

**AGENDA  
SAPULPA CITY COUNCIL  
MONDAY, NOVEMBER 17, 2008**

**CITY HALL, 425 EAST DEWEY  
REGULAR MEETING - 7:00 P.M., COUNCIL CHAMBERS**

As required by Section 311, Title 25 of the Oklahoma Statutes, notice is hereby given that the City of Sapulpa, State of Oklahoma, will hold a regular meeting on Monday, November 17, 2008 at 7:00 p.m., at the Council Chambers, Sapulpa City Hall, 425 East Dewey, Sapulpa, Oklahoma.

**MEETING PROCEDURE:** Comments from the public are welcome at two different times during the course of the meeting: (1) Comments not scheduled on the Agenda will be heard under Public Comments - Agenda Item No. V.; and (2) Comments on all scheduled Agenda Items will be heard immediately following the presentation by staff or petitioner. **Please wait until you are recognized by the Mayor and keep comments as brief as possible.** The City Council will act on the Agenda Item after comments from the staff and the public has been heard.

**I. CALL TO ORDER**

**II. INVOCATION**

**III. PLEDGE OF ALLEGIANCE**

**IV. ROLL CALL**

**V. PUBLIC COMMENTS:** The purpose of the Public Comments Section of the Agenda is for members of the public to speak to the City Council on any subject not scheduled on the Regular Agenda. City Council shall make no decision or action, except to direct the City Manager to take action, or to schedule the matter for City Council discussion at a later date.

**THOSE ADDRESSING THE CITY COUNCIL ARE REQUESTED TO IDENTIFY THEMSELVES BY NAME.**

**VI. PRESENTATIONS AND PROCLAMATIONS**

**VII. CONSENT AGENDA:** All matters under "Consent" are considered by the City Council to be routine and will be enacted by one motion. Any City Council member may, however, remove an item from consent by request.

A. Consider a motion approving minutes of the regular City Council meeting of November 3, 2008.

B. Consider approving Regular Claims in the amount of \$431,299.77.

C. Consider approving following Prepaid Claims:

1. Health Insurance Claims - \$78,742.32

D. Consider approving Payroll Claims in the amount of \$357,311.77.

E. Consider approving Special Pay Request: (None.)

F. Consider approval of City Treasurer's Revenue & Expense Reports through October 31, 2008.

**VIII. CONSIDER ITEMS REMOVED FROM CONSENT AGENDA**

A. Claims/Pay Estimates associated with Bond Issues, Grants or Special Projects of a major nature.

1. None

**IX. PUBLIC HEARING**

A. Public Hearing to receive comments on proposed increase in Stormwater Management Fee.

**X. OLD BUSINESS**

**XI. CURRENT BUSINESS**

A. Consider confirming Mayoral appointment of Marty Cummins to the following committees:

1. Community and Economic Development Committee to fill the position currently held by Alan Jones

2. Intergovernmental Relations Committee to fill the vacancy of Kent Clark.

**XII. NEW BUSINESS**

A. Consider items not known about prior to posting the Agenda.

**XIII. APPROVALS AND ACCEPTANCES**

**A. Ordinances:**

1. Consider adopting an Ordinance of the City of Sapulpa, Oklahoma, amending the Sapulpa City Code, Part 14, Chapter 4, Stormwater Management Program, Section 14-402, by providing for a definition of Equivalent Service Unit, and Section 14-414, by providing for a Stormwater Utility Fee; and amending the Master Fee Schedule to the Sapulpa City Code, Appendix A, Section 14.14-414, by providing for amended Stormwater Utility Fee Rates; providing for an effective date; repealing all ordinances or parts of ordinances in conflict with this ordinance; and providing that if any part or parts of this ordinance are held invalid or ineffective, the remaining portions shall not be affected; and declaring an emergency.

**B. Resolutions:**

1. Consider adopting a Resolution of the City of Sapulpa, Oklahoma, amending the FY 2008-2009 Annual Budget by increasing revenues and appropriations in the General Fund for the purpose of recognizing additional revenue and additional appropriations in the Police Department.
2. Consider adopting a Resolution of the City of Sapulpa, Oklahoma, amending the FY 2008-2009 Annual Budget by recognizing additional revenue and increasing appropriations in the City Council Department.
3. Consider adopting a Resolution of the City of Sapulpa, Oklahoma, amending the FY 2008-2009 Annual Budget by increasing beginning fund balances, by increasing appropriations in the City Attorney's Department of the General Fund, and by increasing appropriations in the Capital Improvement Fund for the purpose of rolling forward FY 2007-2008 Funds that were expected to be expensed in FY 2007-2008 but will not be expensed until FY 2008-2009.
4. Consider adopting a Resolution of the City of Sapulpa, Oklahoma, amending the FY 2008-2009 Annual Budget by increasing appropriations in the Grants and Aid Funds for the purpose of providing funds for an overrun on the Goodykoontz Paving and Drainage Improvements project.
5. Consider adopting a Resolution of the City of Sapulpa, Oklahoma, amending the FY 2008-2009 Annual Budget by recognizing additional revenue and increasing appropriations in the Major Thoroughfare Fund for the purpose of providing portable message board signs.
6. Consider adopting a Resolution of the City of Sapulpa, Oklahoma, amending the FY 2008-2009 Annual Budget by reallocating appropriations in the General Fund and increasing revenues and

appropriations in the Capital Improvement Fund for the purpose of providing funding for the purchase of a van, video camera, laptop and software to televise sanitary sewer and stormwater lines.

**C. Bid Awards:**

1. Consider rejecting the apparent low bid for a Mini Mainline Sewer Color TV Inspection System submitted by Baker Equipment Company in the amount of \$48,455 due to not meeting specifications and awarding the bid to Cobra Technologies in the amount of \$55,000 as being the best and most responsive bid.
2. Consider awarding the bid for a one ton Extended Cargo Van to Bob Hurley Ford, L.L.C. for the base bid amount of \$19,365.00 as being the lowest and most beneficial to the City/Municipal Authority.

**D. Contracts:**

1. Consider approving the Agreement with Document Imaging Solutions LLC, for lease of a copy machine for the City Hall Annex building at a rate of \$90.00 per month, to be paid quarterly, for one year with the option of two one-year renewals, starting 11/15/2008.
2. Consider approving the Proposal/Contract with Mid-Continental Restoration Company, Inc., for the Library in the amount of \$17,672.
3. Consider approving Contract with Jani-King for janitorial services for the Sapulpa Community Center and authorize the Mayor to execute said Agreement.
4. Consider approving the close-out of the Goodykoontz Avenue Paving and Drainage project with McGuire Brothers Construction, Inc., approve the fourth and final Pay Estimate in the amount of \$19,597.28; which includes all retainage withheld; approve all other close-out documents; and establish the warranty date effective October 6, 2008 through October 5, 2009.
5. Consider ratifying and approving the Collective Bargaining Agreement between the City of Sapulpa and the International Association of Fire Fighters, Local No. 194, effective July 1, 2008 through June 30, 2009.

**XIV. COMMITTEE REPORTS**

- A. Minutes from the Public Safety and Justice Committee Meeting of Monday, October 20, 2008 at 5:30 P.M.

**XV. INFORMATIONAL ITEMS FROM MAYOR, CITY COUNCIL, CITY MANAGER, OR CITY ATTORNEY**

- A. Informational item – Letter of Appreciation from Inverness Village Residents for new roadway
- B. Informational item – Correspondence from Cox Communications regarding upcoming program changes.
- C. Informational item – Sales Tax Breakdown for the month of September, 2008 received in November, 2008.
- D. Informational item – Pretty Water & Sahoma Lake Permits October 2007 vs. October, 2008
- E. Informational item – City of Sapulpa Municipal Golf Course October, 2007 vs. October, 2008
- F. Informational item – October Monthly Golf Course Report
- G. Informational item – Project Status Report from Tetra Tech/FHC regarding various City and Authority Projects.

**XVI. EXECUTIVE SESSION**

**XVII. ADJOURNMENT**