

**CITY OF SAPULPA, OKLAHOMA**  
**COUNCIL PROCEEDINGS**  
Meeting of June 3, 2019

The City Council of Sapulpa, Oklahoma, met in regular session Monday, June 3, 2019, at 7:00 o'clock P.M. in the City Hall Council Chambers, 425 East Dewey Avenue, Sapulpa, Oklahoma.

Present: Reg Green, Mayor  
Louis Martin, Jr., Vice-Mayor  
John Anderson, Councilor  
Marty Cummins, Councilor  
Wes Galloway, Councilor  
Carla Gunn, Councilor  
Craig Henderson, Councilor  
Hugo Naifeh, Councilor  
John Suggs, Councilor

Absent: Bruce Bledsoe, Councilor

Staff Present: Joan Riley, City Manager; Pam Vann, City Treasurer / Finance Director; David Widdoes, City Attorney; Shirley Burzio, City Clerk; Nikki Howard, Urban Development Director

**1. INVOCATION.**

The invocation was given by Mr. Larry Carnes.

**2. PLEDGE OF ALLEGIANCE.**

Mayor Reg Green led the Pledge of Allegiance.

**3. MINUTES.**

- A.** Motion was made by Councilor John Anderson, seconded by Councilor Craig Henderson, to approve the minutes of the May 6, 2019, regular city council meeting.

**ROLL CALL:** AYE: Reg Green, Louis Martin, Jr., John Anderson,  
Marty Cummins, Wes Galloway, Carla Gunn,  
Craig Henderson, Hugo Naifeh

MOTION CARRIED

**4. APPOINTMENTS, AWARDS, PRESENTATIONS, AND PROCLAMATIONS.**

- A.** Consider nomination of John Suggs to serve as Ward 1 Seat 1 City Councilor.

Motion was made by Councilor Craig Henderson, seconded by Hugo Naifeh, to approve the nomination of John Suggs to serve as Ward 1 Seat 1 City Councilor.

**ROLL CALL:** AYE: Reg Green, Louis Martin, Jr., John Anderson, Marty Cummins, Wes Galloway, Carla Gunn, Craig Henderson, Hugo Naifeh

MOTION CARRIED

1. City Clerk Shirley Burzio administered the Oath of Office to John Suggs.
- B.** Motion was made by Councilor Marty Cummins, seconded by Vice-Mayor Louis Martin, to approve and ratify the Mayoral appointments to the Sapulpa Planning Commission, to-wit: Lou Martin, appointee for a term expiring June 2021, and Carla Stinnett, appointee for a term expiring June 2022, and approve the nomination and election of five (5) remaining Commission members, to wit: Jasson Brook, for a term expiring June 2021, Andrew Propst, for a term expiring June 2022, Julie Longoria, for a term expiring June 2021, Hunter Edwards, for a term expiring June 2022, and Kayla Parnell, for a term expiring June 2021.

**ROLL CALL:** AYE: Reg Green, Louis Martin, Jr., John Anderson, Marty Cummins, Wes Galloway, Carla Gunn, Craig Henderson, Hugo Naifeh, John Suggs

MOTION CARRIED

- C.** Motion was made by Councilor John Anderson, seconded by Vice-Mayor Louis Martin, to approve and confirm the following Mayoral appointments to the Library Board in order to help meet the Oklahoma Department of Library's criteria for State Aid.

Johnny Brock for a three-year term, with said term expiring in May 2022.  
Charles Betzler for a three-year term with said term expiring in May 2022.

**ROLL CALL:** AYE: Reg Green, Louis Martin, Jr., John Anderson, Marty Cummins, Wes Galloway, Carla Gunn, Craig Henderson, Hugo Naifeh, John Suggs

MOTION CARRIED

**5. CONSENT ITEMS:**

Motion was made by Councilor Hugo Naifeh, seconded by Vice-Mayor Louis Martin, to approve the following consent items:

- A. Approve claims in the amount of \$1,274,730.94;
- B. Approve claims in the amount of 235,316.05;
- C. Approve pre-paid claims in the amount of \$21,729.12;
- D. Approve an agreement with Cox Oklahoma Telcom, LLC, d/b/a Cox Communications, to provide Enhanced Emergency Number (E-911) Service to the citizens of Sapulpa, Oklahoma.

**ROLL CALL:** AYE: Reg Green, Louis Martin, Jr., John Anderson, Marty Cummins, Wes Galloway, Carla Gunn, Craig Henderson, Hugo Naifeh, John Suggs

MOTION CARRIED

**6. COMMUNITY DEVELOPMENT.**

- A. Motion was made by Councilor John Anderson, seconded by Councilor Carla Gunn, to approve the application submitted by Lisa Morgan and Jonathon Powdrill, Oklahoma Medibiles, for a Specific Use Permit, SUP-035, to allow commercial medicinal marijuana processing located a 805 East Hobson Avenue, Ste A, Sapulpa, Oklahoma.

**ROLL CALL:** AYE: Reg Green, Louis Martin, Jr., John Anderson, Marty Cummins, Wes Galloway, Carla Gunn, Craig Henderson, Hugo Naifeh, John Suggs

MOTION CARRIED

**7. ADMINISTRATION.**

- A. Motion was made by Councilor Carla Gunn, seconded by Councilor Wes Galloway, to approve the agreement with Municipal Code Corporation for online publication and hosting of the Sapulpa City Code in the amount of \$500.00.

**ROLL CALL:** AYE: Reg Green, Louis Martin, Jr., John Anderson, Marty Cummins, Wes Galloway, Carla Gunn, Craig Henderson, Hugo Naifeh, John Suggs

MOTION CARRIED

- B.** Motion was made by Councilor Hugo Naifeh, seconded by Councilor John Anderson, to approve an amendment to the cooperation agreement between the City of Sapulpa, Oklahoma, and the Board of County Commissioners of Tulsa County, Oklahoma, entered into the 9th day of July 2007, for the purpose of participating in the Tulsa County Urban County Community Development Block Grant Program.

**ROLL CALL:** AYE: Reg Green, Louis Martin, Jr., John Anderson, Marty Cummins, Wes Galloway, Carla Gunn, Craig Henderson, Hugo Naifeh, John Suggs

MOTION CARRIED

- C.** Motion was made by Vice-Mayor Louis Martin, seconded by Councilor Marty Cummins, to approve the adoption of a Resolution of the City of Sapulpa, Oklahoma, and the Sapulpa Municipal Authority amending the FY 2018-2019 Water Resources Fund annual budget by increasing appropriations in the amount of \$86,597.00 to provide additional funds for the West Johnson Area Waterline Project. (Resolution No. 4567)

**ROLL CALL:** AYE: Reg Green, Louis Martin, Jr., John Anderson, Marty Cummins, Wes Galloway, Carla Gunn, Craig Henderson, Hugo Naifeh, John Suggs

MOTION CARRIED

- D.** Motion was made by Councilor Hugo Naifeh, seconded by Councilor Marty Cummins, to approve the adoption of a Resolution of the City of Sapulpa, Oklahoma, declaring a State of Emergency with respect to municipal property damaged by the natural disaster of May 26, 2019, declaring the same to constitute a public nuisance and authorizing abatement to protect the health, benefit and welfare of the community; providing authority for the purchase of materials, equipment and supplies and for the entry into public improvement contracts as necessary to abate said nuisance; providing for severability; and declaring an emergency. (Resolution No. 4568)

**ROLL CALL:** AYE: Reg Green, Louis Martin, Jr., John Anderson, Marty Cummins, Wes Galloway, Carla Gunn, Craig Henderson, Hugo Naifeh, John Suggs

MOTION CARRIED

- 1.** Motion was made by Councilor Hugo Naifeh, seconded by Councilor Marty Cummins, to approve the adoption and passage of the emergency clause.

**ROLL CALL:** AYE: Reg Green, Louis Martin, Jr., John Anderson, Marty Cummins, Wes Galloway, Carla Gunn, Craig Henderson, Hugo Naifeh, John Suggs

MOTION CARRIED



- E. Motion was made by Councilor Hugo Naifeh, seconded by Councilor Carla Gunn, to approve the adoption of a Resolution of the City of Sapulpa, Oklahoma, declaring private property damaged by the natural disaster of May 26, 2019, to be a public nuisance and ordering the abatement of such nuisance in order to protect the health, benefit and welfare of the public and community, and providing for the execution of written consents to authorize the removal of said nuisance by the city, as more fully set forth therein; providing for severability; and declaring an emergency. (Resolution No. 4569)

**ROLL CALL:** AYE: Reg Green, Louis Martin, Jr., John Anderson, Marty Cummins, Wes Galloway, Carla Gunn, Craig Henderson, Hugo Naifeh, John Suggs

MOTION CARRIED

1. Motion was made by Vice-Mayor Louis Martin, seconded by Councilor Marty Cummins, to approve the passage and adoption of the emergency clause.

**ROLL CALL:** AYE: Reg Green, Louis Martin, Jr., John Anderson, Marty Cummins, Wes Galloway, Carla Gunn, Craig Henderson, Hugo Naifeh, John Suggs

MOTION CARRIED

**8. NEW BUSINESS.**

Motion was made by Councilor Hugo Naifeh, seconded by Vice-Mayor Louis Martin, to approve the adoption of a resolution of the City of Sapulpa and the Sapulpa Municipal Authority amending the FY 2018-2019 Golf Course Fund Budget by increasing appropriation in the amount of \$75,000.00 to provide funding for debris removal on the golf course in response to the May 25, 2019, tornado damage. (Resolution No. 4570)

**ROLL CALL:** AYE: Reg Green, Louis Martin, Jr., John Anderson, Marty Cummins, Wes Galloway, Carla Gunn, Craig Henderson, Hugo Naifeh, John Suggs

MOTION CARRIED

**9. INFORMATIONAL ITEMS FROM MAYOR, CITY COUNCIL, CITY MANAGER, OR CITY ATTORNEY.**

The following informational items were presented for discussion:

- A. Proclamation of the City of Sapulpa, Oklahoma, declaring state of emergency with respect to the Tornadic-Storm Event of May 26, 2019.
- B. Status Report from Tetra Tech regarding various City and SMA projects.

**10. PUBLIC COMMENTS.**

Mr. Larry Carnes and Susanne Shirey, Sapulpa Chamber of Commerce, commended the city on their swift response to the community in regard to the tornado damage clean-up.

**11. ADJOURNMENT.**

There being no further business, motion was made by Councilor John Anderson, seconded by Vice-Mayor Louis Martin, to adjourn the meeting.

**ROLL CALL:** AYE: Reg Green, Louis Martin, Jr., John Anderson, Marty Cummins, Wes Galloway, Carla Gunn, Craig Henderson, Hugo Naifeh, John Suggs

MOTION CARRIED

\_\_\_\_\_  
Mayor

Attest:

\_\_\_\_\_  
City Clerk



**AGENDA ITEM**

**City Council Regular**

**5.A.**

**Meeting Date:** June 3, 2019

**Submitted By:** Shirley Burzio, City Clerk

**Department:** City Clerk

**Presented By:**

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**SUBJECT:**

Consider approving the minutes of the May 6, 2019, regular city council meeting.

**BACKGROUND:**

**RECOMMENDATION:**

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**Attachments**

minutes.05-06-2019 city

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**CITY OF SAPULPA, OKLAHOMA**  
**COUNCIL PROCEEDINGS**  
Meeting of May 6, 2019

The City Council of Sapulpa, Oklahoma, met in regular session Monday, May 6, 2019, at 7:00 o'clock P.M. in the City Hall Council Chambers, 425 East Dewey Avenue, Sapulpa, Oklahoma.

Present: Reg Green, Mayor  
Louis Martin, Jr., Vice-Mayor  
John Anderson, Councilor  
Bruce Bledsoe, City Councilor  
Marty Cummins, Councilor  
Wes Galloway, Councilor  
Carla Gunn, Councilor  
Craig Henderson, Councilor  
Hugo Naifeh, Councilor

Absent: Carla Stinnett, Councilor

Staff Present: Joan Riley, City Manager; David Widdoes, City Attorney;  
Shirley Burzio, City Clerk; Nikki Howard, Urban  
Development Director; Mark Stephens, Building  
Inspector

**1. CALL TO ORDER.**

Mayor Reg Green called the meeting to order.

**2. INVOCATION.**

The invocation was given by Mr. Mike Pennington, Patriot Guard Chaplin.

**3. PLEDGE OF ALLEGIANCE.**

Mayor Reg Green led the Pledge of Allegiance.

**4. MINUTES AND CONSENT ITEMS.**

Motion was made by Councilor Craig Henderson, seconded by Councilor Marty Cummins, to approve the following items of business:

- A. Approve the minutes of the April 15, 2019, regular City Council meeting;
- B. Approve claims in the amount of \$587,184.57;
- C. Approve prepaid claims in the amount of \$26,689.46;
- D. Approve the purchase, sale, and closing of real estate transaction with DGB-81, LLC, for 65 acres m/l at the northwest corner of 81st Street and Frankhoma Road in the amount of \$650,000.00, and ratifying all documents executed at said closing.

**ROLL CALL:** AYE: Reg Green, Louis Martin, Jr., John Anderson, Bruce Bledsoe, Marty Cummins, Wes Galloway, Carla Gunn, Craig Henderson

MOTION CARRIED

**5. COMMUNITY DEVELOPMENT.**

- A. Motion was made by Councilor Craig Henderson, seconded by Councilor Wes Galloway, to approve the adoption of an ordinance amending the zoning ordinance of the City of Sapulpa; changing the zone and district of property located east of the southeast corner of West 57th Street South and West Skelly Road (4560 West 57th Street South), City of Sapulpa, Tulsa County, State of Oklahoma, from RS-3 (Residential Single Family High Density) to IL (Industrial Light Manufacturing), per SAZ-952; and directing the City Clerk to show each change upon the Official Zoning Map; repealing all ordinance or parts of ordinances in conflict herewith; providing for severability; and declaring an emergency. (Ordinance No. 2813)

**ROLL CALL:** AYE - Reg Green, Louis Martin, Jr., John Anderson, Bruce Bledsoe, Marty Cummins, Wes Galloway, Carla Gunn, Craig Henderson  
MOTION CARRIED

Motion was made by Vice-Mayor Louis Martin, seconded by Councilor Wes Galloway, to approve the passage and adoption of the emergency clause.

**ROLL CALL:** AYE: Reg Green, Louis Martin, Jr., John Anderson, Bruce Bledsoe, Marty Cummins, Wes Galloway, Carla Gunn, Craig Henderson

MOTION CARRIED

- B.** Diana Hurst and Sarah Sauter, owners of the hair salon adjoining the applicants' proposed business, told the council they could smell the odor of marijuana in their business. Their customers have expressed concerns about exposure to marijuana, and the effects it could have on them. Ms. Sauter also expressed concerns about her safety.

Lisa Morgan and Jonathan Powdrill, applicants, reported they have installed a new ventilation system to address the air quality and placed security cameras on the outside of the building.

Motion was made by Councilor Marty Cummins, seconded by Councilor Wes Galloway, to table the application submitted by Lisa Morgan and Jonathon Powdrill, Oklahoma Medibles, for a Specific Use Permit, SUP-035, to allow commercial medicinal marijuana processing located at 805 East Hobson Avenue, Suite A, Sapulpa, Oklahoma, to allow staff time to evaluate the air quality of the applicants' business and the adjoining business.

**ROLL CALL:** AYE: Reg Green, John Anderson, Bruce Bledsoe,  
Marty Cummins, Wes Galloway, Carla Gunn  
NAY: Louis Martin, Jr., Craig Henderson  
MOTION CARRIED

**6. ADMINISTRATION.**

- A.** Motion was made by Vice-Mayor Louis Martin, seconded by Councilor John Anderson, to declare Seat 1, Ward 1 of the City Council, currently held by Hugo Naifeh, vacant and nominations be entertained to fill the position for its remaining unexpired term.

**ROLL CALL:** AYE: Reg Green, Louis Martin, Jr., John Anderson,  
Bruce Bledsoe, Marty Cummins, Wes Galloway,  
Carla Gunn, Craig Henderson  
MOTION CARRIED

- B.** Motion was made by Councilor Wes Galloway, seconded by Vice-Mayor Louis Martin, to declare Seat 2, Ward 5 of the City Council, currently held by Carla Stinnett, vacant and nomination be entertained to fill the position for its remaining unexpired term.

**ROLL CALL:** AYE-Reg Green, Louis Martin, Jr., John Anderson, Bruce Bledsoe, Marty Cummins, Wes Galloway, Carla Gunn, Craig Henderson  
MOTION CARRIED

Councilor Bruce Bledsoe nominated Hugo Naifeh to fill the vacant position of Seat 2, Ward 5 City Councilor.

Motion was made by Vice-Mayor Louis Martin, seconded by Councilor John Anderson, that nominations cease, and Hugo Naifeh be approved by acclamation to fill the vacant position of Seat 2, Ward 5 City Councilor.

**ROLL CALL:** AYE-Reg Green, Louis Martin, Jr., John Anderson, Bruce Bledsoe, Marty Cummins, Wes Galloway, Carla Gunn, Craig Henderson  
MOTION CARRIED

City Clerk Shirley Burzio administered the oath of office to Hugo Naifeh.

- C.** Motion was made by Vice-Mayor Louis Martin, seconded by Councilor Marty Cummins, to approve the adoption of an Ordinance of the City of Sapulpa, Oklahoma, amending the Zoning Code to the Sapulpa City Code, Appendix H, Article 1, to provide for a City Planning Commission; repealing all ordinances or parts of ordinances in conflict with this ordinance; and providing that if any part or parts of this ordinance are held invalid or ineffective, the remaining portions shall not be affected; providing an effective date; and declaring an emergency. (Ordinance No. 2814)

**ROLL CALL:** AYE-Reg Green, Louis Martin, Jr., John Anderson, Bruce Bledsoe, Marty Cummins, Wes Galloway, Carla Gunn, Craig Henderson, Hugo Naifeh  
MOTION CARRIED

Motion was made by Vice-Mayor Louis Martin, seconded by Councilor Wes Galloway, to approve the passage and adoption of the emergency clause.

**ROLL CALL:** AYE: Reg Green, Louis Martin, Jr., John Anderson, Bruce Bledsoe, Marty Cummins, Wes Galloway, Carla Gunn, Craig Henderson, Hugo Naifeh

MOTION CARRIED

- D. Motion was made by Councilor Wes Galloway, seconded by Vice-Mayor Louis Martin, to approve the extension of Contract #246826 with Tulsa County Board of Commissioners for using Tulsa County Urban County CDBG Funds for the Dewey Avenue Drainage Improvements Project.

**ROLL CALL:** AYE: Reg Green, Louis Martin, Jr., John Anderson, Bruce Bledsoe, Marty Cummins, Wes Galloway, Carla Gunn, Craig Henderson, Hugo Naifeh

MOTION CARRIED

- E. Motion was made by Vice-Mayor Louis Martin, seconded by Councilor Wes Galloway, to approve the adoption of a Resolution of the City of Sapulpa, Oklahoma, amending the FY 2018/2019 General Obligation Bond Construction Fund budget by increasing revenues and appropriations in the amount of \$649,750.00 to recognize revenue from the sale of City owned property to provide funding for additional costs associated with the Youth Sports Complex Project. (Resolution No. 4566)

**ROLL CALL:** AYE: Reg Green, Louis Martin, Jr., John Anderson, Bruce Bledsoe, Marty Cummins, Wes Galloway, Carla Gunn, Craig Henderson, Hugo Naifeh

MOTION CARRIED

7. **PUBLIC COMMENTS.**

Mr. Kenneth Ayers, resident of the Lakes at Cross Timbers Addition, showed pictures of damage from stormwater drainage run-off caused from the developer of another housing addition located to the north of the Lakes at Cross Timbers Addition. Sediment is filling Mr. Ayers pond. This has been an on-going problem and needs to be remedied.

Mr. Larry Robertson, resident of Lakes at Cross Timbers, told the council the developers should have constructed storm water retention ponds, but have yet to do so.



8. **ADJOURNMENT.**

There being no further business to consider, motion was made by Councilor John Anderson, seconded by Councilor Wes Galloway, to adjourn the meeting.

**ROLL CALL:** AYE: Reg Green, Louis Martin, Jr., John Anderson, Bruce Bledsoe, Marty Cummins, Wes Galloway, Carla Gunn, Craig Henderson, Hugo Naifeh

MOTION CARRIED

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Mayor

Attest:

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City Clerk



**AGENDA ITEM**

**Administration 6.A.**

**City Council Regular**

**Meeting Date:** June 3, 2019

**Submitted For:** David Widdoes, City Attorney

**Submitted By:** Amy Hoehner, Legal Assistant

**Department:** Legal

**Presented By:** David Widdoes

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**SUBJECT:**

Consider nomination of John Suggs to serve as Ward 1 Seat 1 City Councilor.

**BACKGROUND:**

On May 6, 2019, the City Council declared Seat 1 of Ward 1 of the City Council vacant. Per Article II, Section 6 of the City Charter, this vacancy should be acted upon within 30 days of the declaration of vacancy. On May 20, 2019, Councilor Galloway indicated his nomination for the position to be John Suggs, a resident of Ward 1 since 2008 and past owner of the Plymouth Drug store in Sapulpa.

**RECOMMENDATION:**

Per Council discretion.

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**Attachments**

Nomination Correspondence

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**Amy Hoehner**

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**Subject:** FW: Vacant Seat

**From:** WG Services <[wgfirearms@gmail.com](mailto:wgfirearms@gmail.com)>

**Sent:** Monday, May 20, 2019 12:15 PM

**To:** Joan Riley <[jriley@cityofsapulpa.net](mailto:jriley@cityofsapulpa.net)>

**Subject:** Vacant Seat

Joan,

I wanted to let you know that I have found who I would like to nominate for the vacant seat in my ward.

John Suggs is my nomination. Mr. Suggs lives at 324 South Walnut Street in the ward. He states he has owned this residence since 2008. Mr. Suggs was the owner of Plymouth Dug; which was a business in Sapulpa. I informed Mr. Suggs that no action could be taken until the first meeting in June.

Please inform me of what information, if any, that you need from me.

Please forward this to whomever needs this notification.

Respectfully,

Wes Galloway



## AGENDA ITEM

### Presentations & Proclamations 6.B.

#### City Council Regular

**Meeting Date:** June 3, 2019

**Submitted By:** Nikki Howard, Urban Development Director

**Department:** Planning & Development

**Presented By:** Nikki Howard

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#### SUBJECT:

Consider ratifying Mayoral appointments to the Sapulpa Planning Commission, to-wit: Lou Martin, appointee for a term expiring June 2021, and Carla Stinnett, appointee for a term expiring June 2022, and discuss and consider action to nominate and elect five (5) remaining Commission members, to wit: Jasson Brook, for a term expiring June 2021, Andrew Propst, for a term expiring June 2022, Julie Longoria, for a term expiring June 2021, Hunter Edwards, for a term expiring June 2022, and Kayla Parnell, for a term expiring June 2021.

#### BACKGROUND:

On May 6, 2019, the City Council adopted Ordinance #2814 creating a new seven (7) member Sapulpa Planning Commission, which takes effect July 1, 2019. Per said Ordinance, the Mayor is to appoint two (2) members to the Commission --- a city council representative and a resident of the city at large --- and the City Council is to nominate and elect five (5) individuals to the remaining member seats.

Accordingly, Mayor Reg Green has appointed Councilor, Lou Martin, to serve as the City Council appointee, and Ms. Carla Stinnett, to serve as the resident at large member. To assist the City Council in selection of the remaining Commission members, staff has identified and met with the following individuals who are qualified and have expressed their desire and willingness to serve on the new Commission:

- Ward #1 resident, Jasson Brook, for a term expiring June 2021.
- Ward #2 resident, Andrew Propst, for a term expiring June 2022
- Ward #3 resident, Julie Longoria, for a term expiring June 2021.
- Ward #4 resident, Hunter Edwards, for a term expiring June 2022.
- Ward #5 resident, Kayla Parnell, for term expiring June 2021.

#### RECOMMENDATION:

Staff recommends Council ratify the two Mayoral appointments and entertain nominations for the remaining five seats to the Sapulpa Planning Commission as stated.

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**Attachments**

Mayoral Appointment Letter

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# City of Sapulpa



425 EAST DEWEY AVENUE --- P.O. BOX 1130

Sapulpa, Oklahoma 74067

May 14, 2019

Vice-Mayor Louis Martin  
609 W Mockingbird  
Sapulpa, OK 74066

Ms. Carla Stinnett  
626 Countrywood Way  
Sapulpa, OK 74066-9328

**RE: Appointment to Sapulpa Planning Commission**

Dear Councilor Martin and Ms. Stinnett:

Thank you both for agreeing to serve on the newly formed Sapulpa Planning Commission effective July 2019. As Mayor, it is my privilege to appoint you as the Council and resident-at-large appointees, respectively. In this regard, Councilor Martin's term shall be from July 2019 to June 2021, and Ms. Stinnett's term shall be from July 2019 to June 2022.

Once again I'd like to thank you for your willingness to serve and your dedication to our community. Should you have any questions or concerns, please do not hesitate to contact me.

Very truly yours,

A handwritten signature in blue ink, appearing to read "Reg Green".

Reg Green,  
Mayor



**AGENDA ITEM**

**Presentations & Proclamations 6.C.**

**City Council Regular**

**Meeting Date:** June 3, 2019

**Submitted By:** Martha Stalker, Library Director

**Department:** Library

**Presented By:** Martha Stalker

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**SUBJECT:**

Consider confirming the following Mayoral appointments to the Library Board in order to help meet the Oklahoma Department of Library's criteria for State Aid.

Johnny Brock for a three-year term, with said term expiring in May 2022.

Charles Betzler for a three-year term with said term expiring in May 2022.

**BACKGROUND:**

The term for Library Board Members to serve are for three years which can be renewed at that time for another three years if Library Board Members are willing to serve.

**RECOMMENDATION:**

Staff recommends that the Mayor and City Councilors approve Library renewals.

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**Attachments**

Resolution 2186

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Ordinance No. 2186

AN ORDINANCE OF THE CITY OF SAPULPA, OKLAHOMA, AMENDING CHAPTER 16, SECTIONS 16-2 AND 16-3 OF THE SAPULPA CITY CODE RELATING TO THE LIBRARY BOARD OF DIRECTORS; REPEALING ALL ORDINANCES OR PARTS OF ORDINANCES IN CONFLICT HEREWITH; PROVIDING FOR SEVERABILITY; AND DECLARING AN EMERGENCY.

BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF SAPULPA, OKLAHOMA:

SECTION 1. That the Sapulpa City Code, Chapter 16, Sections 16-2 and 16-3 are hereby amended to read as follows, to-wit:

"Sec. 16-2. Board of directors--Composition; appointment, qualifications and compensation of members.

The management and control of the public library established by section 16-1 shall be conducted by a board of directors, consisting of six members, to be appointed by the mayor, with the approval of the city council; provided, that three of such board of directors shall be women and three shall be men. Such directors shall be chosen from the citizens at large, with reference to their fitness for such office, and no director shall receive compensation as such. Directors appointed to the library board shall hold office for a term of three (3) years from the first day of May following their appointment, and their terms shall be staggered.

Sec. 16-3 Same--Organization, rules and regulations and terms of members.

The organization of the board of directors mentioned by section 16-2, the terms of their offices, and all rules and regulations for the conduct of the public library established by this chapter shall be in accordance with state law."

SECTION 2. REPEALER. All ordinances or parts of ordinances in conflict herewith are repealed to the extent of the conflict only.



Ordinance # 2186

SECTION 3. SEVERABILITY. Should any section, subsection, sentence, provision, clause or phrase hereof be held invalid, void, or unconstitutional for any reason, such holding shall not render invalid, void, or unconstitutional any other section, subsection, sentence, provision, clause or phrase of this ordinance, and the same are deemed severable for this purpose.

SECTION 4. EMERGENCY. This ordinance being designated to protect the public health, safety, and welfare of the inhabitants of the City of Sapulpa, Oklahoma, and its passage being immediately necessary, an emergency is hereby declared to exist and by reason whereof this ordinance shall take effect immediately upon its passage, approval and publication as provided by law.

PASSED AND APPROVED by the City Council of the City of Sapulpa, Oklahoma, this 16<sup>th</sup> day of September, 1996.

Benjamin Benjamin  
Mayor

Attest:

Shirley Burzio  
City Clerk

Approved as to Form:

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City Attorney



**Consent Agenda 7.A.**

**City Council Regular**

**Meeting Date:** June 3, 2019

**Submitted By:** Amber Fisher, Accounts Payable Clerk

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**SUBJECT:**

Consider approving claims in the amount of \$1,274,730.94

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**Attachments**

Claims List 5-20-19

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FUND: 10 - GENERAL FUND

SUMMARY REPORT

P.O.#	VENDOR #	NAME	SUMMARY DESCRIPTION	DATE	INVOICE	AMOUNT
126583	99-10159	LAWRENCE COUNTY NEWSPAPERS,	PUBLISH ORDINANCES	5/2019	21050	236.35
127002	99-10159	LAWRENCE COUNTY NEWSPAPERS,	ABLE APP PUBLICATION	5/2019	21063	72.50
123798	99-10160	MERRIFIELD OFFICE SOLUTIONS	DOOR HANGERS	5/2019	0167493-001	260.00
125565	99-10160	MERRIFIELD OFFICE SOLUTIONS	OFFICE SUPPLIES	5/2019	0170173-001	26.34
125611	99-10160	MERRIFIELD OFFICE SOLUTIONS	CALCULATOR	5/2019	0170268-001	96.81
123487	99-10194	HOLLON FIRE PROTECTION, LLC	ANNUAL SPRINKLER SERVICE	5/2019	12891	225.00
126678	99-103	ONG	GAS/MARCH 2019	5/2019	MARCH 2019 126678	3,015.12
125871	99-10315	CINTAS CORPORATION NO.2	MEDICAL SUPPLIES	5/2019	5013601524	391.81
123862	99-10377	GREEN COUNTRY SHREDDING &	CONFIDENTIAL SHREDDING	5/2019	59023	285.00
127001	99-1038	DAVID L. WEATHERFORD	LEGAL SRVC/OUTSIDE COUN	5/2019	DLW001751 4/23/19	495.00
123268A	99-10395	AUBREY WEATHERFORD	SOCIAL MEDIA	5/2019	SAP0519	500.00
123805	99-10477	CHAD CLIFTON	MEDICAL WASTE PICKUP	5/2019	6208	85.00
125361	99-10488	ADMIRAL EXPRESS LLC	OFFICE SUPPLIES	5/2019	2032540-0	93.48
125894	99-10488	ADMIRAL EXPRESS LLC	JANITORIAL SUPPLIES	5/2019	2032962-0	63.56
123230	99-10528	GREEN COUNTRY FIRE CHIEF'S	ANNUAL DUES	5/2019	000006	160.00
123865	99-10547	BEASLEY TECHNOLOGY INC	DATA STORAGE	5/2019	COR-105390	112.50
123866A	99-10547	BEASLEY TECHNOLOGY INC	REMOTE MONITORING	5/2019	COR-105345	137.50
123867	99-10547	BEASLEY TECHNOLOGY INC	MTHLY COMPUTER MAINT	5/2019	COR-105447	2,250.00
124439	99-10547	BEASLEY TECHNOLOGY INC	FIREWALL, SWITCH, ACCESS	5/2019	COR-105541	10,939.00
126783	99-10547	BEASLEY TECHNOLOGY INC	AUDIO REPAIR/COUNCIL	5/2019	COR-105580	97.00
126610	99-10621	VAUGHN, SKYLAR	MEAL REIMBURSEMENT	5/2019	5/8-5/9/19 126610	64.00
126327	99-10701	AMAN, ANNA	MEAL REIMBURSEMENT	5/2019	5/2-5/3/19 126327	46.00
125343	99-10774	TIMOTHY CHRISTOPHER PENDLEY	PEST CONTROL	5/2019	4734	207.50
126622	99-10819	K-T ENTERPRISES INC dba	KENWINDSHIELD REPLACEMENT	5/2019	205942	299.00
126181	99-10820	RAMONA ENTERPRISES INC	STUDY SESSION MEAL	5/2019	10500324	80.00
126182	99-10823	CHAD A CACY	LUNCH W/CITY MANAGER	5/2019	S2 5/10/19	231.62
123454	99-1206	REASOR'S INC.	FOOD FOR VALOR	5/2019	0202 4/25/19	14.98
123587	99-1206	REASOR'S INC.	SNACKS FOR MEETINGS	5/2019	2227 4/8/19	39.94
126084	99-1206	REASOR'S INC.	PRISONER FOOD	5/2019	3780 4/4/19	721.48
125120	99-1992	JOHN DEERE FINANCIAL ACCT#5	WORK BOOTS	5/2019	N56963/2 3/29/19	100.00
126122	99-2156	OSU BUSINESS EXTENSION	COURT CLK CONFERENCE	5/2019	V0004116	450.00
125392	99-3128	CASCO INDUSTRIES, INC.	STRUCTURAL BOOTS	5/2019	206694	371.00
125394	99-3128	CASCO INDUSTRIES, INC.	STRUCTURAL BOOTS	5/2019	206814	371.00
125800	99-3128	CASCO INDUSTRIES, INC.	BOOTS	5/2019	206812	638.00
125868	99-3128	CASCO INDUSTRIES, INC.	STRUCTURAL BOOTS	5/2019	206813	371.00
126623	99-3327	A & W TOWING INC.	TOW UNIT TO CITY GARAGE	5/2019	42380/42384	142.00
123474	99-3633	PUBLIC SERVICE COMPANY OF	MONTHLY FEE-STORM SIREN	5/2019	9536811170 4/26/19	11.17
126449	99-3707	O'REILLY AUTOMOTIVE INC	RADIATOR, FAN, CONT ARM	5/2019	153-168130	381.22
126483	99-3707	O'REILLY AUTOMOTIVE INC	VEHICLE MAINTENANCE	5/2019	153-157618	105.16
126750	99-3707	O'REILLY AUTOMOTIVE INC	VEHICLE MAINTENANCE	5/2019	153-167061	88.29
126751	99-3707	O'REILLY AUTOMOTIVE INC	ALTERNATOR, STRUTS	5/2019	153-167191	521.90
126759	99-3707	O'REILLY AUTOMOTIVE INC	BLOWER MOTOR/IL FILTERS	5/2019	153-168429	105.99
126761	99-3707	O'REILLY AUTOMOTIVE INC	PARTS CLEANER SOLVENT	5/2019	153-168899	90.21
123971	99-4183	UPTOWN SAPULPA ACTION, INC.	REVITALIZATION PROGRAM	5/2019	MAY 2019 123971	2,500.00
126851	99-4319	AT&T	MTHLY PHONE/MAY 2019	5/2019	5/5-6/4/19 126851	6,445.89
126362	99-4463	INTEGRIS HEALTH INC dba	INTPHYSICAL/NEW RESERVE	5/2019	2019-25466	475.00
126611	99-4690	TOTAL RADIO, INC	POWER SUPPLY REPAIR	5/2019	101010360-1	1,589.55
126850	99-4700	COX COMMUNICATIONS	MTHLY PHONE/APRIL 2019	5/2019	4/1-4/30/19 126850	6,292.12
126612	99-4755	EMBLEM ENTERPRISES, INC.	300 UNIFORM PATCHES	5/2019	753930	477.53
126620	99-4779	CITY WIDE PLUMBING, INC.	RESTART HOT WATER TANK	5/2019	5680	115.00

FUND: 10 - GENERAL FUND

SUMMARY REPORT

P.O.#	VENDOR #	NAME	SUMMARY DESCRIPTION	DATE	INVOICE	AMOUNT
124110	99-6477	WEST PUBLISHING CORPORATION	WESTLAW SUBSCRIPTION	5/2019	840189934`	638.57
126411	99-68	A & M ELECTRIC, INC	SERVICE CALL	5/2019	6559	80.00
126681	99-68	A & M ELECTRIC, INC	MOVE ELECTRIC	5/2019	6562	134.45
123860	99-7216	US CELLULAR	MONTHLY CELL PHONE	5/2019	0307652064	26.55
126096	99-7256	OKLAHOMA GANG INVESTIGATOR	SEMINAR FEE	5/2019	017A	225.00
126098	99-7256	OKLAHOMA GANG INVESTIGATOR	SEMINAR FEE	5/2019	017	225.00
126626	99-7391	BUILDERS SUPPLY INC.	LOCKS/INTERVIEW DOOR	5/2019	765002	490.00
126180	99-7612	SUBWAY, INC	MEAL FOR MEETING	5/2019	1005	33.24
125753	99-8074	SPECIAL OPS UNIFORMS, INC	UNIFORMS FOR NEW HIRE	5/2019	788916	342.50
125598	99-8216	HILAND DAIRY FOODS CO.LLC	MILK FOR PRISONERS	5/2019	9061802	21.00
125608	99-8434	FLEETCOR TECHNOLOGIES d/b/a	CNG/APRIL 2019	5/2019	NP56046766	220.05
126757	99-8539	CROW BURLINGAME COMPANY	BATTERY	5/2019	01060021157	110.16
126486	99-8812	OKLAHOMA STATE DEPT OF HEAL	MRA RENEWAL	5/2019	EMRA-132 2019	20.00
123269	99-8817	DE LAGE LANDEN PUBLIC FINAN	PRINTER/COPIER LEASE PYMN	5/2019	63399900	2,327.00
126476	99-8936	CONRAD FIRE EQUIPMENT, INC.	PUMP/LIGHTS/VLVS/HOSES	5/2019	535097	100.30
126325	99-9198	FCLC, QUAIL SPRINGS, LLS	HOTEL RESERVATIONS	5/2019	75516 5/3/19	79.00
123855	99-9288	ADVANCE ALARMS, INC	GARAGE-ALARM MONITORING	5/2019	1729645	25.00
123830	99-9398	THE UPS STORE #3965	POSTAGE	5/2019	0011 5/1/19	24.17
126484	99-9569	O2 FOR U, INC	OXYGEN CYLENDAR REFILLS	5/2019	32648	96.00
122306	99-9859	VERIZON WIRELESS SERVICES	LDATA PLAN FOR IPAD	5/2019	9828990702A	40.01
123241	99-9859	VERIZON WIRELESS SERVICES	LWIRELESS CHARGES-IPADS	5/2019	9828990702	400.10
FUND TOTAL:						48,546.62

FUND: 20 - SMA-AUTHORITY FUND

SUMMARY REPORT

126678	99-103	ONG	GAS/MARCH 2019	5/2019	MARCH 2019 126678	3,689.81
123926	99-10302	LAMPTON WELDING SUPPLY CO,	GAS TANK RENTAL	5/2019	917777	18.48
124081	99-10302	LAMPTON WELDING SUPPLY CO,	BOTTLE RENTAL	5/2019	917778	29.46
126222A	99-10302	LAMPTON WELDING SUPPLY CO,	PLASMA CUTTER SUPPLIES	5/2019	4819200	22.89
126509	99-1037	AMERICAN TEXTILE SCREENPR	INPRINT-SEWER MANIFEST	5/2019	34154	414.90
126384	99-10488	ADMIRAL EXPRESS LLC	OFFICE SUPPLIES	5/2019	2032000-0	50.89
123865	99-10547	BEASLEY TECHNOLOGY INC	DATA STORAGE	5/2019	COR-105390	112.50
123866A	99-10547	BEASLEY TECHNOLOGY INC	REMOTE MONITORING	5/2019	COR-105345	137.50
123867	99-10547	BEASLEY TECHNOLOGY INC	MTHLY COMPUTER MAINT	5/2019	COR-105447	2,250.00
122992	99-10558	TECHNICAL PROGRAMMING SER	VMAILING OF UTILITY BILLS	5/2019	103737	1,830.45
125343	99-10774	TIMOTHY CHRISTOPHER PEND	LEY PEST CONTROL	5/2019	4734	207.50
125998	99-10811	ROGER G GUINN dba GUINNS	COTWO NEW GATES	5/2019	125308	1,791.00
124584	99-1112	WASTE MANAGEMENT OF OKLAH	OCITY WIDE CLEANUP	5/2019	2226449-1006-9	215.00
126775	99-1112	WASTE MANAGEMENT OF OKLAH	OCLEAN-UP DAY	5/2019	2226104-1006-0	7,606.99
126396	99-142	HACH CHEMICAL INC	AMONIA KEYS/DECAY TEST	5/2019	11447609	71.90
125902	99-1992	JOHN DEERE FINANCIAL ACCT#	5BLANKET-SMALL REPAIRS	5/2019	N57378/2 3/27/19	62.39
125920	99-1992	JOHN DEERE FINANCIAL ACCT#	5BATTERY	5/2019	N59945/2 4/1/19	49.99
125922	99-1992	JOHN DEERE FINANCIAL ACCT#	5HERBICIDES	5/2019	N61376/2 4/4/19	179.98
126214	99-1992	JOHN DEERE FINANCIAL ACCT#	5TOOLS	5/2019	N57462/2 3/27/19	177.43
126505	99-1992	JOHN DEERE FINANCIAL ACCT#	5HAND TOOLS	5/2019	N65176/2 4/10/19	32.98
122998	99-3327	A & W TOWING INC.	TOWING CHARGES	5/2019	42216	95.00
123857	99-3633	PUBLIC SERVICE COMPANY OF	OSRWCS ELEC SERVICE	5/2019	953642213 4/30/19	5,743.02
126447	99-3707	O'REILLY AUTOMOTIVE INC	FILTERS FOR MOWER	5/2019	153-161462	20.04-
126448	99-3707	O'REILLY AUTOMOTIVE INC	GASKETS, BOLTS & LIFTERS	5/2019	153-166760	640.28
123680	99-3881	FHC, INC. DBA TETRA TECH	FHENG SRVCS-SRWCS	5/2019	51437158	11,455.98

FUND: 20 - SMA-AUTHORITY FUND

SUMMARY REPORT

P.O.#	VENDOR #	NAME	SUMMARY DESCRIPTION	DATE	INVOICE	AMOUNT
124288	99-3908	VERDIGRIS VALLEY ELEC COOP	SWRCE ELECTRIC	5/2019	4/1-4/30/19 124288	12.24
123398	99-4112	ACCURATE ENVIRONMENTAL INC.	TESTING FOR DEQ PERMIT	5/2019	BD25066	240.00
125094	99-4112	ACCURATE ENVIRONMENTAL INC.	D WATER CLASS	5/2019	S14625	375.00
126504	99-4112	ACCURATE ENVIRONMENTAL INC.	LAB TESTING SUPPLIES	5/2019	SU30153	406.77
126700	99-4112	ACCURATE ENVIRONMENTAL INC.	OPEL FOR MAY 2019	5/2019	BE08075	250.00
122991A	99-4936	WASTE MANAGEMENT OF TEXAS,	REFUSE COLLECTION SRVC	5/2019	2224365/2224879	115,580.93
124078	99-5493	AQUARIUS ENTERPRISES INCORPDI	BOTTLE RENTAL	5/2019	276669	139.50
126681	99-68	A & M ELECTRIC, INC	MOVE ELECTRIC	5/2019	6562	134.45
126680	99-7011	LOWE'S HOME CENTERS, INC.	WIRE FOR BOOSTER PUMP	5/2019	10416236 5/9/19	185.87
123860	99-7216	US CELLULAR	MONTHLY CELL PHONE	5/2019	0307652064	150.56
126776	99-7868	WESTLAKE HARDWARE INC	LOCK FOR SLIDING WINDOW	5/2019	8140129	11.14
121397	99-7994	BANCFIRST	DEBT SERVICE PAYMENTS	5/2019	SERIES 2012 5/7/19	136,479.16
125943	99-7994	BANCFIRST	REVENUE BONDS/2013	5/2019	SERIES 2013 5/7/19	205,255.41
123399A	99-7998	AMERICAN ENVIRONMENTAL LANDSL	SLUDGE DISPOSAL FEE	5/2019	9789	872.03
126512	99-8373	IDEXX DISTRIBUTION, INC.	SUPPLIES-E COLI TESTING	5/2019	3047096059	415.00
125608	99-8434	FLEETCOR TECHNOLOGIES d/b/acNG	APRIL 2019	5/2019	NP56046766	147.18
126778	99-8626	CHARLEY E LOYD C & L LOCKSMNEW	KEY/CHEVY TRUCK	5/2019	10520	90.00
125985	99-9084	SCHUERMANN ENTERPRISES, INC	LEVEL TRANSMITTER	5/2019	3198	9,083.12
125993	99-9084	SCHUERMANN ENTERPRISES, INC	BACKUP COMPONENTS	5/2019	3212	5,800.00
126379	99-9084	SCHUERMANN ENTERPRISES, INC	RE-PROG PRESSURE SYS	5/2019	3211	2,160.00
126397	99-9084	SCHUERMANN ENTERPRISES, INC	THREE SCADA UPS	5/2019	3220	850.47
123676A	99-9207	S2 ENGINEERING SERVICES,	PLCOPPER EFF EVALUATION	5/2019	06-715	1,440.00
123954	99-9207	S2 ENGINEERING SERVICES,	PLENGINEERING SERVICES	5/2019	06-717	5,000.00
123958	99-9207	S2 ENGINEERING SERVICES,	PLCHLORAMINATION SYSTEM	5/2019	06-716	1,076.00
123853	99-9859	VERIZON WIRELESS SERVICES	LDEDICATED PHONE-SWRCS	5/2019	9828767727	16.00
FUND TOTAL:						523,037.11

FUND: 29 - STORMWATER MANAGEMENT

SUMMARY REPORT

126678	99-103	ONG	GAS/MARCH 2019	5/2019	MARCH 2019 126678	451.79
126166	99-10753	CHARLIE'S TEE'S	T-SHIRT & HOODIES	5/2019	4/17/19 126166	359.97
121319	99-1992	JOHN DEERE FINANCIAL ACCT#5	MISC OPERATIONAL SUPPLIES	5/2019	N61460/2 4/4/19	24.98
126760	99-3707	O'REILLY AUTOMOTIVE INC	FUEL, OIL, AIR FILTERS	5/2019	153-168893	141.22
123860	99-7216	US CELLULAR	MONTHLY CELL PHONE	5/2019	0307652064	26.55
124346	99-8374	TRIKNTRUX	LIGHTBAR	5/2019	864	100.00
125608	99-8434	FLEETCOR TECHNOLOGIES d/b/acNG	APRIL 2019	5/2019	NP56046766	155.18
126754	99-8539	CROW BURLNGAME COMPANY	VEHICLE MAINTENANCE	5/2019	01060021032	287.80
FUND TOTAL:						1,547.49

FUND: 30 - STREET &amp; ALLEY

SUMMARY REPORT

126678	99-103	ONG	GAS/MARCH 2019	5/2019	MARCH 2019 126678	267.61
124314	99-10302	LAMPTON WELDING SUPPLY CO,	GAS & O2 REFILLS	5/2019	04818302	57.86
126166	99-10753	CHARLIE'S TEE'S	T-SHIRT & HOODIES	5/2019	4/17/19 126166	900.80
122844	99-1992	JOHN DEERE FINANCIAL ACCT#5	MISC WORK/SAFETY SUPPLIES	5/2019	N57083/2 3/26/19	42.90
126163	99-1992	JOHN DEERE FINANCIAL ACCT#5	VARIOUS HAND TOOLS	5/2019	N64989/2 4/10/19	264.95
122842	99-3707	O'REILLY AUTOMOTIVE INC	MISC TRUCK PARTS/SUPPLIES	5/2019	153-167160	154.38
123860	99-7216	US CELLULAR	MONTHLY CELL PHONE	5/2019	0307652064	26.55
126756	99-8539	CROW BURLNGAME COMPANY	2 HYDRAULIC HOSES	5/2019	01060021106	177.74
126755	99-9572	YELLOWHOUSE MACHINERY CO	OFFUEL PUMP AND FILTER	5/2019	428821	93.58

FUND: 30 - STREET &amp; ALLEY

SUMMARY REPORT

P.O.#	VENDOR #	NAME	SUMMARY DESCRIPTION	DATE	INVOICE	AMOUNT
126758	99-9572	YELLOWHOUSE MACHINERY CO	OFEQUIP MAINT/ASPHALT ZIP	5/2019	429146	428.52
FUND TOTAL:						2,414.89
FUND: 31 - CEMETERY MAINTENANCE						SUMMARY REPORT
124134	99-10252	CECIL COX ENTERPRISES	FLATS & REPAIRS	5/2019	3042775	45.00
126678	99-103	ONG	GAS/MARCH 2019	5/2019	MARCH 2019 126678	408.72
126556	99-1436	AARON FENCE CO., INC.	FENCE PANELS	5/2019	136659	206.76
126568	99-191	FARMERS FEED, INC.	TWO BAGS KROBAR	5/2019	5/14/19 126568	169.00
124128	99-3707	O'REILLY AUTOMOTIVE INC	MISC PARTS FOR VEHICLES	5/2019	153-165517	19.71
124955	99-3707	O'REILLY AUTOMOTIVE INC	HUSTLER MOWER PARTS	5/2019	153-167208	13.70
126558	99-3707	O'REILLY AUTOMOTIVE INC	VEHICLE PARTS	5/2019	153-168992	6.99
126560	99-3707	O'REILLY AUTOMOTIVE INC	DUST CAP, SEAL, BEARING	5/2019	153-167669	212.58
126563	99-5367	SOUTHSIDE MOWERS, INC.	TWO WEEDEATERS	5/2019	147892	528.00
126559	99-68	A & M ELECTRIC, INC	CHANGE TO LED LIGHTS	5/2019	6542	1,690.00
126564	99-7868	WESTLAKE HARDWARE INC	SHOVELS, RAKES, TAPES	5/2019	8140183 5/14/19	120.52
123420	99-8372	SAWYER ENTERPRISES	MOWING-FLOWING FLOOD PROP	5/2019	300050619	950.00
125608	99-8434	FLEETCOR TECHNOLOGIES d/b/acng/APRIL 2019		5/2019	NP56046766	18.74
126562	99-9572	YELLOWHOUSE MACHINERY CO	OFDRIVE SHAFT & COUPLER	5/2019	430723	356.16
FUND TOTAL:						4,745.88
FUND: 32 - HUNTING & FISHING						SUMMARY REPORT
123878	99-10516	HINSCH MARY	CARETAKER AGREEMENT	5/2019	832854	286.00
123885	99-10516	HINSCH MARY	LAKE CARETAKER STIPENED	5/2019	MAY 2019 123885	750.00
123888	99-7876	DEWAYNE MOTE	STOCK CHANNEL CATFISH	5/2019	1424 5/13/19	1,251.00
FUND TOTAL:						2,287.00
FUND: 33 - GOLF COURSE						SUMMARY REPORT
126144	99-10065	KUBOTA OF NORTHWEST ARKANSAREPAIR	KUBOTA TRACTOR	5/2019	W05008	207.60
126147	99-10065	KUBOTA OF NORTHWEST ARKANS	2 HYDRAULIC OIL FILTERS	5/2019	P22228	328.99
126678	99-103	ONG	GAS/MARCH 2019	5/2019	MARCH 2019 126678	427.77
126143	99-2199	PROFESSIONAL TURF PRODUCTS,	NOZZEL	5/2019	1452097-00	97.46
126280	99-4550	SOUTH CENTRAL GOLF, INC	ADVERTISING/GOLF OK	5/2019	10811	400.00
124260	99-4700	COX COMMUNICATIONS	MTHLY CABLE PAYMENT	5/2019	06716801 4/29/19	57.98
126146	99-5278	R & R PRODUCTS, INC.	PARTS FOR TORO MOWER	5/2019	CD2338993	327.87
126277	99-6568	PING, INC.	GOLF BAGS FOR RESALE	5/2019	14689682	136.00
126136	99-779	INTERNATIONAL SAFETY, LLC	SAFETY SUPPLIES	5/2019	463608	93.75
126284	99-9107	ROGER CLEVELAND GOLF CO,	INHATS, GLOVES, BALLS	5/2019	5647211 SO	738.15
126145	99-9974	BOWERS OIL CO.	UNLEADED AND DIESEL	5/2019	38108	2,033.52
FUND TOTAL:						4,849.09
FUND: 34 - LIBRARY						SUMMARY REPORT
126678	99-103	ONG	GAS/MARCH 2019	5/2019	MARCH 2019 126678	440.25
126309	99-10802	MAYFEILD, MEGAN	MILEAGE/MEAL REIMB	5/2019	4/23/19 126309	81.22
123540	99-7963	TAMMY YVONNE TALLEY	JANITORIAL SERVICES	5/2019	MAY 2019 123540	345.00
123541	99-7963	TAMMY YVONNE TALLEY	JANITORIAL SERVICES	5/2019	MAY 2019 123541	950.00
126318	99-8159	WORLD BOOK INC	SPECIALIZED BOOKS	5/2019	01593151	1,065.00

FUND: 34 - LIBRARY

SUMMARY REPORT

P.O.#	VENDOR #	NAME	SUMMARY DESCRIPTION	DATE	INVOICE	AMOUNT
FUND TOTAL:						2,881.47
FUND: 35 - PARKS & RECREATION						SUMMARY REPORT
126667	99-10225	CARLTON E CLINE	PIPE REPAIRS/SPLASH PAD	5/2019	1436	250.00
126678	99-103	ONG	GAS/MARCH 2019	5/2019	MARCH 2019 126678	1,145.75
126670	99-10488	ADMIRAL EXPRESS LLC	JANITORIAL SUPPLIES	5/2019	2033086-0	229.28
126256	99-1992	JOHN DEERE FINANCIAL ACCT#5PUSH MOWER		5/2019	N56499/2 3/25/19	429.99
126656	99-1992	JOHN DEERE FINANCIAL ACCT#5NUTS/BOLTS		5/2019	N71449/2 4/23/19	19.37
126447	99-3707	O'REILLY AUTOMOTIVE INC	FILTERS FOR MOWER	5/2019	153-166413	47.90
126654	99-4608	STEWART MARTIN INC	BLADES & BELTS	5/2019	11268S	744.00
124402	99-4700	COX COMMUNICATIONS	CABLE SERVICE	5/2019	067168801 4/29/19	7.37
123860	99-7216	US CELLULAR	MONTHLY CELL PHONE	5/2019	0307652064	26.55
126669	99-7868	WESTLAKE HARDWARE INC	TOILET/WAS RING/SEAT	5/2019	8140073 5/3/19	71.99
125608	99-8434	FLEETCOR TECHNOLOGIES d/b/aCNG/APRIL 2019		5/2019	NP56046766	111.36
123887	99-8545	TITAN COMMERCIAL SERVICES, JANITORIAL SRVCS-PARK BAT		5/2019	MAY 2019 123887	750.00
126653	99-8717	P & K EQUIPMENT	MOWER BLADES	5/2019	3229707	375.23
123881	99-9288	ADVANCE ALARMS, INC	SENIOR CENTER-ALARM MONIT	5/2019	1729206	25.00
123882	99-9288	ADVANCE ALARMS, INC	PARK MAINT BLDG-ALARM MON	5/2019	1729838	25.00
FUND TOTAL:						4,258.79
FUND: 36 - SWIMMING POOL						SUMMARY REPORT
126665	99-10225	CARLTON E CLINE	REPAIRS	5/2019	1438	975.00
126666	99-10225	CARLTON E CLINE	SHOWER REPAIRS	5/2019	1437	455.00
126678	99-103	ONG	GAS/MARCH 2019	5/2019	MARCH 2019 126678	23.58
126661	99-10488	ADMIRAL EXPRESS LLC	TOILET PAPER DISPENSER	5/2019	2031432-0	139.93
126263	99-6469	GREAT PLAINS COCA-COLA BOTTFOUNTAIN SYRUP/CARBINA		5/2019	18179200270	1,063.18
126657	99-68	A & M ELECTRIC, INC	REPAIR OF ELECTRIC EYE	5/2019	6529	849.90
126009	99-8484	SHERWIN WILLIAMS COMPANY, IPAIN T ROLLERS/BRUSHES		5/2019	1193-5	29.57
124000A	99-9288	ADVANCE ALARMS, INC	ALARM MONITORING	5/2019	1728928	25.00
126265	99-9624	THE POOL STORE LLC	POOL CHEMICALS	5/2019	57455	479.20
FUND TOTAL:						4,040.36
FUND: 44 - MAJOR THOROFARE						SUMMARY REPORT
123869	99-2507	SIGNALTEK, INC	MAINTENANCE AGREEMENT	5/2019	15824	725.00
126150	99-2507	SIGNALTEK, INC	EMERGENCY REPAIRS	5/2019	15823	3,357.32
123852	99-3633	PUBLIC SERVICE COMPANY OF OEXPRESSWAY LIGHTS		5/2019	9538248620 4/30/19	199.71
122835	99-8909	DUNHAM'S ASPHALT SERVICE, IPATCH		5/2019	251877	443.14
FUND TOTAL:						4,725.17
FUND: 45 - CAPITAL IMPROVEMENTS						SUMMARY REPORT
125129	99-10159	LAWRENCE COUNTY NEWSPAPERS, FIRE TRNG FACILITY BID		5/2019	20746	125.75
124440	99-1850	AMERICAN HERITAGE BANK	GOLF CART PAYMENTS	5/2019	0752 5/30/19	11,696.09
FUND TOTAL:						11,821.84

FUND: 46 - WATER & SEWER SALES TAX

SUMMARY REPORT

P.O.#	VENDOR #	NAME	SUMMARY DESCRIPTION	DATE	INVOICE	AMOUNT
126753	99-10289	ROBERTS TRUCK CENTER OF OKL2	MOTOR CONTROL ACCU	5/2019	411183026	83.80
126678	99-103	ONG	GAS/MARCH 2019	5/2019	MARCH 2019 126678	359.99
126456	99-10560	CORE & MAIN LP	BRASS FITTINGS	5/2019	K420641	192.00
126460	99-10560	CORE & MAIN LP	GREEN & BLUE FLAGS	5/2019	K503962	144.00
126530	99-10560	CORE & MAIN LP	MANHOLE RING & LID	5/2019	K514613	185.00
126461	99-141	LOCKE SUPPLY CO.	L1-16B STREET ELBOWS	5/2019	37142744-00	20.70
124721	99-1992	JOHN DEERE FINANCIAL ACCT#5	HAND TOOLS	5/2019	N56954/2 3/29/19	321.87
126752	99-3707	O'REILLY AUTOMOTIVE INC	BLEND DOOR ACTUATOR	5/2019	153-167692	29.94
126528	99-7178	T-G EXCAVATING, INC.	COAT SEAL	5/2019	219000-01	2,650.00
123860	99-7216	US CELLULAR	MONTHLY CELL PHONE	5/2019	0307652064	100.61
125608	99-8434	FLEETCOR TECHNOLOGIES d/b/a	CNG/APRIL 2019	5/2019	NP56046766	216.39

FUND TOTAL: 4,304.30

FUND: 48 - WATER RESOURCE

SUMMARY REPORT

126456	99-10560	CORE & MAIN LP	BRASS FITTINGS	5/2019	K420641	840.00
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FUND TOTAL: 840.00

FUND: 55 - INSURANCE FUND

SUMMARY REPORT

125362	99-10743	HUB INTERNATIONAL MIDWEST	LHEALTH INS., MAY 2019	5/2019	MAY 2019 125362	239,176.40
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FUND TOTAL: 239,176.40

FUND: 57 - E-911 FUND

SUMMARY REPORT

123813	99-4319	AT&T	MONTHLY E-911 CHARGES	5/2019	5/1-5/31/19 123813	236.90
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FUND TOTAL: 236.90

FUND: 58 - JUVENILE JUSTICE FUND

SUMMARY REPORT

123693	99-7564	HUMAN SKILLS & RESOURCES	I PROBATION SERVICES-JUVENI	5/2019	4/1-4/30/19 123693	1,250.00
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123694	99-7564	HUMAN SKILLS & RESOURCES	IDRUG TESTING/JUVENILE COU	5/2019	APRIL 2019 123694	105.00
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FUND TOTAL: 1,355.00

FUND: 65 - STREET IMP.SALES TAX

SUMMARY REPORT

121396	99-7994	BANCFIRST	DEBT SERVICE PAYMENTS	5/2019	SERIES2014 5/7/19	52,677.29
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FUND TOTAL: 52,677.29

FUND: 81 - G.O. BOND SINKING FUND

SUMMARY REPORT

124430	99-3168	BANK OF OKLAHOMA, N.A.	DEBT SERVICE PAYMENTS	5/2019	2010SA 6/1/19	621,451.25
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FUND TOTAL: 621,451.25

FUND: 83 - G.O.BOND CONSTR FUND

SUMMARY REPORT

114688B	99-5348	PLANNING DESIGN GROUP	SPORTS COMPLEX	5/2019	4684	6,500.00
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124278	99-8129	MSB CONSTRUCTION LLC	SEWER IMPROVEMENTS	5/2019	1804-9	261,922.99
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FUND TOTAL: 268,422.99

GRAND TOTAL: 1,803,619.84



## G / L R E C A P

PERIOD	G/L	ACCOUNT	NAME	AMOUNT	TOTAL
5/2019	10	501-301	TRAINING & TRAVEL	153.18	
5/2019	10	501-311	PROFESSIONAL SERVICES	2,500.00	
5/2019	10	503-301	TRAINING AND TRAVEL	450.00	
5/2019	10	504-311	PROFESSIONAL SERVICES	567.50	
5/2019	10	504-407	BOOKS	638.57	
5/2019	10	506-301E	EMPLOYEE TRAINING/RECOGNITION	231.62	
5/2019	10	508-214	OPERATIONAL SUPPLIES	90.21	
5/2019	10	508-315	FEES & OTHER CHARGES	25.00	
5/2019	10	508-331	UTILITIES	214.11	
5/2019	10	509-201	OFFICE SUPPLIES	190.29	
5/2019	10	511-201	OFFICE SUPPLIES	26.34	
5/2019	10	511-211	JANITORIAL SUPPLIES	63.56	
5/2019	10	511-214E	EMS SUPPLIES	507.81	
5/2019	10	511-221	FUEL AND OIL	220.05	
5/2019	10	511-241	SAFETY EQUIPMENT	1,751.00	
5/2019	10	511-302	DUES AND SUBSCRIPTIONS	160.00	
5/2019	10	511-331	UTILITIES	1,536.38	
5/2019	10	511-332	COMMUNICATIONS	400.10	
5/2019	10	511-352	MAINTENANCE-VEHICLES	205.46	
5/2019	10	511-353	MAINT-BUILDINGS & FIXTURE	225.00	
5/2019	10	512-202	POSTAGE	24.17	
5/2019	10	512-214	OPERATIONAL SUPPLIES	1,689.53	
5/2019	10	512-301	TRAINING AND TRAVEL	514.00	
5/2019	10	512-311	PROFESSIONAL SERVICES	475.00	
5/2019	10	512-314	UNIFORM CLEANING	820.03	
5/2019	10	512-321	PRISONER CARE	742.48	
5/2019	10	512-331	UTILITIES	754.26	
5/2019	10	512-352	MAINTENANCE-VEHICLES	1,648.56	
5/2019	10	512-353	MAINTENANCE-BUILDINGS	605.00	
5/2019	10	513-301	TRAINING & TRAVEL	125.00	
5/2019	10	513-313	PRINTING	260.00	
5/2019	10	513-331	UTILITIES	406.46	
5/2019	10	513-332	COMMUNICATIONS	26.55	
5/2019	10	517-241	SAFETY SUPPLEIS	100.00	
5/2019	10	517-332	COMMUNICATION	40.01	
5/2019	10	518-318	NUISANCE ABATEMENTS	80.00	
5/2019	10	590-141	CONTRACT LABOR	2,500.00	
5/2019	10	590-312	ADVERTISING	236.35	
5/2019	10	590-315	FEES & OTHER CHARGES	785.00	
5/2019	10	590-331	UTILITIES	115.08	
5/2019	10	590-332	COMMUNICATIONS	12,738.01	
5/2019	10	590-353	MAINT-BUILDING & FIXTURES	304.50	
5/2019	10	590-401	EQUIPMENT	10,939.00	
5/2019	10	590-505	LEASE PAYMENTS	2,327.00	

## G / L   R E C A P

PERIOD	G/L	ACCOUNT	NAME	AMOUNT	TOTAL
5/2019	10	591-390	CONTINGENCY FOR EXP NOT BUDGET	134.45	48,546.62
5/2019	20	523-231	MINOR TOOLS	177.43	
5/2019	20	523-260	MINOR EQUIPMENT AND FURNISHING	11.14	
5/2019	20	523-311	PROFESSIONAL SERVICES	1,830.45	
5/2019	20	523-332	COMMUNICATIONS	124.63	
5/2019	20	523-351	MAINTENANCE-EQUIPMENT	22.89	
5/2019	20	523-352	MAINTENANCE-VEHICLES	825.28	
5/2019	20	524-201	OFFICE SUPPLIES	50.89	
5/2019	20	524-214	OPERATIONAL SUPPLIES	71.90	
5/2019	20	524-221	FUEL & OIL	79.32	
5/2019	20	524-260	MINOR EQUIPMENT & FURNISHINGS	850.47	
5/2019	20	524-301	TRAINING AND TRAVEL	375.00	
5/2019	20	524-311	PROFESSIONAL SERVICES	10,223.12	
5/2019	20	524-315B	FEES & OTHR CHGS-SKIATOOK	11,471.98	
5/2019	20	524-331	UTILITIES	8,636.83	
5/2019	20	524-341	RENTAL OF EQUIPMENT	168.96	
5/2019	20	524-354	MAINTENANCE-FACILITIES	1,976.87	
5/2019	20	524-405	FACILITIES	8,146.00	
5/2019	20	525-212	CHEMICALS	179.98	
5/2019	20	525-214-.01	OPERATING SUPPLIES-LAB	821.77	
5/2019	20	525-221	FUEL & OIL	67.86	
5/2019	20	525-231	MINOR TOOLS	32.98	
5/2019	20	525-311	PROFESSIONAL SERVICES	1,440.00	
5/2019	20	525-311D	PROF SERVICES-TESTING	240.00	
5/2019	20	525-313	PRINTING	414.90	
5/2019	20	525-331	UTILITIES	693.16	
5/2019	20	525-332	COMMUNICATIONS	25.93	
5/2019	20	525-341	RENTAL OF EQUIPMENT	18.48	
5/2019	20	525-345	DISPOSAL OF SLUDGE	872.03	
5/2019	20	525-351	MAINTENANCE-EQUIPMENT	29.95	
5/2019	20	525-354	MAINTENANCE-FACILITIES	62.39	
5/2019	20	527-141	CONTRACT LABOR	115,580.93	
5/2019	20	527-315B	FEES & OTH CHG-HAULING	7,821.99	
5/2019	20	528-141	CONTRACT LABOR	5,000.00	
5/2019	20	590-141	CONTRACT LABOR	2,500.00	
5/2019	20	590-331	UTILITIES	115.08	
5/2019	20	590-353	BUILDING MAINTENANCE	207.50	
5/2019	20	590-501F	BOND EXP - SERIES 2012	135,854.16	
5/2019	20	590-501G	REVENUE BOND EXP - SERIES 2013	204,776.24	
5/2019	20	590-502	REVENUE BOND TRUSTEE FEES	1,104.17	
5/2019	20	591-390	CONTINGENCY NOT BUDGETED	134.45	523,037.11
5/2019	29	529-214	OPERATING SUPPLIES	24.98	
5/2019	29	529-221	FUEL & OIL	155.18	

## G / L R E C A P

PERIOD	G/L	ACCOUNT	NAME	AMOUNT	TOTAL
5/2019	29	529-314	UNIFORMS	359.97	
5/2019	29	529-331	UTILITIES	451.79	
5/2019	29	529-332	COMMUNICATIONS	26.55	
5/2019	29	529-352	MAINTENANCE-VEHICLES	529.02	1,547.49
5/2019	30	530-214	OPERATING SUPPLIES	57.86	
5/2019	30	530-231	MINOR TOOLS	307.85	
5/2019	30	530-314	UNIFORM CLEANING	900.80	
5/2019	30	530-331	UTILITIES	267.61	
5/2019	30	530-332	COMMUNICATIONS	26.55	
5/2019	30	530-351	MAINTENANCE-EQUIPMENT	854.22	2,414.89
5/2019	31	531-141	CONTRACT LABOR	950.00	
5/2019	31	531-212	CHEMICALS	169.00	
5/2019	31	531-221	FUEL & OIL	18.74	
5/2019	31	531-231	MINOR TOOLS	120.52	
5/2019	31	531-260	MINOR EQUIPMENT & FURNISHINGS	528.00	
5/2019	31	531-331	UTILITIES	408.72	
5/2019	31	531-351	MAINTENANCE-EQUIPMENT	627.44	
5/2019	31	531-352	MAINTENANCE-VEHICLES	26.70	
5/2019	31	531-353	MAINT-BUILDINGS	1,690.00	
5/2019	31	531-354	MAINTENANCE-FACILITIES	206.76	4,745.88
5/2019	32	532-141	CONTRACT LABOR	750.00	
5/2019	32	532-142	PERMIT SALES COMMISSION	286.00	
5/2019	32	532-405A	FISH STOCKINGS	1,251.00	2,287.00
5/2019	33	533-215	PRO SHOP SUPPLIES	874.15	
5/2019	33	533-221	FUEL & OIL	2,033.52	
5/2019	33	533-241	SAFETY SUPPLIES	93.75	
5/2019	33	533-312	ADVERTISING	400.00	
5/2019	33	533-331	UTILITIES	427.77	
5/2019	33	533-351	MAINTENANCE-EQUIPMENT	961.92	
5/2019	33	533-354	MAINTENANCE-FACILITIES	57.98	4,849.09
5/2019	34	534-141	CONTRACT LABOR	1,295.00	
5/2019	34	534-290	GRANT EXPENSE-OTHER	1,065.00	
5/2019	34	534-301B	TRAINING & TRAVEL-STATE AID	81.22	
5/2019	34	534-331	UTILITIES	440.25	2,881.47
5/2019	35	535-141	CONTRACT LABOR	750.00	
5/2019	35	535-211	JANITORIAL SUPPLIES	229.28	
5/2019	35	535-221	FUEL AND OIL	111.36	
5/2019	35	535-260	MINOR EQUIPMENT & FURNISHINGS	429.99	
5/2019	35	535-311	PROFESSIONAL SERVICES	50.00	

## G / L R E C A P

PERIOD	G/L	ACCOUNT	NAME	AMOUNT	TOTAL
5/2019	35	535-331	UTILITIES	1,145.75	
5/2019	35	535-332	COMMUNICATIONS	33.92	
5/2019	35	535-351	MAINTENANCE-EQUIPMENT	1,417.13	
5/2019	35	535-353	MAINT-BUILDINGS/FIXTURES	71.99	
5/2019	35	535-354	MAINTENANCE-FACILITIES	19.37	4,258.79
5/2019	36	536-212	CHEMICALS	479.20	
5/2019	36	536-213	CONCESSION SUPPLIES	1,063.18	
5/2019	36	536-260	MINOR EQUIPMENT & FURNISHINGS	139.93	
5/2019	36	536-311	PROF SERVICES	25.00	
5/2019	36	536-331	UTILITIES	23.58	
5/2019	36	536-351	MAINTENANCE-EQUIPMENT	2,279.90	
5/2019	36	536-353	MAINT-BUILDINGS/FIXTURES	29.57	4,040.36
5/2019	44	544-331	UTILITIES	199.71	
5/2019	44	544-354	MAINTENANCE-FACILITIES	4,525.46	4,725.17
5/2019	45	533-501C	NOTE PAYMENTS	11,696.09	
5/2019	45	546-405B	FACILITIES - CONTRACT	125.75	11,821.84
5/2019	46	1699	INVENTORY PURCHASED	171.66	
5/2019	46	546-221	FUEL AND OIL	216.39	
5/2019	46	546-231	MINOR TOOLS	321.87	
5/2019	46	546-331	UTILITIES	359.99	
5/2019	46	546-332	COMMUNICATIONS	100.61	
5/2019	46	546-352	MAINTENANCE-VEHICLES	113.74	
5/2019	46	546-354	MAINTENANCE-FACILITIES	3,020.04	4,304.30
5/2019	48	1699	INVENTORY PURCHASED	840.00	840.00
5/2019	55	555-391	LIFE INS PREM-OTHERS	4,906.88	
5/2019	55	555-392	FEES & OTHER-OTHERS	234,269.52	239,176.40
5/2019	57	557-315-.01	FEES & OTHER CHARGES-WIRELESS	236.90	236.90
5/2019	58	558-141	CONTRACT LABOR	1,250.00	
5/2019	58	558-311	PROFESSIONAL SERVICES	105.00	1,355.00
5/2019	65	565-501	BOND EXP -SERIES 2004/2014	39,166.66	
5/2019	65	565-501I	2004/2014 DEBT SERVICE - INT	13,177.30	
5/2019	65	565-502	REVENUE BOND TRUSTEE FEES	333.33	52,677.29
5/2019	81	581-501I	G.O. BOND INTEREST	40,651.25	
5/2019	81	581-501P	G.O. BOND PRINCIPAL	580,000.00	
5/2019	81	581-502	FISCAL AGENT FEES	800.00	

## G / L R E C A P

PERIOD	G/L	ACCOUNT	NAME	AMOUNT	TOTAL
					621,451.25
5/2019	83	571-405B	FACILITIES - CONTRACT	261,922.99	
5/2019	83	578-311B	PROF SVCS-ENG (CA & INSP)	6,500.00	268,422.99
			GRAND TOTAL ESTIMATE:		0.00
			GRAND TOTAL ACTUAL:		1,803,619.84
			REPORT TOTAL:		1,803,619.84



**Consent Agenda 7.B.**

**City Council Regular**

**Meeting Date:** June 3, 2019

**Submitted By:** Amber Fisher, Accounts Payable Clerk

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**SUBJECT:**

Consider approving claims in the amount of 235,316.05

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**Attachments**

Claims List 6/3/19

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FUND: 10 - GENERAL FUND

SUMMARY REPORT

P.O.#	VENDOR #	NAME	SUMMARY DESCRIPTION	DATE	INVOICE	AMOUNT
126793	99-10144	JULIAN BRIAN STEPHENS	UPSTAIRS SIGNAGE	5/2019	00773	770.50
126643	99-10152	LABXPRESS, LLC	COURIER SERVICE	5/2019	30700	25.00
126785	99-10159	LAWRENCE COUNTY NEWSPAPERS,PUBLISH BID		5/2019	21069	158.00
126628	99-10160	MERRIFIELD OFFICE SOLUTIONS	JANITORIAL/OFFICE SUPPL	5/2019	170802-001	589.19
126339	99-10240	VIEVU LLC	BODY CAMERA	5/2019	32806 126339	318.00
126496	99-10325	CARDIAC SCIENCE CORPORATION	ADULT DEFIB PADS	5/2019	7357240	441.60
126052	99-10355	CIRCLE C CONSULTING LLC	4 CASES OF GLOVES	5/2019	2147	251.40
126580	99-10488	ADMIRAL EXPRESS LLC	OFFICE SUPPLIES	5/2019	2032002-0	104.02
126679	99-10488	ADMIRAL EXPRESS LLC	MISC OFFICE SUPPLIES	5/2019	2033714-0	108.26
126482	99-10525	HIPOWER SYSTEMS OKLAHOMA	LLGENERATOR	5/2019	2019-015	1,986.25
123340	99-10547	BEASLEY TECHNOLOGY INC	HDMI ADAPTER CABLE	5/2019	COR-105781	20.00
126213	99-10547	BEASLEY TECHNOLOGY INC	WIFI PART	5/2019	COR-105839	50.00
126630	99-10622	BYRNES, CADY	MEAL REIMBURSEMENTS	5/2019	5/22/19 126630	14.00
126361	99-10659	UNITED TACTICAL SYSTEMS LLC	PEPPERBALL ROUNDS	5/2019	53510-IN	871.00
126221	99-10753	CHARLIE'S TEE'S	SIGNAGE FOR LOBBY	5/2019	5/15/19 126221	182.25
126779	99-10753	CHARLIE'S TEE'S	SIGNAGE/2ND FLR/CT CLK	5/2019	5/17/19 126779	265.00
126609	99-10817	HOPE HOSPITALITY LLC	HOTEL RESERVATIONS	5/2019	81752EC007885	79.00
126629	99-10825	PATE, CANSAS	MEAL REIMBURSEMENTS	5/2019	5/23/19 126629	14.00
125172	99-136	PITNEY BOWES INC	RED INK CARTRIDGES	5/2019	1012795502	178.49
126071	99-141	LOCKE SUPPLY CO.	PLUMBING/ELECT PARTS	5/2019	37297559-00	17.12
126852	99-28	OG&E	ELECTRIC MAY 2019	5/2019	5/22/19 126852	4,685.60
126639	99-3327	A & W TOWING INC.	TOW UNIT TO CITY GARAGE	5/2019	42337	65.00
126483	99-3707	O'REILLY AUTOMOTIVE INC	VEHICLE MAINTENANCE	5/2019	153-169487	203.01
126769	99-3707	O'REILLY AUTOMOTIVE INC	RADIATOR UNIT 0599	5/2019	153-170123	163.30
126771	99-3707	O'REILLY AUTOMOTIVE INC	OIL PRESSURE SWITCH	5/2019	153-170269	45.10
123580	99-3797	OCCUPATIONAL HEALTH CENTER	PRE-PLACE/DRUG TESTING	5/2019	256370247	127.00
123581	99-3797	OCCUPATIONAL HEALTH CENTER	PRE-PLACE PHYSICAL/TESTIN	5/2019	256365278	126.50
123266	99-3822	TYLER TECHNOLOGIES, INC	ONLINE CREDIT CARD FEES	5/2019	025-260688	125.00
125817	99-39	WAL-MART	DUCT TAPE, PAINT, ETC.	5/2019	014145A 5/14/19	99.97
125876	99-39	WAL-MART	JANITORIAL SUPPLIES	5/2019	017591 4/17/19	125.37
125877	99-39	WAL-MART	EQUIPMENT MAINT	5/2019	017591A 4/17/19	52.32
125878	99-39	WAL-MART	OFFICE SUPPLIES	5/2019	017945 4/17/19	43.60
126120	99-39	WAL-MART	2 WIRELESS KEYBOARDS	5/2019	030578 4/30/19	76.29-
126407	99-39	WAL-MART	AA BATTERIES	5/2019	016788 4/16/19	19.92
126582	99-39	WAL-MART	2 WIRELESS KEYBOARDS	5/2019	008934 5/8/19	74.97
126647	99-39	WAL-MART	JAN/OPER SUPPLIES	5/2019	16803 4/16/19	286.83
123966A	99-4047	SHOW, INC.	LAWN CLEAN-UP	5/2019	20227	40.00
124485	99-4047	SHOW, INC.	TRASH CLEAN UP	5/2019	20228	20.00
126682	99-4727	SAM'S CLUB	MEMBERHIP FEES	5/2019	319353710 6/15/19	178.13
126485	99-5356	CHANNING BETE COMPANY INC	CPR-AED TRNG MANIKINS	5/2019	53679133	1,236.30
125857	99-5388	OFFICE DEPOT 25022426	OFFICE SUPPLIES	5/2019	317086783001	84.41
125173	99-6465	WIDDOES, DAVID	MEAL REIMB/OFFICE SUPP	5/2019	2/8-5/16/19 LUNCH	249.75
125056	99-6554	PITNEY BOWES INC	POSTAGE FOR MACHINE	5/2019	5/25/19 125056	1,000.00
123483	99-6646	FASTENAL COMPANY INC	MISC SMALL PARTS FOR MAIN	5/2019	OKSAP165768	89.80
126631	99-68	A & M ELECTRIC, INC	CHANGE 3 LIGHT FIXTURES	5/2019	6585	149.00
125586	99-7509	OKLAHOMA SHERIFFS & PEACE	OCHAPLAINS ACADEMY	5/2019	8254	150.00
124980	99-7868	WESTLAKE HARDWARE INC	EQUIPMENT MAINTENANCE	5/2019	8140285	57.68
125555	99-7868	WESTLAKE HARDWARE INC	GAS CANS/STEP STOOLS	5/2019	8140210	68.96
126357	99-8074	SPECIAL OPS UNIFORMS, INC	5 PAIR UNIFORM PANTS	5/2019	789476	249.95
125598	99-8216	HILAND DAIRY FOODS CO.LLC	MILK FOR PRISONERS	5/2019	9061130	159.58

FUND: 10 - GENERAL FUND

SUMMARY REPORT

P.O.#	VENDOR #	NAME	SUMMARY DESCRIPTION	DATE	INVOICE	AMOUNT
126640	99-8216	HILAND DAIRY FOODS CO.LLC	MILK FOR PRISONERS	5/2019	9036664	63.00
126627	99-8381	NEWEGG.COM	DIGITAL MONITOR ADAPTOR	5/2019	1302043167	10.43
125895	99-8457	AIR CLEANING TECHNOLOGIES,	REPAIR OF PLYMOVENT	5/2019	32772	763.43
126632	99-8486	METRO BUILDERS SUPPLY INC	2 FILTERS FOR ICE MAKER	5/2019	910257	99.98
126765	99-8539	CROW BURLLNGAME COMPANY	BATTERY - UNIT 2360	5/2019	1060021406	110.16
126782	99-8861	NATHAN CHADWICK	TRIM BRADFORD PEARS	5/2019	4211	425.00
126764	99-8982	FOSTER, LESTER	MILEAGE/CNG LICENSE	5/2019	5/17/19 126764	169.48
126624	99-9173	ALL MAINTENANCE SUPPLY,	INCREDI-SEP EYE WASH	5/2019	80281-01	30.00
123203	99-9222	RUSH TRUCK CENTER - TULSA	ANNUAL MAINT-LADDER TRUCK	5/2019	3015053863	1,916.17
126727	99-9279	WESLEY HEFLEY	SERVICE CALL/ICE MAKER	5/2019	35281	410.00
126491	99-9336	ULINE, INC.	WET MOP/REPL PADS	5/2019	36-3684738	67.81
126638	99-9351	DAVES, JEFF	MEAL REIMBURSEMENT	5/2019	5/23/19 126638	14.00
125108	99-9683	GARVER, LLC	CREOKS H & H STUDY	5/2019	18038010-4B	222.00
125115	99-9683	GARVER, LLC	ENGINEERING REVIEW FEES	5/2019	18038010-4	105.50
126409	99-9683	GARVER, LLC	ENG. REVIEW FEES	5/2019	18038010-4A	518.00
123456	99-9859	VERIZON WIRELESS SERVICES	LMOBILE BROADBAND	5/2019	4/11-5/10 123456	40.01
FUND TOTAL:						21,308.81

FUND: 20 - SMA-AUTHORITY FUND

SUMMARY REPORT

126793	99-10144	JULIAN BRIAN STEPHENS	UPSTAIRS SIGNAGE	5/2019	00773	770.50
126501	99-10282	UNITED RENTALS (NORTH AMERIPUMP RENTAL		5/2019	163331840-007	3,110.62
126513	99-10488	ADMIRAL EXPRESS LLC	SHARPIES & PENCILS	5/2019	2033715-0	34.07
126786	99-10488	ADMIRAL EXPRESS LLC	JANITORIAL SUPPLIES	5/2019	2035844-0	256.15
122992	99-10558	TECHNICAL PROGRAMMING	SERVMAILING OF UTILITY BILLS	5/2019	103783	3,430.38
126221	99-10753	CHARLIE'S TEE'S	SIGNAGE FOR LOBBY	5/2019	5/15/19 126221	182.25
126762	99-10815	SNELL AUTOMOTIVE LLC	TUBE, SPRING	5/2019	245628	66.40
126787	99-1112	WASTE MANAGEMENT OF OKLAHOMDUMP DAY		5/2019	2226815-1006-1	786.93
125172	99-136	PITNEY BOWES INC	RED INK CARTRIDGES	5/2019	1012795502	178.48
126708	99-1443	BRENNTAG SOUTHWEST, INC.	SODIUM PERMANGANATE	5/2019	BSW100943	4,217.60
126852	99-28	OG&E	ELECTRIC MAY 2019	5/2019	5/22/19 126852	24,324.74
125900	99-3437	ADVANCE ELECTRICAL SERVICES	24/7 ELECTRICIAN/BLANKET	5/2019	17499	206.25
122891	99-3593	CITY OF TULSA	METER FEES	5/2019	5/7/19 122891	3,011.46
123266	99-3822	TYLER TECHNOLOGIES, INC	ONLINE CREDIT CARD FEES	5/2019	025-260688	301.00
122058A	99-3881	FHC, INC. DBA TETRA TECH	FHENGINEERING SERVICES	5/2019	51441811	396.54
123966A	99-4047	SHOW, INC.	LAWN CLEAN-UP	5/2019	20227	40.00
123398	99-4112	ACCURATE ENVIRONMENTAL INC.	TESTING FOR DEQ PERMIT	5/2019	BE13007	180.00
126700	99-4112	ACCURATE ENVIRONMENTAL INC.	OPED FOR MAY 2019	5/2019	BE08074	115.00
123274	99-4319	AT&T	DEDICATED PHONE-SKIATOOK	5/2019	5/15-6/14 123274	66.95
126682	99-4727	SAM'S CLUB	MEMBERSHIP FEES	5/2019	319353710 6/15/19	35.63
126399	99-68	A & M ELECTRIC, INC	NEW CIRCUIT/FLOW METER	5/2019	6570	1,321.00
123870	99-7821	CREEK COUNTY RURAL WATER	#2WATER	5/2019	4094 3/22-4/23/19	85.50
126515	99-8373	IDEXX DISTRIBUTION, INC.	E COLI TESTING VESSELS	5/2019	3047766032	192.89
126703	99-9084	SCHUERMANN ENTERPRISES,	INCTWO MONITORS	5/2019	3222	491.10
122890	99-9393	AIRLINK INTERNET SVCS	NETWORK FEE	5/2019	89442	599.80
FUND TOTAL:						44,401.24



## FUND: 29 - STORMWATER MANAGEMENT

## SUMMARY REPORT

P.O.#	VENDOR #	NAME	SUMMARY DESCRIPTION	DATE	INVOICE	AMOUNT
113695	99-10737	SCREENVISION DIRECT INC dbaPUBLIC	EDU COMMERCIAL	5/2019	LOC-000209000	140.00
126852	99-28	OG&E	ELECTRIC MAY 2019	5/2019	5/22/19 126852	44.49
123695A	99-9738	JACQUELYN BROOKE KONONCHUK	STRMWTR MGMT SERVICES	5/2019	MAY 2019 123695A	4,614.00
FUND TOTAL:						4,798.49
FUND: 30 - STREET & ALLEY						SUMMARY REPORT
126852	99-28	OG&E	ELECTRIC MAY 2019	5/2019	5/22/19 126852	157.48
122842	99-3707	O'REILLY AUTOMOTIVE INC	MISC TRUCK PARTS/SUPPLIES	5/2019	153-169679	88.02
126763	99-8539	CROW BURLNGAME COMPANY	BATTERY/ASPHALT ZIPPER	5/2019	1060021356	98.94
FUND TOTAL:						344.44
FUND: 31 - CEMETERY MAINTENANCE						SUMMARY REPORT
126852	99-28	OG&E	ELECTRIC MAY 2019	5/2019	5/22/19 126852	194.21
126558	99-3707	O'REILLY AUTOMOTIVE INC	VEHICLE PARTS	5/2019	153-170576	83.94
126561	99-3866	I-CARE BODY WORKS, INC.	FENDER REPAIR	5/2019	1278	972.42
126565	99-8063	MOWER PARTS INC.,	LUCAS 2 CYCLE	5/2019	126565	249.50
123420	99-8372	SAWYER ENTERPRISES	MOWING-FLOWING FLOOD PROP	5/2019	300052819	950.00
126569	99-8543	SUTTON TRACTOR	BLADES FOR MOWERS	5/2019	174645	354.83
126573	99-8543	SUTTON TRACTOR	CHAINS & HEX NUTS	5/2019	685559	348.83
FUND TOTAL:						3,153.73
FUND: 32 - HUNTING & FISHING						SUMMARY REPORT
123878	99-10516	HINSCH MARY	CARETAKER AGREEMENT	5/2019	832856	104.50
126852	99-28	OG&E	ELECTRIC MAY 2019	5/2019	5/22/19 126852	644.03
FUND TOTAL:						748.53
FUND: 33 - GOLF COURSE						SUMMARY REPORT
126135	99-10302	LAMPTON WELDING SUPPLY CO,	TANK RENTAL	5/2019	909342A	34.04
126852	99-28	OG&E	ELECTRIC MAY 2019	5/2019	5/22/19 126852	661.30
126830	99-286	EWING IRRIGATION PRODUCTS	IIRRIGATION WIRE & PIPE	5/2019	7509217	579.55
126279	99-39	WAL-MART	CONCESSION SUPPLIES	5/2019	016450 4/16/19	72.91
126285	99-8059	ACE AIR, INC.	SERVICE CALL - A/C	5/2019	102303	795.50
123747	99-8108	AT&T ADVERTISING & PUBLISHIA	ADVERTISING	5/2019	5/13/19 123747	33.00
126148	99-9893	J C EHRlich CO., INC.	NUTRIENTS FOR GREENS	5/2019	PI0970491	596.70
FUND TOTAL:						2,773.00
FUND: 34 - LIBRARY						SUMMARY REPORT
126310	99-10795	JEFFRIES, KENDRA	MEAL REIMBURSEMENT	5/2019	5/9/19 126310	14.00
126311	99-10802	MAYFEILD, MEGAN	MILEAGE/MEAL REIMB	5/2019	5/9/19 126311	51.24
126852	99-28	OG&E	ELECTRIC MAY 2019	5/2019	5/22/19 126852	1,159.49
126320	99-3640	VE DON LAW	TUNE THE PIANO	5/2019	866601	105.00
124051	99-4047	SHOW, INC.	RECYCLING	5/2019	20214	30.00
126322	99-8259	AIRCO SERVICE, INC.	A/C REPAIR	5/2019	43759157	136.80
127027	99-8259	AIRCO SERVICE, INC.	SERVICE CALL ON A/C	5/2019	45744060	273.60
126313	99-8435	BROKEN ARROW ELECTRIC SUPPLS	SPECIALIZED PAC LIGHTS	5/2019	S2511048.001	630.70

FUND: 34 - LIBRARY

SUMMARY REPORT

P.O.#	VENDOR #	NAME	SUMMARY DESCRIPTION	DATE	INVOICE	AMOUNT
127025	99-8769	OKLAHOMA DEPARTMENT OF LABOBOILER INSPECTION FEE		5/2019	B803030	25.00
124673	99-8889	GARDNER'S USED BOOKS & MUSIBOOKS FOR LIBRARY		5/2019	5/6/19 124673	269.55
FUND TOTAL:						2,695.38

FUND: 35 - PARKS & RECREATION

SUMMARY REPORT

126802	99-10824	FUTURE PRO INC	BASKETBALL GOALS	5/2019	21571	3,945.00
126852	99-28	OG&E	ELECTRIC MAY 2019	5/2019	5/22/19 126852	3,028.77
124402	99-4700	COX COMMUNICATIONS	CABLE SERVICE	5/2019	5/21-4/20 124402	14.23
126682	99-4727	SAM'S CLUB	MEMBERHIP FEES	5/2019	319353710 6/15/19	35.62
123879	99-9595	CAMPBELL WENDY	CONTRACT SRVCS-TRACK PROG	5/2019	4/25-5/8/19	690.00
FUND TOTAL:						7,713.62

FUND: 36 - SWIMMING POOL

SUMMARY REPORT

126262	99-10219	JOSEPH WILLIAM NOZAK NOZAK-CONCESSION SUPPLIES		5/2019	5.35.9	390.00
126668	99-1037	AMERICAN TEXTILE SCREENPRINSHIFTS FOR SUMMER STAFF		5/2019	34174	360.00
126671	99-10805	SNAPLOCK INDUSTRIES INC	NO SLIP FLOOR TILES	5/2019	210675-SL	133.92
126852	99-28	OG&E	ELECTRIC MAY 2019	5/2019	5/22/19 126852	152.97
126682	99-4727	SAM'S CLUB	MEMBERHIP FEES	5/2019	319353710 6/15/19	35.62
126264	99-7070	MO' PIZZA RESTAURANTS, LLC	PIZZA FOR CONCESSIONS	5/2019	525191	78.00
126800	99-9279	WESLEY HEFLEY	SERVICE CALL	5/2019	38806	250.00
126674	99-9977	SUNBELT POOLS, INC.	POOL SERVICE CALL	5/2019	42196-1	115.00
FUND TOTAL:						1,515.51

FUND: 40 - FIRE CASH

SUMMARY REPORT

125813	99-39	WAL-MART	AMMUNITION	5/2019	010412	67.12
125864	99-9744	VISUAL FORCE INC.	LIGHTS, SIREN, RADIO	5/2019	5333	6,003.21
FUND TOTAL:						6,070.33

FUND: 44 - MAJOR THOROFARE

SUMMARY REPORT

126852	99-28	OG&E	ELECTRIC MAY 2019	5/2019	5/22/19 126852	20,853.53
FUND TOTAL:						20,853.53

FUND: 45 - CAPITAL IMPROVEMENTS

SUMMARY REPORT

126212	99-10679	GLASSCO GLASS & GLAZING LLC	LOBBY DOOR REPLACEMENT	5/2019	1420	2,025.00
125171	99-10764	WAYFAIR LLC	2 CHAIRS/1 END TABLE	5/2019	2919618351	357.97
FUND TOTAL:						2,382.97

FUND: 46 - WATER & SEWER SALES TAX

SUMMARY REPORT

126467	99-10560	CORE & MAIN LP	10 X 20 CLAMP	5/2019	K554660	318.00
126534	99-10670	E AND E CONCRETE AND TREE	STREE REMOVAL	5/2019	5/26/19 126534	5,000.00
126852	99-28	OG&E	ELECTRIC MAY 2019	5/2019	5/22/19 126852	290.94
126766	99-3707	O'REILLY AUTOMOTIVE INC	FUEL FILTER	5/2019	153-169659	34.39
126465	99-3844	SAF-T-GLOVE, INC	GLOVES & BOOTS	5/2019	902403-00	323.66
126531	99-6470	DAVIS CONSTR. INC.	RENTAL OF POLE TRUCK	5/2019	444614	1,300.00

## FUND: 46 - WATER &amp; SEWER SALES TAX

## SUMMARY REPORT

P.O.#	VENDOR #	NAME	SUMMARY DESCRIPTION	DATE	INVOICE	AMOUNT
126767	99-6646	FASTENAL COMPANY INC	TAP & TWO BOLTS	5/2019	OKSAP165874	23.44
126529	99-7011	LOWE'S HOME CENTERS, INC.	OFFICE REFRIGERATOR	5/2019	86583	379.05
126768	99-8539	CROW BURLLNGAME COMPANY	HYDROLIC HOSE/FITTINGS	5/2019	1060021595	93.43
126770	99-8539	CROW BURLLNGAME COMPANY	BATTERY FOR SAW	5/2019	1060021593	142.00
126469	99-8965	CHERRY TRUCKING & DIRT SALES	SANDY LOAM DIRT	5/2019	6922	540.00
126527	99-9501	C & C CONSTRUCTION LLC	CONCRETE REPAIRS	5/2019	00064	3,050.00
FUND TOTAL:						11,494.91

## FUND: 49 - SEWER EXT &amp; DEV FUND

## SUMMARY REPORT

123678R	99-3881	FHC, INC. DBA TETRA TECH	FHENGINEERING SERVICES	5/2019	51441795	8,500.00
123969B	99-3881	FHC, INC. DBA TETRA TECH	FHENGINEERING SERVICES	5/2019	51441796	48,700.00
FUND TOTAL:						57,200.00

## FUND: 57 - E-911 FUND

## SUMMARY REPORT

123453	99-133	INCOG	E-911 CHARGES	5/2019	E-001423	4,657.38
FUND TOTAL:						4,657.38

## FUND: 65 - STREET IMP.SALES TAX

## SUMMARY REPORT

114533S	99-2223	MAXWELL SUPPLY, INC.	CONSTRUCT ROAD BASE	5/2019	489128	5,484.00
FUND TOTAL:						5,484.00

## FUND: 83 - G.O.BOND CONSTR FUND

## SUMMARY REPORT

123704R	99-3881	FHC, INC. DBA TETRA TECH	FHPROFESSIONAL SERVICES	5/2019	51441794	17,100.00
123679B	99-8855	DC BASS & SONS CONSTRUCTION	CONST. MGMT SPORT COMP	5/2019	8 5/25/19	81,314.82
FUND TOTAL:						98,414.82
GRAND TOTAL:						296,010.69

## G / L R E C A P

PERIOD	G/L	ACCOUNT	NAME	AMOUNT	TOTAL
5/2019	10	502-201	OFFICE SUPPLIES	20.00	
5/2019	10	503-201	OFFICE SUPPLIES	104.02	
5/2019	10	503-260	MINOR EQUIPMENT & FURNISHINGS	76.29-	
5/2019	10	504-201	OFFICE SUPPLIES	75.46	
5/2019	10	504-301	TRAINING AND TRAVEL	174.29	
5/2019	10	506-302	DUES AND SUBSCRIPTIONS	35.62	
5/2019	10	506-311P	PHYSICALS	253.50	
5/2019	10	508-301	TRAINING AND TRAVEL	119.48	
5/2019	10	508-302	DUES & SUBSCRIPTIONS	50.00	
5/2019	10	508-331	UTILITIES	187.10	
5/2019	10	509-201	OFFICE SUPPLIES	108.26	
5/2019	10	510-201	OFFICE SUPPLIES	74.97	
5/2019	10	510-351	MAINTENANCE-EQUIPMENT	125.00	
5/2019	10	511-201	OFFICE SUPPLIES	128.01	
5/2019	10	511-211	JANITORIAL SUPPLIES	193.18	
5/2019	10	511-214E	EMS SUPPLIES	1,929.30	
5/2019	10	511-302	DUES AND SUBSCRIPTIONS	71.26	
5/2019	10	511-331	UTILITIES	1,772.50	
5/2019	10	511-351	MAINTENANCE-EQUIPMENT	980.35	
5/2019	10	511-352	MAINTENANCE-VEHICLES	2,119.18	
5/2019	10	511-353	MAINT-BUILDINGS & FIXTURE	2,565.18	
5/2019	10	512-201	OFFICE SUPPLIES	367.31	
5/2019	10	512-211	JANITORIAL SUPPLIES	339.11	
5/2019	10	512-214	OPERATIONAL SUPPLIES	1,533.01	
5/2019	10	512-301	TRAINING AND TRAVEL	257.00	
5/2019	10	512-302	DUES AND SUBSCRIPTIONS	35.63	
5/2019	10	512-321	PRISONER CARE	222.58	
5/2019	10	512-331	UTILITIES	1,298.46	
5/2019	10	512-332	COMMUNICATIONS	40.01	
5/2019	10	512-352	MAINTENANCE-VEHICLES	383.56	
5/2019	10	512-353	MAINTENANCE-BUILDINGS	149.00	
5/2019	10	513-214	OPERATIONAL SUPPLIES	25.00	
5/2019	10	513-314	UNIFORM CLEANING	249.95	
5/2019	10	513-331	UTILITIES	471.44	
5/2019	10	514-331	UTILITIES	337.48	
5/2019	10	515-201	OFFICE SUPPLIES	19.92	
5/2019	10	515-311	PROFESSIONAL SERVICES	845.50	
5/2019	10	516-302	DUES AND SUBSCRIPTIONS	35.62	
5/2019	10	516-312	ADVERTISING	158.00	
5/2019	10	590-141	CONTRACT LABOR	40.00	
5/2019	10	590-201	OFFICE SUPPLIES	178.49	
5/2019	10	590-202	POSTAGE	1,000.00	
5/2019	10	590-331	UTILITIES	618.62	
5/2019	10	590-351	MAINTENANCE-EQUIPMENT	50.00	

## G / L R E C A P

PERIOD	G/L	ACCOUNT	NAME	AMOUNT	TOTAL
5/2019	10	591-390	CONTINGENCY FOR EXP NOT BUDGET	1,642.75	21,308.81
5/2019	20	523-311	PROFESSIONAL SERVICES	3,430.38	
5/2019	20	523-351	MAINTENANCE-EQUIPMENT	301.00	
5/2019	20	524-212	CHEMICALS	4,217.60	
5/2019	20	524-302	DUES AND SUBSCRIPTIONS	35.63	
5/2019	20	524-311	PROFESSIONAL SERVICES	115.00	
5/2019	20	524-315B	FEES & OTHR CHGS-SKIATOOK	463.49	
5/2019	20	524-322	WATER PURCHASE	3,011.46	
5/2019	20	524-331	UTILITIES	6,882.87	
5/2019	20	524-332	COMMUNICATIONS	599.80	
5/2019	20	524-354	MAINTENANCE-FACILITIES	1,812.10	
5/2019	20	525-201	OFFICE SUPPLIES	34.07	
5/2019	20	525-214-.01	OPERATING SUPPLIES-LAB	192.89	
5/2019	20	525-311D	PROF SERVICES-TESTING	180.00	
5/2019	20	525-331	UTILITIES	16,908.76	
5/2019	20	525-341	RENTAL OF EQUIPMENT	3,110.62	
5/2019	20	525-352	MAINT-VEHICLES	66.40	
5/2019	20	525-354	MAINTENANCE-FACILITIES	206.25	
5/2019	20	527-315B	FEES & OTH CHG-HAULING	786.93	
5/2019	20	590-141	CONTRACT LABOR	40.00	
5/2019	20	590-201	OFFICE SUPPLIES	178.48	
5/2019	20	590-211	JANITORIAL SUPPLIES	256.15	
5/2019	20	590-331	UTILITIES	618.61	
5/2019	20	591-390	CONTINGENCY NOT BUDGETED	952.75	44,401.24
5/2019	29	529-141	CONTRACT LABOR	4,614.00	
5/2019	29	529-242	PUBLIC EDUCATION MATERIALS	140.00	
5/2019	29	529-331	UTILITIES	44.49	4,798.49
5/2019	30	530-331	UTILITIES	157.48	
5/2019	30	530-351	MAINTENANCE-EQUIPMENT	186.96	344.44
5/2019	31	531-141	CONTRACT LABOR	950.00	
5/2019	31	531-331	UTILITIES	194.21	
5/2019	31	531-351	MAINTENANCE-EQUIPMENT	953.16	
5/2019	31	531-352	MAINTENANCE-VEHICLES	1,056.36	3,153.73
5/2019	32	532-142	PERMIT SALES COMMISSION	104.50	
5/2019	32	532-331	UTILITIES	644.03	748.53
5/2019	33	533-212	CHEMICALS	596.70	
5/2019	33	533-213	CONCESSION SUPPLY	72.91	
5/2019	33	533-312	ADVERTISING	33.00	
5/2019	33	533-331	UTILITIES	661.30	

## G / L R E C A P

PERIOD	G/L	ACCOUNT	NAME	AMOUNT	TOTAL
5/2019	33	533-353	MAINTENANCE-BUILDINGS	795.50	
5/2019	33	533-354	MAINTENANCE-FACILITIES	613.59	2,773.00
5/2019	34	534-301B	TRAINING & TRAVEL-STATE AID	65.24	
5/2019	34	534-331	UTILITIES	1,159.49	
5/2019	34	534-351	MAINTENANCE-EQUIPMENT	735.70	
5/2019	34	534-353	MAINT/BUILDINGS	465.40	
5/2019	34	534-407	BOOKS	269.55	2,695.38
5/2019	35	535-141	CONTRACT LABOR	690.00	
5/2019	35	535-302	DUES AND SUBSCRIPTIONS	35.62	
5/2019	35	535-331	UTILITIES	3,028.77	
5/2019	35	535-332	COMMUNICATIONS	14.23	
5/2019	35	535-405	FACILITIES	3,945.00	7,713.62
5/2019	36	536-213	CONCESSION SUPPLIES	468.00	
5/2019	36	536-302	DUES & SUBSCRIPTIONS	35.62	
5/2019	36	536-314	UNIFORMS	360.00	
5/2019	36	536-331	UTILITIES	152.97	
5/2019	36	536-351	MAINTENANCE-EQUIPMENT	365.00	
5/2019	36	536-353	MAINT-BUILDINGS/FIXTURES	133.92	1,515.51
5/2019	40	540-401	EQUIPMENT	67.12	
5/2019	40	540-403	VEHICLES	6,003.21	6,070.33
5/2019	44	544-331	UTILITIES	20,853.53	20,853.53
5/2019	45	590-402	FURNITURE	357.97	
5/2019	45	590-404	BUILDINGS & FIXTURES	2,025.00	2,382.97
5/2019	46	546-241	SAFETY SUPPLIES	323.66	
5/2019	46	546-331	UTILITIES	290.94	
5/2019	46	546-351	MAINTENANCE-EQUIPMENT	142.00	
5/2019	46	546-352	MAINTENANCE-VEHICLES	151.26	
5/2019	46	546-353	MAINTENANCE-BUILDINGS	379.05	
5/2019	46	546-354	MAINTENANCE-FACILITIES	10,208.00	11,494.91
5/2019	49	525-311	PROFESSIONAL SERVICES	48,700.00	
5/2019	49	526-311	PROFESSIONAL SERVICES	8,500.00	57,200.00
5/2019	57	557-315-.01	FEES & OTHER CHARGES-WIRELESS	4,657.38	4,657.38
5/2019	65	565-405A	FACILITIES-IN HOUSE	5,484.00	5,484.00
5/2019	83	571-311B	PROF SVCS-ENG (C.A. & INSP)	17,100.00	

G / L   R E C A P

PERIOD	G/L ACCOUNT	NAME	AMOUNT	TOTAL
5/2019	83 578-405B	FACILITIES-CONTRACT	81,314.82	98,414.82
			GRAND TOTAL ESTIMATE:	0.00
			GRAND TOTAL ACTUAL:	296,010.69
			REPORT TOTAL:	296,010.69



**Consent Agenda 7.C.**

**City Council Regular**

**Meeting Date:** June 3, 2019

**Submitted By:** Amber Fisher, Accounts Payable Clerk

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**SUBJECT:**

Consider approving Pre-paid claims in the amount of \$21,729.12

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**Attachments**

Pre-paid Claims 6/3/19

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Prepaid Claims for Agenda 06/03/19  
Submitted by: Hailey Sharp A/P

City:

AT&T for internet service at Sahoma Bait Shop- \$74.67

Wright Express for City vehicles fuel & oil March 2019- \$ 21,654.45

SMA:

Total Amount \$ 21,729.12



**AGENDA ITEM**

**Consent Agenda 7.D.**

**City Council Regular**

**Meeting Date:** June 3, 2019

**Submitted For:** Joan Riley, City Manager

**Submitted By:** Amy Hoehner, Legal Assistant

**Department:** City Manager

**Presented By:** Joan Riley

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**SUBJECT:**

Consider approving an agreement with Cox Oklahoma Telcom, LLC d/b/a Cox Communications to provide Enhanced Emergency Number (E-911) Service to the citizens of Sapulpa, Oklahoma.

**BACKGROUND:**

The attached Agreement updates and replaces our current agreement with Cox to work in conjunction with AT&T to provide Enhanced Emergency Number (E-911) Service. The arrangement has been in place since 2004 and no substantive changes are made to the proposed updated Agreement. The term of the Agreement shall be from the July 1, 2019 through the end of the fiscal year or June 30, 2020.

**RECOMMENDATION:**

Staff recommends approval of the referenced Agreement and authorization for the Mayor to execute the same.

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**Attachments**

E-911 Service Agreement

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**AGREEMENT FOR ENHANCED EMERGENCY  
NUMBER (E-911) SERVICE**

THIS Agreement for Enhanced Emergency Number (E-911) Service ("Agreement") is made and entered into as of this \_\_\_ day of \_\_\_\_\_, 2019, by and between Cox Oklahoma Telcom, L.L.C., d/b/a Cox Communications ("COMPANY"), a Delaware Corporation, having its principal place of business as 715 NE 122<sup>nd</sup> Street, Oklahoma City, OK 73114 and the City of Sapulpa, having its principal place of business at P.O. Box 1130, Sapulpa, OK 74067 ("CITY").

**WHEREAS**, COMPANY is a Telecommunications Service Provider as defined by Oklahoma Administrative Code 165:55, providing telecommunications services in the State of Oklahoma, and the CITY.

**WHEREAS**, pursuant to its obligation to provide telecommunications services to its subscribers within its certified service areas, COMPANY has built a telecommunications system in the CITY.

**WHEREAS**, the CITY desires to have COMPANY, in conjunction with AT&T, provide Enhanced Emergency Number (E-911) Service, which shall include, but not be limited to, the development of a Master Street Address Guide (MSAG), selective routing, Automatic Location Identification (ALI) and the Automatic Number Identification (ANI) services.

**WHEREAS**, COMPANY is willing to furnish, install, and maintain said features, subject to the terms and conditions set forth, as well as those contained in its approved tariff.

**NOW, THEREFORE**, it is mutually agreed between the parties as follows:

1. This Agreement is entered into between COMPANY and the CITY for provision of facilities by COMPANY to the CITY for the CITY's use in its efforts to receive reports of emergencies from the public in the CITY's designated service areas.
2. As authorized by the Nine-One-One Emergency Number Act, 63 O.S. Supp. 196, Sections 2814 and 2815 and resolution of the City Council of Sapulpa, Oklahoma, COMPANY will collect from service users, and remit to the CITY, the E-911 service fee assessed on local exchange access lines. For this service, COMPANY will retain two percent (2%) of the first five percent (5%) of the total amount collected.
3. Service is provided solely for the use and benefit of the CITY and the provision of such service shall not be interpreted or construed as creating

any obligation of COMPANY toward, or any right of action on behalf of any third part or other legal entity.

4. The CITY will be responsible for implementation and ongoing administration of all E-911 data management associated with its E-911 Service.

The CITY's responsibilities include:

- (a) Identifying CITY's boundaries for police, fire and emergency medical services and providing this information to AT&T and COMPANY on the forms provided by AT&T.
- (b) Coordinating the accuracy of Master Street Address Guide (MSAG) information used to update the Automatic Location Identifications (ALI) data file and advising COMPANY of any changes in street names, establishment of new streets, changes in address numbers used on existing streets, closing and abandonment of streets, changes in jurisdictional boundaries, annexation or any other matter that will affect the routing of any E-911 call to the City's PSAP. Changes, deletions, and additions which the CITY desires to have made in the MSAG files shall be submitted to COMPANY on an "as occurred" basis. COMPANY shall process MSAG file changes to the AT&T Data Base Management System as documented in the Interconnect Agreement between the two companies. MSAG file changes are to be submitted by the CITY to COMPANY at the following address:

Cox Oklahoma Telcom, L.L.C.,  
d/b/a Cox Communications  
Attn: Shelly Lindsay or Donnice Robinson  
2312 N.W. 10<sup>th</sup> Street  
Oklahoma City, OK 73107  
Fax: (405) 600-6722

5. MSAG updates will be processed by COMPANY as quickly as reasonably possible after receipt of information from the CITY. The ALI data file will be updated as quickly as reasonably possible following completion of the order for service.
6. If the CITY defaults in the payment of any amounts due hereunder or violates any other provision in the Agreement, and if such default or violation continues for thirty (30) days after written notice thereof from COMPANY, COMPANY may terminate this Agreement forthwith by written notice to the CITY.



7. The parties hereto further agree that, in the absence of any delay occasioned by events or factors, which are beyond the control of COMPANY, the in-service date for the services covered by this Agreement shall be July 1, 2019.
8. Where service is provided under this contract for use in connection with the CITY-provided communications equipment, the operating characteristics of such equipment shall be such as not to interfere with any of the features offered by COMPANY. The CITY agrees to use public safety communications equipment that is standard in the industry and adequate to handle its 911 calls.
9. Additions, modifications, or removals of features will be made by COMPANY at the CITY's request. Each such addition, modification, or removal will be subject to the charges and rates in effect at the time the work is performed.
10. COMPANY's Credit Records and Billings (CRB) records are confidential and proprietary. The CITY will maintain the confidentiality of these records and will establish controls to ensure this information is only used in connection with CITY's provision of E-911 Service.
11. COMPANY will provide maintenance at no additional cost for the CITY's E-911 Service on a two (2) hour response time, twenty-four (24) hours a day. The CITY will be provided the names of COMPANY's personnel to notify when emergency repair is required for the CITY's E-911 Service.
12. While it is the intent of the CITY to renew this Agreement, the parties agree and understand that the CITY, being a political subdivision of the State of Oklahoma, cannot be bound in this Agreement past its current fiscal year of June 30, 2020. Therefore, the parties agree that the contract term shall be from the date of execution through the end of the CITY's current fiscal year, June 30, 2020; and that parties upon mutual agreement may renew this Agreement at the end of the contract term for successive one-year periods. In no event shall the CITY be bound to any such renewal until and unless the City Council approves this renewal. In no event shall the CITY be obligated financially or otherwise or be subject to any penalty or damage for failure of the CITY to renew this Agreement.
13. COMPANY shall not be liable to the CITY for any damages arising out of errors, interruptions, defects, failures or malfunctions of E-911 Services, including, but not limited to, damages arising from errors or defects of associated equipment and data processing systems, except that the CITY shall be entitled to an allowance for interruptions.

14. Neither party shall be held responsible for any delay or failure in performance under this Agreement to the extent that such delay or failure is caused by circumstances beyond the control of such party, including without limitation, fire, flood, explosion, war, acts or omissions of carriers and other similar conditions (“Force Majeure Condition”). If a Force Majeure Condition occurs, the party whose performance is affected shall notify the other party and shall resume performance as soon as reasonably possible.
15. In the course of implementing and administering the E-911 Services, COMPANY may provide the CITY certain confidential numbers and proprietary information, including nonpublished telephone numbers. The CITY agrees to keep such information confidential and to refrain from disseminating such information except to employees and agents of the CITY who, during the course of their employment need to have access to such data for the purpose of implementing and administering E-911 Services. When such information is no longer needed for that purpose, the CITY will return such information to COMPANY at COMPANY’s reasonable request.
16. The failure of either party to enforce any of its provisions of this Agreement, or a waiver thereof in any instance, shall not be construed as a general waiver or relinquishment on its part of any such provisions, but the same shall, nevertheless, be and remain in full force and effect.
17. The CITY and COMPANY agree to comply with all applicable Federal, State and local laws, regulations, and codes in the performance of this Agreement.
18. Costs incurred by COMPANY for services requested by the CITY over and above those specified in this Agreement shall be charged to the CITY, as incurred, on a time and material basis.
19. All notices or other communications changes hereunder (other than MSAG file changes) shall be deemed to have been duly given when made in writing and delivered in person or deposited in the United States mail, postage paid and addressed as follows:

To the CITY:

Chief of Police  
City of Sapulpa  
20 N. Walnut  
Sapulpa, Oklahoma, 74066

To the COMPANY

Cox Oklahoma Telcom, L.L.C.,  
d/b/a Cox Communications  
Attn: Government Affairs  
715 NE 122<sup>nd</sup> Street  
Oklahoma City, OK 73114

20. The address to which notices may be given or made by either party may be changed by written notice given by such party to the other pursuant to this paragraph.
21. The terms of this Agreement, and each of them, cannot be waived, altered or amended unless the same be consented to in writing by the parties hereto.
22. This Agreement contains the entire Agreement of the parties with respect to the service described herein, and no other Agreement, statement, or promises made by any party, or to any employee, officer, or agent of either party, which is not contained in the Agreement shall be binding or valid.
23. COMPANY acknowledges that this Agreement is contingent upon the availability of funds provided by the assessment of emergency telephone fees imposed by the City Council in accordance with the Nine-One-One Emergency Number Act, 63 O.S., 2811 et seq., as amended. COMPANY further acknowledges that this Agreement is subject to the appropriation of sufficient funds in each fiscal year for which E-911 Services are provided and, in the event of the failure of the CITY to appropriate funds as herein provided, the Agreement shall be null and void without further action by the CITY. (Oklahoma Constitution Article 10 Section 26).
24. COMPANY and the CITY shall each have the right to cancel this Agreement as follows:
  - (a) COMPANY shall have the right to cancel in the event of the violation of the CITY of any of the terms and conditions hereof upon ninety (90) days written notice of cancellation to the CITY and failure by the CITY to cure such violation within such period.
  - (b) The CITY shall have the right to cancel in the event of the violation by COMPANY of any terms and conditions hereof upon ninety (90) days written notice of cancellation to COMPANY and failure by COMPANY to cure such violation within such period.

**IN WITNESS WHEREOF**, said parties have caused this Agreement to be executed in their behalf as of the date indicated below.

BY: \_\_\_\_\_

**Mayor  
City of Sapulpa, Oklahoma**

\_\_\_\_\_  
Date

\_\_\_\_\_  
Attest: City Clerk

\_\_\_\_\_  
Attorney

**Cox Oklahoma Telcom, L.L.C.**

BY: \_\_\_\_\_

**Percy Kirk  
Senior Vice President & Region Manager**

\_\_\_\_\_  
Date





## AGENDA ITEM

### Community Development 9.A.

#### City Council Regular

**Meeting Date:** June 3, 2019

**Submitted By:** Nikki Howard, Urban Development Director

**Department:** Planning & Development

**Presented By:** Nikki Howard

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#### SUBJECT:

Discussion and possible action regarding the application by Lisa Morgan and Jonathon Powdrill, Oklahoma Medibibles, for a Specific Use Permit, SUP-035, to allow Commercial Medicinal Marijuana processing located at 805 East Hobson Avenue, Ste A, Sapulpa, Oklahoma.

#### BACKGROUND:

The subject property is located at the Northeast corner of East Hobson Avenue and North Birch Street. The building has three tenant spaces. The subject tenant space (Suite A) is currently vacant, Suite B is a salon.

As stated by the applicant:

- Products produced for wholesale will be cannabis infused butter, honey, coconut oil, EVOO (Olive oil), hard candies, chocolates, nutrition bars, all containing the appropriate labels, nutrition facts, allergy warnings and other labeling requirements as set forth by the OMMA.
- Cannabis material left over from butter, honey, and other infusions will be used in other edible products, such as nutrition-type bars to virtually eliminate any waste.
- No solvents will be used in the extraction of the THC.
- No signage will be displayed on the exterior of the building.
- Air purifier with carbon filters will be installed to control odor. Each unit has a separate HVAC.
- May 9th a "test" batch of butter was processed. There was no odor detected either outdoors or in the adjoining salon.
- May 15 a "test" batch of honey was processed. Again there was no odor detected either outdoors or in the salon.

#### RECOMMENDATION:

The Sapulpa Metropolitan Area Planning Commission met on April 23, 2019 and voted 5-2 to recommend approval to City Council with all conditions listed on the SMAPC case report. Staff concurs with this recommendation.

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**Attachments**

SMAPC staff report  
maps and plan

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**SAPULPA METROPOLITAN PLANNING COMMISSION (SMAPC)**  
**April 23, 2019**  
**STAFF REPORT**

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**FILE:** SUP-035 | Specific Use Permit  
**OWNERS:** Lisa Morgan & Jonathon Powdrill, Oklahoma Medibles  
**ADDRESS:** 805 East Hobson Avenue, Suite A  
**PARCEL:** 1000-00-030-000-0-110-00  
**STR:** Section 35, Township 18 North, Range 11 East  
**LEGAL:** The South 56 feet of Lot 6, Block 30, Original Town now City of Sapulpa, Creek County, State of Oklahoma, according to the recorded plat thereof.  
**LOT SIZE:** 7500 square feet more or less  
**ZONING:** CS – Commercial Shopping  
**EXISTING USE:** Commercial  
**APPLICANT:** Lisa Morgan & Jonathon Powdrill  
**CC WARD:** Ward #2 Mr. John Anderson and Ms. Carla Gunn  
**PREPARED BY:** Nikki Howard – Urban Development Director

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**REQUEST:**

The applicant requests a Specific Use Permit to allow Medicinal Marijuana Processing in a CG (Commercial Shopping) district.

**APPLICABLE STATE AND MUNICIPAL CODE SECTIONS:**

As provided in O.S. § 11-43-113, the utilization of the SUP process is designed to address uses which are specialized in nature. The Specific Use list are so clarified because of the size of the land they require or the specialized nature of the use, or they may more intensely dominate the area in which they are located, or their effects on the general public are broader in scope than other types of uses permitted in the district.

**BACKGROUND:**

A medical marijuana processor is defined as an entity that is licensed by the Oklahoma State Department of Health pursuant to 63 O.S. § 423A which allows the entity to purchase marijuana from a commercial grower, prepare, manufacture, package, sell to and deliver medical marijuana products to a dispensary licensee or other processor licensee; and may process marijuana received from a qualified patient into a medical marijuana concentrate, for a fee.

The subject property is located at the Northeast corner of East Hobson Avenue and North Birch Street. The building has three tenant spaces. The subject tenant space (Suite A) is currently vacant.

As stated by the applicant:

- Products produced for wholesale will be cannabis infused butter, honey, coconut oil, EVOO, hard candies, chocolates, nutrition bars, all containing the appropriate labels, nutrition facts, allergy warnings and other labeling requirements set forth by OMMA.
- Cannabis plant material left over from butter, honey, and other infusions will be used in other edible products, such as nutrition-type bars, to virtually eliminate any waste.
- No solvents will be used in the extraction of THC.
- No signage will be displayed on the exterior of the building.

**SURROUNDING LAND USE AND ZONING:**

North:	CS Commercial Shopping
East:	RS-3 Residential Single Family
South:	CG Commercial General
West:	RS-3 Residential Single Family

(Attached to this Staff Report, is a Zoning Map of the subject property)

Comprehensive Plan: The subject property is designated Office/Commercial on the Future Land Use Map (FLUM).

Flood Zone: The subject property is not within a flood zone.

**PUBLIC COMMENTS:** Staff received one comment from a neighbor who is not in favor of the proposal.

## **STAFF RECOMMENDATION:**

### **Recommended motion for SMAPC:**

If SMAPC chooses to recommend **APPROVAL** of the application, staff recommends the following conditions:

1. The Medical Marijuana Processor will be permitted on the premises only. No mobile, moveable or transitory locations. The SUP is limited to processing. The SUP is coextensive in term with Applicant's current license from the OMMA for a Marijuana Processor and shall expire automatically upon the expiration, revocation or cancelation of said license.
2. The applicant shall submit a security plan for the location and shall contain the following:
  - a. Security surveillance cameras installed to monitor all entrances, along with the interior and exterior of the premises.
  - b. Alarm system which is professionally monitored and operated twenty-four (24) hours a day, seven (7) days a week.
  - c. A locking safe permanently affixed to the premises that shall store all marijuana and cash remaining in the facility overnight.
  - d. All marijuana in whatever form stored at the premises shall be kept in a secure manner and shall not be visible from outside the premises.
  - e. All of the security recordings shall be preserved for at least seven (7) days by the permit holder.
3. Sign Restrictions: No pictures, photographs, drawings or other depictions of marijuana or marijuana paraphernalia shall appear on the outside of the premises nor be visible outside of the premises. The words "Marijuana", "cannabis" and any other words used or intended to convey the presence or availability of marijuana shall not appear on the outside of the premises nor be visible from outside the premises.
4. All necessary building, electrical, plumbing, and mechanical, sign permits must be obtained.
5. The owner and operator of the facility shall use lawful methods in controlling waste or by-products from any allowed activities under the license.
6. The marijuana processor facilities must be constructed in such a manner that the processing cannot be seen by the public from the public right of way or adjoining lots.
7. The marijuana processor facilities shall my located within an entirely enclosed and secured structure.
8. The Applicant's activities must be in compliance with all applicable state and local laws and regulations.
9. All processor facilities must be properly vented so as not create humidity, mold or other related problems.
10. All marijuana processor facilities shall be conducted in a manner that does not constitute a public nuisance. A public nuisance may be deemed to exist if processing marijuana produces light, glare, heat, noise, odor or vibration that is detrimental to public health, safety or welfare or interferes with the reasonable enjoyment of life and property.

## **ATTACHMENTS:**

1. Vicinity & Zoning Maps
2. Site photos
3. Site plan
4. Business summary





**CITY OF SAPULPA  
 MAP PRODUCTS**








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**Legend**

-  Zoning
-  Subject Property
-  City Limits
-  Parcels
-  Highways
-  Roads & Streets
-  Railroads



Copyright nearmap

**Property Description**

Described as the south 56 ft of Lot 6, Block 30,  
 O.T. Sapulpa, Creek County, Oklahoma  
 E-911: 805 E Hobson Ave. Unit A, Sapulpa, OK 74066



Map Prepared by:  
 City of Sapulpa  
 Date: 3/14/2019

Source Data:  
 Creek County Assessors





# SUP-035

Lisa Morgan &  
Jonathan Powdrill dba  
Oklahoma Medibles, LLC  
805 E Hobson Ave,  
Unit A, Sapulpa, OK

**CITY OF SAPULPA  
MAP PRODUCTS**








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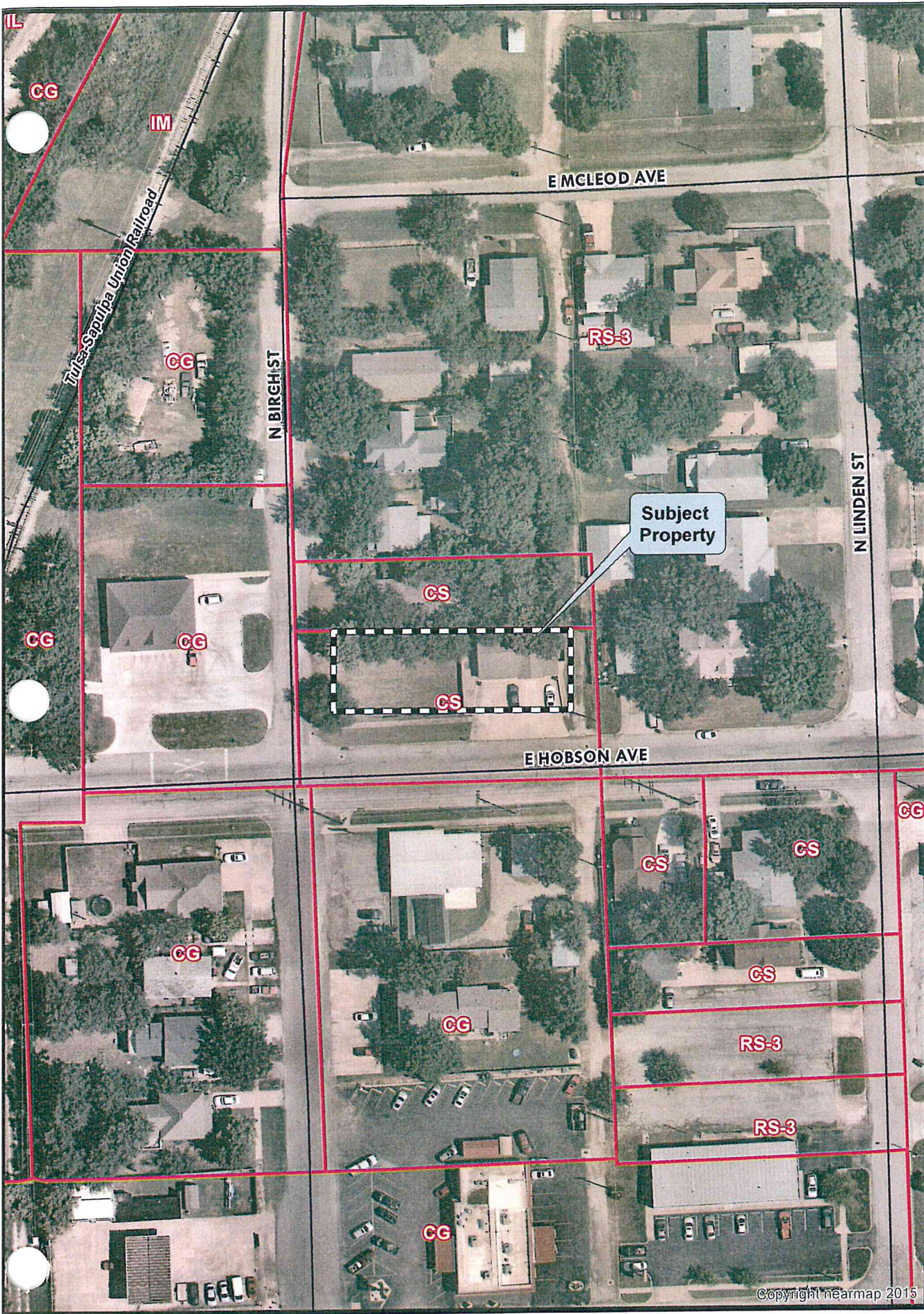
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**Legend**

-  Zoning
-  Subject Property
-  City Limits
-  Parcels
-  Highways
-  Roads & Streets
-  Railroads



Copyright nearmap 2015

## Property Description

Described as the south 56 ft of Lot 6, Block 30,  
O.T. Sapulpa, Creek County, Oklahoma  
E-911: 805 E Hobson Ave. Unit A. Sapulpa, OK 74066



Map Prepared by:  
City of Sapulpa  
Date: 3/14/2019

Source Data:  
Creek County Assessors





CITY OF SAPULPA  
 MAP PRODUCTS

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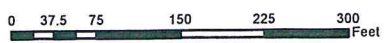
**Legend**

-  Zoning
-  Subject Property
-  City Limits
-  Parcels
-  Highways
-  Roads & Streets
-  Railroads



**Property Description**

Described as the south 56 ft of Lot 6, Block 30,  
 O.T. Sapulpa, Creek County, Oklahoma  
 E-911-805 E Hobson Ave Unit A Sapulpa OK 74066

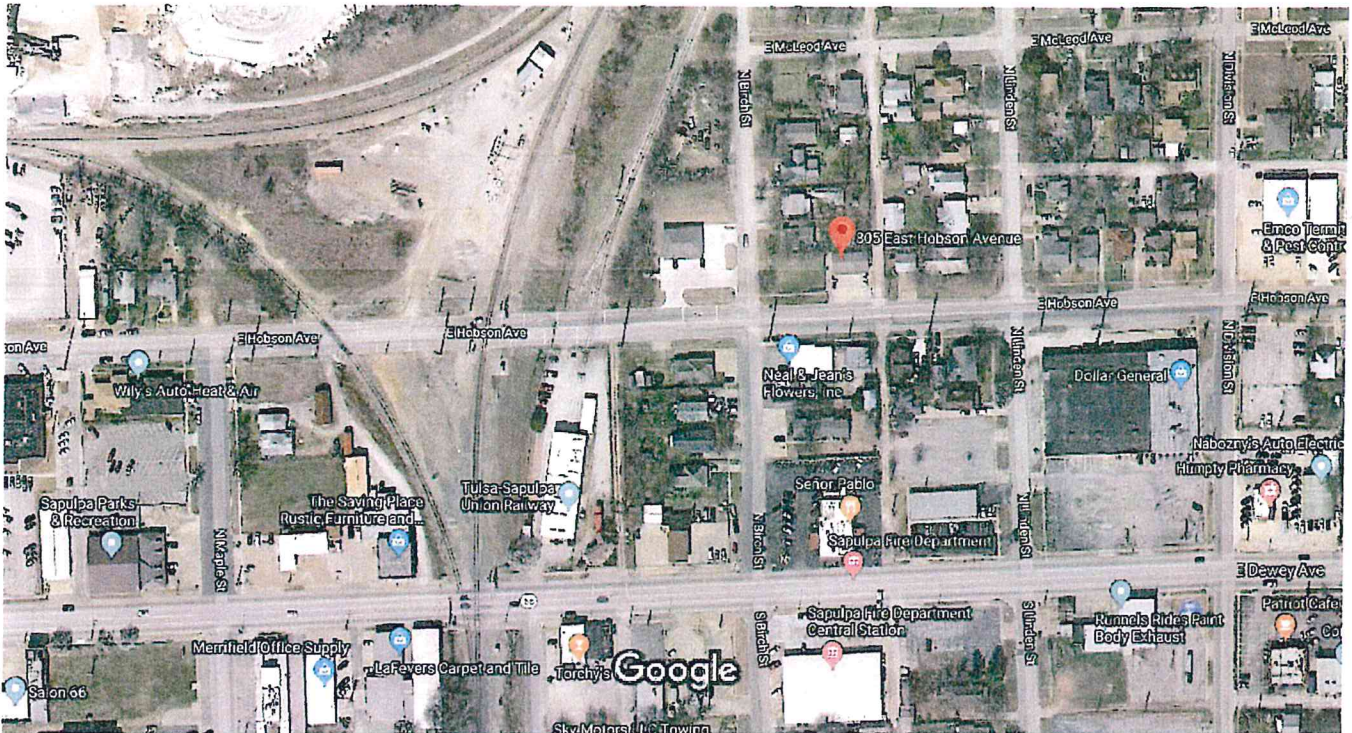


Map Prepared by:  
 City of Sapulpa  
 Date: 3/14/2019

Source Data:  
 Creek County Assessors







Imagery ©2019 DigitalGlobe, Texas Orthoimagery Program, USDA Farm Service Agency, Map data ©2019 Google 100 ft



805 E Hobson Ave  
Sapulpa, OK 74066

Photos







*Oklahoma Medibles*



ADDITIONAL INFO FOR SMAPC

Oklahoma Medibles is licensed by the OMMA (Oklahoma Medical Marijuana Authority), as a processor, at 805 East Hobson, Unit A.

We have registered with the OBNDD, as required by OMMA, and are currently awaiting an OBNDD registration number.

We will comply with all requirements as set forth by the State of Oklahoma and OMMA.

Monitored security will be installed, with alarms on doors and windows.

Opaque film will be installed on windows and door glass to prevent visibility from the outside to the inside.

All THC items will be locked in a safe.

No signage will be displayed on exterior of building.

No solvents will be used in the extraction of THC.

Products produced for wholesale will be cannabis infused butter, honey, coconut oil, EVOO, hard candies, chocolates, nutrition bars, all containing the appropriate labels, nutrition facts, allergy warnings and other labeling requirements set forth by the OMMA. Cannabis plant material left over from butter, honey and other oil infusions will be used in other edible products, such as nutrition-type bars, to virtually eliminate any waste.



**AGENDA ITEM**

**Administration 10.A.**

**City Council Regular**

**Meeting Date:** June 3, 2019

**Submitted For:** David Widdoes, City Attorney

**Submitted By:** Amy Hoehner, Legal Assistant

**Department:** Legal

**Presented By:** David Widdoes

---

**SUBJECT:**

Discussion and possible action regarding approval of an Agreement with Municipal Code Corporation for online publication and hosting of the Sapulpa City Code in the amount of \$500.00.

**BACKGROUND:**

Online publication through the Municode platform will provide our citizens and staff unmatched access to the City Code. This service will automatically update the online edition anytime a revision or amendment occurs. These tools will make the rules and regulations of the City more accessible and allow the citizens of Sapulpa to be more informed. This is an annual agreement. The fee for the initial conversion is \$500.00, with the first year fee of \$1,195.00 waived. Subsequent year charges will be in the amount of \$1,195.00. Please see attachments for more detailed information.

**RECOMMENDATION:**

Staff recommends Council approve Agreement and authorize the Mayor to execute same.

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**Fiscal Impact**

**Amount:** \$500.00

**To be paid from:** Legal Department Professional Services

**Account number:** 10-504-311

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**Attachments**

Agreement

Informational email

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# municode

Municipal Code Corporation | P.O. Box 2235 Tallahassee, FL 32316  
info@municode.com | 800.262.2633  
www.municode.com

April 26, 2019

Ms. Amy Hoehner  
City Attorney  
Post Office Box 1130  
Sapulpa, OK 74067

Email Sent Via: [ahoehner@cityofsapulpa.net](mailto:ahoehner@cityofsapulpa.net)

Dear Ms. Hoehner,

Thank you for speaking with Krystal Hays and expressing interest in utilizing Municode for supplementation services. We have reviewed the City's code and are pleased to submit the following information for your review.

Our team is driven by the desire to serve you and your citizens. We believe that quality customer relationships and exceptional service are what have set us apart in the legal codification industry since 1951. Our commitment to service inspires us to: provide you with the highest quality legal codification services in the industry; set the standard for online and mobile services; ensure that you receive the most accurate and timely supplements possible and to work with you as a long-term partner. Our desire to serve you is why we have chosen this profession.

## Why Municode?

**Integrity.** *"Our word is our bond."* We believe that long-term relationships built on trust are built to stand the test of time. Our goal is to serve you and your citizens for the next 30 years or more.

**Attorneys.** We have a team of full-time attorneys. All of your legal work is completed by our experienced team of in-house attorneys.

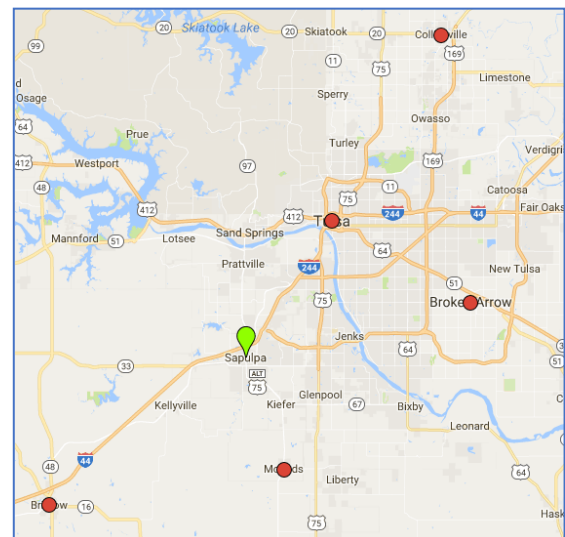
**Experience.** With over 4,200 customers in all 50 states, we are the nation's most trusted and experienced codifier of local government codes in the nation, currently hosting over 3,350 municipal codes online. Our team of attorneys has an average of over 20 years of codification experience. With over 215 professionals committed to serving you, we have the depth of knowledge and experience that it takes to stay at the forefront of legal and technological developments.

**Relationships.** For over 66 years, we have earned the trust, loyalty and respect of our customers by focusing on what is most important to us: our customers. We have a team of customer service professionals dedicated to serving you, your team and your citizens. No matter what the challenge, we are here for you.

**Quality.** We are committed to excellence in every product that we create. Our team of legal editors and legal proofreaders, each averaging over eight years of service, is dedicated to providing you with the most accurate and timely product available in the nation.

**Technological Leadership.** MunicodeNEXT is the nation's most advanced, accessible and intuitive website. With MunicodeNEXT, your staff and citizens can have access to your code of ordinances, all archived versions of your code, every official copy of your ordinances, the power to compare versions of your code over time, the ability to be notified every time your code is updated and a powerful search engine capable of simultaneously searching your code, ordinances, minutes, resolutions, budgets and more. Our web tools are designed to make your job easier, your code more accessible and your citizens more informed.

**Commitment to Oklahoma.** We are proud to serve 45 municipalities in Oklahoma, including several near Sapulpa. We regularly support the Oklahoma Municipal Clerks Association and Oklahoma Municipal League.





## Why Our Clients Love Us

**Applying our Legal Experience.** We have a large team of full-time attorneys. This is a crucial factor to consider when assessing the qualifications of a codification company that is being considered for legal publication and supplementation services. We have been in business for over 66 years and have worked for decades serving the biggest and most advanced municipalities in the nation, as well as 45 clients located in Oklahoma. No other codification company has this level of experience and knowledge that can be harnessed for your benefit. In 2017, 93 municipalities that had no code, updated their code internally, or used another code publisher chose to join the Municode family based on our qualifications, experience, and reputation.

**Team Approach.** We have 14 legal editorial teams consisting of 55 legal editors and proofreaders. By partnering with us, you are provided with a depth of legal talent that is unmatched in the industry. You and your citizens deserve the best and deserve to have a team that will be here to serve you no matter what the situation.

**Customer Service.** Our goal is to fully understand your unique needs. Your Municode representative, Krystal Hays, is able to meet with you in person anytime. Krystal can also provide onsite training or host webinars throughout the term of the contract.

*Your Representative.* Municode's Regional Sales Representative, Krystal Hays, is located in North Texas. She is available to answer questions and meet with you, as needed. Krystal has worked as a code enforcement officer for over 10 years and has over 18 years of experience working with local governments. She frequents the area often and attends the Municipal League Conference, Clerks Conference and IIMC Conference. She is also supported by our entire staff in Tallahassee.

*Real People.* If you have a question, our response time is normally less than a few minutes via e-mail (constantly monitored) or within the half-hour for phone correspondence. When you call us, you will find that our phones are answered by our employees...not an automated answering service.

*Personal Touch.* We are a family-owned, medium size business which means you always receive a level of personal service that is unparalleled in the industry. We earn our reputation by providing exceptional customer service, offering helpful suggestions and developing solutions for your unique situation.

**Responsible Citizen.** We are proud to support numerous Clerk, Attorney, Municipal and County Associations. Additionally, we partner with the International Institute of Municipal Clerks and International Municipal Lawyers Association to provide services to their members. Our Vice President of Sales, Dale Barstow, is the former President of the Municipal Clerks Education Foundation. We are also extremely active within our community, supporting the United Way, Boys Town, the Tallahassee Veteran's Village and Ability First through quarterly employee volunteer days.

If you have any questions or desire additional information, please call and speak with Sales Representative Krystal Hays or our Vice President of Client Services, Steffanie Rasmussen. We are also happy to schedule a conference call or webinar with all interested parties, or meet with you personally. We are here to serve you!

Sincerely,



W. Eric Grant  
President

WEG/gm  
Cc: Steffanie Rasmussen, Vice President of Client Services  
[steff@municode.com](mailto:steff@municode.com)  
800-262-2633 ext. 1148  
Krystal Hays, Regional Sales Representative  
[krystal@municode.com](mailto:krystal@municode.com)  
(214) 316-8352

# Executive Summary

## Republication, Supplementation and MunicodeNEXT:

*Logic: Give your municipality a fresh start. Clean up the pagination, reprint all pages and replace binders and tabs, if needed. Quickly and efficiently transition your code to the most advanced suite of web/mobile services available in the nation: **MunicodeNEXT**.*

☞ Conversion into Municode database & republication. ....	<b>No charge<sup>1</sup></b>
☞ Supplementation .....	<b>\$20 per page</b>
☞ Online hosting and support .....	<b>1 year free, then \$450<sup>2</sup></b>
☞ Timeline.....	<b>within 12 weeks</b>

## Pricing = Apples to Apples:

We realize that different companies call services by different names. Here are some important considerations to keep in mind when comparing proposals:

- ☞ Conversion into Municode database and republication of the code is **no charge**;
- ☞ Supplement charges - **single column per page rate of \$20**;
- ☞ The **online code fee is waived for the first year** and then **only \$450** for our standard service,
- ☞ If you want to further enhance the transparency of your online code, you can upgrade to the MyMunicode package bundle for **only \$1,195!**
- ☞ Municode **does not** charge an extra fee for posting supplements online or printing your supplement pages. All of these services are already included in your supplement per page rate.

We will handle 100% of the publishing for you. This includes editing, page composition, proofreading, indexing, and delivering the information as printed or electronic copy. We understand the scope of this project to include a complete republication of your code, continued supplementation, and online hosting of your code. Upon completion of the republication project, supplementation services will commence.

When we republish your code, pages are recomposed to eliminate short pages, pages with blank backs and oddly numbered (point) pages. Following the re-composition, the entire code is reprinted and supplement number designations start over with supplement No. 1.

### The process includes:

- ☞ Conversion to our database;
- ☞ Removal of supplement numbers;
- ☞ Updating of preliminary pages (title page, officials' page, and preface);
- ☞ New page numbers;
- ☞ Editing & proofreading;
- ☞ 10-point font, single column (unless otherwise instructed);
- ☞ Incorporation of maps, diagrams, charts and tables;
- ☞ Updating the index;
- ☞ Proofs provided for your review;
- ☞ Posting your newly republished code on MunicodeNEXT;
- ☞ Printing 5 new copies.

### The process does not include:

- ☞ Reorganizing the structure of your code;
- ☞ Review by an attorney;
- ☞ Substantive editing or changes to the text.

<sup>1</sup> Please see page 4 for additional pricing details.

<sup>2</sup> Please see page 5 for additional features and pricing available on our MunicodeNEXT platform.

# Quotation Sheet

## Conversion and Republication

- Conversion of code to Municode database No charge<sup>3</sup>
  - Removal of supplement numbers No charge
  - Updating of preliminary pages (title page, officials' page, and preface) No charge
  - New page numbers No charge
  - Creation of a consistent style No charge
  - 5 printed copies of the new code No charge
  - Inclusion of adopted legislation, per page added or amended \$20
  - Current code can be posted online as a PDF during conversion & republication project
  - Inclusion of Zoning Ordinance \$500
  - Additional copies, \$65 each qty \_\_\_\_\_ \$ \_\_\_\_\_
  - Tabs, \$15 per set qty \_\_\_\_\_ \$ \_\_\_\_\_
  - 3-post expandable binders with stamping, \$60<sup>4</sup> each qty \_\_\_\_\_ \$ \_\_\_\_\_
  - 3-ring vinyl binders, \$20 each (stamping not available) qty \_\_\_\_\_ \$ \_\_\_\_\_
- Binder Color:**       Semi-Bright Black     Dark Blue     Hunter Green     Burgundy
- Binder Stamping Color:**     Gold     Silver     White

## Supplement service base page rate<sup>5</sup>

Page Format	Base Page Rate
Single Column	\$20 per page

### Base page rate above includes:

- Acknowledgement of material
- Data conversion, as necessary
- Editorial work and proofreading
- Updating the index
- Schedule as selected by you<sup>6</sup>
- Updating electronic versions<sup>7</sup> and online code
- Printing 5 copies

### Base page rate above excludes:

- Freight, pre-billed Actual freight
- State sales tax If applicable
- Graphics<sup>8</sup> & tabular<sup>9</sup> matter, per graphic or table \$10
- Code on internet, *first year fee waived* Selections on page 5

### Electronic media options for Code of Ordinances (sent via download)<sup>10</sup>

- Folio Bound Views \$295 initially then \$100 per update
- WORD (DOCX) \$150 initially then \$75 per update
- Adobe PDF of the code \$150 initially then \$75 per update
- Adobe PDF of each supplement \$150 initially then \$75 per update

**Payment for Supplements and Additional Services:** Invoices will be submitted upon shipment of project(s).

<sup>3</sup> Provided Municode can rely upon the version of the code furnished and it is in an editable, electronic format. Conversion will take approximately 12 to 16 weeks upon receipt of all required materials.

<sup>4</sup> Price does not include shipping costs. Quotations for 3-ring or alternate binders available upon request.

<sup>5</sup> Prices quoted in this section may be increased annually in accordance with the Producer Price Index – Bureau of Labor Statistics.

<sup>6</sup> Schedule for supplements can be weekly, bi-weekly, monthly, bi-monthly, quarterly, tri-annual, semi-annual, annual or upon authorization. Electronic updates can occur more frequently than printed supplements.

<sup>7</sup> We do not charge a per page rate for updating the internet, however a handling fee is charged for PDF, Word, Folio or additional electronic media items ordered.

<sup>8</sup> Includes printing all copies. Additional fees may apply if graphics are printed color.

<sup>9</sup> Tabular matter is defined as tables, algebraic formulas, or other materials that require special programs or extra editorial time to modify and prepare for inclusion in an update.

<sup>10</sup> "delivery" is defined as making updated electronic data available to you via download or FTP. Fee applies whenever content is delivered as HTML, PDF, XML, Folio or Word, via one of the afore-mentioned mediums.

## Online Services Quotation Sheet

The current code can be posted online as a PDF during the recodification project at no charge to you.

Please check the appropriate box(es) to indicate your selection. To learn more about our online services, you can participate in one of our free webinars [here](#) or view a pre-recorded version of the webinar [here](#).

### Value Pricing:

- MyMunicode<sup>11</sup>** includes: (first year fee waived) **\$1,195 annually<sup>12</sup>**  
MunicodeNEXT (Online Code), OrdBank, CodeBank, CodeBank Compare + eNotify<sup>13</sup>, MuniPRO,  
and Custom Banner

### A la carte pricing:

In lieu of purchasing the above package, online services can be purchased a la carte at the following rates:

- |                          |  |                           |
|--------------------------|--|---------------------------|
| <input type="checkbox"/> | <b>Online Code = MunicodeNEXT</b> (annually) <i>first year fee waived</i>  | <b>\$450</b>              |
|                          | Collapsible TOC (Frameless Version); Mobile friendly site; In-line images & PDF's; Social Media sharing; Scrolling tables & charts; Narrow, Pinpoint & Advanced Searching; Search by Relevance or Document order, Multiple facets added to narrow search parameters, Previous and Hit buttons, Persistent breadcrumb trail, Save as WORD (DOCX); Hide the TOC; Print & Email; Internal Linking within the code; Static Linking/Bookmarking; Server Stability & Disaster Recovery Plan; Phone & Web support; Co-server backup location in Atlanta, GA |                           |
| <input type="checkbox"/> | <b>CodeBank</b> (annually)   | <b>\$150</b>              |
| <input type="checkbox"/> | <b>CodeBank Compare + eNotify<sup>14</sup></b> (annually)  | <b>\$250</b>              |
| <input type="checkbox"/> | <b>MuniPRO Service</b> (annually)  | <b>\$295</b>              |
| <input type="checkbox"/> | <b>Custom Banner</b> (onetime fee)   | <b>\$250</b>              |
| <input type="checkbox"/> | <b>MuniDocs<sup>15</sup></b> annually, upgraded self-loading capabilities – <b>no charge until July 1, 2019!</b>   | <b>\$350<sup>16</sup></b> |
|                          | Host any other municipal documents in a fully searchable format, including Minutes, Agendas, Resolutions, Budgets and more for self-loading to the MuniDocs platform!  |                           |

### ORDINANCES PENDING CODIFICATION

#### Option 1) **OrdBank**

- |                          |   |              |
|--------------------------|---|--------------|
| <input type="checkbox"/> | Per ordinance fee   | <b>\$35</b>  |
| <input type="checkbox"/> | Flat annual fee (recommended if MyMunicode is not selected) | <b>\$385</b> |

#### Option 2) **OrdBank + OrdLink**

- |                          |   |              |
|--------------------------|---|--------------|
| <input type="checkbox"/> | Per ordinance fee   | <b>\$60</b>  |
| <input type="checkbox"/> | Flat annual fee (recommended if MyMunicode is not selected) | <b>\$485</b> |

**Municode does not charge an extra fee to update the internet – this is included in your supplement rate.**

---

<sup>11</sup> Municode does not charge a per page rate for updating the online code (Internet). Your per page supplement rate for the codification of new legislation is not affected by selecting our budget friendly and feature enriched MyMunicode bundle package.  
<sup>12</sup> Total value if each item were to be purchased a la carte would be approximately \$1,530 per year with participation in our OrdBank service.  
<sup>13</sup> Enrollment in CodeBank is required in order to receive the CodeBank Compare/eNotify technology.  
<sup>14</sup> Enrollment in CodeBank is required in order to receive the CodeBank Compare/eNotify technology.  
<sup>15</sup> Your MuniDocs files can also serve as storage for archived ordinances within the MuniDocs platform. Unlike our online OrdBank feature, these self-loaded archived ordinances will not be linked to the legislation within the online Code. All ordinances for codification and all ordinances for linking via our OrdBank feature can be emailed to us at [ords@municode.com](mailto:ords@municode.com).  
<sup>16</sup> Includes up to 25 GB storage. Quote for additional storage available upon request.

# municode

Municipal Code Corporation | P.O. Box 2235 Tallahassee, FL 32316  
info@municode.com | 800.262.2633  
www.municode.com

This proposal shall be valid for a period of ninety (90) days from the date appearing below unless signed and authorized by Municode and the Client.

**Term of Agreement.** This Agreement shall begin upon execution of this Agreement and end three years after the publication date of the new code. Thereafter, the supplement service shall be automatically renewed from year to year provided that each party may cancel or change this agreement with sixty (60) days written notice. The provisions of this Contract which require the appropriations of monies are subject to the appropriation of adequate and sufficient funds by the City of Sapulpa as budgeted for each fiscal year. In the event the City does not or cannot appropriate funds for consecutive fiscal years during the term set forth in the Contract, the provisions for each remaining year shall be deemed null and void without further action by either party to this Agreement.

Submitted by:

MUNICIPAL CODE CORPORATION

Municode Officer: 

Title: President

Date: April 26, 2019

Accepted by:

CITY OF SAPULPA, OKLAHOMA

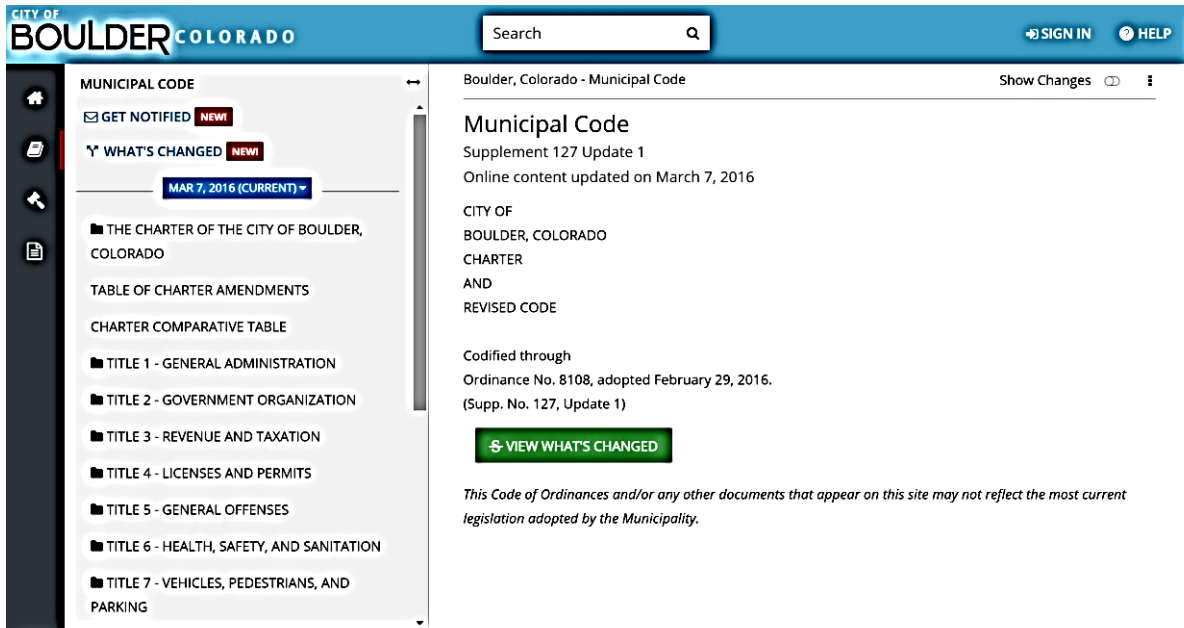
By: \_\_\_\_\_

Title: \_\_\_\_\_

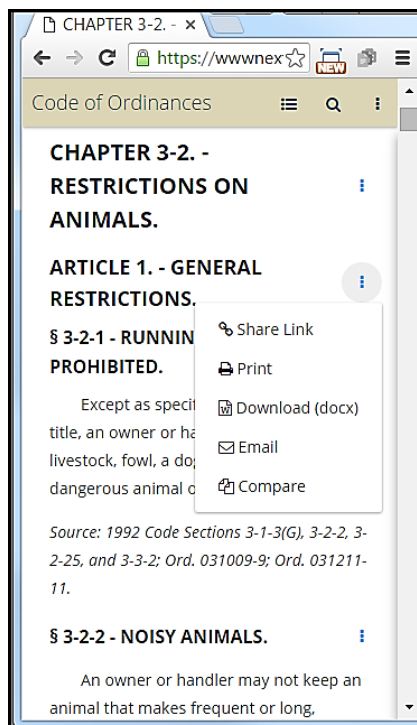
Date: \_\_\_\_\_

# Standard Features of MunicodeNEXT

**Responsive Design** – Our team designed MunicodeNEXT to function on any device. Over 20% of our traffic is generated from a smartphone or tablet. Our user interface, based on Google's Material Design guidelines, ensures any device that accesses our application will have access to our full suite of features.

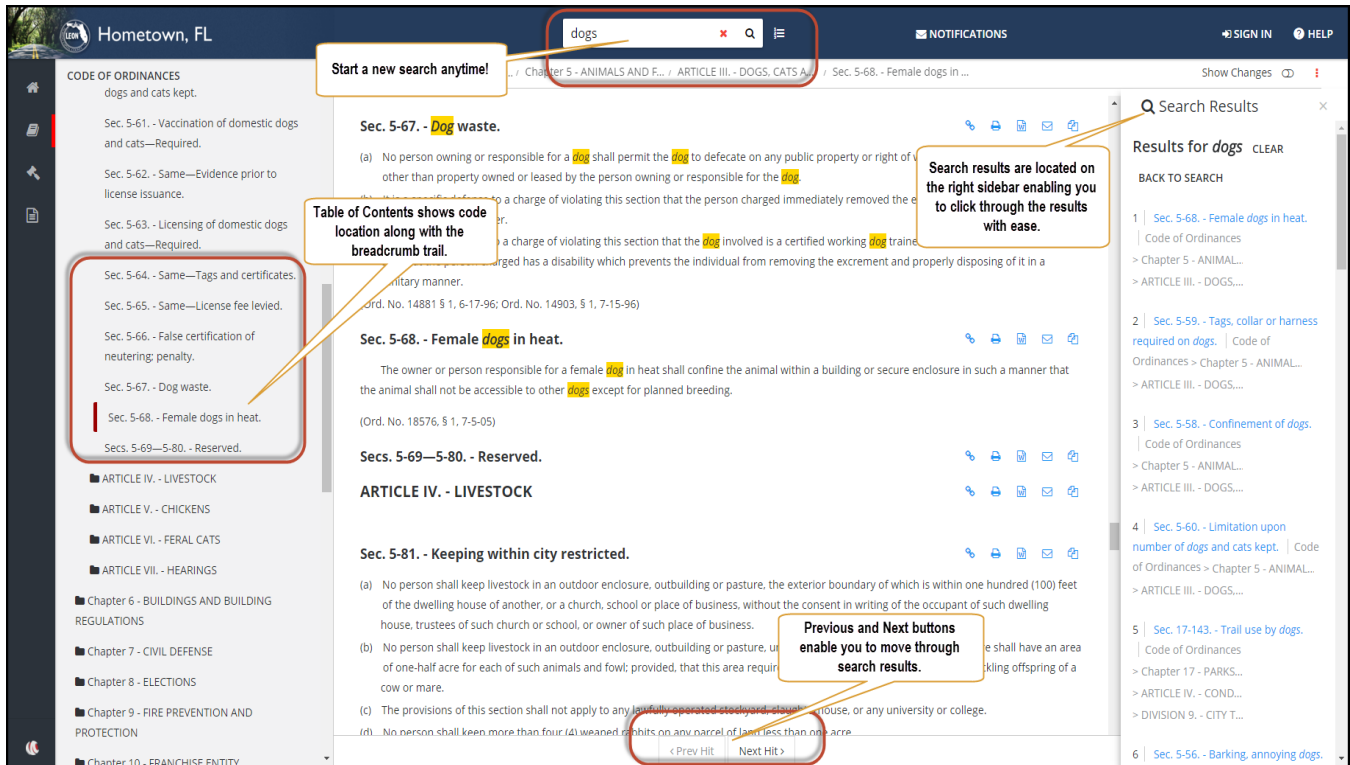


**Mobile and Tablet friendly** – Our application uses touch friendly icons, easy to access menus, and fly overs to expose all functionality while maintaining a clean, intuitive interface.



**Print/Save/Email** – Users can print, save (as WORD) or email files at the section level, as well as at the article or chapter level. You can print, save or email non-sequential sections from multiple portions of your code(s). Not all codification companies enable you to download WORD documents directly from the website. Being able to do so greatly enhances your ability to draft new legislation.

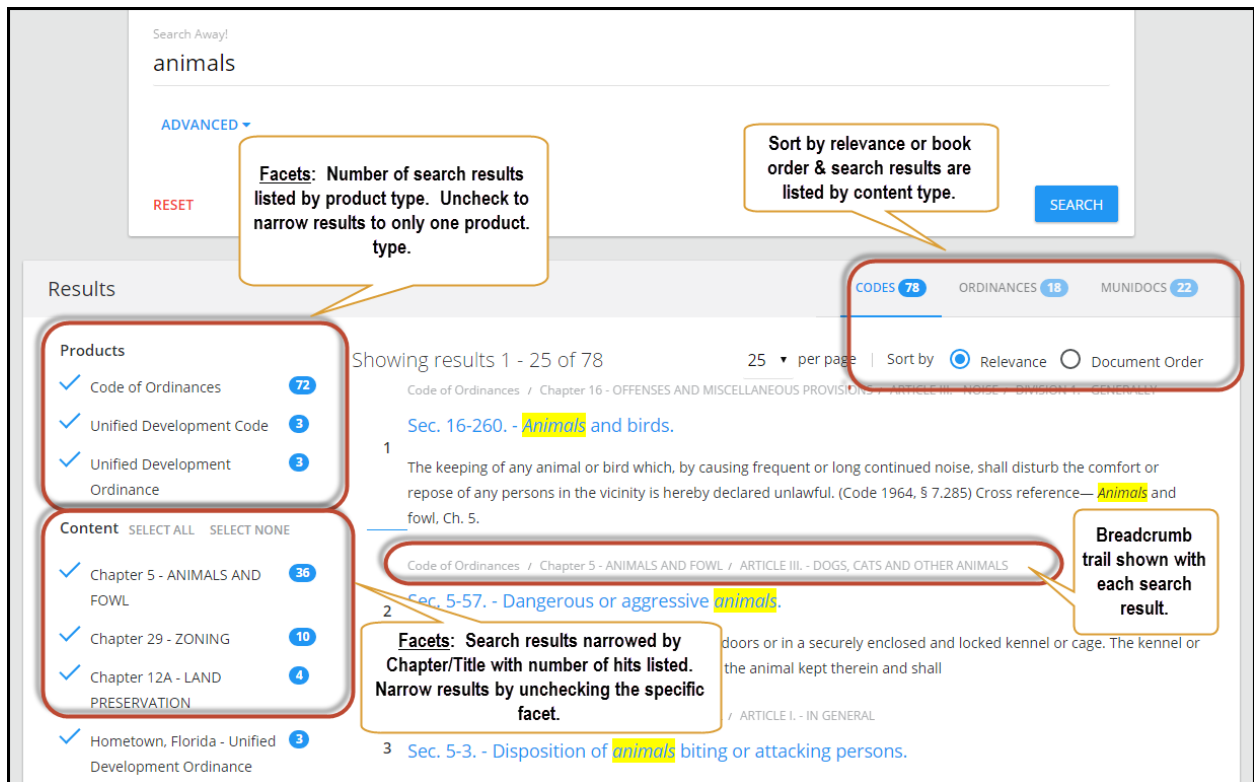
**Searching** – Municode leverages a powerful open source search platform that also powers sites such as Stackexchange, Github, and Wikipedia. Search starts on a dedicated page, then moves to a persistent right-hand sidebar as you cycle through the results. This enables you to quickly move through search results without clicking “back” to a search results page. The code is also indexed by the section, returning more accurate, granular results. Search results can be sorted by relevance or book order as seen in the screenshot below.



**Municode Search Components:**

- 🔍 **Advanced Searching** – You and your power users can conduct searches using Natural Language (think Google) or Boolean Logic.
- 🔍 **Multiple Publications** – If you have multiple publications (code, zoning, etc.), they will all be searchable from one interface.
- 🔍 **Searchable ordinances** – With our OrdBank service, ordinances posted pre and post-codification are full-text searchable.
- 🔍 **Searching all content types** – If you use our OrdBank or MuniDocs service, you can search any combination of the code, ordinances, and MuniDocs simultaneously. Search results are labeled for easy identification.
- 🔍 **Narrow Searching** – Your users could search selected chapters or titles in order to pinpoint their searches and find what they are looking for as quickly as possible!
- 🔍 **Stored Searching** – MunicodeNEXT allows all search result listings to be bookmarked under your browser’s bookmark tabs. Users need only conduct a search and press Ctrl+D to add the search result listing to your browser’s tabs.

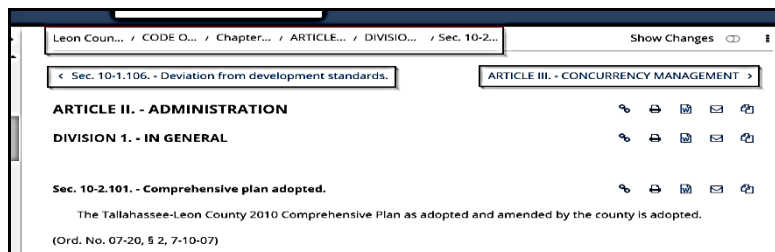




**Search enhancements provided with our latest website upgrade include (see screenshot above):**

- Multiple products as facets on the left.
- Number of hits in content types and products displayed.
- Ability to sort code results by relevance OR book order.
- Ability to sort ordinance results by relevance OR date order.
- Ability to sort MuniDocs (minutes, etc.) by relevance OR date order.
- Breadcrumb trail on each search result.
- Prev/Next buttons to navigate through hits.
- Synonym searching has recently been added to our online features!

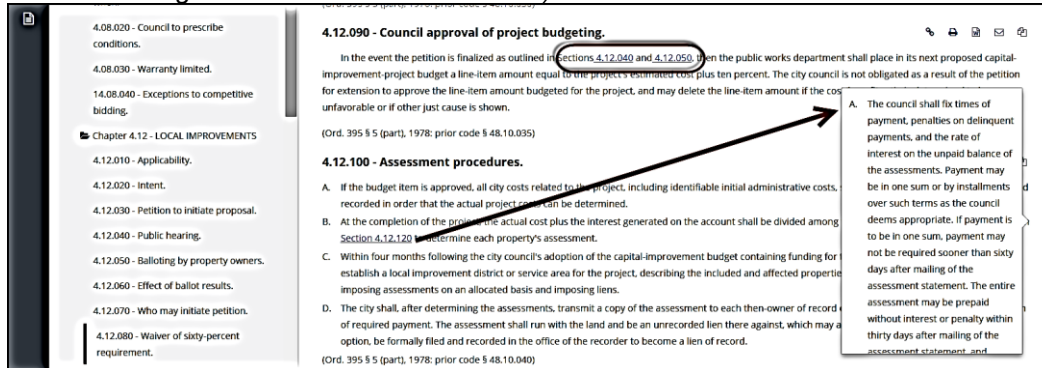
**Browsing** – MunicodeNEXT provides a persistent breadcrumb trail when browsing or searching and a Previous/Next button at the top and bottom of any document you’re viewing. The table of contents and content pane also stay in sync as you scroll to deliver the most intuitive reading experience possible.





- 🔗 **Internal Cross-Reference Linking** – Cross-references within your code are linked to their respective destination Article, Chapter or Section.
- 🔗 **Collapsible TOC** – The table of contents collapses, providing additional real estate with which you may view your code. Easily view your maps, graphs and charts by simply enlarging the item.
- 🔗 **Mouseover (cluetips)** – Navigate to your code and any linked cross-reference will quickly display in the pop-up preview window.
- 🔗 **Google Translate** – includes the Google Translate plugin, allowing users to view and navigate our hosted codes in over 100 languages.

*(Cross-reference linking and mouseover shown below)*



**Translation** – MunicodeNEXT includes the Google Translate plugin, allowing users to view and navigate our hosted codes in over 100 languages.

**Social Media Sharing** – You and your users are able to share code sections via Facebook and Twitter. This will make it easier for you and your team to utilize the social media in order to engage your citizenry and enhance your level of transparency.

**Static Linking** – Copy links of any section, chapter or title to share via email or social media.

**Scrolling Tables and Charts** – Headers stay fixed while you scroll through the table/chart.

**GIS** – We can provide a permalink to any code section and assist staff to create a link from your GIS system to relevant code sections.

**In-line Images & PDFs** – We take great care to ensure that your images match online and in print and are captured at the highest quality possible. Our online graphics can be enlarged by hiding the table of contents to maximize the image. Municode can also incorporate PDFs of certain portions of the code that have very specific viewing and layout requirements.

**Website Accessibility** – Our current website complies with level A of the Web Content Accessibility Guidelines (WCAG) 2.0.

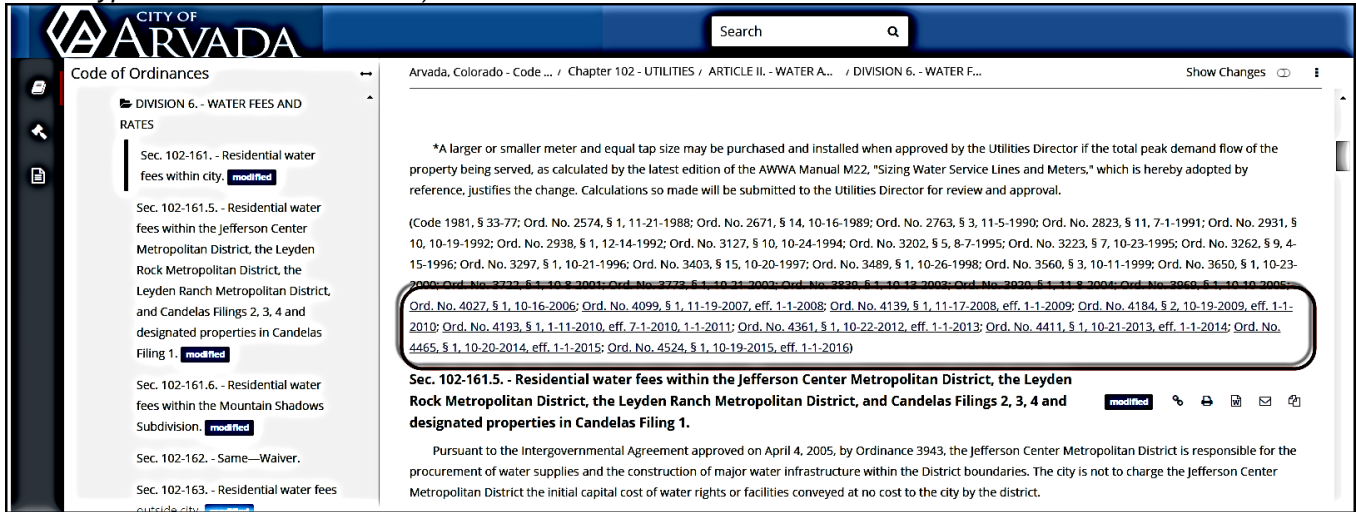
**Support** – Phone, email and web support for citizens and staff: 24-hour email response; phone support from 8:00 a.m. to 8:00 p.m. (Eastern). A variety of video tutorials are offered, and we are always available to host a personalized webinar for you and your staff to demonstrate our online features.

# Premium Features of MunicodeNEXT

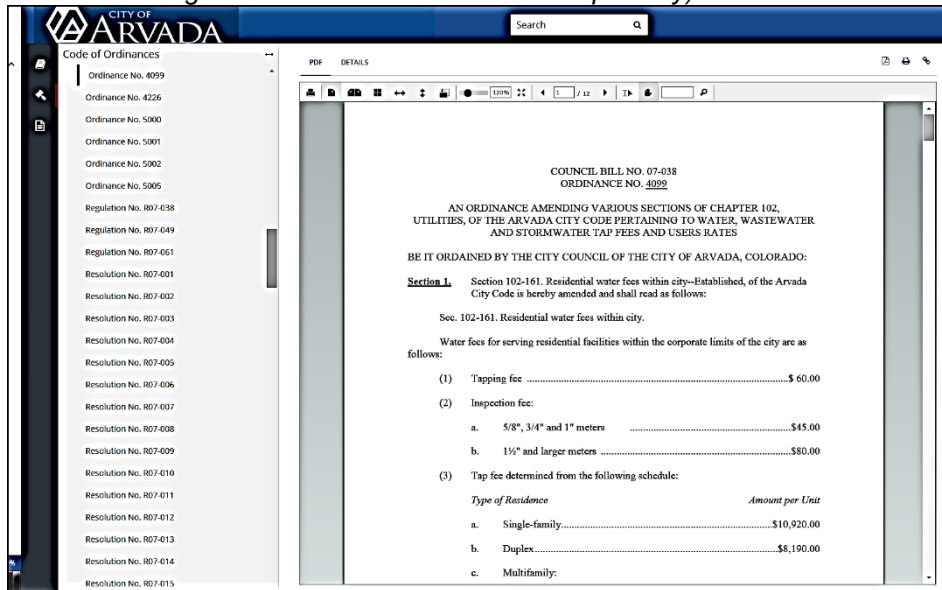
**Custom Banner.** We can customize the look and feel of your code to more closely match your website. Please note the custom banners in each of the screenshots provided in this sample.

**OrdBank.** With our OrdBank solution, newly adopted legislation will be posted online in between supplements. Upon the completion of your supplement, the ordinances will be linked in your history notes and stored in your OrdBank Repository under the “OrdBank” tab.

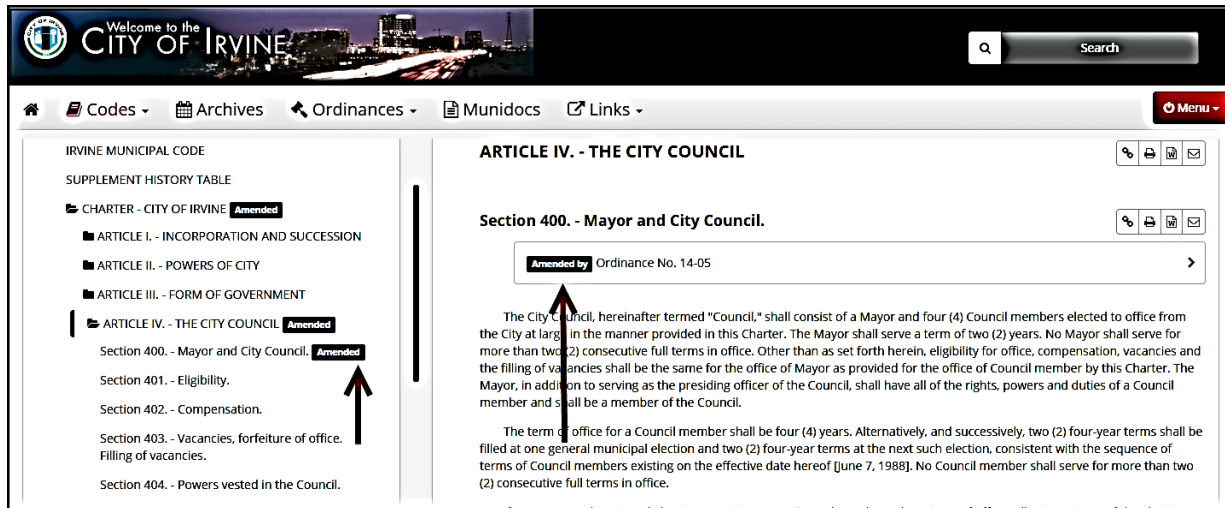
*Hyperlinked ordinance in text*



*(One-Click access to the original ordinance in the OrdBank Repository)*

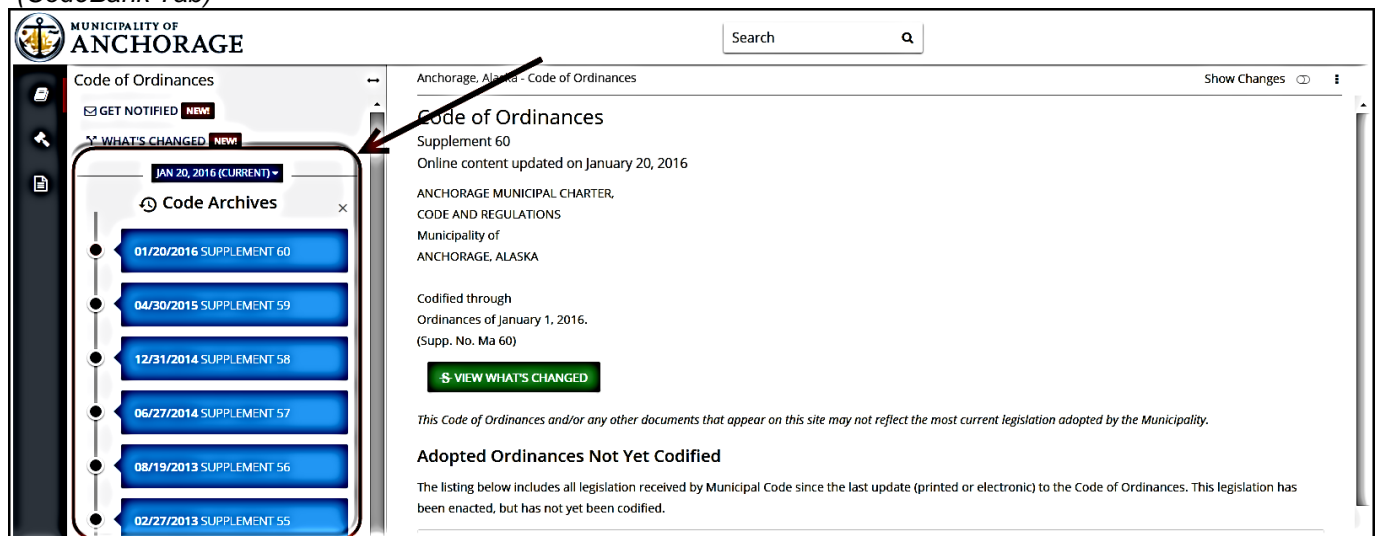


**OrdLink + OrdBank.** Prior to incorporating the ordinances into your code via supplementation, the OrdLink feature can hyperlink newly adopted ordinances to the section being amended. Linked sections are highlighted in the table of contents and links are created from the amended sections to the new ordinances. Once the linked ordinances are incorporated into your code, they are added to your OrdBank repository and hyperlinked to your history notes. This service lets everyone know that new ordinances have been adopted.



**CodeBank.** Our CodeBank feature provides an online archival platform for previous supplements of your code. Empower your staff and citizens to access every previous version of your code with one click.

(CodeBank Tab)



**CodeBank Compare.** Our CodeBank Compare service is a powerful feature that provides users the ability to select a past version of your online code and compare it to any other version of your online code. The differences will be shown via highlights (added material) or strikethrough (deleted material). The CodeBank feature is required in order to access CodeBank Compare. Users will be notified of the changes in the table of contents and within the text of the code via “modified,” “new” or “removed” badges. Users can also select an option to view all of the changes in a single view, complete with strikethrough and highlights showing the specific textual changes that were made. The CodeBank Compare service will show all amendments to your code that were implemented during the most recent update.

**eNotify.** Our eNotify service allows users to enroll online and receive email notifications each time your online code is updated. This will empower your staff and citizens to receive instant notifications every time your online code is updated. The CodeBank Compare feature is required in order to utilize the eNotify service.

**Get Notified**

Filling out this form will allow you to receive an email notification every time select publications are updated.

**Note:** If you no longer wish to receive these notifications once signed up, you can unsubscribe via a link in the notification email.

Email  
Enter email

Profession  
Select One

Codes ✔

- Unified Development Code
- Unified Development Ordinance
- Code of Ordinances

Sign up to be notified for all publications or narrow notifications to only one product.

Compare enhancements provided with our latest website upgrade include the ability to show changes in every version of the code stored in CodeBank.

*(Changes are shown in your Text Changes Tab and in your Table of Contents)*

MUNICIPALITY OF ANCHORAGE

Search

Code of Ordinances

Chapter 2.30 - RULES OF PROCEDURE FOR ASSEMBLY

- 2.30.010 - Organization: election of chair and vice-chair.
- 2.30.020 - Presiding officer.
- 2.30.030 - Meetings. modified
- 2.30.040 - Appearance requests and audience participation.
- 2.30.050 - Introduction of ordinances: action on ordinances.
- 2.30.055 - Conduct of public hearing.
- 2.30.060 - Public hearings and action on proposed resolutions.
- 2.30.070 - Voting.

ANCHORAGE, Alaska - Code of Ord... / TITLE 2 - LEGISLATIVE BRANCH / Chapter 2.30 - RULES OF PROCE...

Show Changes

1. Executive sessions.

1. The assembly may recess to meet in executive session to discuss the following subjects if the express nature of the subject is stated in the motion calling for the session:

- a. Pending a specific legal matter, including pending litigation;
- b. Labor negotiations with municipal employees;
- c. Matters that the immediate knowledge disclosed of which would clearly affect have adversely an adverse effect upon the finances of the municipality; or
- d. Matters-Subjects which tend to defame or injure prejudice the reputation and character of persons any person, provided the person may request a public discussion;

Matters which by law, municipal charter, or ordinance are required to be confidential; or

Matters involving consideration of government records that by law are not subject to public disclosure.

2. No official action may be taken in executive sessions except to give direction to an attorney or labor negotiator regarding a specific legal matter of pending labor negotiation. Although the public may be excluded, the session shall be electronically recorded. The tapes shall be available for public access according to the following schedule:

- a. If the session concerns pending litigation, the release date shall be when all causes of action have been resolved by final judgment or when further claims arising from the matter are otherwise barred;

CHANGED SECTIONS

- ANCHORAGE MUNICIPAL CHARTER, CODE AND REGULATIONS modified
- SUPPLEMENT HISTORY TABLE modified
- TITLE 2 - LEGISLATIVE BRAN... modified
- Chapter 2.30 - RULES OF PROCEDUR... modified
- 2.30.030 - Meetings. modified
- TITLE 2 - LEGISLATIVE BRAN... modified
- Chapter 2.50 - INITIATIVES, REFEREN... modified
- 2.50.090 - Effect of vote. modified
- TITLE 3 - ADMINISTRATION / modified
- Chapter 3.20 - EXECUTIVE ORGANIZA... modified
- 3.20.010 - Executive and administrative order. modified

*(Show changes button and a custom banner are shown below)*

City of Bonita Springs Florida

Search

Code of Ordinances

GET NOTIFIED NEW

WHAT'S CHANGED NEW

JAN 29, 2016 (CURRENT)

BONITA SPRINGS CITY CODE

PREFACE

SUPPLEMENT HISTORY TABLE modified

CHARTER

ARTICLE I. - [IN GENERAL]

ARTICLE II. - [EFFECTIVE DATE]

Bonita Springs, Florida - Code of Ordinances

Code of Ordinances

Supplement 2

Online content updated on January 29, 2016

BONITA SPRINGS CITY CODE

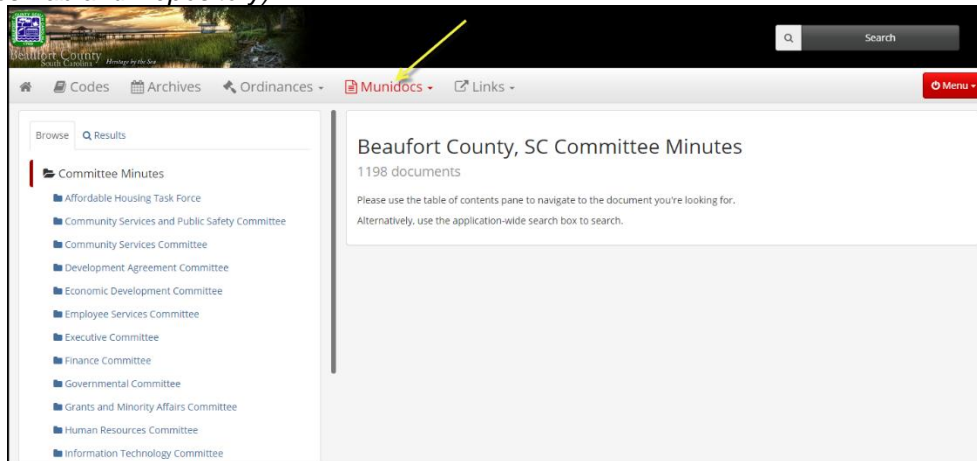
Codified through Ordinance No. 15-27, enacted December 2, 2015. (Supp. No. 2)

VIEW WHAT'S CHANGED

This Code of Ordinances and/or any other documents that appear on this site may not reflect the most current legislation adopted by the Municipality.

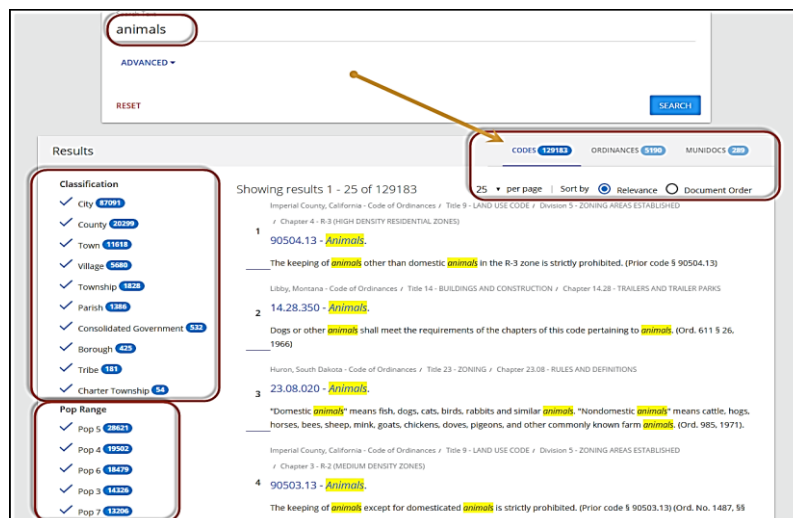
**MuniDocs.** Enables municipal users to send material of your choosing directly to us to upload documents to your online code. Let us do all the work and upload your minutes, resolutions, budgets, and or any other non-code material online. Your collection of documents, will be posted alongside your code and will be fully searchable and filterable for ease of use. No need for you and your staff to learn and manage a new system.

*(MuniDocs Tab and Repository)*



**MuniPRO.** MuniPRO Searching allows you to search the over 3,370 codes we host (the entire country, a single state or individually selected codes of your choosing). MuniPRO searches are ideal for researching local regulations of special interest or to find out how other communities are dealing with similar issues. If the IP based model is selected, only Multiple Code Searching is available. MuniPRO provides subscribers with the following tools:

- 🔍 **Multiple Code Search.** Search all codes within one state, multiple codes within one state, or search all codes in the entire US hosted by Municode. Search results are sorted by relevancy and indicate the source publication, showing excerpts and keyword highlighting.
- 🔍 **MuniPRO Saved Searches.** Save frequently used or complex searches for easy retrieval from the MuniPRO Dashboard.
- 🔍 **MuniPRO Notes.** Create a note and attach it to any section in any publication. Note icons are present when viewing the section, alerting the user to a previously written note. A global listing of notes can be accessed and managed from the MuniPRO Dashboard.
- 🔍 **MuniPRO Drafts.** Begin a new ordinance draft to keep track of pending legislation. Drafts icons are present when viewing the section, alerting the user to a previously created draft. A global listing of drafts can also be accessed and managed from the MuniPRO Dashboard.





## Additional Services Available

Municode and our family of solutions, MunicodeLEGAL, MunicodePAY, MunicodeWEB, MCCi and enCodePlus offer a wide variety of services, all of which have been designed primarily to serve local governments. Please contact us for information and pricing on any of the services listed below, all of which may be purchased under this contract and all of which are competitively priced.

**When selecting any of the solutions outlined below as your service provider, you can be assured of receiving the same excellent customer service and superior products that over 4,200 clients have come to expect from Municode!** Municipalities that utilize a combination of our family of services can attest that in addition to lower overall costs, their workload is significantly reduced, their citizens are more informed, and they are receiving the best customer service experience possible... from the most reliable provider of government services in the nation... **Municode!** <https://www.municode.com/>

### municodeWEB

**MunicodeWEB - Government Website Development.** Let our team of web analysts and developers create or redesign a website for your municipality that provides your staff and citizens with a stunningly beautiful website that is simple for staff to use, easy for citizens to access, responsive, interactive, dynamic, and extremely efficient! Using the popular Drupal, open-source framework, we will work with you to understand your history, anticipate your future, define your priorities and achieve the long-term goals of your community.

When MunicodeWEB designs your completely mobile friendly website, our goal is to improve your image and your community profile, increase the self-service capacity of your residents, and empower your staff to create, edit and maintain website content as simply and efficiently as possible. The result will be an unparalleled municipal website solution at a very compelling price. To learn more about MunicodeWEB, please visit [www.ahaconsulting.com](http://www.ahaconsulting.com)

### municodePAY

**MunicodePAY** offers a comprehensive, centralized electronic payment platform that includes a user-friendly citizen online portal that results in significant operational savings and improved customer retention. Your citizens will be able to pay their bills via the web, automated phone number or through your staff. Our platform is equipped with complete accounting and settlement functions that integrate with your CRM, finance and general ledger systems. Daily, weekly and monthly reports for easy tracking, and reconciliation of payments are available on demand in a variety of formats (including PDF, CSV and Excel).

With MunicodePAY, payments are collected faster, your operating procedures are simplified, and your citizens are happy. Currently, over 80 municipalities trust MunicodePAY to process over 10 million statements annually. Costs for these services are competitively priced and transaction based with low to no implementation costs. MunicodePAY also offers traditional **Statement Printing and Mailing** services, **Lock Box** Payment Processing Services and **Customer Call Center** Outsourcing Solutions. To learn more about MunicodePAY, please follow these links: Website: <https://www.municode.com/#electronicpayments>, Demo: <https://vimeo.com/143619736>



**Municode Innovations (MCCi)** understands the challenges organizations face every day with paper based processes. We provide innovative solutions that transform these challenges into smart practices that improve efficiency, productivity and organizational structure. Recognized as one of the nation's top 20 Most Promising Government Technology Solution Providers, we are also the largest Laserfiche provider in the world. MCCi is passionate about helping organizations run their office more efficiently – saving time, money and resources! Please visit our website for more details about any of the services listed below: <https://www.mccinnovations.com/>

**Enterprise Content Management Software and Services (Laserfiche).** With more than 900 clients nationwide, MCCi is the largest provider of Laserfiche solutions in the world.

**Digital Imaging Services.** Services include scanning, indexing and integration of hard copy documents, electronic documents, and microfilm/microfiche. MCCi provides the most powerful index retrieval search engine available.

**JustFOIA** helps agencies receive, track and report on open records requests. JustFOIA is a hosted solution that is user-friendly, affordable, and integrated with Laserfiche Enterprise Content Management.



**enCodePlus** is a unique Internet-based document editing and presentation system used for authoring, displaying, and managing all aspects of land development regulations or zoning ordinances. Developed by community planners, **encodePlus** assists in the creation of land development and zoning ordinances that are fully customizable, easy to navigate and rich with features including GIS interactive mapping, a “Land Use Look Up” tool, hyperlinking to outside resources, historical archiving and in-line graphics. From its humble beginnings as a stand-alone Windows PC program, **enCodePlus** has matured to meet the needs of an innovative and exacting group of land use code writers and their client communities. To learn more about how **enCodePlus** can be an economic driver for your municipality and positively impact the transparency and navigability of your zoning or land development ordinance, please visit this link: <http://www.encodeplus.com/>



## What Our Clients Say about Partnering with Us

*"We were not only impressed with the services and products provided by Municode but the speed in which it all took place. Our Legislative Body and Administration were pleased with the new code books and the pricing we received. Thank you for producing this great product with such professionalism. We look forward to our continued relationship with Municode."*

*"We certainly couldn't have done it without your team. MCC is a very customer oriented company."*

*"I find everyone at Municode delightfully friendly and helpful. You are all very professional. It's apparent that you all care a great deal about good customer service. That is wonderfully refreshing as it is so hard to find anymore."*

*"I am extremely satisfied with Municipal Codes Corporation's performance and customer assistance. Not many companies provide such excellent services."*

*"You have personally demonstrated excellent service, diligence and concern for the integrity of our code and the integrity of the product your company produces. Please know your efforts are very much appreciated!"*

*"We appreciate the superior customer service you have provided. I can't tell you how nice it is to have people that will work with you."*

*"You are true professionals and great to work with!"*

*"Thank you for the tremendous job that you do for us. You always make me look good as the Clerk and I truly appreciate your services."*

*"WONDERFUL!!! Thanks for making my life easier, I really appreciate all that you do!"*

*"Your diligence, care, command over the process and attention to details have been exceptional. Moreover, what also helps set you apart from most of those in your line of work is that, you are readily accessible and exceedingly responsive. I hope that my clients are as pleased with me as I am with you."*

*"I really enjoy working with you! Your responsiveness and enthusiasm are greatly appreciated!!!"*

## Amy Hoehner

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**From:** Krystal Hays <khays@municode.com>  
**Sent:** Tuesday, May 14, 2019 12:24 PM  
**To:** Amy Hoehner  
**Subject:** Re: Municode agreement

Your proposal fees:

1. Conversion into Municode database and republication of the code is no charge
2. Supplement charges - single column per page rate of \$20. If you supplement during the first year, you will be billed \$20 per Code page that is changed.
3. The online code fee is waived for the first year and then only \$450 for our standard service,
4. If you want to further enhance the transparency of your online code, you can upgrade to the MyMunicode package bundle for only \$1,195! This fee is also waived the first year.
5. Inclusion of zoning is \$500.

So during the first year, you will incur the supplemental per page rate if you supplement and your zoning inclusion of \$500. If you add any additional electronic services such as Word, pdf or folio, those costs will be incurred at the time of your supplement as well.

Please let me know if you have any additional questions.

My best,

Krystal Hays

South Central Regional Executive



**AGENDA ITEM**

**Administration 10.B.**

**City Council Regular**

**Meeting Date:** June 3, 2019

**Submitted By:** Amy Hoehner, Legal Assistant

**Department:** Planning & Development

**Presented By:** Joan Riley

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**SUBJECT:**

Discussion and possible action regarding an Amendment to the Cooperation Agreement between the City of Sapulpa, Oklahoma and the Board of County Commissioners of Tulsa County, Oklahoma, entered into the 9th day of July 2007, for the purpose of participating in the Tulsa County Urban County Community Development Block Grant Program.

**BACKGROUND:**

This Amendment to the Cooperation Agreement is necessary to initiate the process to seek re-qualification with the Department of Housing and Urban Development (HUD) to receive Community Development Block Grant (CDBG) funds as an Urban County for the period of FY2020-2022. For more detailed information, please see memo from Claudia Brierre, INCOG, Principal Community Development Planner/ Dept. Co-Manager.

**RECOMMENDATION:**

Staff recommends Council approve Amendment to Cooperation Agreement and authorize the Mayor to execute same.

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**Attachments**

Amendment to Agreement

Memo from Claudia Brierre

2007 Agreement

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**AMENDMENT TO THE  
TULSA COUNTY URBAN COUNTY  
COMMUNITY DEVELOPMENT BLOCK GRANT PROGRAM  
COOPERATION AGREEMENT**

A Cooperation Agreement between the City of Sapulpa, Oklahoma and the Board of County Commissioners of Tulsa County, Oklahoma, entered into the 9<sup>th</sup> day of July 2007, for the purpose of participating in the Tulsa County Urban County Community Development Block Grant Program for Federal Fiscal Years 2008-2010 and containing an Automatic Renewal Provision for subsequent Federal Fiscal Years, is hereby Amended beginning with the 2020-2022 Qualification Period, to wit:

**IX. TRANSFER OF CDBG FUNDS PROHIBITED**

A unit of general local government may not sell, trade, or otherwise transfer all or any portion of such CDBG funds to another such metropolitan city, urban county, unit of general local government, or Indian tribe, or insular area that directly or indirectly receives CDBG funds in exchange for any other funds, credits or non-Federal considerations, but must use such funds for activities eligible under Title 1 of the Act.

**IN WITNESS WHEREOF**, the parties hereto have caused this Cooperation Agreement to be Amended by their respective and duly authorized officers.

**CITY OF SAPULPA, OKLAHOMA**

\_\_\_\_\_  
Mayor

ATTEST

\_\_\_\_\_  
City Clerk

APPROVED AS TO FORM:

\_\_\_\_\_  
City Attorney

**BOARD OF COUNTY COMMISSIONERS  
OF TULSA COUNTY, OKLAHOMA**

\_\_\_\_\_  
Chairman

ATTEST:

\_\_\_\_\_  
County Clerk

APPROVED AS TO FORM:

\_\_\_\_\_  
Assistant District Attorney



a voluntary association of local governments serving Creek, Osage, Rogers, Tulsa and Wagoner Counties

2 West 2<sup>nd</sup> Street, Suite 800 Tulsa, Oklahoma 74103-3123 918.584.7526 www.incog.org

## MEMORANDUM

TO: Sapulpa City Council

FROM: Claudia Briere

DATE: May 1, 2019

**RE: REQUIRED AMENDMENT TO TULSA COUNTY CDBG URBAN COUNTY COOPERATION AGREEMENT FOR REQUALIFICATION PERIOD OF FISCAL YEARS 2020-2022**

The City of Sapulpa has been a member of the Tulsa County CDBG Urban County since the Urban County was formed in 2088. As the lead entity for the Tulsa County CDBG Urban County, it is time for Tulsa County to initiate the process to seek re-qualification with the Department of Housing and Urban Development (HUD) to receive Community Development Block Grant (CDBG) funds as an Urban County for the period of FY2020-2022. Tulsa County first attained urban county status for the qualification period FY2008-2010, so we are in our fifth requalification period. The CDBG Program provides federal funds to eligible units of local governments to address community development needs. CDBG regulations permit counties who meet the threshold of a total combined population of 200,000 or more (excluding metropolitan cities) to qualify as an urban county to receive a direct federal allocation of CDBG funds. The qualification period is for a renewable three-year period. Sapulpa and nine other Tulsa County jurisdictions participate as members of the Tulsa County Urban County. The City of Tulsa is not a member.

For your reference, I have attached the Cooperation Agreement executed by the City of Sapulpa in 2007. The Cooperation Agreement contains an automatic renewal provision, so we do not need to seek a new agreement each requalification period. However, for this requalification period, HUD has imposed a new requirement that existing Cooperation Agreements with automatic renewal provisions also contain a provision that units of general local government located within an urban county are prohibited from the "sale, trade or otherwise transfer CDBG funds for unrestricted local funds". This is not a practice that the Tulsa County Urban County members engage in, but the Cooperation Agreement must be amended to contain this provision. The Amendment approved and signed by the District Attorney's office is attached. All eleven participating members must sign the amendment, so individualized amendments will be executed by the respective member.

Please place approval of this Amendment on your next Council agenda, as Requalification documents are due to HUD by mid-June. Please let me know if you would like to meet in person to review this or if I can answer any questions over the phone. I would request that the form be signed and returned to me by June 7<sup>th</sup>, if possible.

Attachments

APPROVED  
JUL 09 2007

## COOPERATION AGREEMENT

### A COOPERATION AGREEMENT BETWEEN THE CITY OF SAPULPA, OKLAHOMA AND THE BOARD OF COUNTY COMMISSIONERS OF TULSA COUNTY, OKLAHOMA, FOR THE PURPOSE OF PARTICIPATION IN THE TULSA COUNTY URBAN COUNTY COMMUNITY DEVELOPMENT BLOCK GRANT PROGRAM FOR FEDERAL FISCAL YEARS 2008-2010

This Cooperation Agreement ("Agreement") for Community Development Block Grant ("CDBG") funds is made and entered into this \_\_\_\_ day \_\_\_\_\_, 2007, by and between Tulsa County ("COUNTY"), and the City of Sapulpa ("CITY").

**WHEREAS**, the Housing and Community Development Act of 1974, as amended (24 U.S.C. 93-383 et seq.), (the "Act"), provides that Community Development Block Grant, ("CDBG"), funds may be used for the support of activities that provide decent housing and suitable living environments and expanded economic opportunities principally for persons of low- and moderate-income; and,

**WHEREAS**, CDBG Regulations 24 CFR 570.307(a) allow counties having a total combined population of 200,000 or more from the unincorporated areas and participating incorporated areas to qualify as an urban county; and,

**WHEREAS**, the COUNTY meets this threshold and has requested of the United States Department of Housing and Urban Development, ("HUD"), that the COUNTY be designated as an "urban county" as set forth in the Act; and

**WHEREAS**, the COUNTY has complied with all requirements for Counties seeking urban county entitlement status under the CDBG program; and

**WHEREAS**, Section 1008 of Title 74 of the Oklahoma Interlocal Cooperation Act permits local units of government to contract with other localities to perform any service or activity for which they are authorized to perform by law and to cooperate with other localities on a basis of mutual advantage; and

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**WHEREAS**, the CITY desires to participate with the COUNTY in the urban county CDBG program; and

**WHEREAS**, the COUNTY shall act in a representative capacity for all participating units of general local government and shall assume overall responsibility for ensuring that the urban county CDBG Program is carried out in compliance with federal rules, regulations and requirements of the CDBG Program, including requirements for a Consolidated Plan; and

**WHEREAS**, the governing bodies of each of the parties hereto have determined to enter into this Agreement for the aforesaid public purpose and undertaking.

**NOW, THEREFORE**, the parties identified below mutually agree as follows:

**I. PURPOSE**

The COUNTY and CITY agree that the purpose of this Agreement is to cooperate to undertake, or assist in undertaking, community renewal and lower income housing assistance activities, funded from annual CDBG Program appropriations for the federal fiscal years for which the COUNTY qualifies for entitlement as an urban county and from any program income generated from the expenditure of such funds.

**II. TERM OF AGREEMENT**

The term of this Agreement shall be the COUNTY CDBG Urban County qualification period of the federal fiscal years 2008-2010, commencing on August 1, 2008, and ending on July 31, 2011, unless an earlier date of termination is fixed by HUD, pursuant to the Act. Notwithstanding the above, if there are activities undertaken pursuant to this Agreement that are not yet completed or funded, then for the purpose of those activities only, this AGREEMENT shall remain in effect until all CDBG funds received pursuant to this AGREEMENT, and any program income received with respect to activities carried out pursuant to this AGREEMENT are expended, and the funded activities are completed.



### **III. NOTIFICATION OF ELIGIBILITY**

The CITY represents that the COUNTY has notified the CITY, in writing, of its intention to seek qualification for CDBG Program funding as an urban county; and that such notification advised the City:

- A.** That the CITY was eligible to elect to have its population excluded from that of the urban county for the purposes of the CDBG Program; and
- B.** That the CITY's election or failure to make an election shall be effective for the full three year period for which the COUNTY qualifies to receive a CDBG Program entitlement as an urban county, and
- C.** That the CITY, in becoming part of the urban county, would not be eligible to apply for grants under the HUD-Administered Small Cities or State CDBG programs while the CITY is a part of the urban county; and
- D.** That the CITY, through separate agreement, participates in the HOME Program through the Tulsa County HOME Consortium, although this does not preclude the urban county or a unit of local government within the urban county from applying for State HOME funds to the extent allowable by the State

### **IV. PERIOD OF QUALIFICATION**

- A.** The COUNTY and CITY acknowledge that the COUNTY's qualification by HUD as an urban county shall remain effective for three (3) consecutive Federal Fiscal years 2008-2010, regardless of changes in its population or boundary or population changes in any communities contained within the urban county during that period, except as otherwise provided by 24 C.F.R. Part 570.307(f).
- B.** The COUNTY and CITY acknowledge that, for grant calculation purposes, during the period of urban county qualification, the CITY, as an included unit of general local government, may not withdraw from the urban county unless the COUNTY does not receive a grant for any year during such period of qualification.

### **V. AUTOMATIC RENEWAL PROVISION**

- A.** The COUNTY and CITY agree that this agreement will renew automatically at the end of each three-year qualification period, unless the COUNTY or the participating unit

of general local government provides written notice it elects not to participate in a new qualification period.

**B.** By the date specified in HUD's Urban County Qualification Notice for the next qualification period, the urban county will notify the participating unit of general local government in writing of its right not to participate.

**C.** The COUNTY and CITY agree:

**1.** To adopt any amendment(s) to this Agreement incorporating changes that are necessary to meet HUD requirements for cooperation agreements set forth in any future Urban County Qualification Notice(s) that apply to a subsequent three-year urban county qualification period; and

**2.** To submit such amendment(s) to HUD as provided in the applicable Urban County Qualification Notice; and

**3.** That failure to comply with these requirements shall void the automatic renewal for such qualification period.

## **VI. DISTRIBUTION OF FUNDS**

**A.** The COUNTY and CITY agree, for each fiscal year covered by this AGREEMENT, CDBG funds will be allocated by the COUNTY to CITY in an amount greater than the amount that CITY would have received if it had retained its status as a Small City as identified by the Oklahoma Department of Commerce, if so designated.

**B.** Notwithstanding the above, in no event shall the COUNTY be obligated to distribute more funds to CITY under this AGREEMENT than the COUNTY receives during the three-year agreement period.

**C.** CITY may contract with other entities to perform CDBG-eligible activities, confirmed with a written contract that contains provisions specified in the CDBG Regulations at 24 CFR 570.

## **VII. REQUIRED ACTIONS**

The COUNTY and CITY agree to take all required actions necessary to assure compliance with the COUNTY's urban county certification required by Section 104(b) of

Title I of the Housing and Community Development Act of 1974, as amended, including Title VI of the Civil Rights Act of 1964, as amended, the Fair Housing Act, Section 109 of Title I of the Housing and Community Development Act of 1974, as amended, and all other applicable laws.

**VIII. FAIR HOUSING ACTIVITIES**

**A.** The COUNTY and CITY acknowledge and agree that the COUNTY and CITY are required to take steps to affirmatively further fair housing.

**B.** The COUNTY and CITY acknowledge and agree that urban county CDBG Program funding shall not be permitted or made available for activities in or in support of the CITY if it is determined that the CITY does not affirmatively further fair housing within its own jurisdiction or impedes the COUNTY's actions to comply with its fair housing certification.

**IX. CIVIL RIGHTS POLICIES**

The COUNTY and CITY acknowledge and represent to the other that they have adopted and are enforcing the following policies:

**A.** A policy prohibiting the use of excessive force by law enforcement agencies within their respective jurisdictions against any individuals engaged in non-violent civil rights demonstrations; and

**B.** A policy of enforcing applicable State and local laws against physically barring entrance to or exit from a facility or location which is the subject of such non-violent civil rights demonstrations within the jurisdiction.

**X. REQUIREMENTS APPLICABLE TO SUBRECIPIENTS**

The COUNTY and CITY acknowledge and agree that, pursuant to 24 C.F.R. 570.501(b), the CITY shall be subject to the same requirements applicable to subrecipients, including the requirement for a written agreement as set forth in 24 CFR 570.503.

**XI. CONSOLIDATED PLAN**

**A.** The COUNTY and CITY acknowledge and understand that a Consolidated Plan including a comprehensive affordable housing strategy is required of the COUNTY, as an urban county, and that the Consolidated Plan must be submitted to and approved by HUD.

**B.** The COUNTY and CITY agree that neither party, during the period covered by this Agreement, shall obstruct the implementation of the Consolidated Plan as approved by HUD.

**XII DURATION OF AGREEMENT**

**A.** The COUNTY and CITY acknowledge that this Agreement shall remain in full force and effect for the period beginning with Federal Fiscal Year 2008 until CDBG Program and HOME Program funds and program income received with respect to activities carried out during the three-year qualification period, and any successive periods thereafter, are expended and the funded activities are completed.

**B.** The COUNTY and CITY agree that for the duration of each urban county qualification period covered by this Agreement, neither party may terminate, cancel, withdraw from, or, in any way, impair this Agreement.

**XIII. LEGAL AUTHORITY**

The COUNTY represents that counsel for the COUNTY has reviewed the terms and provisions of this Agreement, and amendments thereto, and that said counsel has determined that the terms and provisions of this Agreement are fully authorized under State law, as provided by O.S Title 74 Section 1008, as well as local law, and that the Agreement provides full legal authority for the COUNTY to undertake, or assist in undertaking, essential community development and housing assistance activities, consistent with the CDBG Program.

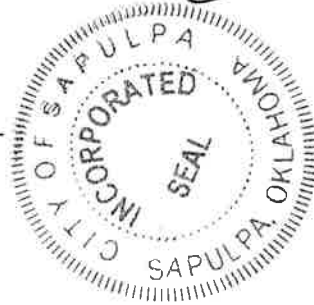
**IN WITNESS WHEREOF**, the parties hereto have caused this Cooperation Agreement to be executed by their respective and duly authorized officers.

CITY OF SAPULPA, OKLAHOMA

*Doug Haught*  
Mayor

ATTEST

*Shirley Burgo*  
City Clerk



APPROVED AS TO FORM:

*[Signature]*  
City Attorney

BOARD OF COUNTY COMMISSIONERS  
OF TULSA COUNTY, OKLAHOMA

*[Signature]*  
Chairman



*Colene Wilson*  
County Clerk

STATEMENT OF THE DISTRICT ATTORNEY

I do hereby certify that the terms and provisions of the Urban County Cooperation Agreement are fully authorized under state and local law, and that the Agreement provides full legal authority for the County to undertake or assist in undertaking community development and housing assistance activities for the CDBG Program.

Approved:

  
Assistant District Attorney

6-1-07  
Date of Approval



**AGENDA ITEM**

**Administration 10.C.**

**City Council Regular**

**Meeting Date:** June 3, 2019

**Submitted By:** Pam Vann, Finance Director

**Department:** Finance

**Presented By:** Pam Vann

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**SUBJECT:**

Discussion and possible action regarding a Resolution of the City of Sapulpa, Oklahoma and the Sapulpa Municipal Authority amending the FY 2018-2019 Water Resources Fund annual budget by increasing appropriations in the amount of \$86,597.00 to provide additional funds for the West Johnson Area Waterline Project.

**BACKGROUND:**

The original FY 2018-2019 budget included \$80,500.00 in the Capital Improvement Fund and \$80,500.00 in the Water Resources Fund for the West Johnson Area Waterline project. This project was to provide adequate pressure for the Fire Training Facilities as well as the West Johnson Ave area. The lowest, most responsive and responsible bid was in the amount of \$247,597 which leaves a shortfall of \$86,597.00. The Water Resources Fund has a current budgeted fund balance of \$214,253.00 which can be appropriated for this shortfall.

**RECOMMENDATION:**

Staff recommends approval of this resolution.

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**Attachments**

Resolution #4567

Water Resources Resolution-060319

Water Resources Budget Adjustment-060319

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RESOLUTION NO. 4567

A RESOLUTION OF THE CITY OF SAPULPA, OKLAHOMA AND THE SAPULPA MUNICIPAL AUTHORITY AMENDING THE FY 2018-2019 WATER RESOURCES FUND ANNUAL BUDGET BY INCREASING APPROPRIATIONS IN THE AMOUNT OF \$86,597.00 TO PROVIDE ADDITIONAL FUNDS FOR THE WEST JOHNSON AREA WATER LINE CONSTRUCTION PROJECT.

**WHEREAS**, the original FY 2018-2019 budget included appropriations in the amount of \$80,500.00 in the Capital Improvement Funds and \$80,500.00 in the Water Resources Fund for construction of the West Johnson Area Waterline Project; and

**WHEREAS**, this project was needed to provide adequate water pressure to the Fire Training Facility as well as the West Johnson Ave. area; and

**WHEREAS**, the lowest, most responsive and responsible bid for this project is in the amount of \$247,597.00 which leaves a shortfall of \$86,597.00; and

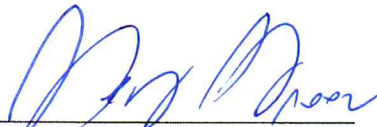
**WHEREAS**, the current budgeted fund balance in the Water Resources Fund is \$214,253.00 which will be sufficient for a supplemental appropriation,

**NOW, THEREFORE BE IT RESOLVED**, by the City Council of the City of Sapulpa, Oklahoma and the Sapulpa Municipal Authority, Sapulpa, Oklahoma, that the following budget amendment be made:

**WATER RESOURCES FUND**

(Increase) 48-548-405B Facilities-Contract	\$86,597.00
Total Appropriations Increase:	\$86,597.00

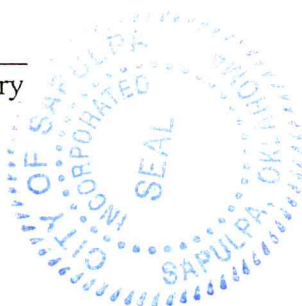
**PASSED BY THE CITY COUNCIL FOR THE CITY OF SAPULPA, OKLAHOMA AND THE SAPULPA MUNICIPAL AUTHORITY, SAPULPA**, and signed by the Mayor/Chairman this 3rd day of June 2019.

  
Reg Green, Mayor/Chairman

ATTEST:

  
Shirley Burzio, City Clerk/Trust Secretary

\_\_\_\_\_  
David Widdoes, City/Trust Attorney



RESOLUTION 4568

**A RESOLUTION OF THE CITY OF SAPULPA, OKLAHOMA, DECLARING A STATE OF EMERGENCY WITH RESPECT TO MUNICIPAL PROPERTY DAMAGED BY THE NATURAL DISASTER OF MAY 26, 2019, DECLARING THE SAME TO CONSTITUTE A PUBLIC NUISANCE AND AUTHORIZING ABATEMENT TO PROTECT THE HEALTH, BENEFIT AND WELFARE OF THE COMMUNITY; PROVIDING AUTHORITY FOR THE PURCHASE OF MATERIALS, EQUIPMENT AND SUPPLIES AND FOR THE ENTRY INTO PUBLIC IMPROVEMENT CONTRACTS AS NECESSARY TO ABATE SAID NUISANCE; PROVIDING FOR SEVERABILITY; AND DECLARING AN EMERGENCY.**

**WHEREAS**, the Sapulpa City Charter and various provisions of state law, e.g., 11 O.S. Section 101 et seq and 61 O.S. Section 101, et. Seq., empower the City of Sapulpa, Oklahoma, a political subdivision of the state, to proclaim the existence of a local emergency when said city is affected by a public calamity; and

**WHEREAS**, a condition of extreme peril to the safety of persons and property has occurred within Sapulpa caused by the tornadic storm event commencing on or about 12:20 a.m. on the 26th day of May, 2019; and

**WHEREAS**, all property within municipal limits, both real and personal, which has been significantly damaged and/or destroyed by the natural disaster occurring on May 26, 2019, constitutes a significant threat to the health, benefit, safety, and welfare of the public and community such that said nuisance should be prevented, removed and abated by the City in order to protect the health, benefit, and welfare of the public and community; and

**WHEREAS**, local resources are unable to fully cope with the effects of said emergency; and

**WHEREAS**, the aforesaid conditions of extreme peril warrant and necessitate the proclamation of the existence of a local emergency and request for state and federal assistance.

**NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF SAPULPA, OKLAHOMA:**

**Section 1.** A state of emergency, as defined in the Public Competitive Bidding Act, 61 O.S. Section 101 *et. seq.* and Article IV-(A) Section 2 of the Sapulpa City Charter, is hereby declared to exist with respect to certain property, both real and personal, owned by the City and located within municipal limits, including without limitation, the City Hall Annex building, the Sapulpa Municipal Library, the Sapulpa Municipal Golf Course, and all municipal Park and Cemetery facilities (collectively "City Property"); said City Property has been damaged to an extent that the same represents a significant threat to the health, benefit, safety and welfare of the public and community, and if allowed to continue, threatens to cause economic loss to the City and further damage to said properties, such that the same is hereby declared to constitute a nuisance which should be prevented,

removed and abated by the City to protect the health, benefit, and welfare of the public and community and economic welfare of the City.

**Section 2.** To remove and/or abate the conditions constituting the aforementioned nuisance, the City Manager is authorized, pursuant to Article IV-(A) Section 1 of the Sapulpa City Charter, to purchase materials, supplies and/or equipment in an amount sufficient to abate said nuisances existing on City Property without notice, quotes, bids or further approval of the Mayor and City Council.

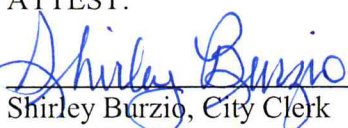
**Section 3.** To remove and/or abate the conditions constituting the aforementioned nuisance, the Mayor is authorized, pursuant to Article IV-(B) Section 3 of the Sapulpa City Charter and 61 O.S. Section 130 (B), to enter into contracts for public improvements in an amount not to exceed \$50,000 per contract to abate said nuisances on City Property without notice, bids, and/or further approval of the City Council.


**Section 4.** Should any section, subsection, sentence, provision, clause or phrase hereof be held invalid, void, or unconstitutional for any reason, such holding shall not render invalid, void, or unconstitutional any other section, subsection, sentence, provision, clause, or phrase of this ordinance, and the same are hereby deemed severable for this purpose.

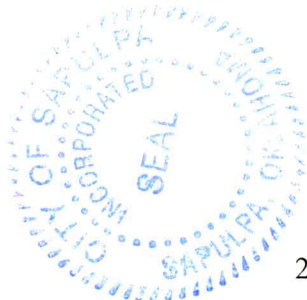
**Section 5.** That an emergency is hereby declared to exist for the preservation the public peace, health, and safety, by reason whereof this Resolution shall be in full force and effect immediately from and after its adoption and approval as provided by law.

**PASSED AND APPROVED** by the City Council of the City of Sapulpa, Oklahoma on this 3 day of June, 2019, with emergency measure voted upon separately.

  
\_\_\_\_\_  
Reg Green, Mayor

ATTEST:  
  
\_\_\_\_\_  
Shirley Burzio, City Clerk

APPROVED AS TO FORM:  
  
\_\_\_\_\_  
David Widdoes, City Attorney





RESOLUTION 4569

**A RESOLUTION OF THE CITY OF SAPULPA, OKLAHOMA, DECLARING PRIVATE PROPERTY DAMAGED BY THE NATURAL DISASTER OF MAY 26, 2019, TO BE A PUBLIC NUISANCE AND AUTHORIZING ABATEMENT TO PROTECT THE HEALTH, BENEFIT AND WELFARE OF THE PUBLIC AND COMMUNITY; PROVIDING FOR WRITTEN CONSENT AND RIGHT OF ENTRY TO AUTHORIZE VOLUNTARY REMOVAL OF SAID NUISANCE BY THE CITY, AS MORE FULLY SET FORTH THEREIN; PROVIDING FOR SEVERABILITY; AND DECLARING AN EMERGENCY.**

**WHEREAS**, the Sapulpa City Charter and various provisions of state law, e.g., 11 O.S. Section 101 et seq and 61 O.S. Section 101, et. Seq., empower the City of Sapulpa, Oklahoma, a political subdivision of the state, to proclaim the existence of a local emergency when said city is affected by a public calamity; and

**WHEREAS**, conditions of extreme peril to the safety of persons and property has occurred as a result of the tornadic-storm event commencing on or about 12:20 a.m. on the 26th day of May, 2019; and

**WHEREAS**, removal of residential tornado-caused debris from private property resulting from the May 26, 2019 tornadic-storm is necessary and in the public interest to eliminate immediate threats to life, public health and safety; and

**WHEREAS**, under the authority provided by local and state law, the City of Sapulpa has the legal authority to enter onto private property to abate the public health nuisance and safety emergency created by the tornado-generated debris; and

**WHEREAS**, before the City initiates removal of such debris from private property, it shall certify that it has received all legal permission to carry out such action of voluntary debris removal on private property through use of a Consent and Right of Entry with Indemnity signed by the responsible property owner; and

**WHEREAS**, the aforesaid conditions of warrant and necessitate the proclamation of the existence of a local emergency and request for state and federal assistance.

**NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF SAPULPA, OKLAHOMA:**

**Section 1.** Private property within municipal limits, both real and personal, which has destroyed or significantly damaged from the natural disaster occurring on May 26, 2019, constitutes a significant threat to the health, benefit, safety and welfare of the public and community; and such property is hereby declared to constitute a nuisance which should be prevented, removed and abated by the City in order to protect the health, benefit, and welfare of the public and community.

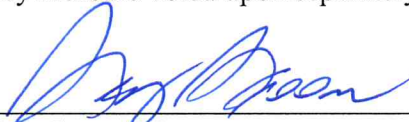
**Section 2.** An owner of such destroyed or damaged property may give voluntary written consent to the City authorizing removal or abatement of the conditions constituting such nuisance; whereupon, the City in its sole discretion and at its exclusive option, may act to remove and abate said nuisance upon receipt from the property owner of a written Consent and Right of Entry with Indemnity authorizing the removal and/or abatement of such nuisance.

**Section 3.** Should any section, subsection, sentence, provision, clause or phrase hereof be held invalid, void, or unconstitutional for any reason, such holding shall not render invalid, void, or unconstitutional any other section, subsection, sentence, provision, clause or phrase of this ordinance, and the same are hereby deemed severable for this purpose.

**Section 4.** By reason of need for the immediate preservation of peace, health and safety, an emergency is hereby declared to exist and this Resolution shall be effective immediately upon its adoption and publication as provided by law.

**Section 5.** That an emergency is hereby declared to exist for the preservation the public peace, health, and safety, by reason whereof this Resolution shall be in full force and effect immediately from and after its adoption and approval as provided by law.


3 **PASSED AND APPROVED** by the City Council of the City of Sapulpa, Oklahoma on this day of June, 2019, with emergency measure voted upon separately.

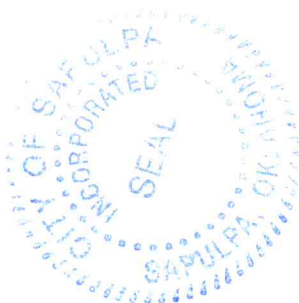
  
\_\_\_\_\_  
Reg Green, Mayor

ATTEST:

  
\_\_\_\_\_  
Shirley Burzio, City Clerk

APPROVED AS TO FORM:

  
\_\_\_\_\_  
David Widdoes, City Attorney



RESOLUTION NO. \_\_\_\_\_

A RESOLUTION OF THE CITY OF SAPULPA, OKLAHOMA AND THE SAPULPA MUNICIPAL AUTHORITY AMENDING THE FY 2018-2019 WATER RESOURCES FUND ANNUAL BUDGET BY INCREASING APPROPRIATIONS IN THE AMOUNT OF \$86,597.00 TO PROVIDE ADDITIONAL FUNDS FOR THE WEST JOHNSON AREA WATER LINE CONSTRUCTION PROJECT.

**WHEREAS**, the original FY 2018-2019 budget included appropriations in the amount of \$80,500.00 in the Capital Improvement Funds and \$80,500.00 in the Water Resources Fund for construction of the West Johnson Area Waterline Project; and

**WHEREAS**, this project was needed to provide adequate water pressure to the Fire Training Facility as well as the West Johnson Ave. area; and

**WHEREAS**, the lowest, most responsive and responsible bid for this project is in the amount of \$247,597.00 which leaves a shortfall of \$86,597.00; and

**WHEREAS**, the current budgeted fund balance in the Water Resources Fund is \$214,253.00 which will be sufficient for a supplemental appropriation,

**NOW, THEREFORE BE IT RESOLVED**, by the City Council of the City of Sapulpa, Oklahoma and the Sapulpa Municipal Authority, Sapulpa, Oklahoma, that the following budget amendment be made:

**WATER RESOURCES FUND**

(Increase) 48-548-405B Facilities-Contract	<u>\$86,597.00</u>
Total Appropriations Increase:	\$86,597.00

**PASSED BY THE CITY COUNCIL FOR THE CITY OF SAPULPA, OKLAHOMA AND THE SAPULPA MUNICIPAL AUTHORITY, SAPULPA, and signed by the Mayor/Chairman this 3rd day of June 2019.**

\_\_\_\_\_  
Reg Green, Mayor/Chairman

ATTEST:

\_\_\_\_\_  
Shirley Burzio, City Clerk/Trust Secretary

\_\_\_\_\_  
David Widdoes, City/Trust Attorney









## AGENDA ITEM

Administration 10.D.

### City Council Regular

**Meeting Date:** June 3, 2019

**Submitted For:** David Widdoes, City Attorney

**Submitted By:** Amy Hoehner, Legal Assistant

**Department:** Legal

**Presented By:** David Widdoes

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### SUBJECT:

Discussion and possible action to approve a Resolution of the City of Sapulpa, Oklahoma, Declaring a State of Emergency with Respect to Municipal Property Damaged by the Natural Disaster of May 26, 2019, Declaring the Same to Constitute a Public Nuisance and Authorizing Abatement to Protect the Health, Benefit and Welfare of the Community; Providing Authority for the Purchase of Materials, Equipment and Supplies and for the Entry into Public Improvement Contracts as Necessary to Abate Said Nuisance; Providing for Severability; and Declaring an Emergency.

### BACKGROUND:

The tornadic storm event of May 26, 2019 resulted in substantial damage to various city properties, including the City Hall Annex, Library, Golf Course, Cemetery and Park properties. The Resolution is necessary to address the emergency situation presented to the public welfare as a result of the damages sustained at these facilities by authorizing the City Manager and Mayor to take emergency response action as warranted under the circumstances.

### RECOMMENDATION:

Staff recommends Council approve the Resolution and authorize the Mayor to execute same.

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### Attachments

Resolution

Municipal Property Damage List

Resolution #4568

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**RESOLUTION \_\_\_\_\_**

**A RESOLUTION OF THE CITY OF SAPULPA, OKLAHOMA, DECLARING A STATE OF EMERGENCY WITH RESPECT TO MUNICIPAL PROPERTY DAMAGED BY THE NATURAL DISASTER OF MAY 26, 2019, DECLARING THE SAME TO CONSTITUTE A PUBLIC NUISANCE AND AUTHORIZING ABATEMENT TO PROTECT THE HEALTH, BENEFIT AND WELFARE OF THE COMMUNITY; PROVIDING AUTHORITY FOR THE PURCHASE OF MATERIALS, EQUIPMENT AND SUPPLIES AND FOR THE ENTRY INTO PUBLIC IMPROVEMENT CONTRACTS AS NECESSARY TO ABATE SAID NUISANCE; PROVIDING FOR SEVERABILITY; AND DECLARING AN EMERGENCY.**

**WHEREAS**, the Sapulpa City Charter and various provisions of state law, e.g., 11 O.S. Section 101 et seq and 61 O.S. Section 101, et. Seq., empower the City of Sapulpa, Oklahoma, a political subdivision of the state, to proclaim the existence of a local emergency when said city is affected by a public calamity; and

**WHEREAS**, a condition of extreme peril to the safety of persons and property has occurred within Sapulpa caused by the tornadic storm event commencing on or about 12:20 a.m. on the 26th day of May, 2019; and

**WHEREAS**, all property within municipal limits, both real and personal, which has been significantly damaged and/or destroyed by the natural disaster occurring on May 26, 2019, constitutes a significant threat to the health, benefit, safety, and welfare of the public and community such that said nuisance should be prevented, removed and abated by the City in order to protect the health, benefit, and welfare of the public and community; and

**WHEREAS**, local resources are unable to fully cope with the effects of said emergency; and

**WHEREAS**, the aforesaid conditions of extreme peril warrant and necessitate the proclamation of the existence of a local emergency and request for state and federal assistance.

**NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF SAPULPA, OKLAHOMA:**

**Section 1.** A state of emergency, as defined in the Public Competitive Bidding Act, 61 O.S. Section 101 *et. seq.* and Article IV-(A) Section 2 of the Sapulpa City Charter, is hereby declared to exist with respect to certain property, both real and personal, owned by the City and located within municipal limits, including without limitation, the City Hall Annex building, the Sapulpa Municipal Library, the Sapulpa Municipal Golf Course, and all municipal Park and Cemetery facilities (collectively "City Property"); said City Property has been damaged to an extent that the same represents a significant threat to the health, benefit, safety and welfare of the public and community, and if allowed to continue, threatens to cause economic loss to the City and further damage to said properties, such that the same is hereby declared to constitute a nuisance which should be prevented,

removed and abated by the City to protect the health, benefit, and welfare of the public and community and economic welfare of the City.

**Section 2.** To remove and/or abate the conditions constituting the aforementioned nuisance, the City Manager is authorized, pursuant to Article IV-(A) Section 1 of the Sapulpa City Charter, to purchase materials, supplies and/or equipment in an amount sufficient to abate said nuisances existing on City Property without notice, quotes, bids or further approval of the Mayor and City Council.

**Section 3.** To remove and/or abate the conditions constituting the aforementioned nuisance, the Mayor is authorized, pursuant to Article IV-(B) Section 3 of the Sapulpa City Charter and 61 O.S. Section 130 (B), to enter into contracts for public improvements in an amount not to exceed \$50,000 per contract to abate said nuisances on City Property without notice, bids, and/or further approval of the City Council.

**Section 4.** Should any section, subsection, sentence, provision, clause or phrase hereof be held invalid, void, or unconstitutional for any reason, such holding shall not render invalid, void, or unconstitutional any other section, subsection, sentence, provision, clause, or phrase of this ordinance, and the same are hereby deemed severable for this purpose.

**Section 5.** That an emergency is hereby declared to exist for the preservation the public peace, health, and safety, by reason whereof this Resolution shall be in full force and effect immediately from and after its adoption and approval as provided by law.

**PASSED AND APPROVED** by the City Council of the City of Sapulpa, Oklahoma on this \_\_\_\_ day of \_\_\_\_\_, 2019, with emergency measure voted upon separately.

\_\_\_\_\_  
Reg Green, Mayor

ATTEST:

APPROVED AS TO FORM:

\_\_\_\_\_  
Shirley Burzio, City Clerk

\_\_\_\_\_  
David Widdoes, City Attorney

## Amy Hoehner

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**Subject:** FW: damaged city property

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**From:** Shirley Burzio [<mailto:sburzio@cityofsapulpa.net>]

**Sent:** Thursday, May 30, 2019 3:51 PM

**To:** 'David Widdoes'

**Subject:** damaged city property

City Property Damage I'm aware of:

Park Department maintenance (Hawthorne Street) - damaged building and shed

Sr. Citizen Building - Gable Roof Vent

BTW Community Center - roof damage

Davis Park - Shelters and tables

Liberty Park - Shelters and tables

Splash Pad - safety finish has gouges

City Hall - Roof damage

City Hall Annex - Roof & awning damage

Police Department - awning, possible roof damage

Swim Pool - canopy and chairs destroyed

Kelly Lane Floating Stage - Broken Cables, submerged walkway, stage blown to opposite of pond

Golf Course - greens, tees, fairways damaged, debris

Hawthorne Sewer Lift Station - Light Pole toppled

South Sewer Lift Station - Motor Starters

Wastewater Complex, 8700 W 100th St - damaged light at Septic Station

RESOLUTION NO. 4567

A RESOLUTION OF THE CITY OF SAPULPA, OKLAHOMA AND THE SAPULPA MUNICIPAL AUTHORITY AMENDING THE FY 2018-2019 WATER RESOURCES FUND ANNUAL BUDGET BY INCREASING APPROPRIATIONS IN THE AMOUNT OF \$86,597.00 TO PROVIDE ADDITIONAL FUNDS FOR THE WEST JOHNSON AREA WATER LINE CONSTRUCTION PROJECT.

**WHEREAS**, the original FY 2018-2019 budget included appropriations in the amount of \$80,500.00 in the Capital Improvement Funds and \$80,500.00 in the Water Resources Fund for construction of the West Johnson Area Waterline Project; and

**WHEREAS**, this project was needed to provide adequate water pressure to the Fire Training Facility as well as the West Johnson Ave. area; and

**WHEREAS**, the lowest, most responsive and responsible bid for this project is in the amount of \$247,597.00 which leaves a shortfall of \$86,597.00; and

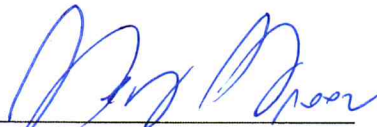
**WHEREAS**, the current budgeted fund balance in the Water Resources Fund is \$214,253.00 which will be sufficient for a supplemental appropriation,

**NOW, THEREFORE BE IT RESOLVED**, by the City Council of the City of Sapulpa, Oklahoma and the Sapulpa Municipal Authority, Sapulpa, Oklahoma, that the following budget amendment be made:

**WATER RESOURCES FUND**

(Increase) 48-548-405B Facilities-Contract	\$86,597.00
Total Appropriations Increase:	\$86,597.00

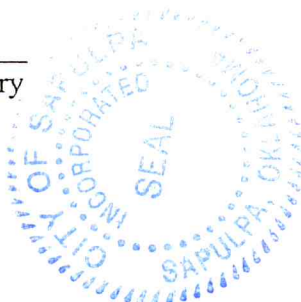
**PASSED BY THE CITY COUNCIL FOR THE CITY OF SAPULPA, OKLAHOMA AND THE SAPULPA MUNICIPAL AUTHORITY, SAPULPA**, and signed by the Mayor/Chairman this 3rd day of June 2019.

  
Reg Green, Mayor/Chairman

ATTEST:

  
Shirley Burzio, City Clerk/Trust Secretary

\_\_\_\_\_  
David Widdoes, City/Trust Attorney



RESOLUTION 4568

**A RESOLUTION OF THE CITY OF SAPULPA, OKLAHOMA, DECLARING A STATE OF EMERGENCY WITH RESPECT TO MUNICIPAL PROPERTY DAMAGED BY THE NATURAL DISASTER OF MAY 26, 2019, DECLARING THE SAME TO CONSTITUTE A PUBLIC NUISANCE AND AUTHORIZING ABATEMENT TO PROTECT THE HEALTH, BENEFIT AND WELFARE OF THE COMMUNITY; PROVIDING AUTHORITY FOR THE PURCHASE OF MATERIALS, EQUIPMENT AND SUPPLIES AND FOR THE ENTRY INTO PUBLIC IMPROVEMENT CONTRACTS AS NECESSARY TO ABATE SAID NUISANCE; PROVIDING FOR SEVERABILITY; AND DECLARING AN EMERGENCY.**

**WHEREAS**, the Sapulpa City Charter and various provisions of state law, e.g., 11 O.S. Section 101 et seq and 61 O.S. Section 101, et. Seq., empower the City of Sapulpa, Oklahoma, a political subdivision of the state, to proclaim the existence of a local emergency when said city is affected by a public calamity; and

**WHEREAS**, a condition of extreme peril to the safety of persons and property has occurred within Sapulpa caused by the tornadic storm event commencing on or about 12:20 a.m. on the 26th day of May, 2019; and

**WHEREAS**, all property within municipal limits, both real and personal, which has been significantly damaged and/or destroyed by the natural disaster occurring on May 26, 2019, constitutes a significant threat to the health, benefit, safety, and welfare of the public and community such that said nuisance should be prevented, removed and abated by the City in order to protect the health, benefit, and welfare of the public and community; and

**WHEREAS**, local resources are unable to fully cope with the effects of said emergency; and

**WHEREAS**, the aforesaid conditions of extreme peril warrant and necessitate the proclamation of the existence of a local emergency and request for state and federal assistance.

**NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF SAPULPA, OKLAHOMA:**

**Section 1.** A state of emergency, as defined in the Public Competitive Bidding Act, 61 O.S. Section 101 *et. seq.* and Article IV-(A) Section 2 of the Sapulpa City Charter, is hereby declared to exist with respect to certain property, both real and personal, owned by the City and located within municipal limits, including without limitation, the City Hall Annex building, the Sapulpa Municipal Library, the Sapulpa Municipal Golf Course, and all municipal Park and Cemetery facilities (collectively "City Property"); said City Property has been damaged to an extent that the same represents a significant threat to the health, benefit, safety and welfare of the public and community, and if allowed to continue, threatens to cause economic loss to the City and further damage to said properties, such that the same is hereby declared to constitute a nuisance which should be prevented,



removed and abated by the City to protect the health, benefit, and welfare of the public and community and economic welfare of the City.


**Section 2.** To remove and/or abate the conditions constituting the aforementioned nuisance, the City Manager is authorized, pursuant to Article IV-(A) Section 1 of the Sapulpa City Charter, to purchase materials, supplies and/or equipment in an amount sufficient to abate said nuisances existing on City Property without notice, quotes, bids or further approval of the Mayor and City Council.

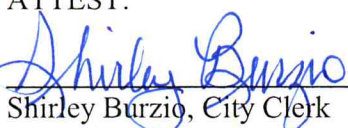
**Section 3.** To remove and/or abate the conditions constituting the aforementioned nuisance, the Mayor is authorized, pursuant to Article IV-(B) Section 3 of the Sapulpa City Charter and 61 O.S. Section 130 (B), to enter into contracts for public improvements in an amount not to exceed \$50,000 per contract to abate said nuisances on City Property without notice, bids, and/or further approval of the City Council.


**Section 4.** Should any section, subsection, sentence, provision, clause or phrase hereof be held invalid, void, or unconstitutional for any reason, such holding shall not render invalid, void, or unconstitutional any other section, subsection, sentence, provision, clause, or phrase of this ordinance, and the same are hereby deemed severable for this purpose.

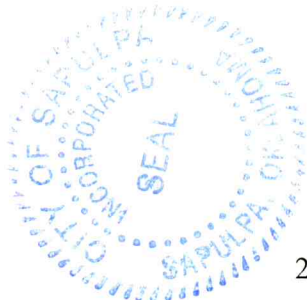
**Section 5.** That an emergency is hereby declared to exist for the preservation the public peace, health, and safety, by reason whereof this Resolution shall be in full force and effect immediately from and after its adoption and approval as provided by law.

**PASSED AND APPROVED** by the City Council of the City of Sapulpa, Oklahoma on this 3 day of June, 2019, with emergency measure voted upon separately.

  
\_\_\_\_\_  
Reg Green, Mayor

ATTEST:  
  
\_\_\_\_\_  
Shirley Burzio, City Clerk

APPROVED AS TO FORM:  
  
\_\_\_\_\_  
David Widdoes, City Attorney





RESOLUTION 4569

**A RESOLUTION OF THE CITY OF SAPULPA, OKLAHOMA, DECLARING PRIVATE PROPERTY DAMAGED BY THE NATURAL DISASTER OF MAY 26, 2019, TO BE A PUBLIC NUISANCE AND AUTHORIZING ABATEMENT TO PROTECT THE HEALTH, BENEFIT AND WELFARE OF THE PUBLIC AND COMMUNITY; PROVIDING FOR WRITTEN CONSENT AND RIGHT OF ENTRY TO AUTHORIZE VOLUNTARY REMOVAL OF SAID NUISANCE BY THE CITY, AS MORE FULLY SET FORTH THEREIN; PROVIDING FOR SEVERABILITY; AND DECLARING AN EMERGENCY.**

**WHEREAS**, the Sapulpa City Charter and various provisions of state law, e.g., 11 O.S. Section 101 et seq and 61 O.S. Section 101, et. Seq., empower the City of Sapulpa, Oklahoma, a political subdivision of the state, to proclaim the existence of a local emergency when said city is affected by a public calamity; and

**WHEREAS**, conditions of extreme peril to the safety of persons and property has occurred as a result of the tornadic-storm event commencing on or about 12:20 a.m. on the 26th day of May, 2019; and

**WHEREAS**, removal of residential tornado-caused debris from private property resulting from the May 26, 2019 tornadic-storm is necessary and in the public interest to eliminate immediate threats to life, public health and safety; and

**WHEREAS**, under the authority provided by local and state law, the City of Sapulpa has the legal authority to enter onto private property to abate the public health nuisance and safety emergency created by the tornado-generated debris; and

**WHEREAS**, before the City initiates removal of such debris from private property, it shall certify that it has received all legal permission to carry out such action of voluntary debris removal on private property through use of a Consent and Right of Entry with Indemnity signed by the responsible property owner; and

**WHEREAS**, the aforesaid conditions of warrant and necessitate the proclamation of the existence of a local emergency and request for state and federal assistance.

**NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF SAPULPA, OKLAHOMA:**

**Section 1.** Private property within municipal limits, both real and personal, which has destroyed or significantly damaged from the natural disaster occurring on May 26, 2019, constitutes a significant threat to the health, benefit, safety and welfare of the public and community; and such property is hereby declared to constitute a nuisance which should be prevented, removed and abated by the City in order to protect the health, benefit, and welfare of the public and community.

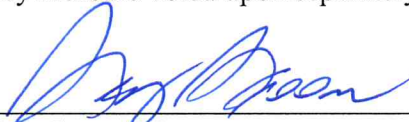
**Section 2.** An owner of such destroyed or damaged property may give voluntary written consent to the City authorizing removal or abatement of the conditions constituting such nuisance; whereupon, the City in its sole discretion and at its exclusive option, may act to remove and abate said nuisance upon receipt from the property owner of a written Consent and Right of Entry with Indemnity authorizing the removal and/or abatement of such nuisance.

**Section 3.** Should any section, subsection, sentence, provision, clause or phrase hereof be held invalid, void, or unconstitutional for any reason, such holding shall not render invalid, void, or unconstitutional any other section, subsection, sentence, provision, clause or phrase of this ordinance, and the same are hereby deemed severable for this purpose.


**Section 4.** By reason of need for the immediate preservation of peace, health and safety, an emergency is hereby declared to exist and this Resolution shall be effective immediately upon its adoption and publication as provided by law.

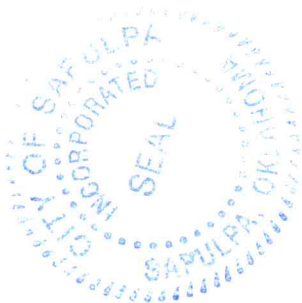
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3 **PASSED AND APPROVED** by the City Council of the City of Sapulpa, Oklahoma on this day of June, 2019, with emergency measure voted upon separately.

  
\_\_\_\_\_  
Reg Green, Mayor

ATTEST:  
  
\_\_\_\_\_  
Shirley Burzio, City Clerk

APPROVED AS TO FORM:  
  
\_\_\_\_\_  
David Widdoes, City Attorney





**AGENDA ITEM**

**Administration 10.E.**

**City Council Regular**

**Meeting Date:** June 3, 2019

**Submitted For:** David Widdoes, City Attorney

**Submitted By:** Amy Hoehner, Legal Assistant

**Department:** Legal

**Presented By:** David Widdoes

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**SUBJECT:**

Discussion and possible action to approve a Resolution of the City of Sapulpa, Oklahoma, Declaring Private Property Damaged by the Natural Disaster of May 26, 2019, to Be a Public Nuisance and Ordering the Abatement of Such Nuisance in Order to Protect the Health, Benefit and Welfare of the Public and Community, and Providing for the Execution of Written Consents to Authorize the Removal of Said Nuisance by the City, as More Fully Set Forth Therein; Providing for Severability; and Declaring an Emergency.

**BACKGROUND:**

The proposed Resolution authorizes the City to address tornado-generated debris on private property following the May 26, 2019 storm event by authorizing limited removal by the City.

**RECOMMENDATION:**

Staff recommends Council approve the Resolution and authorize the Mayor to execute same.

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**Attachments**

Resolution

Resolution #4569

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**RESOLUTION \_\_\_\_\_**

**A RESOLUTION OF THE CITY OF SAPULPA, OKLAHOMA, DECLARING PRIVATE PROPERTY DAMAGED BY THE NATURAL DISASTER OF MAY 26, 2019, TO BE A PUBLIC NUISANCE AND AUTHORIZING ABATEMENT TO PROTECT THE HEALTH, BENEFIT AND WELFARE OF THE PUBLIC AND COMMUNITY; PROVIDING FOR WRITTEN CONSENT AND RIGHT OF ENTRY TO AUTHORIZE VOLUNTARY REMOVAL OF SAID NUISANCE BY THE CITY, AS MORE FULLY SET FORTH THEREIN; PROVIDING FOR SEVERABILITY; AND DECLARING AN EMERGENCY.**

**WHEREAS**, the Sapulpa City Charter and various provisions of state law, e.g., 11 O.S. Section 101 et seq and 61 O.S. Section 101, et. Seq., empower the City of Sapulpa, Oklahoma, a political subdivision of the state, to proclaim the existence of a local emergency when said city is affected by a public calamity; and

**WHEREAS**, conditions of extreme peril to the safety of persons and property has occurred as a result of the tornadic-storm event commencing on or about 12:20 a.m. on the 26th day of May, 2019; and

**WHEREAS**, removal of residential tornado-caused debris from private property resulting from the May 26, 2019 tornadic-storm is necessary and in the public interest to eliminate immediate threats to life, public health and safety; and

**WHEREAS**, under the authority provided by local and state law, the City of Sapulpa has the legal authority to enter onto private property to abate the public health nuisance and safety emergency created by the tornado-generated debris; and

**WHEREAS**, before the City initiates removal of such debris from private property, it shall certify that it has received all legal permission to carry out such action of voluntary debris removal on private property through use of a Consent and Right of Entry with Indemnity signed by the responsible property owner; and

**WHEREAS**, the aforesaid conditions of warrant and necessitate the proclamation of the existence of a local emergency and request for state and federal assistance.

**NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF SAPULPA, OKLAHOMA:**

**Section 1.** Private property within municipal limits, both real and personal, which has destroyed or significantly damaged from the natural disaster occurring on May 26, 2019, constitutes a significant threat to the health, benefit, safety and welfare of the public and community; and such property is hereby declared to constitute a nuisance which should be prevented, removed and abated by the City in order to protect the health, benefit, and welfare of the public and community.

**Section 2.** An owner of such destroyed or damaged property may give voluntary written consent to the City authorizing removal or abatement of the conditions constituting such nuisance; whereupon, the City in its sole discretion and at its exclusive option, may act to remove and abate said nuisance upon receipt from the property owner of a written Consent and Right of Entry with Indemnity authorizing the removal and/or abatement of such nuisance.

**Section 3.** Should any section, subsection, sentence, provision, clause or phrase hereof be held invalid, void, or unconstitutional for any reason, such holding shall not render invalid, void, or unconstitutional any other section, subsection, sentence, provision, clause or phrase of this ordinance, and the same are hereby deemed severable for this purpose.

**Section 4.** By reason of need for the immediate preservation of peace, health and safety, an emergency is hereby declared to exist and this Resolution shall be effective immediately upon its adoption and publication as provided by law.

**Section 5.** That an emergency is hereby declared to exist for the preservation the public peace, health, and safety, by reason whereof this Resolution shall be in full force and effect immediately from and after its adoption and approval as provided by law.

**PASSED AND APPROVED** by the City Council of the City of Sapulpa, Oklahoma on this \_\_\_\_\_ day of \_\_\_\_\_, 2019, with emergency measure voted upon separately.

\_\_\_\_\_  
Reg Green, Mayor

ATTEST:

APPROVED AS TO FORM:

\_\_\_\_\_  
Shirley Burzio, City Clerk

\_\_\_\_\_  
David Widdoes, City Attorney



RESOLUTION NO. 4567

A RESOLUTION OF THE CITY OF SAPULPA, OKLAHOMA AND THE SAPULPA MUNICIPAL AUTHORITY AMENDING THE FY 2018-2019 WATER RESOURCES FUND ANNUAL BUDGET BY INCREASING APPROPRIATIONS IN THE AMOUNT OF \$86,597.00 TO PROVIDE ADDITIONAL FUNDS FOR THE WEST JOHNSON AREA WATER LINE CONSTRUCTION PROJECT.

**WHEREAS**, the original FY 2018-2019 budget included appropriations in the amount of \$80,500.00 in the Capital Improvement Funds and \$80,500.00 in the Water Resources Fund for construction of the West Johnson Area Waterline Project; and

**WHEREAS**, this project was needed to provide adequate water pressure to the Fire Training Facility as well as the West Johnson Ave. area; and

**WHEREAS**, the lowest, most responsive and responsible bid for this project is in the amount of \$247,597.00 which leaves a shortfall of \$86,597.00; and

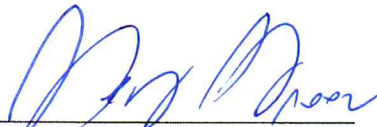
**WHEREAS**, the current budgeted fund balance in the Water Resources Fund is \$214,253.00 which will be sufficient for a supplemental appropriation,

**NOW, THEREFORE BE IT RESOLVED**, by the City Council of the City of Sapulpa, Oklahoma and the Sapulpa Municipal Authority, Sapulpa, Oklahoma, that the following budget amendment be made:

**WATER RESOURCES FUND**

(Increase) 48-548-405B Facilities-Contract	\$86,597.00
Total Appropriations Increase:	\$86,597.00

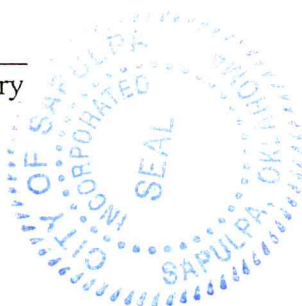
**PASSED BY THE CITY COUNCIL FOR THE CITY OF SAPULPA, OKLAHOMA AND THE SAPULPA MUNICIPAL AUTHORITY, SAPULPA**, and signed by the Mayor/Chairman this 3rd day of June 2019.

  
Reg Green, Mayor/Chairman

ATTEST:

  
Shirley Burzio, City Clerk/Trust Secretary

\_\_\_\_\_  
David Widdoes, City/Trust Attorney



RESOLUTION 4568

**A RESOLUTION OF THE CITY OF SAPULPA, OKLAHOMA, DECLARING A STATE OF EMERGENCY WITH RESPECT TO MUNICIPAL PROPERTY DAMAGED BY THE NATURAL DISASTER OF MAY 26, 2019, DECLARING THE SAME TO CONSTITUTE A PUBLIC NUISANCE AND AUTHORIZING ABATEMENT TO PROTECT THE HEALTH, BENEFIT AND WELFARE OF THE COMMUNITY; PROVIDING AUTHORITY FOR THE PURCHASE OF MATERIALS, EQUIPMENT AND SUPPLIES AND FOR THE ENTRY INTO PUBLIC IMPROVEMENT CONTRACTS AS NECESSARY TO ABATE SAID NUISANCE; PROVIDING FOR SEVERABILITY; AND DECLARING AN EMERGENCY.**

**WHEREAS**, the Sapulpa City Charter and various provisions of state law, e.g., 11 O.S. Section 101 et seq and 61 O.S. Section 101, et. Seq., empower the City of Sapulpa, Oklahoma, a political subdivision of the state, to proclaim the existence of a local emergency when said city is affected by a public calamity; and

**WHEREAS**, a condition of extreme peril to the safety of persons and property has occurred within Sapulpa caused by the tornadic storm event commencing on or about 12:20 a.m. on the 26th day of May, 2019; and

**WHEREAS**, all property within municipal limits, both real and personal, which has been significantly damaged and/or destroyed by the natural disaster occurring on May 26, 2019, constitutes a significant threat to the health, benefit, safety, and welfare of the public and community such that said nuisance should be prevented, removed and abated by the City in order to protect the health, benefit, and welfare of the public and community; and

**WHEREAS**, local resources are unable to fully cope with the effects of said emergency; and

**WHEREAS**, the aforesaid conditions of extreme peril warrant and necessitate the proclamation of the existence of a local emergency and request for state and federal assistance.

**NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF SAPULPA, OKLAHOMA:**

**Section 1.** A state of emergency, as defined in the Public Competitive Bidding Act, 61 O.S. Section 101 *et. seq.* and Article IV-(A) Section 2 of the Sapulpa City Charter, is hereby declared to exist with respect to certain property, both real and personal, owned by the City and located within municipal limits, including without limitation, the City Hall Annex building, the Sapulpa Municipal Library, the Sapulpa Municipal Golf Course, and all municipal Park and Cemetery facilities (collectively "City Property"); said City Property has been damaged to an extent that the same represents a significant threat to the health, benefit, safety and welfare of the public and community, and if allowed to continue, threatens to cause economic loss to the City and further damage to said properties, such that the same is hereby declared to constitute a nuisance which should be prevented,



removed and abated by the City to protect the health, benefit, and welfare of the public and community and economic welfare of the City.


**Section 2.** To remove and/or abate the conditions constituting the aforementioned nuisance, the City Manager is authorized, pursuant to Article IV-(A) Section 1 of the Sapulpa City Charter, to purchase materials, supplies and/or equipment in an amount sufficient to abate said nuisances existing on City Property without notice, quotes, bids or further approval of the Mayor and City Council.

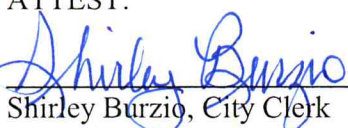
**Section 3.** To remove and/or abate the conditions constituting the aforementioned nuisance, the Mayor is authorized, pursuant to Article IV-(B) Section 3 of the Sapulpa City Charter and 61 O.S. Section 130 (B), to enter into contracts for public improvements in an amount not to exceed \$50,000 per contract to abate said nuisances on City Property without notice, bids, and/or further approval of the City Council.


**Section 4.** Should any section, subsection, sentence, provision, clause or phrase hereof be held invalid, void, or unconstitutional for any reason, such holding shall not render invalid, void, or unconstitutional any other section, subsection, sentence, provision, clause, or phrase of this ordinance, and the same are hereby deemed severable for this purpose.

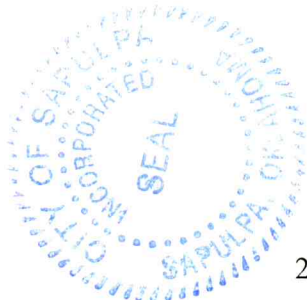
**Section 5.** That an emergency is hereby declared to exist for the preservation the public peace, health, and safety, by reason whereof this Resolution shall be in full force and effect immediately from and after its adoption and approval as provided by law.

**PASSED AND APPROVED** by the City Council of the City of Sapulpa, Oklahoma on this 3 day of June, 2019, with emergency measure voted upon separately.

  
\_\_\_\_\_  
Reg Green, Mayor

ATTEST:  
  
\_\_\_\_\_  
Shirley Burzio, City Clerk

APPROVED AS TO FORM:  
  
\_\_\_\_\_  
David Widdoes, City Attorney



RESOLUTION 4569

**A RESOLUTION OF THE CITY OF SAPULPA, OKLAHOMA, DECLARING PRIVATE PROPERTY DAMAGED BY THE NATURAL DISASTER OF MAY 26, 2019, TO BE A PUBLIC NUISANCE AND AUTHORIZING ABATEMENT TO PROTECT THE HEALTH, BENEFIT AND WELFARE OF THE PUBLIC AND COMMUNITY; PROVIDING FOR WRITTEN CONSENT AND RIGHT OF ENTRY TO AUTHORIZE VOLUNTARY REMOVAL OF SAID NUISANCE BY THE CITY, AS MORE FULLY SET FORTH THEREIN; PROVIDING FOR SEVERABILITY; AND DECLARING AN EMERGENCY.**

**WHEREAS**, the Sapulpa City Charter and various provisions of state law, e.g., 11 O.S. Section 101 et seq and 61 O.S. Section 101, et. Seq., empower the City of Sapulpa, Oklahoma, a political subdivision of the state, to proclaim the existence of a local emergency when said city is affected by a public calamity; and

**WHEREAS**, conditions of extreme peril to the safety of persons and property has occurred as a result of the tornadic-storm event commencing on or about 12:20 a.m. on the 26th day of May, 2019; and

**WHEREAS**, removal of residential tornado-caused debris from private property resulting from the May 26, 2019 tornadic-storm is necessary and in the public interest to eliminate immediate threats to life, public health and safety; and

**WHEREAS**, under the authority provided by local and state law, the City of Sapulpa has the legal authority to enter onto private property to abate the public health nuisance and safety emergency created by the tornado-generated debris; and

**WHEREAS**, before the City initiates removal of such debris from private property, it shall certify that it has received all legal permission to carry out such action of voluntary debris removal on private property through use of a Consent and Right of Entry with Indemnity signed by the responsible property owner; and

**WHEREAS**, the aforesaid conditions of warrant and necessitate the proclamation of the existence of a local emergency and request for state and federal assistance.

**NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF SAPULPA, OKLAHOMA:**

**Section 1.** Private property within municipal limits, both real and personal, which has destroyed or significantly damaged from the natural disaster occurring on May 26, 2019, constitutes a significant threat to the health, benefit, safety and welfare of the public and community; and such property is hereby declared to constitute a nuisance which should be prevented, removed and abated by the City in order to protect the health, benefit, and welfare of the public and community.

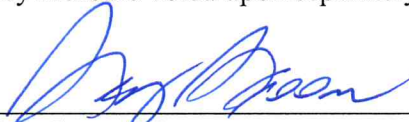
**Section 2.** An owner of such destroyed or damaged property may give voluntary written consent to the City authorizing removal or abatement of the conditions constituting such nuisance; whereupon, the City in its sole discretion and at its exclusive option, may act to remove and abate said nuisance upon receipt from the property owner of a written Consent and Right of Entry with Indemnity authorizing the removal and/or abatement of such nuisance.

**Section 3.** Should any section, subsection, sentence, provision, clause or phrase hereof be held invalid, void, or unconstitutional for any reason, such holding shall not render invalid, void, or unconstitutional any other section, subsection, sentence, provision, clause or phrase of this ordinance, and the same are hereby deemed severable for this purpose.

**Section 4.** By reason of need for the immediate preservation of peace, health and safety, an emergency is hereby declared to exist and this Resolution shall be effective immediately upon its adoption and publication as provided by law.

**Section 5.** That an emergency is hereby declared to exist for the preservation the public peace, health, and safety, by reason whereof this Resolution shall be in full force and effect immediately from and after its adoption and approval as provided by law.


3 **PASSED AND APPROVED** by the City Council of the City of Sapulpa, Oklahoma on this day of June, 2019, with emergency measure voted upon separately.

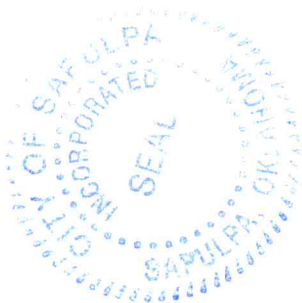
  
\_\_\_\_\_  
Reg Green, Mayor

ATTEST:

  
\_\_\_\_\_  
Shirley Burzio, City Clerk

APPROVED AS TO FORM:

  
\_\_\_\_\_  
David Widdoes, City Attorney





**AGENDA ITEM**

**Informational Items 12.A.**

**City Council Regular**

**Meeting Date:** June 3, 2019

**Submitted By:** Mikaila Stepp, Administrative Assistant

**Department:** City Manager

**Presented By:**

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**SUBJECT:**

Proclamation of the City of Sapulpa, Oklahoma, declaring state of emergency with respect to the Tornadic-Storm Event of May 26, 2019.

**BACKGROUND:**

**RECOMMENDATION:**

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**Attachments**

State of Emergency Proclamation

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**PROCLAMATION OF THE CITY OF SAPULPA, OKLAHOMA,  
DECLARING STATE OF EMERGENCY WITH RESPECT TO  
TORNADIC-STORM EVENT OF MAY 26, 2019**

**WHEREAS**, the Sapulpa City Charter and various provisions of state law, e.g., 11 O.S. Section 101 et seq and 61 O.S. Section 101, et. Seq., empower the City of Sapulpa, Oklahoma, a political subdivision of the state, to proclaim the existence or threatened existence of a local emergency when said city is affected or likely to be affected by a public calamity; and

**WHEREAS**, conditions of extreme peril to the safety of persons and property have arisen within said city, caused by the tornadic storm event commencing on or about 12:20 a.m. on the 26th day of May, 2019; and

**WHEREAS**, all property within the municipal limits, both real and personal, which was significantly damaged and/or destroyed by the natural disaster occurring on May 26, 2019, is a significant threat to the health, benefit, safety, and welfare of the public and community and such public nuisance should be prevented, removed, and abated by the City in order to protect the health, benefit, and welfare of the public and community.

**WHEREAS**, local resources are unable to fully cope with the effects of said emergency; and

**WHEREAS**, the aforesaid conditions of extreme peril warrant and necessitate the proclamation of the existence of a local emergency and request state and federal assistance..

**NOW, THEREFORE, IT IS HEREBY PROCLAIMED** that a local emergency now exists throughout said City of Sapulpa, Oklahoma; and

**IT IS HEREBY FURTHER PROCLAIMED AND ORDERED** that a copy of this proclamation be forwarded to the Governor of Oklahoma with the request that he proclaim the City of Sapulpa to be in a state of emergency; and

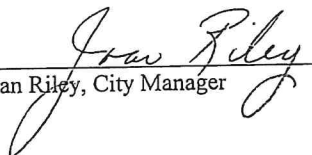
**IT IS FURTHER PROCLAIMED AND ORDERED** that a copy of this proclamation be forwarded to the State Director of the Oklahoma Department of Emergency Management Agency; and

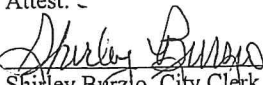
**IT IS FURTHER PROCLAIMED AND ORDERED** that during the existence of said local emergency, all real and personal property significantly damaged and/or destroyed by the natural disaster occurring on May 26, 2019, is deemed a significant threat to the health, benefit, safety, and welfare of the public and community, and hereby declared a public nuisance which should be prevented, removed, and abated by the City to protect the health, benefit, and welfare of the public and economic welfare of the City. Accordingly, officials of the city are empowered with discretion to close roads, restrict traffic, provide for security of persons and property, remove and mitigate hazards on public ways, and relax storm debris removal procedures to provide for city contractors to remove storm debris that would otherwise fall to private contractors.

**IT IS FURTHER PROCLAIMED AND ORDERED** that said local emergency shall be deemed to continue to exist until its termination is proclaimed by the City Council of the City of Sapulpa, Oklahoma

**IN WITNESS WHEREOF**, we have hereunto set our hand and caused the Seal of Sapulpa of the State of Oklahoma to be affixed this 28th day of May, 2019.

  
\_\_\_\_\_  
Reg Green, Mayor

  
\_\_\_\_\_  
Joan Riley, City Manager

Attest: -  
  
\_\_\_\_\_  
Shirley Burzo, City Clerk



**Informational Items 12.B.**

**City Council Regular**

**Meeting Date:** June 3, 2019

**Submitted By:** Amy Hoehner, Legal Assistant

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**SUBJECT:**

Status Report from Tetra Tech regarding various City and SMA projects.

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**Attachments**

Status Report

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**STATUS****O = Operations****P = Planning****E = Engineering Design****C = Construction**

**TETRA TECH, INC.**  
**PROJECT STATUS REPORT**  
**SAPULPA, OKLAHOMA**  
**MAY 20, 2019**

PROJECT		TETRA TECH CONTACT	STATUS	FUNDING	COMMENTS	RECOMMENDED ACTION
1.	Water Atlas Creation	Ryan Mittasch, P.E.	P		Tetra Tech is waiting for atlas markups from city staff to document facilities that were not in the plans previously provided.	City to review draft atlas and provide updated information to Tetra Tech for data entry.
2.	N02-N04 Lift Station, Force Main, and Gravity	Ryan Mittasch, P.E.	E		Construction is ongoing. Scheduled to end in June.	None.
3.	SeneGence/Westside Sewer Plan	Ryan Mittasch, P.E.	E		Preliminary design of revised alignment underway.	None.
4.	Sapulpa Fire Training Facility Waterline	Ryan Mittasch, P.E.	E		Advertisement is complete.	Award project for construction.
5.	Hobson Street Study	Ryan Mittasch, P.E.	P		Study completed.	Budget for realignment and Boyd Place circle improvements.
6.	Frankoma Road Sanitary Sewer Extension	Ryan Mittasch, P.E.	P		60% plans were distributed to key wastewater personnel for comment. Easement documents underway and BNSF crossing permitting initiated.	None.