assistance.

NOW THEREFORE, BE IT FURTHER RESOLVED by the _____ City Council/Commission that the City of _____ affirms its commitment to take all action within its power to facilitate the receipt of the assistance of community development funds, and upon receipt to administer said grant by the rules and regulations established by the United States of America, the State of Oklahoma, Tulsa County and all empowered agencies thereof.

ADOPTED this _____ day of _____, 2018, at a (regularly or specially) scheduled meeting of the governing body, in compliance with the Open Meeting Act, 25 O.S. §§ 301-314 (2001).

(Type) Name and Title of Chief Elected Official

Signature of Chief Elected Official

(S E A L)

Attest:

Subscribed and sworn to before me _____, 20____

Clerk Signature

**COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG)
2018 TULSA COUNTY URBAN COUNTY**

Attach Project Timeline which clearly demonstrates Readiness To Proceed, including an anticipated start date and projected timeline for completion. Documentation of the level of readiness to proceed must be submitted.

March 2018 – Engineering in complete, paid for by City of Sapulpa.

July - September 2018 : Resolution of cooperation agreement between City and County is executed.

September – November 2018 – Environmental clearance and contract execution.

December 2018 – Bid project

February 2019 – Begin construction

Request for Taxpayer Identification Number and Certification

Give form to the
 requester. Do not
 send to the IRS.

| | | | |
|---|---|--|--|
| Print or type See Specific Instructions on page 2. | Name (as shown on your income tax return) City of Sapulpa | | |
| | Business name, if different from above | | |
| | Check appropriate box: <input type="checkbox"/> Individual/Sole proprietor <input type="checkbox"/> Corporation <input type="checkbox"/> Partnership <input type="checkbox"/> Limited liability company. Enter the tax classification (D=disregarded entity, C=corporation, P=partnership) ▶ _____ <input checked="" type="checkbox"/> Other (see instructions) ▶ Municipality | <input checked="" type="checkbox"/> Exempt payee | |
| | Address (number, street, and apt. or suite no.) 425 E Dewey Ave / PO Box 1130 | Requester's name and address (optional) | |
| | City, state, and ZIP code Sapulpa, Ok 74066 | List account number(s) here (optional) | |

Part I Taxpayer Identification Number (TIN)

Enter your TIN in the appropriate box. The TIN provided must match the name given on Line 1 to avoid backup withholding. For individuals, this is your social security number (SSN). However, for a resident alien, sole proprietor, or disregarded entity, see the Part I instructions on page 3. For other entities, it is your employer identification number (EIN). If you do not have a number, see *How to get a TIN* on page 3.

Note. If the account is in more than one name, see the chart on page 4 for guidelines on whose number to enter.

| |
|--------------------------------|
| Social security number |
| or |
| Employer identification number |
| 73 6005413 |

Part II Certification

Under penalties of perjury, I certify that:

1. The number shown on this form is my correct taxpayer identification number (or I am waiting for a number to be issued to me), and
2. I am not subject to backup withholding because: (a) I am exempt from backup withholding, or (b) I have not been notified by the Internal Revenue Service (IRS) that I am subject to backup withholding as a result of a failure to report all interest or dividends, or (c) the IRS has notified me that I am no longer subject to backup withholding, and
3. I am a U.S. citizen or other U.S. person (defined below).

Certification instructions. You must cross out item 2 above if you have been notified by the IRS that you are currently subject to backup withholding because you have failed to report all interest and dividends on your tax return. For real estate transactions, item 2 does not apply. For mortgage interest paid, acquisition or abandonment of secured property, cancellation of debt, contributions to an individual retirement arrangement (IRA), and generally, payments other than interest and dividends, you are not required to sign the Certification, but you must provide your correct TIN. See the instructions on page 4.

Sign Here

Signature of
U.S. person ▶

Date ▶

General Instructions

Section references are to the Internal Revenue Code unless otherwise noted.

Purpose of Form

A person who is required to file an information return with the IRS must obtain your correct taxpayer identification number (TIN) to report, for example, income paid to you, real estate transactions, mortgage interest you paid, acquisition or abandonment of secured property, cancellation of debt, or contributions you made to an IRA.

Use Form W-9 only if you are a U.S. person (including a resident alien), to provide your correct TIN to the person requesting it (the requester) and, when applicable, to:

1. Certify that the TIN you are giving is correct (or you are waiting for a number to be issued),
2. Certify that you are not subject to backup withholding, or
3. Claim exemption from backup withholding if you are a U.S. exempt payee. If applicable, you are also certifying that as a U.S. person, your allocable share of any partnership income from a U.S. trade or business is not subject to the withholding tax on foreign partners' share of effectively connected income.

Note. If a requester gives you a form other than Form W-9 to request your TIN, you must use the requester's form if it is substantially similar to this Form W-9.

Definition of a U.S. person. For federal tax purposes, you are considered a U.S. person if you are:

- An individual who is a U.S. citizen or U.S. resident alien,
- A partnership, corporation, company, or association created or organized in the United States or under the laws of the United States,
- An estate (other than a foreign estate), or
- A domestic trust (as defined in Regulations section 301.7701-7).

Special rules for partnerships. Partnerships that conduct a trade or business in the United States are generally required to pay a withholding tax on any foreign partners' share of income from such business. Further, in certain cases where a Form W-9 has not been received, a partnership is required to presume that a partner is a foreign person, and pay the withholding tax. Therefore, if you are a U.S. person that is a partner in a partnership conducting a trade or business in the United States, provide Form W-9 to the partnership to establish your U.S. status and avoid withholding on your share of partnership income.

The person who gives Form W-9 to the partnership for purposes of establishing its U.S. status and avoiding withholding on its allocable share of net income from the partnership conducting a trade or business in the United States is in the following cases:

- The U.S. owner of a disregarded entity and not the entity,

- The U.S. grantor or other owner of a grantor trust and not the trust, and
- The U.S. trust (other than a grantor trust) and not the beneficiaries of the trust.

Foreign person. If you are a foreign person, do not use Form W-9. Instead, use the appropriate Form W-8 (see Publication 515, *Withholding of Tax on Nonresident Aliens and Foreign Entities*).

Nonresident alien who becomes a resident alien. Generally, only a nonresident alien individual may use the terms of a tax treaty to reduce or eliminate U.S. tax on certain types of income. However, most tax treaties contain a provision known as a "saving clause." Exceptions specified in the saving clause may permit an exemption from tax to continue for certain types of income even after the payee has otherwise become a U.S. resident alien for tax purposes.

If you are a U.S. resident alien who is relying on an exception contained in the saving clause of a tax treaty to claim an exemption from U.S. tax on certain types of income, you must attach a statement to Form W-9 that specifies the following five items:

1. The treaty country. Generally, this must be the same treaty under which you claimed exemption from tax as a nonresident alien.
2. The treaty article addressing the income.
3. The article number (or location) in the tax treaty that contains the saving clause and its exceptions.
4. The type and amount of income that qualifies for the exemption from tax.
5. Sufficient facts to justify the exemption from tax under the terms of the treaty article.

Example. Article 20 of the U.S.-China income tax treaty allows an exemption from tax for scholarship income received by a Chinese student temporarily present in the United States. Under U.S. law, this student will become a resident alien for tax purposes if his or her stay in the United States exceeds 5 calendar years. However, paragraph 2 of the first Protocol to the U.S.-China treaty (dated April 30, 1984) allows the provisions of Article 20 to continue to apply even after the Chinese student becomes a resident alien of the United States. A Chinese student who qualifies for this exception (under paragraph 2 of the first protocol) and is relying on this exception to claim an exemption from tax on his or her scholarship or fellowship income would attach to Form W-9 a statement that includes the information described above to support that exemption.

If you are a nonresident alien or a foreign entity not subject to backup withholding, give the requester the appropriate completed Form W-8.

What is backup withholding? Persons making certain payments to you must under certain conditions withhold and pay to the IRS 28% of such payments. This is called "backup withholding." Payments that may be subject to backup withholding include interest, tax-exempt interest, dividends, broker and barter exchange transactions, rents, royalties, nonemployee pay, and certain payments from fishing boat operators. Real estate transactions are not subject to backup withholding.

You will not be subject to backup withholding on payments you receive if you give the requester your correct TIN, make the proper certifications, and report all your taxable interest and dividends on your tax return.

Payments you receive will be subject to backup withholding if:

1. You do not furnish your TIN to the requester,
2. You do not certify your TIN when required (see the Part II instructions on page 3 for details),
3. The IRS tells the requester that you furnished an incorrect TIN,

4. The IRS tells you that you are subject to backup withholding because you did not report all your interest and dividends on your tax return (for reportable interest and dividends only), or

5. You do not certify to the requester that you are not subject to backup withholding under 4 above (for reportable interest and dividend accounts opened after 1983 only).

Certain payees and payments are exempt from backup withholding. See the instructions below and the separate Instructions for the Requester of Form W-9.

Also see *Special rules for partnerships* on page 1.

Penalties

Failure to furnish TIN. If you fail to furnish your correct TIN to a requester, you are subject to a penalty of \$50 for each such failure unless your failure is due to reasonable cause and not to willful neglect.

Civil penalty for false information with respect to withholding. If you make a false statement with no reasonable basis that results in no backup withholding, you are subject to a \$500 penalty.

Criminal penalty for falsifying information. Willfully falsifying certifications or affirmations may subject you to criminal penalties including fines and/or imprisonment.

Misuse of TINs. If the requester discloses or uses TINs in violation of federal law, the requester may be subject to civil and criminal penalties.

Specific Instructions

Name

If you are an individual, you must generally enter the name shown on your income tax return. However, if you have changed your last name, for instance, due to marriage without informing the Social Security Administration of the name change, enter your first name, the last name shown on your social security card, and your new last name.

If the account is in joint names, list first, and then circle, the name of the person or entity whose number you entered in Part I of the form.

Sole proprietor. Enter your individual name as shown on your income tax return on the "Name" line. You may enter your business, trade, or "doing business as (DBA)" name on the "Business name" line.

Limited liability company (LLC). Check the "Limited liability company" box only and enter the appropriate code for the tax classification ("D" for disregarded entity, "C" for corporation, "P" for partnership) in the space provided.

For a single-member LLC (including a foreign LLC with a domestic owner) that is disregarded as an entity separate from its owner under Regulations section 301.7701-3, enter the owner's name on the "Name" line. Enter the LLC's name on the "Business name" line.

For an LLC classified as a partnership or a corporation, enter the LLC's name on the "Name" line and any business, trade, or DBA name on the "Business name" line.

Other entities. Enter your business name as shown on required federal tax documents on the "Name" line. This name should match the name shown on the charter or other legal document creating the entity. You may enter any business, trade, or DBA name on the "Business name" line.

Note. You are requested to check the appropriate box for your status (individual/sole proprietor, corporation, etc.).

Exempt Payee

If you are exempt from backup withholding, enter your name as described above and check the appropriate box for your status, then check the "Exempt payee" box in the line following the business name, sign and date the form.

Generally, individuals (including sole proprietors) are not exempt from backup withholding. Corporations are exempt from backup withholding for certain payments, such as interest and dividends.

Note. If you are exempt from backup withholding, you should still complete this form to avoid possible erroneous backup withholding.

The following payees are exempt from backup withholding:

1. An organization exempt from tax under section 501(a), any IRA, or a custodial account under section 403(b)(7) if the account satisfies the requirements of section 401(f)(2),
2. The United States or any of its agencies or instrumentalities,
3. A state, the District of Columbia, a possession of the United States, or any of their political subdivisions or instrumentalities,
4. A foreign government or any of its political subdivisions, agencies, or instrumentalities, or
5. An international organization or any of its agencies or instrumentalities.

Other payees that may be exempt from backup withholding include:

6. A corporation,
7. A foreign central bank of issue,
8. A dealer in securities or commodities required to register in the United States, the District of Columbia, or a possession of the United States,
9. A futures commission merchant registered with the Commodity Futures Trading Commission,
10. A real estate investment trust,
11. An entity registered at all times during the tax year under the Investment Company Act of 1940,
12. A common trust fund operated by a bank under section 584(a),
13. A financial institution,
14. A middleman known in the investment community as a nominee or custodian, or
15. A trust exempt from tax under section 664 or described in section 4947.

The chart below shows types of payments that may be exempt from backup withholding. The chart applies to the exempt payees listed above, 1 through 15.

| IF the payment is for . . . | THEN the payment is exempt for . . . |
|--|--|
| Interest and dividend payments | All exempt payees except for 9 |
| Broker transactions | Exempt payees 1 through 13. Also, a person registered under the Investment Advisers Act of 1940 who regularly acts as a broker |
| Barter exchange transactions and patronage dividends | Exempt payees 1 through 5 |
| Payments over \$600 required to be reported and direct sales over \$5,000 ¹ | Generally, exempt payees 1 through 7 ² |

¹See Form 1099-MISC, Miscellaneous Income, and its instructions.

²However, the following payments made to a corporation (including gross proceeds paid to an attorney under section 6045(f), even if the attorney is a corporation) and reportable on Form 1099-MISC are not exempt from backup withholding: medical and health care payments, attorneys' fees, and payments for services paid by a federal executive agency.

Part I. Taxpayer Identification Number (TIN)

Enter your TIN in the appropriate box. If you are a resident alien and you do not have and are not eligible to get an SSN, your TIN is your IRS individual taxpayer identification number (ITIN). Enter it in the social security number box. If you do not have an ITIN, see *How to get a TIN* below.

If you are a sole proprietor and you have an EIN, you may enter either your SSN or EIN. However, the IRS prefers that you use your SSN.

If you are a single-member LLC that is disregarded as an entity separate from its owner (see *Limited liability company (LLC)* on page 2), enter the owner's SSN (or EIN, if the owner has one). Do not enter the disregarded entity's EIN. If the LLC is classified as a corporation or partnership, enter the entity's EIN.

Note. See the chart on page 4 for further clarification of name and TIN combinations.

How to get a TIN. If you do not have a TIN, apply for one immediately. To apply for an SSN, get Form SS-5, Application for a Social Security Card, from your local Social Security Administration office or get this form online at www.ssa.gov. You may also get this form by calling 1-800-772-1213. Use Form W-7, Application for IRS Individual Taxpayer Identification Number, to apply for an ITIN, or Form SS-4, Application for Employer Identification Number, to apply for an EIN. You can apply for an EIN online by accessing the IRS website at www.irs.gov/businesses and clicking on Employer Identification Number (EIN) under Starting a Business. You can get Forms W-7 and SS-4 from the IRS by visiting www.irs.gov or by calling 1-800-TAX-FORM (1-800-829-3676).

If you are asked to complete Form W-9 but do not have a TIN, write "Applied For" in the space for the TIN, sign and date the form, and give it to the requester. For interest and dividend payments, and certain payments made with respect to readily tradable instruments, generally you will have 60 days to get a TIN and give it to the requester before you are subject to backup withholding on payments. The 60-day rule does not apply to other types of payments. You will be subject to backup withholding on all such payments until you provide your TIN to the requester.

Note. Entering "Applied For" means that you have already applied for a TIN or that you intend to apply for one soon.

Caution: A disregarded domestic entity that has a foreign owner must use the appropriate Form W-8.

Part II. Certification

To establish to the withholding agent that you are a U.S. person, or resident alien, sign Form W-9. You may be requested to sign by the withholding agent even if items 1, 4, and 5 below indicate otherwise.

For a joint account, only the person whose TIN is shown in Part I should sign (when required). Exempt payees, see *Exempt Payee* on page 2.

Signature requirements. Complete the certification as indicated in 1 through 5 below.

1. Interest, dividend, and barter exchange accounts opened before 1984 and broker accounts considered active during 1983. You must give your correct TIN, but you do not have to sign the certification.

2. Interest, dividend, broker, and barter exchange accounts opened after 1983 and broker accounts considered inactive during 1983. You must sign the certification or backup withholding will apply. If you are subject to backup withholding and you are merely providing your correct TIN to the requester, you must cross out item 2 in the certification before signing the form.

3. Real estate transactions. You must sign the certification. You may cross out item 2 of the certification.

4. Other payments. You must give your correct TIN, but you do not have to sign the certification unless you have been notified that you have previously given an incorrect TIN. "Other payments" include payments made in the course of the requester's trade or business for rents, royalties, goods (other than bills for merchandise), medical and health care services (including payments to corporations), payments to a nonemployee for services, payments to certain fishing boat crew members and fishermen, and gross proceeds paid to attorneys (including payments to corporations).

5. Mortgage interest paid by you, acquisition or abandonment of secured property, cancellation of debt, qualified tuition program payments (under section 529), IRA, Coverdell ESA, Archer MSA or HSA contributions or distributions, and pension distributions. You must give your correct TIN, but you do not have to sign the certification.

Secure Your Tax Records from Identity Theft

Identity theft occurs when someone uses your personal information such as your name, social security number (SSN), or other identifying information, without your permission, to commit fraud or other crimes. An identity thief may use your SSN to get a job or may file a tax return using your SSN to receive a refund.

To reduce your risk:

- Protect your SSN,
- Ensure your employer is protecting your SSN, and
- Be careful when choosing a tax preparer.

Call the IRS at 1-800-829-1040 if you think your identity has been used inappropriately for tax purposes.

Victims of identity theft who are experiencing economic harm or a system problem, or are seeking help in resolving tax problems that have not been resolved through normal channels, may be eligible for Taxpayer Advocate Service (TAS) assistance. You can reach TAS by calling the TAS toll-free case intake line at 1-877-777-4778 or TTY/TDD 1-800-829-4059.

Protect yourself from suspicious emails or phishing schemes.

Phishing is the creation and use of email and websites designed to mimic legitimate business emails and websites. The most common act is sending an email to a user falsely claiming to be an established legitimate enterprise in an attempt to scam the user into surrendering private information that will be used for identity theft.

The IRS does not initiate contacts with taxpayers via emails. Also, the IRS does not request personal detailed information through email or ask taxpayers for the PIN numbers, passwords, or similar secret access information for their credit card, bank, or other financial accounts.

If you receive an unsolicited email claiming to be from the IRS, forward this message to phishing@irs.gov. You may also report misuse of the IRS name, logo, or other IRS personal property to the Treasury Inspector General for Tax Administration at 1-800-366-4484. You can forward suspicious emails to the Federal Trade Commission at: spam@uce.gov or contact them at www.consumer.gov/idtheft or 1-877-IDTHEFT(438-4338).

Visit the IRS website at www.irs.gov to learn more about identity theft and how to reduce your risk.

What Name and Number To Give the Requester

| For this type of account: | Give name and SSN of: |
|---|---|
| 1. Individual | The individual |
| 2. Two or more individuals (joint account) | The actual owner of the account or, if combined funds, the first individual on the account ¹ |
| 3. Custodian account of a minor (Uniform Gift to Minors Act) | The minor ² |
| 4. a. The usual revocable savings trust (grantor is also trustee) | The grantor-trustee ³ |
| b. So-called trust account that is not a legal or valid trust under state law | The actual owner ¹ |
| 5. Sole proprietorship or disregarded entity owned by an individual | The owner ³ |
| For this type of account: | Give name and EIN of: |
| 6. Disregarded entity not owned by an individual | The owner |
| 7. A valid trust, estate, or pension trust | Legal entity ⁴ |
| 8. Corporate or LLC electing corporate status on Form 8832 | The corporation |
| 9. Association, club, religious, charitable, educational, or other tax-exempt organization | The organization |
| 10. Partnership or multi-member LLC | The partnership |
| 11. A broker or registered nominee | The broker or nominee |
| 12. Account with the Department of Agriculture in the name of a public entity (such as a state or local government, school district, or prison) that receives agricultural program payments | The public entity |

¹List first and circle the name of the person whose number you furnish. If only one person on a joint account has an SSN, that person's number must be furnished.

²Circle the minor's name and furnish the minor's SSN.

³You must show your individual name and you may also enter your business or "DBA" name on the second name line. You may use either your SSN or EIN (if you have one), but the IRS encourages you to use your SSN.

⁴List first and circle the name of the trust, estate, or pension trust. (Do not furnish the TIN of the personal representative or trustee unless the legal entity itself is not designated in the account title.) Also see *Special rules for partnerships* on page 1.

Note. If no name is circled when more than one name is listed, the number will be considered to be that of the first name listed.

Privacy Act Notice

Section 6109 of the Internal Revenue Code requires you to provide your correct TIN to persons who must file information returns with the IRS to report interest, dividends, and certain other income paid to you, mortgage interest you paid, the acquisition or abandonment of secured property, cancellation of debt, or contributions you made to an IRA, or Archer MSA or HSA. The IRS uses the numbers for identification purposes and to help verify the accuracy of your tax return. The IRS may also provide this information to the Department of Justice for civil and criminal litigation, and to cities, states, the District of Columbia, and U.S. possessions to carry out their tax laws. We may also disclose this information to other countries under a tax treaty, to federal and state agencies to enforce federal nontax criminal laws, or to federal law enforcement and intelligence agencies to combat terrorism.

You must provide your TIN whether or not you are required to file a tax return. Payers must generally withhold 28% of taxable interest, dividend, and certain other payments to a payee who does not give a TIN to a payer. Certain penalties may also apply.



AGENDA ITEM

Administration 10.H.

City Council Regular

Meeting Date: March 19, 2018

Submitted For: Nikki White, Urban Development Director

Submitted By: Nikki White, Urban Development Director

Department: Planning & Development

Presented By: Nikki White

SUBJECT:

Discussion and possible action regarding a Resolution of the City of Sapulpa, Oklahoma, Requesting 2018 Community Development Block Grant (CDBG) Assistance from the Tulsa County Urban County Program for \$130,995.00 for the Downtown Stormwater Project.

BACKGROUND:

This Resolution affirms the City of Sapulpa's desire to obtain 2018 Community Development Block Grant (CDBG) funding to expanding the stormwater drainage system inlets at the intersection of Dewey Avenue and Park Street to alleviate stormwater flooding issues.

RECOMMENDATION:

Staff recommends Council approve Resolution and authorize Mayor to execute same.

Attachments

Resolution

RESOLUTION _____

A RESOLUTION OF THE CITY OF SAPULPA, OKLAHOMA, REQUESTING 2018 COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG) ASSISTANCE FROM THE TULSA COUNTY URBAN COUNTY PROGRAM FOR \$130,995.00 FOR THE DOWNTOWN STORMWATER PROJECT.

WHEREAS, the Housing and Community Development Act of 1974, as amended (24 U.S.C. 93-383 et seq.), (the "Act"), provides that Community Development Block Grant, ("CDBG"), funds may be used for the support of activities that provide decent housing and suitable living environments and expanded economic opportunities principally for persons of low- and moderate-income; and,

WHEREAS, CDBG Regulations 24 CFR 570.307(a) allow counties having a total combined population of 200,000 or more from the unincorporated areas and participating incorporated areas to qualify as an urban county; and,

WHEREAS, Title I of the Housing and Community Development Act of 1974, Public Law 93-383, as amended, authorized the Secretary of Housing and Urban Development, as a representative of the United States of America, to grant to Tulsa County funds and administrative responsibility for the Tulsa County CDBG Urban County program; and

WHEREAS, a Cooperation Agreement between Tulsa County and the City has been executed for the purpose of participation in the Tulsa County Urban County Community Development Block Grant Program for Federal Fiscal Years 2018-2019; and,

NOW THEREFORE, BE IT RESOLVED by the Mayor and the City Council that the City of Sapulpa desires to obtain assistance in addressing community development needs and hereby requests the Tulsa County CDBG Urban County program to provide assistance.

NOW THEREFORE, BE IT FURTHER RESOLVED by the City Council that the City of Sapulpa affirms its commitment to take all action within its power to facilitate the receipt of the assistance of community development funds, and upon receipt to administer said grant by the rules and regulations established by the United States of America, the State of Oklahoma, Tulsa County and all empowered agencies thereof.

PASSED AND ADOPTED in regular session this ____ day of _____, 2018, in compliance with the Open Meeting Act, 25 O.S. §§ 301- 314 (2001).

Reg Green, Mayor

Attest:
Subscribed and sworn to before me _____, 2018

Clerk Signature



AGENDA ITEM

Community Development 9.A.

City Council Regular

Meeting Date: March 19, 2018

Submitted By: Nikki White, Urban Development Director

Department: Planning & Development

Presented By: Nikki White

SUBJECT:

Discussion and possible action regarding an Ordinance of the City of Sapulpa, Oklahoma, Amending the Sapulpa City Zoning Code Part 12, Chapter 4, Residential District Provisions, Section 12-430.1, Table 3, by Providing Conditions to Allow Administrative Approval of Minor Variances to Bulk and Area Requirements for Platted Lots in the RS-3 District; Providing for Repealer; Providing for Severability; and Declaring an Emergency.

BACKGROUND:

Strict interpretation of the Zoning Code minimum bulk and area requirements for platted lots in RS-3 districts is causing an unnecessary hardship to infill developers. The majority of RS-3 (Residential Single-Family High Density) lots platted prior to the adoption of the current zoning code do not meet the sixty (60) foot width minimum as required by the strict letter of the Code. This amendment would allow administrative adjustments to the bulk and area requirements for lots platted prior to the adoption of the Code to allow infill development as long as the same is not injurious to the existing neighborhood and conforms to existing dwellings.

RECOMMENDATION:

This amendment was heard at the Sapulpa Metropolitan Area Planning Commission on February 27, 2018. The SMAPC voted unanimously to recommend approval to City Council.

Attachments

Case Report

Ordinance



**SAPULPA METROPOLITAN PLANNING COMMISSION (SMAPC)
February 27, 2018**

STAFF REPORT

FILE: Text Amendment to the City of Sapulpa Zoning Code

REQUEST:

This Zoning Text Amendment proposes the following changes:

430 BULK AND AREA REQUIREMENTS IN RESIDENTIAL DISTRICTS

430.1 Bulk and Area requirements in the RE, RS, RD, and RM districts are shown in Table 3.

Table 3

BULK AND ARE REQUIREMENTS IN THE RE, RS, RD AND RM DISTRICTS

| | RE | RS-1 | RS-2 | RS-3**** | RD | RM-T | RM-1 | RM-2 |
|--|--------|--------|--------|----------|-------|------|-------|-------|
| LOT WIDTH (min. ft.) | | | | | | | | |
| One Family | 150* | 100 | 75 | 60 | 60 | | 60 | 60 |
| Two Family | | | | | 80 | 70 | 60 | 60 |
| Multi-Family (other than RM-T) | | | | | | | 100 | 100 |
| LOT AREA (min. sq. ft.) | | | | | | | | |
| One Family | 24,000 | 13,500 | 9,000 | 6,900 | 6,000 | | 6,000 | 6,000 |
| Two Family | | | | | 8,000 | | 7,450 | 6,900 |
| Multi-Family (Other than RM-T) | | | | | | | 9,800 | 8,300 |
| LAND AREA PER D.U. (min. sq. ft.) | | | | | | | | |
| One Family | 28,375 | 16,000 | 10,875 | 8,400 | 7,500 | | 7,500 | 7,500 |
| Two Family | | | | | 5,000 | | 4,600 | 4,200 |
| Multi-Family (other than RM-T) | | | | | | | | |
| | RE | RS-1 | RS-2 | RS-3 | RD | RM-T | RM-1 | RM-2 |
| For each of the First two (2) D.U.'s on the Lot | | | | | | | 4,600 | 4,200 |
| For each additional D.U. less than two bedrooms | | | | | | | 3,100 | 2,400 |
| Two or more bedrooms | | | | | | | 4,356 | 3,100 |

TOWNHOUSE DEVELOPMENT**

| | | | | | | | | |
|--|--------|-------|-------|-------|-------|-------|-------|-------|
| Development Width (min. ft.) | | | | | | 100 | 100 | 100 |
| Lot Width (min. ft.) | | | | | | 20 | 20 | 20 |
| Lot Area (min. sq. ft.) | | | | | | 1,600 | 1,600 | 1,600 |
| Land Area (of Development) per D.U. (min. sq. ft.) | | | | | | 4,500 | 4,500 | 3,100 |
| Structure Height (max. ft.) | 26 | 26 | 26 | 26 | 26 | 26 | 26*** | 26 |
| Livability space Per D.U. (min sq. ft.) | 12,000 | 7,000 | 5,000 | 4,000 | 2,000 | 1,800 | 1,500 | 1,000 |

Front Yard Abutting a Public Street

Measured from centerline of abutting street; add ½ of right of way designated on the Major Street Plan or 25 feet If not designated on Major Street Plan (min. ft.)

| | | | | | | | | |
|-------------|----|----|----|----|----|----|----|----|
| Major | 35 | 35 | 35 | 35 | 35 | 35 | 35 | 35 |
| Not a Major | 35 | 35 | 30 | 25 | 25 | 25 | 25 | 10 |

All Other Yards Abutting a Public Street:

Measured from centerline of abutting street; add ½ of right of way designated on Major Street Plan Or 25 feet if not designated on Major Street Plan (min. ft.)

| | | | | | | | | |
|--------------------------|----|----|----|----|----|----|----|----|
| Major | 20 | 20 | 20 | 20 | 20 | 20 | 15 | 15 |
| Not a Major | 15 | 15 | 15 | 15 | 15 | 15 | 15 | 15 |
| Rear Yards (min.ft.) | 25 | 25 | 25 | 20 | 20 | 20 | 20 | 10 |
| Side Yards (min.ft.)**** | | | | | | | | |
| One side yard | 15 | 10 | 10 | 5 | 5 | 5 | 10 | 10 |
| Other side yard | 15 | 10 | 5 | 5 | 5 | -- | 5 | 10 |

* The frontage of any lot in the RE district which meets the requirements of minimum lot size may be less than the minimum frontages as long as the front building line on said lot is a minimum of one hundred twenty-five (125) linear feet.

** A minimum of three (3) townhouse lots.

*** In the RM-1 district, a one-story limitation shall apply to structures containing more than three (3) dwelling units which are within 50' of an adjoining RE or RS district.

**** Does not apply to interior lot line of townhouse developments.

*****The bulk and area requirements of a lot in the RS-3 district may be modified by administrative staff through minor Variance approval with appropriate conditions so long as the lot was platted prior to June 5, 1989, and the resulting adjustment conforms to existing dwelling units in the neighborhood and would not otherwise be detrimental to the public welfare.

BACKGROUND:

After some research, it has been determined that strict interpretation of the code has caused hardship to infill developers. The majority of the lots in Sapulpa platted prior to the adoption of the current zoning code is less than the required sixty (60) feet in width and therefore may not meet the square footage as required by the current code. The amendment would allow administrative adjustments to the bulk and area requirements as long as they are not injurious to the existing neighborhood and conforms to existing dwellings.

Staff Recommendation:

Staff has worked diligently on and researched thoroughly the attached proposed amendment, and is now satisfied that it is ready for adoption. Staff recommends APPROVAL of the attached proposed amendment.

ATTACHMENTS:

1. Draft Ordinance

ORDINANCE NO. _____

AN ORDINANCE OF THE CITY OF SAPULPA, OKLAHOMA, AMENDING THE SAPULPA CITY ZONING CODE PART 12, CHAPTER 4, RESIDENTIAL DISTRICT PROVISIONS, SECTION 12-430.1, TABLE 3, BY PROVIDING CONDITIONS TO ALLOW ADMINISTRATIVE APPROVAL OF MINOR VARIANCES TO BULK AND AREA REQUIREMENTS FOR PLATTED LOTS IN THE RS-3 DISTRICT; PROVIDING FOR REPEALER; PROVIDING FOR SEVERABILITY; AND DECLARING AN EMERGENCY.

NOW THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL, CITY OF SAPULPA, OKLAHOMA:

Section 1. The Sapulpa City Code, Part 12, Planning, Zoning & Development, Chapter 4, Section 12-430.1, Table 3, is hereby amended, in part, to read as follows:

“430.1 Bulk and Area requirements in the RE, RS, RD, and RM districts are shown in Table 3.

Table 3

BULK AND ARE REQUIREMENTS IN THE RE, RS, RD AND RM DISTRICTS

| RE | RS-1 | RS-2 | RS-3***** | RD | RM-T | RM-1 | RM-2 |
|----|------|------|-----------|----|------|------|------|
|----|------|------|-----------|----|------|------|------|

*****The bulk and area requirements of a lot in the RS-3 district may be modified by administrative staff through minor variance approval with appropriate conditions so long as the lot was platted prior to June 5, 1989, and the resulting adjustment conforms to existing dwelling units in the neighborhood and would not otherwise be detrimental to the public welfare.”

Section 2. All ordinances, or parts of ordinances, in conflict with this ordinance are repealed to the extent of conflict only.

Section 3. If any part or parts of this ordinance are held invalid or ineffective, the remaining portion shall not be affected but remain in full force and effect.

Section 4. EMERGENCY. Being immediately necessary that the provisions of this ordinance be put into full force and effect for the preservation of the public peace, health, and safety of the City of Sapulpa, Oklahoma, an emergency is hereby declared to exist and

this ordinance shall be in full force and effect after its passage, approval, and publication as required by law.

PASSED AND APPROVED in regular session this ____ day of February, 2018, with emergency clause voted on separately.

Reg Green, Mayor

ATTEST:

APPROVED AS TO FORM:

Shirley Burzio, City Clerk

David R. Widdoes, City Attorney



AGENDA ITEM

Community Development 9.B.

City Council Regular

Meeting Date: March 19, 2018

Submitted By: Nikki White, Urban Development Director

Department: Planning & Development

Presented By: Nikki White

SUBJECT:

Discussion and possible action regarding an Ordinance Amending the Zoning Ordinance of the City of Sapulpa; Changing the Zone and District of Land Located at 1740 East Dewey Avenue, City of Sapulpa, Creek County, State of Oklahoma, from AG (Agriculture) to RS-3 (Residential Single Family High Density District), per SAZ-945; and Directing the City Clerk to Show Each Change upon the Official Zoning Map; Repealing All Ordinances or Parts of Ordinances in Conflict Herewith Providing for Severability and Declaring an Emergency.

BACKGROUND:

The subject property is located at the Southeast corner of East Dewey Avenue and South Mayfield Street. The property currently has an AG (Agriculture) zoning designation. The applicant is making the request to rezone the property for a potential Single Family Residential subdivision. The property is located in an area which is primarily residential. The area has seen a trend of larger tracts being subdivided (Berry Park Estates, Moccasin Bluff, and Mayfield Estates). The property is designated Residential on the Future Land Use Map (FLUM).

RECOMMENDATION:

On February 27, 2018, the Sapulpa Metropolitan Area Planning Commission voted unanimously to recommend approval to City Council.

Attachments

Case report
Case Maps
Site photo
Ordinance



SAPULPA METROPOLITAN PLANNING COMMISSION (SMAPC)
February 27, 2018

FILE: SAZ-945 | Rezoning

OWNERS: Peggy Scott Cleveland, et al

ADDRESS: Southeast corner of East Dewey Avenue and South Mayfield Street

PARCEL: 1999-36-018-011-0-530-00

STR: Section 36, Township 18 North, Range 11 East

LEGAL: A part of the South Half of the Northeast Quarter of Section 36, Township 18 North, Range 11 East of the Indian Base and Meridian, Creek County, State of Oklahoma, according to the U.S. Government Survey thereof; described as follows: Beginning at a point 30 feet South and 790 feet West of the Southeast corner of the Northeast Quarter of the Northeast Quarter of Section 36; thence West a distance of 695 feet; thence South a distance of 300 feet; thence East a distance of 825 feet; thence North a distance of 165 feet; thence West a distance of 130n feet; thence North a distance of 135 feet to the Point of Beginning.

LOT SIZE: 5.27 acres more or less

ZONING: AG – Agriculture

EXISTING USE: Vacant

APPLICANT: Corey Carr

CC WARD: Ward #4 Mayor Reg Green and Mr. Craig Henderson

PREPARED BY: Nikki White – Urban Development Director

REQUEST:

The applicant requests to rezone the subject property from Agriculture (AG) to Residential Single Family High Density (RS-3).

APPLICABLE STATE AND MUNICIPAL CODE SECTIONS:

City of Sapulpa Zoning Code, Chapter 4, Residential District provisions.

BACKGROUND:

The subject property is located at the Southeast corner of East Dewey Avenue and South Mayfield Street. The property currently has an AG (Agriculture) zoning designation. The applicant is making the request to rezone the property for a potential Single Family Subdivision.

The property is located in an area which is primarily residential. The area has seen a trend of larger tracts being subdivided (Berry Park Estates, Moccasin Bluff, and Mayfield Estates).

SURROUNDING LAND USE AND ZONING:

| | |
|--------|---|
| North: | RS-3 Residential Single Family |
| East: | AG - Moccasin Bluff Estates |
| South: | RS-3/ RS-1 /AG (Church and Residential) |
| West: | RS-3 Residential Single Family |

(Attached to this Staff Report, is a Zoning Map of the subject property)

Comprehensive Plan: The subject property is designated Residential on the Future Land Use Map (FLUM).

Flood Zone: The subject property is not located within a flood zone.

PUBLIC COMMENTS:

As of writing this report, staff has not received any public comments.

STAFF RECOMMENDATION:

Recommended motion for SMAPC:

Staff is recommending **APPROVAL** of the application.

ATTACHMENTS:

1. Vicinity & Zoning Maps
2. Site photos

SAZ-945

Cory Carr
Peggy Cleveland
1740 E Dewey Ave
Sapulpa, OK

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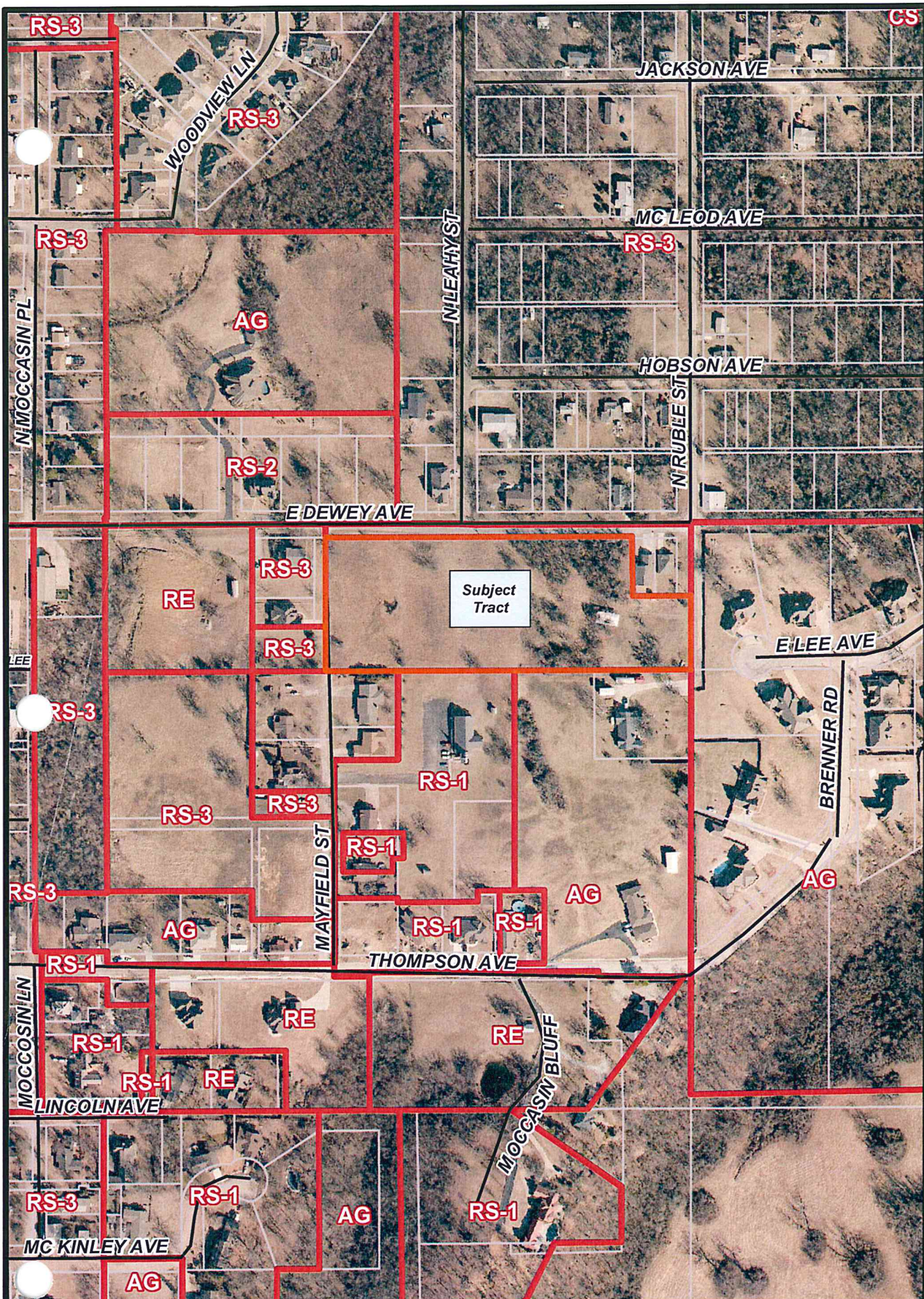
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Legend

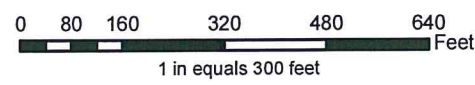
-  Zoning
-  Subject Property
-  Parcels
-  Highways
-  Roads & Streets
-  Railroads



Property Description

Property located in the S2, NE4 of Section 36, Township 18 North, Range 11 East, & also the N2 of W2 of W2 of NE4 of SW4 of NE4 of Sec 36, T18N, R11E, Sapulpa, Creek County, Oklahoma.

E 911: No structures at this time to be addressed



Map Prepared by:
City of Sapulpa
Date: 1/23/2018

Source Data:
Creek County Assessors
City of Sapulpa, INCOG



7A-4



SAZ-945

Cory Carr
Peggy Cleveland
1740 E Dewey Ave
Sapulpa, OK

CITY OF SAPULPA MAP PRODUCTS

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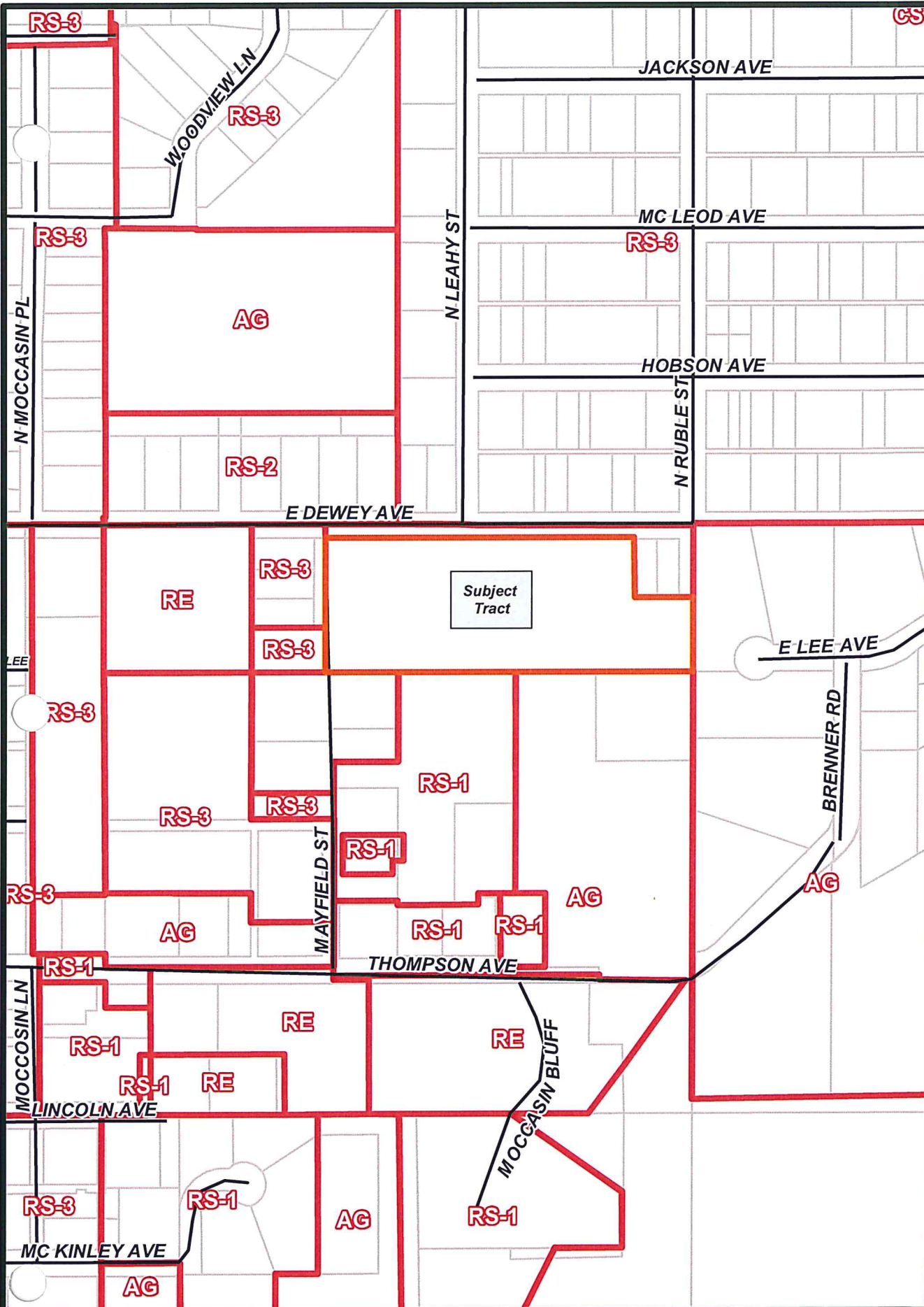
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Legend

-  Zoning
-  Subject Property
-  Parcels
-  Highways
-  Roads & Streets
-  Railroads

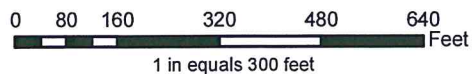


TA-5

Property Description

Property located in the S2, NE4 of Section 36, Township 18 North, Range 11 East, & also the N2 of W2 of W2 of NE4 of SW4 of NE4 of Sec 36, T18N, R11E, Sapulpa, Creek County, Oklahoma.

E-911: No structures at this time to be addressed.



Map Prepared by:
City of Sapulpa
Date: 1/23/2018

Source Data:
Creek County Assessors
City of Sapulpa, INCOG





Dewey Ave 1600
S Mayfield St 000

For SALE
NALE
PUBLIC NOTICE
666

ORDINANCE NO. _____

AN ORDINANCE AMENDING THE ZONING ORDINANCE OF THE CITY OF SAPULPA; CHANGING THE ZONE AND DISTRICT OF LAND LOCATED AT 1740 EAST DEWEY AVENUE, CITY OF SAPULPA, CREEK COUNTY, STATE OF OKLAHOMA, FROM AG (AGRICULTURE) TO RS-3 (RESIDENTIAL SINGLE FAMILY HIGH DENSITY DISTRICT), PER SAZ-945; AND DIRECTING THE CITY CLERK TO SHOW EACH CHANGE UPON THE OFFICIAL ZONING MAP; REPEALING ALL ORDINANCES OR PARTS OF ORDINANCES IN CONFLICT HEREWITH PROVIDING FOR SEVERABILITY AND DECLARING AN EMERGENCY.

BE IT ORDAINED BY THE CITY COUNCIL, CITY OF SAPULPA, OKLAHOMA:

Section 1. That the Zoning Ordinance of the City of Sapulpa is hereby amended in the following particulars, to-wit:

A. SAZ-945 Corey Carr: A part of the South Half of the Northeast Quarter of Section 36, Township 18 North, Range 11 East of the Indian base and Meridian, Creek County, State of Oklahoma, according to the U.S. Government Survey thereof, more particularly described as follows: Beginning at a point 30 feet South and 790 feet West of the Southeast Corner of the Northeast Quarter of the Northeast Quarter of Section 36; Thence West a distance of 695 feet; Thence South a distance of 300 feet; Thence East a Distance of 825 feet; Thence North a distance of 165 feet; Thence West a distance of 130 feet; Thence North a distance of 135 feet to the Point of Beginning, be and are hereby rezoned from AG (Agriculture) to RS-3 (Residential Single Family High Density District)

Section 2. That the City Clerk of the City of Sapulpa is hereby directed to make the proper changes upon the official zoning map of said City to show thereon the change of zone and district of the above described property.

Section 3. All ordinances or parts of ordinances in conflict with this ordinance are repealed to the extent of conflict only.

Section 4. If any part or parts of this ordinance are held invalid or ineffective, the remaining portion shall not be affected but remain in full force and effect.

Section 5. EMERGENCY. Being immediately necessary that the provisions of this ordinance be put into full force and effect for the preservation of the public peace, health, and safety of the City of Sapulpa, Oklahoma, an emergency is hereby declared to exist and this ordinance shall be in full force and effect after its passage, approval, and publication as required by law.

ORD # _____

PASSED AND APPROVED in regular session this ____ day of _____
2018, with emergency clause separately voted upon.

Reg Green, Mayor

ATTEST:

Shirley Burzio, City Clerk

APPROVED AS TO FORM:

David Widdoes, City Attorney



AGENDA ITEM

Community Development 9.C.

City Council Regular

Meeting Date: March 19, 2018

Submitted By: Nikki White, Urban Development Director

Department: Planning & Development

Presented By: Nikki White

SUBJECT:

Discussion and possible action regarding SUP-015, application for a Specific Use Permit, to Marty and Debra Rivers dba Hobson Street Motors to allow indoor new or used automobile sales at 106 East Hobson Avenue.

BACKGROUND:

The subject property is located at the Southeast corner of East Hobson Avenue and North Water Street. The property currently houses office space. The request is for indoor new/used automobile sales. The property has an overhead door to a "showroom" as well as a fenced in area on the East.

The property is designated Central Business District on the Future Land Use Map (FLUM).

RECOMMENDATION:

On February 27, 2018, the Sapulpa Metropolitan Area Planning Commission voted unanimously to recommend approval to City Council with the following conditions:

1. No outdoor storage/display of vehicles.
2. No parking on the sidewalk.
3. Any signage or alterations to the exterior must go to the Historic Preservation Committee for approval prior to any work being conducted.
4. All exterior signs and lighting must be in working order.

Staff concurs with the recommendation of the Planning Commission provided that the approval of the Specific Use Permit is limited to the existing owner and terminates upon any transfer of ownership or occupancy of the property.

Attachments

Case report

Case maps

site photo



SAPULPA METROPOLITAN PLANNING COMMISSION (SMAPC)
February 27, 2018
STAFF REPORT

FILE: SUP-015 | Specific Use Permit

OWNERS: Wholesale Petroleum Properties Inc

ADDRESS: 106 East Hobson Avenue/ 33 North Water Street

PARCEL: 1000-00-040-000-0-020-00

STR: Section 35, Township 18 North, Range 11 East

LEGAL: The West 50 feet of the North 100 feet of Lot Two (2), Block Forty (40), Original Town, Now City of Sapulpa, Creek County, State of Oklahoma, according to the Original Plat and Survey thereof. AND apart of Lot Two (2), Block Forty (40), Original Town, now City of Sapulpa, Creek County, State of Oklahoma, according to the Original Plat and Survey thereof, described as follows: Beginning 50.45 feet East of the Northwest Corner of Block 40; thence 26.5 feet; thence Southeast 27°22' a distance of 6.2 feet; thence South 74.0 feet; thence East 47.3 feet; thence North 106.7 feet; thence West 50.15 feet to the Point of Beginning.

LOT SIZE: .233 acres more or less

ZONING: CBD – Central Business District

EXISTING USE: Office

APPLICANT: Marty and Debra Rivers

CC WARD: Ward #2 Mr. John Anderson and Mr. Charles Stephens

PREPARED BY: Nikki White – Urban Development Director

REQUEST:

The applicant requests a Specific Use Permit to allow new or used automobile sales on the subject property.

APPLICABLE STATE AND MUNICIPAL CODE SECTIONS:

As provided in O.S. § 11-43-113, the utilization of the SUP process is designed to address uses which are specialized in nature. The Specific Use list are so clarified because of the size of the land they require or the specialized nature of the use, or they may more intensely dominate the area in which they are located, or their effects on the general public are broader in scope than other types of uses permitted in the district.

BACKGROUND:

The subject property is located at the Southeast corner of East Hobson Avenue and North Water Street. The property currently houses office space. The request is for indoor new/used automobile sales. The property has an overhead door to a "showroom" as well as a fenced in area on the East.

SURROUNDING LAND USE AND ZONING:

| | |
|--------|-------------------------------|
| North: | CBD Central Business District |
| East: | CBD Central Business District |
| South: | CBD Central Business District |
| West: | CBD Central Business District |

(Attached to this Staff Report, is a Zoning Map of the subject property)

Comprehensive Plan: The subject property is designated Central Business District (Special District #1) on the Future Land Use Map. Central Business District (CBD) is the most highly developed, and the retail and business core of the City and the Planning area. The historic character and development of the CBD make it unique to the City, Planning Area, region, and State, especially when combined with the Historic Route 66 segment, which runs along Dewey Avenue. The CBD also includes a mix of retail, business and some light industrial on the periphery and the Sapulpa City Hall, Police Department and Annex, historic Creek County Courthouse, and Creek County Administrative buildings. The CBD is a carryover Special District from the 2005 plan.

Flood Zone: The subject property is not within a flood zone.

PUBLIC COMMENTS:

Staff has had several calls regarding the application. Once it was determined that the application was for indoor sales, they were in agreement with the application.

STAFF RECOMMENDATION:

Recommended motion for SMAPC:

Staff is recommending **APPROVAL** of the application, with the following conditions:

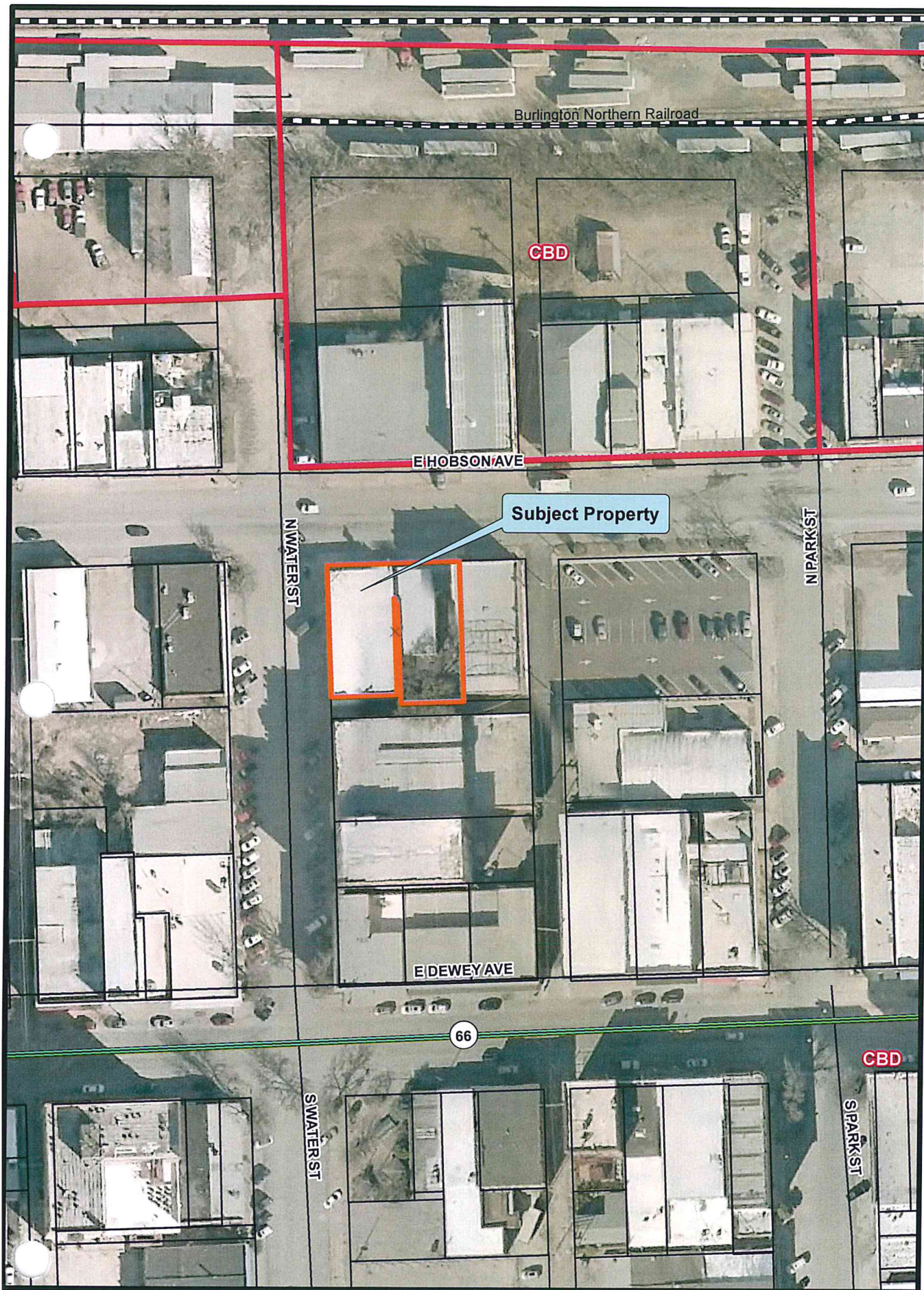
1. No outdoor storage/display of vehicles.
2. No parking on the sidewalk.
3. Any signage or alterations to the exterior must go to the Historic Preservation Committee for approval.

ATTACHMENTS:

1. Vicinity & Zoning Maps
2. Site photos

SUP-015

Marty & Debra Rivers
106 E Hobson Ave &
33 N Water Street
Sapulpa, OK



**CITY OF SAPULPA
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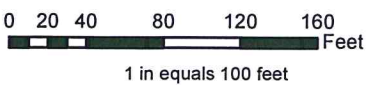
Legend

- Zoning
- Subject Property
- Parcels
- Highways
- Roads & Streets
- Railroads



Property Description

Consisting of Portions of
Lot 2, Block 40, O.T. Sapulpa
Sapulpa, Creek County, Oklahoma
E-911: 106 E Hobson Ave, Sapulpa, OK
and 33 N Water Street, Sapulpa, OK



Map Prepared by:
City of Sapulpa
Date: 1/22/2018

Source Data:
Creek County Assessors
City of Sapulpa, Incog



SUP-015

Marty & Debra Rivers
106 E Hobson Ave &
33 N Water Street
Sapulpa, OK

CITY OF SAPULPA MAP PRODUCTS







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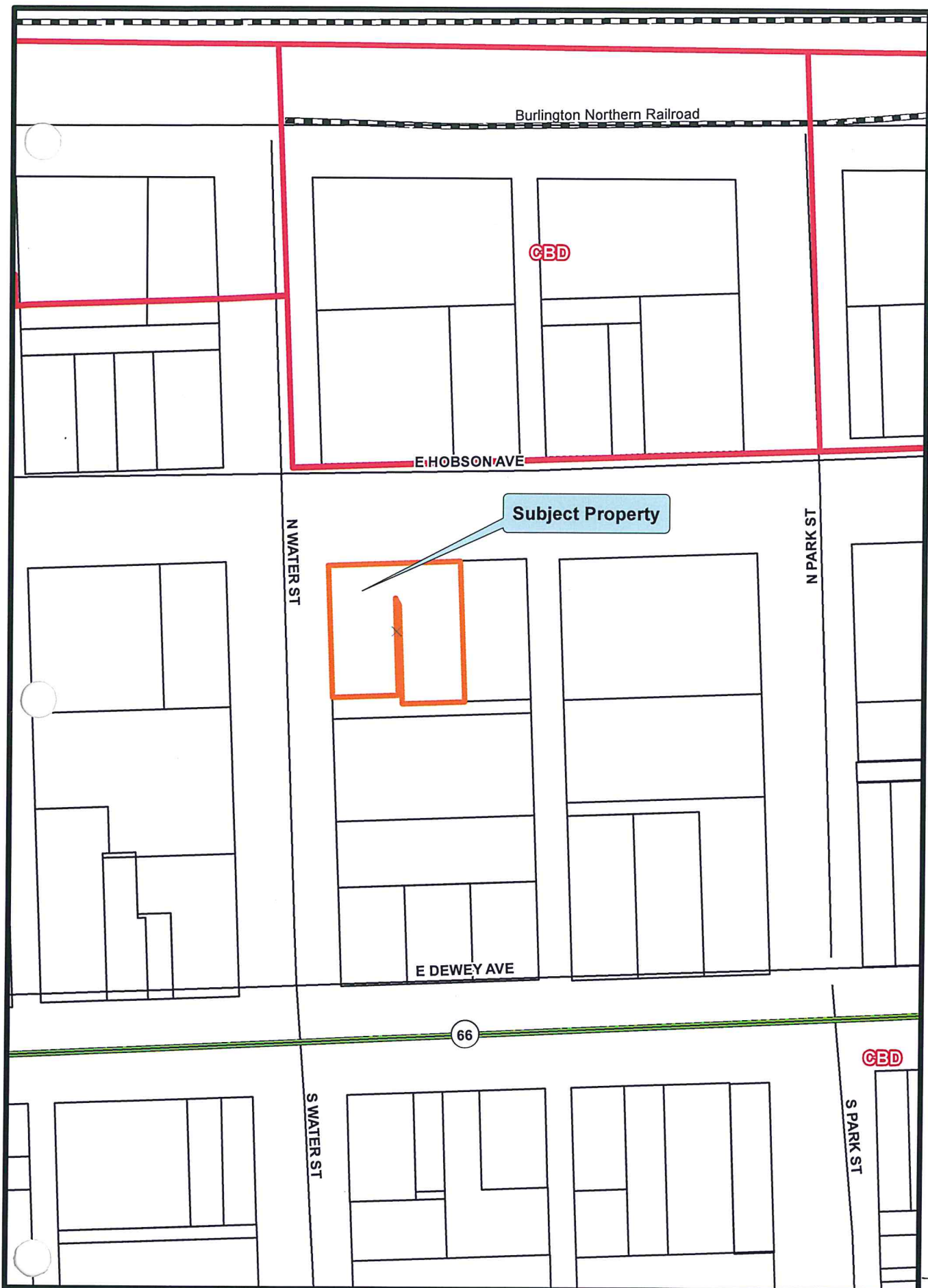
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Legend

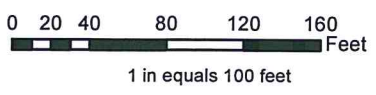
-  Zoning
-  Subject Property
-  Parcels
-  Highways
-  Roads & Streets
-  Railroads



7B-5

Property Description

Consisting of Portions of
Lot 2, Block 40, O.T. Sapulpa
Sapulpa, Creek County, Oklahoma
E-911: 106 E Hobson Ave, Sapulpa, OK
and 33 N Water Street, Sapulpa, OK



Map Prepared by:
City of Sapulpa
Date: 1/22/2018

Source Data:
Creek County Assessors
City of Sapulpa, Incog



GULF



WASHING

Willard
BATTERIES

HOBSON ST.
MOTORS
LLC
918-512-8...
BUY • SELL • TRADE



VFW
CLUB

Firestone



SPEED
LIMIT
25

| | |
|-------------------|------|
| Good Gulf | 19.9 |
| No-nox Gulf | 21.9 |
| Firestone Gulf | 23.9 |

Hobson Ave
100





AGENDA ITEM

Community Development 9.D.

City Council Regular

Meeting Date: March 19, 2018

Submitted By: Nikki White, Urban Development Director

Department: Planning & Development

Presented By: Nikki White

SUBJECT:

Discussion and possible action regarding SUP-016, application for a Specific Use Permit, to Cheryl Jackson, Jackson Family Revocable Trust to allow an Air BnB (Bed and Breakfast) at 1003 East Lee Avenue.

BACKGROUND:

The subject property is located at the Northeast corner of East Lee Avenue and South Division Street. The property is currently used as a residence. The request is for an Air BnB (Bed and Breakfast) use. The owners' family currently occupy the upstairs portion of the residence, and propose that a BnB use be allowed in the downstairs portion of the structure.

The subject property is designated Residential on the Future Land Use Map (FLUM) and the application is in compliance with the comprehensive plan.

RECOMMENDATION:

On February 27, 2018 the Sapulpa Metropolitan Area Planning Commission voted unanimously to recommend approval to City Council with the following conditions:

1. Signage must comply with Chapter 4, Section 420.2.7 of the Zoning Code: "One identification sign shall be permitted for each home occupation advertising its use; the sign shall be affixed to the principle building or customary accessory building and shall not exceed six (6) square feet of surface area. No illumination of any type shall be permitted."
2. Parking shall be on a dust free, all weather surface, and off the street.

Staff concurs with the recommendation of the Planning Commission provided that the approval of the Specific Use Permit is limited to the existing owner and terminates upon any transfer of ownership or occupancy of the property.

Attachments

Case report
case maps
site photo



SAPULPA METROPOLITAN PLANNING COMMISSION (SMAPC)
February 27, 2018
STAFF REPORT

FILE: SUP-016 | Specific Use Permit
OWNERS: Jackson Family Revocable Trust
ADDRESS: 1003 East Lee Avenue
PARCEL: 1630-00-009-000-0-070-00
STR: Section 36, Township 18 North, Range 11 East
LEGAL: Lots Thirteen (13) and Fourteen (14), Block Nine (9), Woodlawn Addition to the City of Sapulpa, Creek County, State of Oklahoma, according to the recorded plat thereof
LOT SIZE: .334 acres more or less
ZONING: RD – Residential Duplex District
EXISTING USE: Residential
APPLICANT: Cheryl Jackson
CC WARD: Ward #1 Mr. Hugo Naifeh and Mr. Wes Galloway
PREPARED BY: Nikki White – Urban Development Director

REQUEST:

The applicant requests a Specific Use Permit to allow an Air BnB (Bed and Breakfast) use in an RD (Residential Duplex) zoning district.

APPLICABLE STATE AND MUNICIPAL CODE SECTIONS:

As provided in O.S. § 11-43-113, the utilization of the SUP process is designed to address uses which are specialized in nature. The Specific Use list are so clarified because of the size of the land they require or the specialized nature of the use, or they may more intensely dominate the area in which they are located, or their effects on the general public are broader in scope than other types of uses permitted in the district.

BACKGROUND:

The subject property is located at the Northeast corner of East Lee Avenue and South Division Street. The property is currently used as a residence. The request is for an Air BnB (Bed and Breakfast) use. There are currently full time occupants in the upstairs portion of the residence, the BnB use will be in the downstairs portion of the house.

SURROUNDING LAND USE AND ZONING:

| | |
|--------|--------------------------------------|
| North: | CG Commercial General (Patriot Café) |
| East: | RD Residential Duplex |
| South: | RD Residential Duplex |
| West: | RD Residential Duplex (Church) |

(Attached to this Staff Report, is a Zoning Map of the subject property)

Comprehensive Plan: The subject property is designated Residential on the Future Land Use Map (FLUM). The application is in compliance with the comprehensive paln.

Flood Zone: The subject property is not within a flood zone.

PUBLIC COMMENTS:

As of writing this report, staff has received one phone call from a neighboring property owner. He was unsure of the request. Staff advised him to attend the meeting.

STAFF RECOMMENDATION:

Recommended motion for SMAPC:

Staff is recommending **APPROVAL** of the application, with the following conditions:

1. Signage must comply with *Section 420.2.7 One identification sign shall be permitted for each home occupation advertising its use; the sign shall be affixed to the principle building or customary accessory building and shall not exceed six (6) square feet of surface area. No illumination of any type shall be permitted.*
2. Parking shall be on dust free, all weather surface, and off the street.

ATTACHMENTS:

1. Vicinity & Zoning Maps
2. Site photos

SUP-016

Cheryl Jackson
1003 E Lee Ave
Sapulpa, OK

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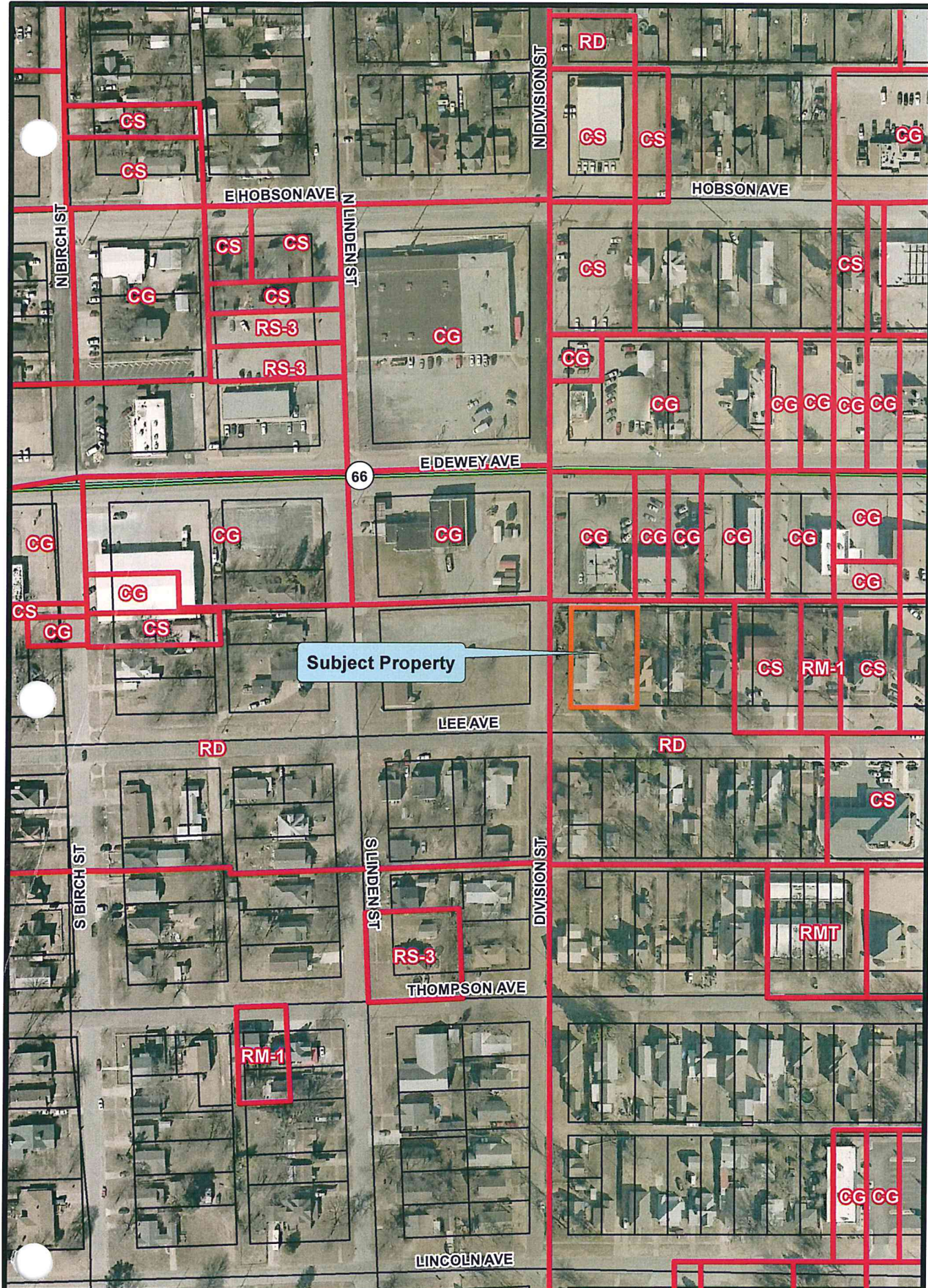
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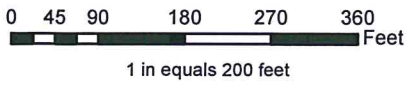
Legend

- Zoning
- Subject Property
- Parcels
- Highways
- Roads & Streets
- Railroads



Property Description

Lots 13 & 14, Block 9
Woodlawn Addn,
Sapulpa, Creek County, Oklahoma
E-911: 1003 E Lee Ave, Sapulpa, OK



Map Prepared by:
City of Sapulpa
Date: 1/22/2018

Source Data:
Creek County Assessors
City of Sapulpa, Incog



TC-3

SUP-016

Cheryl Jackson
1003 E Lee Ave
Sapulpa, OK

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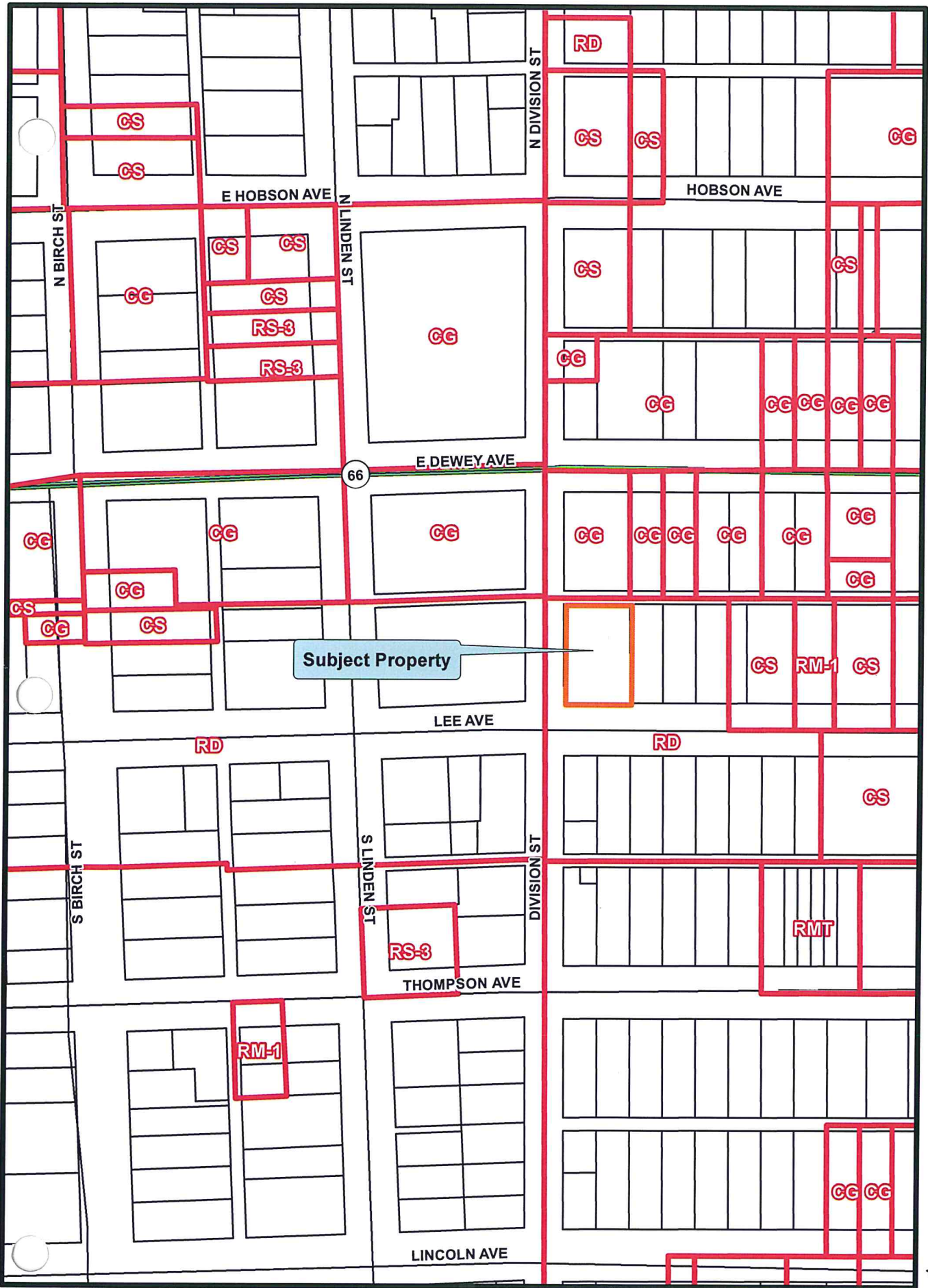
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Legend

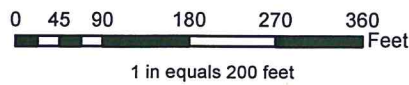
- Zoning
- Subject Property
- Parcels
- Highways
- Roads & Streets
- Railroads



Subject Property

Property Description

Lots 13 & 14, Block 9
Woodlawn Addn,
Sapulpa, Creek County, Oklahoma
E-911: 1003 E Lee Ave, Sapulpa, OK



Map Prepared by:
City of Sapulpa
Date: 1/22/2018

Source Data:
Creek County Assessors
City of Sapulpa, Incog



7C-24



1003

PUBLIC NOTICE
PROPERTY OWNED BY
LUTSCHURCH & SONS, INC.
1003 1003
1003 1003
1003 1003
1003 1003

LUTSCHURCH

LAW GENERAL



AGENDA ITEM

Administration 10.A.

City Council Regular

Meeting Date: March 19, 2018

Submitted For: Mike Haefner, Police Chief

Submitted By: Chris Jeffries, Police Department Admin.

Department: Police Department

Presented By: Mike Haefner

SUBJECT:

Discussion and possible action regarding declaring items located at the police department surplus and authorizing staff to sell those items on the Renee Bates auction site or otherwise lawfully dispose of same.

BACKGROUND:

The attached items are from pallets that have been set up to be declared surplus and sold. These items are no longer of use to the police department. The items are listed on the attached 2018 Surplus List. All of the items listed are on pallets and the police department is wanting to sell each pallet as is.

RECOMMENDATION:

Staff recommends approval of the agenda item.

Attachments

2018 Surplus List

2018 Surplus Items - Police Department

Pallet # 7

- 2 – Single electric/manual gun racks for automobile
- 24 – Dual electric/manual gun racks (rifle and shotgun)

Pallet # 8

- 1 – Estate Heavy duty Dryer
- 1 – Carrier exterior A/C and heating unit
- 1 – Honda EZ 2500 generator

Pallet # 9

- 9 – MPH K55 Doppler Radar Digital indicator units
- 9 – MPH antenna units
- 3 – Eagle Traffic Radar Systems
- 3 – Eagle Traffic Antennas
- 22 – Gensis II radar Units
- 1 – Gensis Radar Unit
- 1 – Gensis Hand Held VP radar gun
- 44 – Gensis Antenna Units
- 1 – Medium size box containing misc wires and radar switches
- 12- Switch boxes (signal brand)
- 17 – Siren box switches (signal brand)
- 4 – Arrow stick switch boxes (signal brand)
- 9 – Traffic Backer multi flash switches (galls)
- 2 – Red Beam Bulbs
- 4 – Remote Halogen II lights for 98 crown vic

Pallet # 10

- 11- metal consoles for middle of vehicles
- 11 – Switch boxes for emergency lights
- 10 – Siren control boxes
- 11 – Whellen/signal arrow sticks
- 4 – Siren Speakers
- 2 – Strobe power packs
- 1 – Whellen Strobe light
- 1 – Gensis II radar unit with 1 remote switch and 2 radar unit heads
- 2 – mobile recorder trunk systems
- Misc. wires and connectors

Pallet # 11

- 2 – star sabre light bars
- 2 – Vector light bars with arrow sticks
- 3 – Dual electric/manual gun racks
- 3 – MPH camcorder recording boxes containing DVD mobile recorders) no cameras

Pallet # 12

- 1 – KDS monitor for computer
- 1 – Cannon AE-1 camera with bag
- 1 – sunpak auto S44 Thyister flash
- 16 – Motorola Radius CM300 VHF radios
- 3 - Motorola smart net max trac
- 11 - Maxon VHF radios
- 4 – Ericsson VHF radios
- 3 – midland VHF radios
- 5 – Motorola VHF microphones
- 4 – Maxon VHF microphones
- 1 – Ericsson VHF microphone
- 12 – Motorola XTS 5000 Walkie Chargers
- 15 – Impress XTS 5000 Walkie Chargers

Pallet # 13

2018 Dodge Tail Gate (Black in Color) New

Pallet # 14

- 7 – Aurora Times 2 Speed Files (Black metal) shelving
- 1 – MPH DVD mobile recording box

Item # 19

2007 Dodge Charger with unknown mileage: VIN: 2B3KA43H67H770952 (no motor, stripped for parts) should be sold for scrap.

Item # 20

2009 Dodge Charger with unknown mileage: VIN: 2B3KA43TX9H597654 (No motor, stripped for parts) Should be sold for scrap.

Item # 21

2007 Ford E350 Box Truck, Odometer shows 192,446 miles; VIN: 1FDKE37H5SHC15218; No AC; bent front axel; (Donated from private citizen in approximately 2001).



AGENDA ITEM

Administration 10.B.

City Council Regular

Meeting Date: March 19, 2018

Submitted For: Mike Haefner, Police Chief

Submitted By: Chris Jeffries, Police Department Admin.

Department: Police Department

Presented By: Mike Haefner

SUBJECT:

Discussion and possible action regarding a Resolution from Creek County Sheriff's Office allowing Officer Ryan Matthias permission to work as a Reserve for the Sapulpa Police Department.

BACKGROUND:

Creek County Law Enforcement member Ryan Matthias made written request to Sheriff Bret Bowling to be allowed to work a secondary off-duty employment position with the Sapulpa Police Department Reserves. The County Resolution approving this request is attached and is specifically contingent upon the approval of the City Council.

RECOMMENDATION:

Staff recommends approval of this agenda item.

Attachments

Resolution

RESOLUTION OF THE BOARD OF COUNTY
COMMISSIONERS

CREEK COUNTY, OKLAHOMA

2018 – 16

DESIGNATING THE NEED FOR RULES GOVERNING THE
EMPLOYMENT OF CREEK COUNTY LAW ENFORCEMENT
PERSONNEL BY OTHER GOVERNMENTAL ENTITIES AND/OR
CAMPUS POLICE AGENCIES, AND DATE WHEN ACTION SHALL
TAKE EFFECT.

WHEREAS, pursuant to 51 O.S., 2013, § 6, the Board of County Commissioners,
the “Board”, may adopt and approve resolution(s) relating to the employment of Creek
County Law Enforcement Personnel by other governmental and campus entities and
agencies and,

WHEREAS, Creek County Law Enforcement member Ryan Matthias has made
written request to Sheriff Bret Bowling, and said request was approved by Sheriff Bret
Bowling and forwarded to the “Board”, to be allowed to work a secondary off-duty
employment position with Sapulpa Police Reserve and,

WHEREAS, the “Board” finds that Creek County Law Enforcement member
Ryan Matthias should be allowed to work a secondary/off-duty employment position
with Sapulpa Police Reserve, immediately upon its governing body adopting and passing
this Resolution,

NOW THEREFORE BE IT RESOLVED THAT, CREEK COUNTY LAW
ENFORCEMENT MEMBER RYAN MATTHIAS IS AUTHORIZED TO WORK A
SECONDARY/OFF-DUTY EMPLOYMENT POSITION WITH SAPULPA POLICE
RESERVE, IMMEDIATELY UPON ITS GOVERNING BODY ADOPTING AND
PASSING THIS RESOLUTION.

BOARD OF COUNTY COMMISSIONERS
CREEK COUNTY, OKLAHOMA


LEON WARNER, CHAIRMAN

2-20-18


NEWT STEPHENS, JR., VICE-CHAIRMAN

2-20-18


LANE WHITEHOUSE, MEMBER

2-20-18

SAPULPA MAYOR

MAYOR




JENNIFER MORTAZAVI
COUNTY CLERK

2-20-18

ATTEST:

CITY CLERK



AGENDA ITEM

Administration 10.C.

City Council Regular

Meeting Date: March 19, 2018

Submitted For: David Widdoes, City Attorney **Submitted By:** Amy Hoehner, Legal Assistant

Department: Legal

Presented By: David Widdoes

SUBJECT:

Discussion and possible action regarding an Ordinance of the City of Sapulpa, Oklahoma, Amending the Sapulpa City Code, Part 9, Licensing and Business Regulations, Section 9-101 and Section 9-109, by Specifying Authorization for Receipt and Delivery of Transport Gas as Licensed Activity; Providing for an Effective Date; Repealing All Ordinances or Parts of Ordinances in Conflict with this Ordinance; Providing that if any Part or Parts of this Ordinance are held Invalid or Ineffective, the Remaining Portions shall not be Affected; and Declaring an Emergency.

BACKGROUND:

This Ordinance amends the City Code to include receipt and/or delivery of transport gas as a specified licensed activity within the City of Sapulpa, as authorized by Ordinance No. 2782.

RECOMMENDATION:

Staff recommends Council approve this Ordinance and authorize Mayor to execute same.

Attachments

Ordinance

ORDINANCE NUMBER _____

AN ORDINANCE OF THE CITY OF SAPULPA, OKLAHOMA, AMENDING THE SAPULPA CITY CODE, PART 9, LICENSING AND BUSINESS REGULATIONS, SECTION 9-101 AND SECTION 9-109, BY SPECIFYING AUTHORIZATION FOR RECEIPT AND DELIVERY OF TRANSPORT GAS AS LICENSED ACTIVITY; PROVIDING FOR AN EFFECTIVE DATE; REPEALING ALL ORDINANCES OR PARTS OF ORDINANCES IN CONFLICT WITH THIS ORDINANCE; PROVIDING THAT IF ANY PART OR PARTS OF THIS ORDINANCE ARE HELD INVALID OR INEFFECTIVE, THE REMAINING PORTIONS SHALL NOT BE AFFECTED; AND DECLARING AN EMERGENCY.

BE IT ORDAINED BY THE CITY COUNCIL, CITY OF SAPULPA, OKLAHOMA:

Section 1. The Sapulpa City Code, Part 9, Chapter 1, Occupational Licenses, Section 9-101 is hereby repealed, amended, revised, and replaced to read as follows:

“SECTION 9-101 LICENSE DEFINED; LEVY.

A license is the written authority of the City, issued by its duly authorized agent, employee, or officer, conferring permission on some person to pursue and exercise a trade, occupation, or business, including the receipt or delivery of gas through use of any City franchise holder’s distribution system located in the public ways of the City, for a definite period of time within the limits of the City, under the conditions prescribed by ordinance. A license fee is hereby levied on every person engaging in, exercising, or pursuing any business, profession, trade, occupation, or privilege in this City, for the annual amount as set forth in the Master Fee Schedule.”

Section 2. The Sapulpa City Code, Part 9, Chapter 1, Occupational Licenses, Section 9-109 is hereby repealed, amended, revised, and replaced to read as follows:

“SECTION 9-109 LICENSE MAY BE REVOKED.

All licenses issued by the City shall be subject to revocation by the duly authorized officer of the City Council upon any breach of any condition prescribed by ordinance for the regulation of such licensed occupation, including Ordinance No. 2787, or if the licensee operates the licensed occupation or business in violation of the laws of the City or the State or in violation of any law or regulation of the United States government. The duly authorized officer shall mean the City Clerk in all instances except when some other person or board is given the authority by ordinance to revoke or suspend the particular license. The duly authorized officer shall either give written notice, by personal service or

by mail, to the licensee, of the revocation of his license or the suspension of the same, which notice, if mailed, shall be mailed to the address given on the application or license.”

Section 3. All ordinances or parts of ordinances in conflict with this ordinance are repealed to the extent of conflict only.

Section 4. If any part or parts of this ordinance are held invalid or ineffective, the remaining portion shall not be affected but remain in full force and effect.

Section 5. EMERGENCY. Being immediately necessary that the provisions of this ordinance be put into full force and effect for the preservation of the public peace, health, and safety of the City of Sapulpa, Oklahoma, an emergency is hereby declared to exist and this ordinance shall be in full force and effect after its passage, approval, and publication as required by law.

PASSED AND APPROVED in regular session this ____ day of _____ 2018, with emergency clause separately voted upon.

Reg Green, Mayor

ATTEST:

APPROVED AS TO FORM:

Shirley Burzio, City Clerk

David R. Widdoes, City Attorney



AGENDA ITEM

Administration 10.D.

City Council Regular

Meeting Date: March 19, 2018

Submitted By: Becky McGinnis, HR Director

Department: Human Resources

Presented By: Becky McGinnis

SUBJECT:

Discussion and possible action regarding the renewal of City of Sapulpa Employee Dental Insurance with Delta Dental Plan of Oklahoma.

BACKGROUND:

Staff received a renewal quotation from Delta Dental, our current employee dental insurance carrier for a 15.01% increase in premium.

The Employee Insurance Committee held meetings on the matter and agreed to plan design changes within the plan. This reduced the increase to a 8.12% renewal. The City portion of the increase is \$11,068.78.

RECOMMENDATION:

Staff recommends the Mayor and City Councilors approve the renewal.

Fiscal Impact

Amount: \$11,068.78

To be paid from: Insurance Fund

Account number: 55-555-392



AGENDA ITEM

Administration 10.E.

City Council Regular

Meeting Date: March 19, 2018

Submitted By: Becky McGinnis, HR Director

Department: Human Resources

Presented By: Becky McGinnis

SUBJECT:

Discussion and possible action regarding the renewal of City of Sapulpa Employee Health Insurance with Community Care Company.

BACKGROUND:

Staff received a renewal quotation from Community Care, our current employee health insurance carrier. Our broker negotiated with Community Care reducing the increase from 11.53% to 4%. Approximately half of the increase is a governmental tax which is required by the Affordable Care Act. The City portion of the increase is a \$45,790.85 increase in premium.

RECOMMENDATION:

Staff recommends the Mayor and City Councilors approve the City of Sapulpa Health Insurance renewal.

Fiscal Impact

Amount: \$45,790.85

To be paid from: Insurance Fund

Account number: 55-555-392

Attachments

HMO Renewal

PPO Renewal

PROVISIONAL RATES NOT FINAL - FOR DEMONSTRATION PURPOSES ONLY

Group: The City of Sapulpa
 Product: IDEA
 Group Number(s): C05208
 Renewal Date: May 1, 2018

| Current Plan: | | In-Force Plan Current | In-Force Plan Proposed Renewal | In-Force Plan Current | In-Force Plan Proposed Renewal |
|--------------------|--------------------------|---|---|---|---|
| IDEA | | 80/1000, Select, RX \$0/15/40/70/160 2 x mo | 80/1000, Select, RX \$0/15/40/70/160 2 x mo | 80/1000, Standard, RX \$0/15/40/70/160 2 x mo | 80/1000, Standard, RX \$0/15/40/70/160 2 x mo |
| | <i>Employees by Tier</i> | | | | |
| Employee | 51 | \$ 621.54 | \$ 646.40 | \$ 627.09 | \$ 652.17 |
| Employee/Spouse | 31 | \$ 1,354.92 | \$ 1,409.12 | \$ 1,367.05 | \$ 1,421.73 |
| Employee/Child | 9 | \$ 1,039.75 | \$ 1,081.34 | \$ 1,049.06 | \$ 1,091.02 |
| Employee/Children | 6 | \$ 1,039.75 | \$ 1,081.34 | \$ 1,049.06 | \$ 1,091.02 |
| Employee/Spouse/ C | 0 | \$ 1,746.70 | \$ 1,816.57 | \$ 1,762.32 | \$ 1,832.81 |
| Family | 52 | \$ 1,746.70 | \$ 1,816.57 | \$ 1,762.32 | \$ 1,832.81 |
| Monthly Premium: | | \$ 180,125.71 | \$ 187,330.74 | \$ 181,736.68 | \$ 189,006.15 |
| Rate Action: | | | 4.00% | | 4.00% |

| | | In-Force Plan Current | In-Force Plan Proposed Renewal | In-Force Plan Current | In-Force Plan Proposed Renewal |
|--------------------|--------------------------|---|---|---|---|
| | | 70/1000, Select, RX \$0/15/40/70/160 2 x mo | 70/1000, Select, RX \$0/15/40/70/160 2 x mo | 70/1000, Standard, RX \$0/15/40/70/160 2 x mo | 70/1000, Standard, RX \$0/15/40/70/160 2 x mo |
| | <i>Employees by Tier</i> | | | | |
| Employee | 51 | \$ 602.20 | \$ 626.29 | \$ 607.58 | \$ 631.88 |
| Employee/Spouse | 31 | \$ 1,312.78 | \$ 1,365.29 | \$ 1,324.52 | \$ 1,377.50 |
| Employee/Child | 9 | \$ 1,007.41 | \$ 1,047.71 | \$ 1,016.42 | \$ 1,057.08 |
| Employee/Children | 6 | \$ 1,007.41 | \$ 1,047.71 | \$ 1,016.42 | \$ 1,057.08 |
| Employee/Spouse/ C | 0 | \$ 1,692.36 | \$ 1,760.05 | \$ 1,707.49 | \$ 1,775.79 |
| Family | 52 | \$ 1,692.36 | \$ 1,760.05 | \$ 1,707.49 | \$ 1,775.79 |

Caveats:

•Our renewal offer is contingent upon the parameters outlined in this renewal. It is important to note that deviations from these assumptions may result in additional charges and/or adjustments in our quote.

•If you change benefits on or after your group's renewal date, the change(s) will not take effect until the first of the month following 60 calendar days after the date CommunityCare was notified of the change(s).

Please check the box below, then sign and date the form. Fax the completed form to (918) 879-4083 or email the form to your CommunityCare Account Manager no later than 04/05/18



I elect to renew with our current plan as indicated above.

Signature

Date

CommunityCare

PROVISIONAL RATES NOT FINAL - FOR DEMONSTRATION PURPOSES ONLY

Group: The City of Sapulpa
 Product: PPO
 Group Number(s): C05208
 Renewal Date: May 1, 2018

| Current Plan: | | In-Force Plan Current | | In-Force Plan Proposed Renewal | | In-Force Plan Current | | In-Force Plan Proposed Renewal | |
|--------------------------|----|---|--------------|---|--------------|---|--------------|---|--------------|
| | | Fundamental 70/2500, Select, RX \$0/15/40/70/160 2 x mo | | Fundamental 70/2500, Select, RX \$0/15/40/70/160 2 x mo | | Fundamental 70/2500, Standard, RX \$0/15/40/70/160 2 x mo | | Fundamental 70/2500, Standard, RX \$0/15/40/70/160 2 x mo | |
| <i>Employees by Tier</i> | | | | | | | | | |
| Employee | 16 | \$ 552.77 | \$ 574.88 | \$ 619.48 | \$ 644.26 | \$ 619.48 | \$ 644.26 | \$ 619.48 | \$ 644.26 |
| Employee/Spouse | 7 | \$ 1,205.01 | \$ 1,253.21 | \$ 1,350.44 | \$ 1,404.46 | \$ 1,350.44 | \$ 1,404.46 | \$ 1,350.44 | \$ 1,404.46 |
| Employee/Child | 1 | \$ 924.66 | \$ 961.65 | \$ 1,036.26 | \$ 1,077.71 | \$ 1,036.26 | \$ 1,077.71 | \$ 1,036.26 | \$ 1,077.71 |
| Employee/Children | 3 | \$ 924.66 | \$ 961.65 | \$ 1,036.26 | \$ 1,077.71 | \$ 1,036.26 | \$ 1,077.71 | \$ 1,036.26 | \$ 1,077.71 |
| Employee/Spouse/ C | 0 | \$ 1,553.42 | \$ 1,615.56 | \$ 1,740.91 | \$ 1,810.55 | \$ 1,740.91 | \$ 1,810.55 | \$ 1,740.91 | \$ 1,810.55 |
| Family | 9 | \$ 1,553.42 | \$ 1,615.56 | \$ 1,740.91 | \$ 1,810.55 | \$ 1,740.91 | \$ 1,810.55 | \$ 1,740.91 | \$ 1,810.55 |
| Monthly Premium: | | \$ 34,958.81 | \$ 36,357.16 | \$ 39,177.99 | \$ 40,745.11 | \$ 39,177.99 | \$ 40,745.11 | \$ 39,177.99 | \$ 40,745.11 |
| Rate Action: | | | 4.00% | | 4.00% | | 4.00% | | 4.00% |

Caveats:

- Our renewal offer is contingent upon the parameters outlined in this renewal. It is important to note that deviations from these assumptions may result in additional charges and/or adjustments in our quote.
- If you change benefits on or after your group's renewal date, the change(s) will not take effect until the first of the month following 60 calendar days after the date CommunityCare was notified of the change(s).

Please check the box below, then sign and date the form. Fax the completed form to (918) 879-4083 or email the form to your CommunityCare Account Manager no later than 04/05/18



I elect to renew with our current plan as indicated above.

Signature

Date



AGENDA ITEM

Administration 10.F.

City Council Regular

Meeting Date: March 19, 2018

Submitted For: Bobby Petitt, Water Treatment Supervisor

Submitted By: Amy Hoehner, Legal Assistant

Department: Water Treatment

Presented By: Bobby Petitt

SUBJECT:

Discussion and possible action regarding Change Order No. 1 to the Agreement with Houchin Electric Co. Inc. for electrical renovations at the water pump station in the amount of \$15,156.00.

BACKGROUND:

This change order comes at the request of the contractor, Houchin Electric, and the engineers, Lee & Browne. The requested work will eliminate mechanical splices in existing main feeders and eliminate junction in existing motor control box and remove existing wireway under existing MDP. This will correct code violations that were not visible until after work had begun at the site. For further information, please see attachments.

RECOMMENDATION:

Staff recommends Council approve Change Order No. 1 and authorize Mayor to execute same.

Fiscal Impact

Amount: \$15,156.00

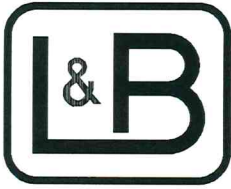
To be paid from: G.O. Bond Fund

Account number: 83-576-405B

Attachments

Lee & Browne Field Report

Change Order No. 1



Lee & Browne
Consulting Engineers, Inc.
1207 South Sheridan Road
Tulsa, OK 74112-5405
(918) 836-0271

L&B Job #6271

ELECTRICAL RENOVATIONS - FIELD OBSERVATION REPORT

WATER PUMP STATION, SAPULPA, OKLAHOMA

OBSERVATION NUMBER: E2

OBSERVATION DATE AND TIME: December 29, 2017 08:30-09:30 (approx.)

REPORT ISSUE DATE: January 8, 2018

OBSERVED BY: Frank Broostin

OBSERVATIONS:

The purpose of this site visit was to review work progress.

While on-site, I noticed that there were cast "FS" style boxes and cast conduit tees being installed indoors where standard 1900 boxes could be used. The method being used is acceptable, but is not required.

The bolted front trim on existing panel MDP was removed when I arrived on site, which allowed observation of existing conditions that were not seen during design. There is a code violation in the way that the MDP neutral-ground bond is installed. Houchin will need to install a new neutral-ground jumper, #4/0 copper THHN in panel MDP.

The south section of the existing motor control center "MCC" will need to stay in place as a pullbox because the existing service entrance conductors pass thru the bottom portion of this equipment. This project does not change the service entrance conductors.

A question came up regarding the quantity of conduits from the Telemetry/Control Panel to the field devices as shown on detail 1 of drawing ED-1. I spoke with Chris Schuermann about the conductors and conduits needed. According to the Belden conduit fill calculator, the following quantities of cables can be combined:

- (4)-Belden 8719 in 1" RMC
- (8)-Belden 8719 in 1-1/4" RMC
- (10)-Belden 8719 in 1-1/2" RMC
- (17)-Belden 8719 in 2" RMC
- (25)-Belden 8719 in 2-1/2" RMC

Do not install twisted pair conductors, even if shielded, in same raceway system with the #14THHN control conductors. Use NEC conduit fill tables to determine how many #14THHN can be combined in a shared conduit. This means that the

#14THHN conductors can be grouped with more in a shared conduit than is shown on the plans.

The Contractor shall review the following suggestions and provide price for the revisions for consideration:

1. Panel MDP has several feeders and service conductors that occupy much of the "gutter" space in the panel. Also, the new automatic transfer switch could be better utilized if the existing portable generator tap box was connected to the ATS emergency lugs. Therefore, I recommend the following:
 - a. The existing cables and conduits from MDP to the portable tap box be removed.
 - b. The interior back panel of the portable tap box be rotated 180 degrees.
 - c. An insulated lug block, similar to existing, be added in the portable tap box for neutral conductors.
 - d. Use the factory solid neutral that is provided in the new ATS for "emergency" and "normal" power source neutral connection. No neutral conductors are necessary on the load side of the ATS, so that feeder will remain as specified.
 - e. Build (4)-parallel 3" C. each with (3)-350kcm, (1)-#4/0N, (1)-#4/0G from portable tap box to ATS "emergency lugs".
 - f. Revise feeder from 1200 amp circuit breaker in MDP to add neutral conductors. New feeder would be (4)-parallel 3" C. each with (3)-350kcm, (1)-#4/0N, (1)-#4/0G.

The floor plan arrangement drawing that was sent from Mark Marshal at Houchin to Frank Broostin at Lee and Browne on December 6. That sketch was commented on by email on the same day as having a potential rear access problem. The ASCO submittal for the ATS indicates rear access is recommended, but the Houchin sketch has the ATS backed up to a wall. Today, I called the local ASCO rep, Automatic Engineering, and they said that rear access is indicated so that the feeder conductors can be installed and connections made to the factory lugs. However, the side panels on the ATS cabinet can be removed to gain access instead of the rear at the option of the Contractor. Houchin needs to review the equipment information and provide an updated sketch. I recommend that Houchin do one of the following:

Option 1: Rearrange the equipment to provide rear access to the ATS.

Option 2: Install the ATS with back a few inches from the wall and provide side access to remove panels, install feeder conductors and terminate conductors. If this option is chosen, do not install conduits thru the side panels of the ATS because that will make side panel removal impractical.

WORK DIRECTIVE CHANGE

DATE: January 26, 2018 WDC. NO. 1

PROJECT: Electrical Renovations Water Pump Station, Sapulpa, OK.
 OWNER: City of Sapulpa
 ENGINEER: Lee & Browne Inc.
 CONTRACTOR: Houchin Electric Co., Inc.

The following work or other items are requested for acceleration in accordance with Change Order No. Replace main service feeders from outside junction box to existing MDP main breaker. Remove feeders to generator junction box and replace lugs in junction box. Remove conduit from generator box to new automatic transfer switch.

Justification or Goal: 1) Eliminate mechanical splices in existing main feeders.
2) Eliminate junction in existing motor control box, remove existing 8x8 wireway under existing MDP.

Date to begin work: _____

| | COST | | | TOTAL TO DATE | |
|---------------|-------------|--|--------|----------------------------|--|
| | ESTIMATED | | ACTUAL | | |
| Materials | \$4,960.00 | | | Previous WDC | |
| Labor | \$6,500.00 | | | | |
| Other | | | | | |
| Overhead (1%) | \$1,719.00 | | | Total w/this request (Est) | |
| Subtotal | \$13,179.00 | | | | |
| Profit (15%) | \$1,977.00 | | | Total (Actual) | |
| TOTAL | \$15,156.00 | | | | |

REQUESTED BY: Houchin Electric Co., Inc.
 CONTRACTOR

RECOMMENDED BY: [Signature], President, Lee & Browne
 ENGINEER

AUTHORIZED BY: _____ OWNER

Note: Attach additional backup sheets as required.



AGENDA ITEM

Administration 10.G.

City Council Regular

Meeting Date: March 19, 2018

Submitted By: Pam Vann, Finance Director

Department: Finance

Presented By: Pam Vann

SUBJECT:

Discuss and possible action regarding a Resolution of the City of Sapulpa, Oklahoma, amending the FY 2017-2018 Fire Cash Fund annual budget by increasing appropriations by \$9,890.00 to conduct a Fire Department Master Station Location Analysis.

BACKGROUND:

During the public safety study conducted by McGrath Consulting Group, Inc. it was determined that the current locations of the City's four fire stations were not ideal. McGrath will conduct a comprehensive facility location study to identify the most advantageous location for emergency responses as well as the most cost-effective means of accomplishing that goal.

RECOMMENDATION:

Staff recommends approval of the resolution.

Attachments

Fire Cash Fund Resolution 031918

Fire Cash Fund Budget Adjustment 031918

RESOLUTION NO. _____

A RESOLUTION OF THE CITY OF SAPULPA, OKLAHOMA, AMENDING THE FY 2017-2018 FIRE CASH FUND ANNUAL BUDGET BY INCREASING APPROPRIATIONS BY \$9,890.00 TO CONDUCT A FIRE DEPARTMENT MASTER STATION LOCATION ANALYSIS.

WHEREAS, it was identified in the Public Safety Study by McGrath Consulting Group that the City's four fire stations were not in the most advantageous locations for emergency responses, and

WHEREAS, McGrath will provide a complete comprehensive facility location study for a cost of \$9,890.00 which was not included in the FY 2017-2018 budget,

NOW, THEREFORE BE IT RESOLVED, by the City Council of the City of Sapulpa, Oklahoma, that the following budget amendment be made:

FIRE CASH FUND

| | |
|---|-------------------|
| (Increase) 40-540-311 Professional Services | <u>\$9,890.00</u> |
| Total Appropriation Increase: | \$9,890.00 |

PASSED BY THE CITY COUNCIL FOR THE CITY OF SAPULPA, OKLAHOMA and signed by the Mayor this 19th day of March 2018.

Reg Green, Mayor

ATTEST:

Shirley Burzio, City Clerk

David Widdoes, City Attorney

BUDGET TRANSFER REQUEST

| | | |
|-------------------|----------------------------------|-----------------------|
| DEPARTMENT | Department Head Signature | Date Requested |
| Fire Sales Tax | | 3/19/2018 |

to provide funds for a Fire Department Master Station Location Analysis

RESOLUTION #

| Account # | Account Name | Amount Budgeted | Amount of Increase | Amount of Decrease | Adjusted Budget |
|------------|-----------------------|-----------------|--------------------|--------------------|-----------------|
| 40-540-311 | Professional Services | \$0 | \$9,890 | | \$9,890 |
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| Date Approved | Finance Director | Date Rejected | Reason |
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| Date Approved | City Manager | Date Rejected | Reason |
| | | | |

FY 17-18

Transfer #: 17-