

**AGENDA
SAPULPA CITY COUNCIL
MONDAY, DECEMBER 7, 2009**

**CITY HALL, 425 EAST DEWEY
REGULAR MEETING - 7:00 P.M., COUNCIL CHAMBERS**

As required by Section 311, Title 25 of the Oklahoma Statutes, notice is hereby given that the City of Sapulpa, State of Oklahoma, will hold a regular meeting on Monday, December 7, 2009 at 7:00 p.m., at the Council Chambers, Sapulpa City Hall, 425 East Dewey, Sapulpa, Oklahoma.

MEETING PROCEDURE: Comments from the public are welcome at two different times during the course of the meeting: (1) Comments not scheduled on the Agenda will be heard under Public Comments - Agenda Item No. V.; and (2) Comments on all scheduled Agenda Items will be heard immediately following the presentation by staff or petitioner. **Please wait until you are recognized by the Mayor and keep comments as brief as possible.** The City Council will act on the Agenda Item after comments from the staff and the public has been heard.

I. CALL TO ORDER

II. INVOCATION

III. PLEDGE OF ALLEGIANCE

IV. ROLL CALL

- V. PUBLIC COMMENTS:** The purpose of the Public Comments Section of the Agenda is for members of the public to speak to the City Council on any subject not scheduled on the Regular Agenda. City Council shall make no decision or action, except to direct the City Manager to take action, or to schedule the matter for City Council discussion at a later date.

THOSE ADDRESSING THE CITY COUNCIL ARE REQUESTED TO IDENTIFY THEMSELVES BY NAME.

VI. PRESENTATIONS AND PROCLAMATIONS

- A. Certificate and pin presentation in honor of 25 years of service to the City of Sapulpa from the Oklahoma Municipal League to the following employees:

- Frank Baughman, Park Crew Operator
- Nathanael Norton, Police Captain

- B. Presentation by Honeywell International concerning proposed audit of City and Trust Authority energy usage and identification of potential cost savings.

- VII. CONSENT AGENDA:** All matters under "Consent" are considered by the City Council to be routine and will be enacted by one motion. Any City

Council member may, however, remove an item from consent by request.

- A. Consider a motion approving minutes of the regular City Council meeting of November 16, 2009.
- B. Consider approving Regular Claims in the amount of \$507,378.71.
- C. Consider approving following Prepaid Claims:
 - 1. Health Insurance Claims - \$138,314.26
- D. Consider approving Payroll Claims in the amount of \$354,088.76.
- E. Consider approving Special Pay Request: (None.)

VIII. CONSIDER ITEMS REMOVED FROM CONSENT AGENDA

- A. Claims/Pay Estimates associated with Bond Issues, Grants or Special Projects of a major nature.
 - 1. None

IX. PUBLIC HEARINGS

X. OLD BUSINESS

XI. CURRENT BUSINESS

- A. Consider confirming Mayoral re-appointments of the following Sapulpa Metropolitan Area Planning Commission members:
 - 1. Tom Hughes to the remainder of a three year term which will expire on the last day of May, 2012.
 - 2. John Mark Young to the remainder of a three year term which will expire on the last day of June, 2011.
 - 3. Chris Carlton to the remainder of a three year term which will expire on the last day of May, 2011.
- B. Consider confirming Mayoral re-appointments of the following Sapulpa Historical Preservation Board members:
 - 1. Cathy Bennett to the remainder of a three year term which will expire on the last day of August, 2012.
 - 2. Rick Engleman to the remainder of a three year term which will expire on the last day of August, 2012.

- C. Consider confirming Mayoral re-appointment to the Sapulpa Board of Adjustment:
 - 1. John Mark Young to the remainder of a three year term which will expire on the last day of June, 2011.
- D. Consider accepting a Quit Claim Deed from the Board of Creek County Commissioners for Lots 5 through 11 and a portion of Lot 12, Block 22, Tiger Addition to the City of Sapulpa, according to the recorded plat thereto.
- E. Consider accepting from the Oklahoma Department of Libraries a grant Paying for expenses related to the Public Libraries Association Annual Conference in the amount of \$1,750.00.

XII. NEW BUSINESS

- A. Consider items not known about prior to posting the Agenda.

XIII. APPROVALS AND ACCEPTANCES

A. Ordinances:

- 1. Consider adopting an Ordinance of the City of Sapulpa, Oklahoma, closing to public use and vacating a portion of a dedicated utility easement lying in Lots 1 through 12, Block 1, Moccasin Bluff Estates III Addition to the City of Sapulpa, Creek County, Oklahoma; and declaring an emergency.
- 2. Consider rejecting an Ordinance of the City of Sapulpa, Oklahoma, closing to public use a portion of a platted alleyway lying north of Lot 44, Block 1, Beard Addition, City of Sapulpa (as more particularly described herein); and declaring an emergency.

B. Resolutions:

- 1. Consider approving a Joint Resolution of the City of Sapulpa and Sapulpa Municipal Authority, Sapulpa, Oklahoma, to approve authorizing Honeywell International to conduct a City-wide utilities and energy use assessment of City and Trust Authority buildings and facilities, identify potential savings and present a proposal for capital improvements to the appropriate standing committees for recommending future council consideration of funding same through projected energy savings as authorized by 62 O.S. § 318.

C. Bid Awards:

- 1. Consider rejecting the apparent low bid from Utility Supply for items 1, 2, 4, 5, 6, 7, 9, 10, 11, 20, 21, 24, 26, 27, 29, in Lot 1 (pipe) due

to vendor guaranteeing the pricing only for 30 days as opposed to six months as stated in the bid specifications and awarding Lot 1 in its entirety to Water Products; and awarding Lot 2 (materials and supplies) to the vendors as stated below:

Lot 2 –

Water Products

Items 1 through 4, 8, 16, 26, 27, 29 through 78, 82 through 93, 85, 95, 98, 99, 105 through 112, 118, 121 through 133, 135 through 138, 143, 144, 156, 165, 168, 169, 185 through 190, 192 through 208, 210, 211, 212, 216, 220, 221, 222, 224, 225, 227 through 231, 233, 234 through 237, 252, 258, 261, 268 through 281, 286, 291, 302, 305, 306, 307, 321, 323 through 327, 330, 331, 332, 334 through 342, 345 through 352, 354 through 361, 364 through 369.

Utility Supply

Items 5, 6, 7, 9 through 15, 17 through 25, 28, 79, 80, 81 94, 96, 97, 100 through 104, 112 through 117, 119, 120, 134, 139 through 142, 145 through 155, 157 through 164, 166, 167, 170 through 184, 191, 209, 213, 214, 215, 217, 218, 219, 223, 226, 232, 238 through 251, 253 through 257, 259, 260, 262 through 267, 282 through 285, 287 through 290, 292 through 301, 303, 304, 308 through 320, 322, 327, 328, 329, 333, 343, 344, 353, 362, 363.

2. Consider awarding the bid for a snow plow for the Street Department to Southwest Trailers, Inc. of Oklahoma City in the amount of \$11,437 as it is the only bid received.
3. Consider awarding the bid for a sand spreader for the Street Department to Southwest Trailers, Inc. of Oklahoma City in the amount of \$14,409 as the only bid received, and is responsive to the specifications and requirements.
4. Consider awarding the bid for a front loader bucket for the Golf Course to Alco Holdings, Inc. in the amount of \$4,765.00 as the lowest, most responsive and responsible bid.
5. Consider awarding the bid for a Big Belly Solar Powered Compactor to Waste Management as the lowest and most responsive bid in the amount of \$3,610.00 per unit.

D. Contracts:

1. Consider approving the Agreement(s) with Water Products of Oklahoma, Inc., and Utility Supply Company, Inc., for Meter Replacement Parts (Brass), and authorizing the Mayor/Chairman to execute all related documents.

2. Consider approving a Release of Rehabilitation Loan and Note Mortgage for three residential properties from the FY 03 Sapulpa HOME Program (464 West Fern; 101 East Muskogee Avenue; 624 South Hickory Street) and authorize the Mayor to execute said releases.
3. Consider approving the Facility Use Agreement between the Sapulpa Baseball Association (SBA) and the City of Sapulpa for use of the Wickham Road Youth Sports Complex 2010 season and authorize the Mayor to execute said agreement.

XIV. COMMITTEE REPORTS

A. Minutes from the Sapulpa Parks and Recreation Board Meetings from:

- September 15, 2009
- October 20, 2009

XV. INFORMATIONAL ITEMS FROM MAYOR, CITY COUNCIL, CITY MANAGER, OR CITY ATTORNEY

- A. Informational item – November Monthly Golf Course Report
- B. Informational item – Memorandum from Assistant City Manager regarding status of complaint of alley adjacent to 710 South Mounds.
- C. Informational item – Correspondence from Cox Communications notifying City of Channel changes.
- D. Informational item – Project Status Report from Tetra Tech/FHC regarding various City and Authority Projects.

XVI. EXECUTIVE SESSION

XVII. ADJOURNMENT