

APPLICANT'S STATEMENT

I certify that the information given by me in this application is true and complete. I understand and agree that any false information, misrepresentation, or concealment of facts is sufficient grounds for either my immediate discharge without recourse or refusal of employment by the City of Sapulpa. I understand and agree that all information furnished in this application may be verified by the City of Sapulpa. I also understand that any employment is subject to a satisfactory check of references and also that once a conditional offer of employment is received, that I will submit to a pre-employment substance abuse screen and any other applicable job related testing or screening that is required as a condition of employment. I further understand that I must undergo a physical for appropriate position placement. I hereby authorize all individuals and organizations named or referred to in this application and any law enforcement organization to give the City of Sapulpa all information relative to my employment, work habits and character and hereby release such individuals, organizations, and the City of Sapulpa from any liability for any claim or damage which may result. In addition, I also understand that all municipal employees, in the course and scope of their employment, could be considered essential during emergency situations that may threaten the lives of the City of Sapulpa citizens.

INFORMATION TO APPLICANTS

Please note the following before continuing with this online application:

- Applications are accepted only for job titles for which recruitment is currently being conducted.
- All information on the application must be complete.
- This application form and its attachments are official property of the City of Sapulpa and will not be returned, reused or copied for you after being submitted. You should retain a copy of this application for future use or references.
- The City of Sapulpa affords Equal Employment Opportunity to all individuals regardless of race, color, national origin, sex, religion, age, disability or any other legally protected status.

KEEP US INFORMED

Please tell us if you change your address or phone number. If we cannot locate you, you may miss an opportunity of employment. If applying for multiple job postings, please indicate the order of positions desired. Volunteer experience should be clearly noted as non-paid.

BACKGROUND INVESTIGATION

If hired, your background may be investigated. Please list every law violation for which you were found guilty or to which you pled no contest. If you do not remember your record, contact the appropriate law enforcement agency. Law violations are reviewed in relation to the job for which you are applying.

PHYSICAL EXAM

If offered a position, you will undergo a physical examination. This examination is performed by Concentra Medical Center, and there is no cost to you.

DRUG SCREEN

If offered a position you will be required to pass a drug screen. Failure to pass a drug screen will result in a withdrawal of offer.

CREDIT CHECK

Some positions may require a credit check as part of the post-offer process.

IMMIGRATION REFORM ACT

The Immigration Reform Act of 1986 requires both identity and eligibility for employment within three days of date of hire. Failure to provide both identity and eligibility documents will be considered immediate voluntary termination.