

**AGENDA  
SAPULPA CITY COUNCIL  
MONDAY, DECEMBER 21, 2009**

**CITY HALL, 425 EAST DEWEY  
REGULAR MEETING - 7:00 P.M., COUNCIL CHAMBERS**

As required by Section 311, Title 25 of the Oklahoma Statutes, notice is hereby given that the City of Sapulpa, State of Oklahoma, will hold a regular meeting on Monday, December 21, 2009 at 7:00 p.m., at the Council Chambers, Sapulpa City Hall, 425 East Dewey, Sapulpa, Oklahoma.

**MEETING PROCEDURE:** Comments from the public are welcome at two different times during the course of the meeting: (1) Comments not scheduled on the Agenda will be heard under Public Comments - Agenda Item No. V.; and (2) Comments on all scheduled Agenda Items will be heard immediately following the presentation by staff or petitioner. **Please wait until you are recognized by the Mayor and keep comments as brief as possible.** The City Council will act on the Agenda Item after comments from the staff and the public has been heard.

- I. CALL TO ORDER**
- II. INVOCATION**
- III. PLEDGE OF ALLEGIANCE**
- IV. ROLL CALL**
- V. PUBLIC COMMENTS:** The purpose of the Public Comments Section of the Agenda is for members of the public to speak to the City Council on any subject not scheduled on the Regular Agenda. City Council shall make no decision or action, except to direct the City Manager to take action, or to schedule the matter for City Council discussion at a later date.  
**THOSE ADDRESSING THE CITY COUNCIL ARE REQUESTED TO IDENTIFY THEMSELVES BY NAME.**
- VI. PRESENTATIONS AND PROCLAMATIONS**
- VII. CONSENT AGENDA:** All matters under "Consent" are considered by the City Council to be routine and will be enacted by one motion. Any City Council member may, however, remove an item from consent by request.
  - A. Consider a motion approving minutes of the regular City Council meeting of December 7, 2009.
  - B. Consider approving Regular Claims in the amount of \$162,285.86.
  - C. Consider approving following Prepaid Claims:
    - 1. Health Insurance Claims - \$269,700.89

- D. Consider approving Payroll Claims in the amount of \$342,489.44.
- E. Consider approving Special Pay Request: (None.)
- F. Consider approval of City Treasurer's Revenue and Expense Reports through November 30, 2009.

**VIII. CONSIDER ITEMS REMOVED FROM CONSENT AGENDA**

- A. Claims/Pay Estimates associated with Bond Issues, Grants or Special Projects of a major nature.
  - 1. None

**IX. PUBLIC HEARING**

- A. Consider conducting a Public Hearing as part of the application process under the Land and Water Conservation Fund Grant Program to receive comment and input from the public regarding the City's aquatics facility project.

**X. OLD BUSINESS**

**XI. CURRENT BUSINESS**

**XII. NEW BUSINESS**

- A. Consider items not known about prior to posting the Agenda.

**XIII. APPROVALS AND ACCEPTANCES**

**A. Ordinances:**

- 1. Consider adopting an Ordinance amending the Zoning Ordinance of the City of Sapulpa; changing the zone and district of land in the City of Sapulpa, a tract of land located in the Northwest Quarter (NW/4) of Section 11, Township 17 North, Range 11 East; rezoning said land from CS (Commercial Shopping) to CG (General Commercial) as per SAZ-898; Creek County, Oklahoma, and directing the City Clerk to show each change upon the official zoning map; repealing all ordinances or parts of ordinances in conflict herewith providing for severability and declaring an emergency.

**B. Resolutions:**

1. Consider adopting a Resolution of the City of Sapulpa, Oklahoma, authorizing the calling and holding of a Special Election in the City of Sapulpa, State of Oklahoma, for the purpose of submitting to the registered, qualified electors of said City the question of the issuance of the General Obligation Bonds of said City in the sum of Two Million Eight Hundred Thousand and No/100s Dollars (\$2,800,000.00), to be issued in series, to provide funds (either with or without State or Federal Aid) for the purpose of purchasing; constructing, equipping, improving, extending, renovating and repairing the Water Distribution, Transportation, Processing and Treatment System and Facilities of said City, and acquiring necessary lands, machinery, and equipment therefore, all to be owned exclusively by said City, as authorized by Section 27, Article X of the Constitution and Statutes of the State of Oklahoma, and acts complementary supplementary and enacted pursuant thereto; and for the purpose of submitting to the registered, qualified electors of said City the question of issuance of the General Obligation Bonds of said City in the sum of Four Million and No/100s Dollars (\$4,000,000.00), to be issued in series, to provide funds (either with or without State or Federal Aid) for the purpose of purchasing, constructing, equipping, improving, extending, renovating and repairing the Sewage Disposal and Treatment Systems and facilities of the City, and acquiring necessary lands, machinery and equipment therefore, all to be owned exclusively by said City, as authorized by Section 27, Article X of the Constitution and Statutes of the State of Oklahoma, and acts complementary supplementary and enacted pursuant thereto; and in connection with each of said bonds, the question of levying and collecting an Annual Tax, in addition to all other taxes, upon all the taxable property in said City for the payment of the payment of the interest and principal on said bonds.
2. Consider adopting a Resolution of the City of Sapulpa, Oklahoma, amending the FY 2009-2010 Annual Budget by increasing revenues and appropriations in the Library Fund for the purpose of recognizing Grant Funds and appropriating such funds for the purpose of training and travel expenses and authorize the Mayor to execute said Resolution.
3. Consider adopting a Resolution of the City of Sapulpa, Oklahoma, amending the FY 2009-2010 Annual Budget by increasing revenues and appropriations in the Grants and Aid Fund for the purpose of recognizing a Grant Award from the Department of Justice for the purpose of purchasing equipment, Web Redesign and Gaining Department Accreditation and authorize the Mayor to execute said Resolution.

**C. Bid Awards:**

1. Consider declaring an emergency and waiving the competitive bidding procedures for the purchase of a sewer camera due to, a) time constraints in proceeding with the Capacity Management and Operations Maintenance (CMOM) Program to meet Oklahoma Department of Environmental Quality (ODEQ) deadlines, and b) vendor is a sole source.
2. Consider directing the City Manager to go to the open market to purchase three or more mini trucks due to no bids being received in response to sealed bid solicitation.

**D. Contracts:**

1. Consider approving credit application from Fizz-O Water Company.
2. Consider approving the Agreement(s) with Water Products of Oklahoma, Inc., and Utility Supply Company, Inc., and Utility Supply Company, Inc for Water Distribution Materials and Supplies, and authorizing the Mayor/Chairman to execute all related documents.
3. Consider ratifying amendments made to the 2009 Human Resources Policies and Procedures Manual.
4. Consider approving receipt of a \$20,471.00 grant from the Oklahoma Department of Libraries for State Aid to the Bartlett-Carnegie (Sapulpa) Library and authorize the Mayor to sign all documents related thereto, including the grant contract.
5. Consider approving receipt of a \$27,776.00 grant from the Department of Justice for law enforcement accreditation, website development, methamphetamine lab equipment and training program, and authorize the Mayor to sign all documents related thereto.
6. Consider approving Change Order No. 1 to contract with D.C. Bass Construction in the additive amount of \$4,261.15 for improvements to the Sapulpa Aquatics Facility/Buildings and Site Package and authorize the Mayor to execute said Change Order.
7. Consider approving Contractor Change Order No. 1 to contract with J.P. Construction in the net additive amount of \$88,450.00 for the Sapulpa Parks Aquatics Facility/Pool Package and authorize the Mayor to execute the same.
8. Consider approving Agreement with Merchants' Choice Card Services (MCCS) for processing credit card transactions at the Sapulpa Golf Course and authorize the Mayor to execute said agreement.

**XIV. COMMITTEE REPORTS**

**XV. INFORMATIONAL ITEMS FROM MAYOR, CITY COUNCIL, CITY  
MANAGER, OR CITY ATTORNEY**

- A. Informational item – Sapulpa Golf Course – November, 2008 vs.  
November, 2009
- B. Informational item – Sales Tax Breakdown for the month of October,  
2009 received in December, 2009
- C. Informational item – Project Status Report from Tetra Tech/FHC  
regarding various City and Authority Projects.

**XVI. EXECUTIVE SESSION**

**XVII. ADJOURNMENT**