

**AGENDA  
SAPULPA CITY COUNCIL  
MONDAY, MARCH 16, 2009**

**CITY HALL, 425 EAST DEWEY  
REGULAR MEETING - 7:00 P.M., COUNCIL CHAMBERS**

As required by Section 311, Title 25 of the Oklahoma Statutes, notice is hereby given that the City of Sapulpa, State of Oklahoma, will hold a regular meeting on Monday, March 16, 2009 at 7:00 p.m., at the Council Chambers, Sapulpa City Hall, 425 East Dewey, Sapulpa, Oklahoma.

**MEETING PROCEDURE:** Comments from the public are welcome at two different times during the course of the meeting: (1) Comments not scheduled on the Agenda will be heard under Public Comments - Agenda Item No. V.; and (2) Comments on all scheduled Agenda Items will be heard immediately following the presentation by staff or petitioner. **Please wait until you are recognized by the Mayor and keep comments as brief as possible.** The City Council will act on the Agenda Item after comments from the staff and the public has been heard.

- I. CALL TO ORDER**
- II. INVOCATION**
- III. PLEDGE OF ALLEGIANCE**
- IV. ROLL CALL**
- V. PUBLIC COMMENTS:** The purpose of the Public Comments Section of the Agenda is for members of the public to speak to the City Council on any subject not scheduled on the Regular Agenda. City Council shall make no decision or action, except to direct the City Manager to take action, or to schedule the matter for City Council discussion at a later date.  
**THOSE ADDRESSING THE CITY COUNCIL ARE REQUESTED TO IDENTIFY THEMSELVES BY NAME.**
- VI. PRESENTATIONS AND PROCLAMATIONS**
- VII. CONSENT AGENDA:** All matters under "Consent" are considered by the City Council to be routine and will be enacted by one motion. Any City Council member may, however, remove an item from consent by request.
  - A. Consider a motion approving minutes of the regular City Council meeting of March 2, 2009.
  - B. Consider approving Regular Claims in the amount of \$223,220.44.
  - C. Consider approving following Prepaid Claims:
    - 1. Health Insurance Claims – \$64,667.59

- D. Consider approving Payroll Claims in the amount of \$33,540.96.
- E. Consider approving Special Pay Request: (See attached list.)
- F. Consider approval of City Treasurer's Revenue & Expense Reports through February, 2009.

**VIII. CONSIDER ITEMS REMOVED FROM CONSENT AGENDA**

- A. Claims/Pay Estimates associated with Bond Issues, Grants or Special Projects of a major nature.
  - 1. None

**IX. PUBLIC HEARINGS**

- A. A public hearing has been set for March 16, 2009, at 7:00 P.M. at the Sapulpa City Hall Council Room, 425 East Dewey Street, Sapulpa, Oklahoma to receive recommendations on Community Development needs for the City of Sapulpa as a member of the Tulsa County Community Development Block Grant (CDBG) Urban County. Tulsa County received \$1,255.996 in FY 2008 CDBG Funds from the Department of Housing and Urban Development. The amount of these funds allocated to the City of Sapulpa is \$148,087. Citizens are requested to participate in the hearing and express their views on community development needs and on the allocation of these funds within the City of Sapulpa.

Recommendations received will be considered by the Sapulpa City Council, the CDBG Urban County Policy Committee and the Indian Nation Council of Governments (INCOG) staff to be used in developing Sapulpa's Metro City Application. Comments or proposals, where feasible, will be incorporated into the application to be submitted to INCOG by March 20, 2009.

- B. Consider conducting a public hearing as part of the amendment process to the Flood Damage Prevention Program to receive comments and input from the public regarding proposed changes to Part 12, Chapter 5 of the Sapulpa City Code.

**X. OLD BUSINESS**

**XI. CURRENT BUSINESS**

- A. Consider accepting Street Light Improvements in Phase I of Castle Creek Estate, a subdivision to the City of Sapulpa.

**XII. NEW BUSINESS**

- A. Consider items not known about prior to posting the Agenda.

### **XIII. APPROVALS AND ACCEPTANCES**

#### **A. Ordinances:**

1. Consider adopting an Ordinance of the City of Sapulpa, Oklahoma, re-opening to public use a portion of platted alleyway lying in Block 19, Original Town, Sapulpa (as more particularly described herein); and declaring an emergency.
2. Consider adopting an Ordinance of the City of Sapulpa, Oklahoma, closing to public use a portion of a platted alleyway lying north of Lots 22, 23 and 24, Block 5, Forest Park Addition, City of Sapulpa (as more particularly described herein); and declaring an emergency.

#### **B. Resolutions:**

1. Consider adopting a Resolution of the City of Sapulpa and Sapulpa Municipal Authority, Sapulpa, Oklahoma, amending the FY 2008/2009 Water and Sewer Improvement Fund and Capital Improvements Fund Budgets by increasing and decreasing appropriations and increasing revenues to provide for Environmental Information Document and PreDesign of the Johnson and Johannes Sewer Relief Interceptor.
2. Consider authorizing the approval of Application and adopting a Resolution of the City of Sapulpa, Oklahoma to further Community Development in the City of Sapulpa by pursuing CDBG Funding and declaring the City's desire to obtain CDBG Funding assistance and requesting the Tulsa County Urban County Entitlement Program to provides assistance under Urban County Policies and furthermore, the action within its power to facilitate the receipt of Community Development Block Grant (CDBG) Funds and administer said funds according to the specified rules and regulations as required by the Urban County Program and HUD.
3. Consider adopting a Resolution of the City of Sapulpa, Oklahoma, amending the FY 2008-2009 Annual Budget by increasing revenues and appropriations in the General Fund for the purpose of appropriating funds received from court fines for the payment of the Collection Agency fees.
4. Consider adopting a Resolution of the City of Sapulpa, Oklahoma, amending the FY 2008-2009 Annual Budget by increasing revenues

and appropriations in the Street and Alley Fund for the purpose of recognizing funds received from the sale of scrap metal and appropriating such funds for the purpose of purchasing minor tools.

**C. Bid Awards:**

1. None

**D. Contracts:**

1. Consider approving a Release of Lien and General Release in favor of Becco Contractors, Inc. relative to fill and spoils disposal at 120 South Burnett, and authorize the Mayor to execute the same.
2. Consider approving Contract with CityWide Subrogation, Inc. for the recovery and collection of property damage claims and authorize the Mayor to execute said Agreement.
3. Consider approving Contract with CityWide Subrogation, Inc. for the recovery and collection of Fire Department Service charges and authorize the Mayor to execute said Agreement
4. Consider renewing Contract with Creek County Rural Water District No. 3 for the collection of Fire Run Fees and Stormwater Maintenance Fees and authorize the Mayor to execute said Agreement.
5. Consider approving the close-out of Concrete Panel Replacement (Phase 2) Project No. 96-507 with Lamproe Construction, Inc.; approve the fifth and Final Pay Request of \$106,362.05, which includes all retainage withheld; approve all other close-out documents, and establish the warranty date effective March 17, 2009 through March 16, 2010.

**XIV. COMMITTEE REPORTS**

**XV. INFORMATIONAL ITEMS FROM MAYOR, CITY COUNCIL, CITY MANAGER, OR CITY ATTORNEY**

- A. Informational item – Sales Tax Breakdwon for the month of January, 2009 received in March, 2009.
- B. Informational item – Pretty Water & Sahoma Lake Permits February FY 07/08 vs. February FY 08/09
- C. Informational item – City of Sapulpa Municipal Golf Course February, 2008 vs. February, 2009.
- D. Informational item – February Monthly Golf Course Report

- E. Informational item – Annual Report/Crime Statistics from Jim Wall, Chief of Police, Sapulpa Police Department.
- F. Informational item – Correspondence from Cox Communications regarding programming on Cox Cable System.
- G. Informational item – Project Status Report from Tetra Tech/FHC regarding various City and Authority Projects.

**XVI. EXECUTIVE SESSION**

- A. Consider entering into Executive Session to:
  - 1. Discuss with legal counsel litigation filed against City styled Bessie Krajicek vs. the City of Sapulpa; Creek County District Court Case No. CJ-2008-352 [25 O.S. Section 307 (B) (4)].
- B. Consider action in open session regarding matters discussed in Executive Session.

**XVII ADJOURNMENT**