

**AGENDA  
SAPULPA CITY COUNCIL  
MONDAY, NOVEMBER 16, 2009**

**CITY HALL, 425 EAST DEWEY  
REGULAR MEETING - 7:00 P.M., COUNCIL CHAMBERS**

As required by Section 311, Title 25 of the Oklahoma Statutes, notice is hereby given that the City of Sapulpa, State of Oklahoma, will hold a regular meeting on Monday, November 16, 2009 at 7:00 p.m., at the Council Chambers, Sapulpa City Hall, 425 East Dewey, Sapulpa, Oklahoma.

**MEETING PROCEDURE:** Comments from the public are welcome at two different times during the course of the meeting: (1) Comments not scheduled on the Agenda will be heard under Public Comments - Agenda Item No. V.; and (2) Comments on all scheduled Agenda Items will be heard immediately following the presentation by staff or petitioner. **Please wait until you are recognized by the Mayor and keep comments as brief as possible.** The City Council will act on the Agenda Item after comments from the staff and the public has been heard.

**I. CALL TO ORDER**

**II. INVOCATION**

**III. PLEDGE OF ALLEGIANCE**

**IV. ROLL CALL**

- V. PUBLIC COMMENTS:** The purpose of the Public Comments Section of the Agenda is for members of the public to speak to the City Council on any subject not scheduled on the Regular Agenda. City Council shall make no decision or action, except to direct the City Manager to take action, or to schedule the matter for City Council discussion at a later date.

**THOSE ADDRESSING THE CITY COUNCIL ARE REQUESTED TO IDENTIFY THEMSELVES BY NAME.**

**VI. PRESENTATIONS AND PROCLAMATIONS**

- VII. CONSENT AGENDA:** All matters under "Consent" are considered by the City Council to be routine and will be enacted by one motion. Any City Council member may, however, remove an item from consent by request.

- A. Consider a motion approving minutes of the regular City Council meeting of November 2, 2009.
- B. Consider approving Regular Claims in the amount of \$395,816.51.
- C. Consider approving following Prepaid Claims:
  - 1. Health Insurance Claims - \$105, 140.72

- D. Consider approving Payroll Claims in the amount of \$385,399.80.
- E. Consider approving Special Pay Request: (None.)
- F. Consider approval of City Treasurer's Revenue & Expense Reports through October 31, 2009.

**VIII. CONSIDER ITEMS REMOVED FROM CONSENT AGENDA**

- A. Claims/Pay Estimates associated with Bond Issues, Grants or Special Projects of a major nature.
  - 1. None

**IX. PUBLIC HEARING**

- A. Consider conducting a second Public Hearing regarding the City of Sapulpa Tax Increment Finance District No. 2 and Project Plan, concerning the rehabilitation of the Wells Building, 208 East Dewey, Sapulpa, Oklahoma.

**X. OLD BUSINESS**

**XI. CURRENT BUSINESS**

- A. Consider schedule of meetings for City Council for the calendar year of 2010.

**XII. NEW BUSINESS**

- A. Consider items not known about prior to posting the Agenda.

**XIII. APPROVALS AND ACCEPTANCES**

**A. Ordinances:**

- 1. Consider adopting an Ordinance of the City of Sapulpa, Oklahoma, creating Tax Increment District No. 2 of the City of Sapulpa, Oklahoma; establishing boundaries of the District and projects as recommended by the Local Review Committee; providing for increases in the Ad Valorem Property Taxes over the current base amount as certified by the Creek County Assessors Office to be used for a period not to exceed fifteen (15) years for financing said public improvements; and declaring an emergency.
  
- 2. Consider adopting an Ordinance of the City of Sapulpa, Oklahoma,

closing to public use a portion of a dedicated roadway lying adjacent and contiguous with Lots One (1) and Two (2), Block Two (2), Frisco Place Addition to the City of Sapulpa, Oklahoma, Creek County, Oklahoma; and declaring an emergency.

**B. Resolutions:**

1. Consider adopting a Resolution of the City of Sapulpa, Oklahoma, signifying the City Councils concurrence with the Oklahoma Department of Transportation (ODOT) District VIII Traffic Safety Engineers recommendation to reduce the speed limit to forty-five (45) miles per hour from the Turnpike Gate north on SH-97 a distance of 0.25 miles, recognizing that the reduction in speed is due to the future location of “Glenn Avenue” which will replace Hill Street as the means of access to Buena Vista Subdivisions I and II to accommodate the installation of a traffic signal at SH-97 and the Turnpike Gate.
2. Consider adopting a Resolution calling for a Primary Election, if needed, and for a General Election of the City Councilors of and for the City of Sapulpa; setting dates; offices to be filled; qualifications; that same shall be by Ward and Nonpartisan.
3. Consider adopting a Resolution of the City of Sapulpa, Oklahoma, amending the FY 2009-2010 Annual Budget by increasing revenues and appropriations in the General Fund for the purpose of recognizing additional revenue from an insurance reimbursement for a fire vehicle.
4. Consider adopting a Resolution of the City of Sapulpa, Oklahoma, signifying the City Council’s support of the Tulsa Chamber of Commerce “OneVoice 2010” initiative establishing state legislative priorities concerning items of mutual municipal interest.

**C. Bid Awards:**

1. Consider awarding the bid for *Meter Replacement Parts* to the following vendors as being the lowest, most responsive and responsible bidders:

**Water Products of Oklahoma, Inc.**

Items 1, 3, 4, 10, 11, 12, 13, 17, 18, 19, 20, 21, 25 through 32, 35, 36, 37, 39, 40, 41, 42, 45 through 53, 55, 62.

**Utility Supply Company, Inc.**

Items, 2, 5 through 9, 14, 15, 16, 22, 23, 24, 33, 34, 38, 43, 44, 54, 56 through 61.

2. Consider awarding the bid for Sprinkler Heads for the Golf Course to P & K Equipment as being the lowest and most responsive bidder in

the amount of \$109.76 per unit.

**D. Contracts:**

1. Consider approving Change Order No. 1 to Phase 5 Street Rehabilitation Contract with Paragon Contractors, LLC to adjust various pay quantities for net additive amount of \$8,752.45.

**XIV. COMMITTEE REPORTS**

**XV. INFORMATIONAL ITEMS FROM MAYOR, CITY COUNCIL, CITY MANAGER, OR CITY ATTORNEY**

- A. Informational item – Pretty Water & Sahoma Lake Permits October FY 07/08 vs October FY 08/09
- B. Informational item – City of Sapulpa Municipal Golf Course October 2008 vs. October 2009
- C. Informational item – October Monthly Golf Course Report
- D. Informational item – Sales Tax Breakdown for the month of September, 2009 received in November, 2009.
- E. Informational item – Memorandum from Street Superintendent regarding crack sealing program.
- F. Informational item – Letter to City Manager from Sapulpa Fire Marshal regarding the sprinkler system at Sapulpa City Hall.
- G. Informational item – Correspondence from Cox Communications regarding fees and charges effective December 5, 2009.
- H. Informational item – Project Status Report from Tetra Tech/FHC regarding various City and Authority Projects.

**XVI. EXECUTIVE SESSION**

- A. Consider entering Executive Session for the purpose of discussing pending litigation styled (i) *City of Sapulpa vs. FOP #94, et al.*, Case No. CJ-09-222, Creek County District Court, and (ii) *Michael Knutson vs. City of Sapulpa, et. al.*, Case No. 09-CV-28 TCK-TLW, United States District Court for the Northern District of Oklahoma, upon advice that disclosure will seriously impair the ability of the public body to conduct the litigation in the public interest 25 O.S. Section 307 B (4).
- B. Consider action in open session regarding matters discussed in Executive Session.

## **XVII ADJOURNMENT**