

**AGENDA  
SAPULPA CITY COUNCIL  
MONDAY, JUNE 7, 2010**

**CITY HALL, 425 EAST DEWEY  
REGULAR MEETING - 7:00 P.M., COUNCIL CHAMBERS**

As required by Section 311, Title 25 of the Oklahoma Statutes, notice is hereby given that the City of Sapulpa, State of Oklahoma, will hold a regular meeting on Monday, June 7, 2010 at 7:00 p.m., at the Council Chambers, Sapulpa City Hall, 425 East Dewey, Sapulpa, Oklahoma.

**MEETING PROCEDURE:** Comments from the public are welcome at two different times during the course of the meeting: (1) Comments not scheduled on the Agenda will be heard under Public Comments - Agenda Item No. V.; and (2) Comments on all scheduled Agenda Items will be heard immediately following the presentation by staff or petitioner. **Please wait until you are recognized by the Mayor and keep comments as brief as possible.** The City Council will act on the Agenda Item after comments from the staff and the public has been heard.

**I. CALL TO ORDER**

**II. INVOCATION**

**III. PLEDGE OF ALLEGIANCE**

**IV. ROLL CALL**

- V. PUBLIC COMMENTS:** The purpose of the Public Comments Section of the Agenda is for members of the public to speak to the City Council on any subject not scheduled on the Regular Agenda. City Council shall make no decision or action, except to direct the City Manager to take action, or to schedule the matter for City Council discussion at a later date.

**THOSE ADDRESSING THE CITY COUNCIL ARE REQUESTED TO IDENTIFY THEMSELVES BY NAME.**

**VI. PRESENTATIONS AND PROCLAMATIONS**

- VII. CONSENT AGENDA:** All matters under "Consent" are considered by the City Council to be routine and will be enacted by one motion. Any City Council member may, however, remove an item from consent by request.

A. Consider a motion approving minutes of Meetings on May 17, 2010:

1. Sine Die Meeting – 6:00 P.M.
2. Organizational Meeting – 6:00 P.M.
3. Regular City Council Meeting – 7:00 P.M.

B. Consider a motion approving minutes of Special Meeting of May 24, 2010.

C. Consider approving Regular Claims in the amount of \$394,218.33.

D. Consider approving following Prepaid Claims:

1. Health Insurance Claims – \$99,591.35
2. Seabury & Smith for Health and Life Insurance due May 25, 2010. City check #87481 dated May 19, 2010 for \$67,001.16.
3. The Warrant Division for Collection Agency. City check #87480 dated May 19, 2010 for \$2,949.21.

E. Consider approving Payroll Claims in the amount of \$337,811.77.

F. Consider approving Special Pay Request: (None.)

**VIII. CONSIDER ITEMS REMOVED FROM CONSENT AGENDA**

A. Claims/Pay Estimates associated with Bond Issues, Grants or Special Projects of a major nature.

1. None

**IX. PUBLIC HEARINGS**

**X. OLD BUSINESS**

**XI. CURRENT BUSINESS**

A. Discuss and consider a temporary street closure request from Sapulpa Main Street for the Concerts on the Corner from 5:30 P.M. to 9:00 P.M. on Thursday, June 24<sup>th</sup>, Thursday, August 26<sup>th</sup> and Thursday, September 23<sup>rd</sup>, 2010. Streets to be closed are Water from Lee to Dewey.

B. Consider confirming the Mayoral reappointments to the Historical Preservation Commission.

Doris Yocham to another two year term, with said term expiring in April, 2012.

Tammi Fleak to another two year term, with said term expiring in April, 2012.

C. Consider confirming the Mayoral appointments of Collette Beil, Lou Martin, Carol McMasters, Bob Nale, Kathy Newman, Guy Nolan to serve on Citizen Advisory Team for *Plan Sapulpa* the City of Sapulpa's Comprehensive Plan Update, said term to expire with the final adoption of the Plan by City Council.

D. Consider authorizing the approval of the 2010 Tulsa County Urban County Community Development Block Grant (CDBG) Application

and adopting a Resolution of the City of Sapulpa, Oklahoma to further community development in the City of Sapulpa by pursuing CDBG Funding Assistance and requesting the Tulsa County Urban County Entitlement Program to provide assistance under Urban County Policies and furthermore, the City of Sapulpa affirms its commitment to take all action within its power to facilitate the receipt of CDBG Funds and administer said funds according to specified rules and regulations as required by the Urban County Program and the United States Department of Housing and Urban Development (HUD).

- D. Consider declaring the listing of property surplus and authorizing the City Manager to dispose of the property by public auction.
- F. Consider receipt of correspondence form Selena's Steak-House relative to a proposed musical performance event at 801 East Dewey on Thursday, June 10<sup>th</sup>, 2010.
- G. Consider acknowledging Permit No. SL000019100241 for the construction of 432 linear feet of eight (8) inch PVC sanitary sewer line and all appurtenances to serve the Sapulpa High School relocation of line, Creek County, Oklahoma.

**XII. NEW BUSINESS**

- A. Consider items not known about prior to posting the Agenda.

**XIII. APPROVALS AND ACCEPTANCES**

**A. Ordinances:**

- 1. None

**B. Resolutions:**

- 1. Consider adopting a Resolution of the City of Sapulpa, Oklahoma, amending the FY 2009/2010 Insurance Fund Budget by increasing revenues and increasing appropriations for the purpose of recognizing additional revenue to provide funding for payment of claims expense.
- 2. Consider adopting a Resolution of the City of Sapulpa, Oklahoma, and Sapulpa Municipal Authority, Sapulpa, Oklahoma, amending the FY 2009/2010 Annual Budget by increasing revenue and appropriations in the G.O. Construction Fund to recognize bond proceeds and provide funds for bond issue costs, transfers out, and project expenses.
- 3. Consider adopting a Resolution approving Right-of-Way, Public Utility and Encroachment Agreement with the Oklahoma Department of Transportation (ODOT) concerning the 49<sup>th</sup> West

Avenue from West 65<sup>th</sup> Street South, extending North to West 58<sup>th</sup> Street 0.4 miles under plans and specifications for STP-119C (168) IG, Job No. 24605 (04).

**C. Bid Awards:**

1. Consider awarding the bid for Johnson and Johannes Relief Line to McGuire Brothers Construction, Inc. in the amount of \$1,266,351.50 as being the lowest, most responsive and responsible bid.
2. Consider awarding the bid for Cleveland Avenue Stormwater Sewer Construction Phase II to McGuire Brothers Construction, Inc., in the amount of \$129,872.00 as being the lowest, most responsive and responsible bid.

**D. Contracts:**

1. Consider approving ICM Improved Construction Methods.
2. Consider approving the Substantial Completion Certificate for the Sapulpa Family Aquatics Facility.
3. Consider approving Consent Order Addendum, Case No. 06-220 (B) as revised, between the City of Sapulpa and the Oklahoma Department of Environmental Quality (ODEQ) concerning Sewer Basins No. 2 and No. 4.
4. Consider approving the renewal of the Lease Purchase Agreements with American Heritage Bank for financing of:

John Deere 310SG Backhoe #T0310SG946191 (Street Department)  
John Deere Mower #TC1435D070620 & Spray Rig MP 1200  
#270000419 (Golf Course)  
Pierce Pumper Truck (Fire Department)

Effective Date: July 1, 2010

5. Consider approving Certificate of Authorized Contract and Fiscal Signatories with the Oklahoma Department of Commerce for purposes of administering Community Development programs.
6. Consider approving the Commercial Services with Cox Business for telephone services to be provided to all city facilities, with the term of the Agreement to be July 1, 2010 through July 1, 2011.
7. Consider approving Credit Application with Graybar Financial Services.
8. Consider approving the 2010-2011 Annual Oklahoma Main Street Agreement between the City of Sapulpa and Oklahoma Main Street Program.

9. Consider approving Agreement with Planning Design Group for design services of added amenities to the Sapulpa Aquatics Center Phase 2 Project and authorize the Mayor to execute same.
10. Consider approving Agreement with Motorola, Inc. for installation and maintenance services of the Police Department's radio equipment and authorize the Mayor to execute said Agreement.
11. Consider approving an Agreement with Cox Oklahoma Telcom, LLC d/b/a Cox Communications to provide Enhances Emergency Number (E-911) Service, and authorize the Mayor to execute said Agreement.
12. Consider approving Lot Agreement with Big Blast, Inc. for placement of a fireworks stand and authorize the Mayor to execute said Agreement.

**XIV. COMMITTEE REPORTS**

A. Minutes from the Administration and Finance Committee Meetings of:

1. Monday, May 3<sup>rd</sup>
2. Thursday, May 20<sup>th</sup>
3. Monday, May 24<sup>th</sup>
4. Thursday, May 27<sup>th</sup> - No Quorum

B. Minutes from the Public Works and Transportation Committee Meeting of Tuesday, May 25, 2010 at 5:30 P.M.

**XV. INFORMATIONAL ITEMS FROM MAYOR, CITY COUNCIL, CITY MANAGER, OR CITY ATTORNEY**

- A. Informational item – Correspondence from Cox Communications regarding Big Preview event in June for customers.
- B. Informational item – Letter from Karen Keith, Board of County Commissioners concerning three year renewal of Tulsa County Urban County Community Development Block Grant (CDBG) Program.
- C. Informational item – May Monthly Golf Course Report
- D. Informational item – Project Status Report from Tetra Tech/FHC regarding various City and Authority Projects.

**XVI. EXECUTIVE SESSION**

- A. Consider entering into Executive Session to:
  - 1. Discuss the employment, hiring, appointment, promotion and/or demotion of salaried public employees [25 O.S. Section 307 (B) (1);
  - 2. Discuss negotiations concerning employees and representatives of employee groups [25 O.S. Section 307 (B) (2)].
- B. Consider action in open session regarding matters discussed in Executive Session.

**XVII ADJOURNMENT**