

**AGENDA  
SAPULPA CITY COUNCIL  
MONDAY, OCTOBER 20, 2008**

**CITY HALL, 425 EAST DEWEY  
REGULAR MEETING - 7:00 P.M., COUNCIL CHAMBERS**

As required by Section 311, Title 25 of the Oklahoma Statutes, notice is hereby given that the City of Sapulpa, State of Oklahoma, will hold a regular meeting on Monday, October 20, 2008 at 7:00 p.m., at the Council Chambers, Sapulpa City Hall, 425 East Dewey, Sapulpa, Oklahoma.

**MEETING PROCEDURE:** Comments from the public are welcome at two different times during the course of the meeting: (1) Comments not scheduled on the Agenda will be heard under Public Comments - Agenda Item No. V.; and (2) Comments on all scheduled Agenda Items will be heard immediately following the presentation by staff or petitioner. **Please wait until you are recognized by the Mayor and keep comments as brief as possible.** The City Council will act on the Agenda Item after comments from the staff and the public has been heard.

- I. CALL TO ORDER**
- II. INVOCATION**
- III. PLEDGE OF ALLEGIANCE**
- IV. ROLL CALL**
- V. PUBLIC COMMENTS:** The purpose of the Public Comments Section of the Agenda is for members of the public to speak to the City Council on any subject not scheduled on the Regular Agenda. City Council shall make no decision or action, except to direct the City Manager to take action, or to schedule the matter for City Council discussion at a later date.  
**THOSE ADDRESSING THE CITY COUNCIL ARE REQUESTED TO IDENTIFY THEMSELVES BY NAME.**
- VI. PRESENTATIONS AND PROCLAMATIONS**
  - A. Discuss and consider a proclamation proclaiming Monday, October 20, 2008, as "Inverness Village Day" in the City of Sapulpa.
- VII. CONSENT AGENDA:** All matters under "Consent" are considered by the City Council to be routine and will be enacted by one motion. Any City Council member may, however, remove an item from consent by request.
  - A. Consider a motion approving Minutes of the regular City Council meeting of October 6, 2008.
  - B. Consider approving Regular Claims in the amount of \$401,350.52.
  - C. Consider approving following Prepaid Claims:

1. Health Insurance Claims - \$87,333.39
  2. Journey House Travel, Inc. for airfare to Texas. City check #080217 dated October 10, 2008 for \$553.00.
- D. Consider approving Payroll Claims in the amount of \$317,204.24.
- E. Consider approving Special Pay Request: (None.)
- F. Consider approval of City Treasurer's Revenue & Expense Reports through September 30, 2008.

**VIII. CONSIDER ITEMS REMOVED FROM CONSENT AGENDA**

- A. Claims/Pay Estimates associated with Bond Issues, Grants or Special Projects of a major nature.
1. None

**IX. PUBLIC HEARING**

- A. Public Hearing to receive comments on proposed increase in Stormwater Management Fee.

**X. OLD BUSINESS**

**XI. CURRENT BUSINESS**

- A. Consider and approve temporary street closing for the Annual Chamber of Commerce Christmas Parade scheduled for Saturday, December 6, 2008 at 6:00 p.m. for the following streets:

Hickory Street from Taft to Mary Lynn (4:15 – 7:00 p.m.) This is where the floats and cars will wait before they are placed in the in the parade line-up.

Taft Street from Hickory to Main (5:30 – 7:35 p.m.) This is where floats, cars and marching units will come together for the final parade line-up. (Marching units wait on Reasor's Lot)

Main Street from Taft to Dewey (6:00 – 8:00 p.m.) This is the parade route.

Dewey Street from Main to Mission (6:00 – 8:30 p.m.) This is the parade route. The school lot on Mission Street is where all entries will disband and exit the parade.

- B. Consider a temporary street closure request from the Creek County District Attorney's Office, working along side the Child Welfare

Division of the Creek County Department of Human Services and other service providers holding a fundraiser on Friday, October 24<sup>th</sup>, Saturday, October 25<sup>th</sup> and Friday, October 31<sup>st</sup>, 2008. The requested street closure is Lee Street be closed from Elm to Park. This will include East and West bound traffic. Hours of operation will be from 7:00 p.m. till 10:00 p.m.

- C. Consider a temporary street closure request from Sapulpa Herald for blocking off portion of street on either side of the Herald offices for Halloween, Friday, October 31, 2008, during the Downtown Halloween Candy Walk. The Herald plans on cooking hamburgers and hot dogs for the public and request that from the south side of their office at 16 South Park towards the north to Dewey Street be blocked by not allowing traffic for the safety of the children. The time will be from 4:30 to 9:00 p.m. which will coincide with the Downtown Halloween Candy Walk.
- D. Consider declaring a 1994 Mercury XR7, VIN IMELM624ORH622454 surplus property and authorizing the City Manager to dispose of same at a public auction with the funds placed in the Tulsa County District Attorney's Drug Fund.

**XII. NEW BUSINESS**

- A. Consider items not known about prior to posting the Agenda.

**XIII. APPROVALS AND ACCEPTANCES**

**A. Ordinances:**

- 1. None

**B. Resolutions:**

- 1. Consider adopting a Resolution of the City of Sapulpa, Oklahoma, amending the FY 2008-2009 Annual Budget by increasing revenues and appropriations in the General Fund for the purpose of recognizing additional revenue from funds received from donations for the purpose of purchasing equipment for the Sapulpa Police Department-Reserve Program.
- 2. Consider adopting a Resolution of the City of Sapulpa, Oklahoma, amending the FY 2008-2009 Annual Budget by increasing beginning fund balance, and by increasing appropriations in the Animal Control Department of the General Fund for the purpose of appropriating funds received in FY 2007-2008 for repairs to be made in FY 2008-2009.

**C. Bid Awards:**

- 1. Consider awarding the bid for Water and Sewer Pipe the following

vendors as being the most responsive and responsible bids:

**Water Products of Oklahoma, Inc.** – Items 1 through 4, 6 through 10, 14, 20, 26 through 29.

**Mainline Supply Company** – Items 5, 11, 12, 13, 15 through 20, 22 through 25, 30 and 31.

**D. Contracts:**

1. Consider approving Engineering Services Agreement with Professional Engineering Consultants, P. A. for Design and Construction Administration associated with the Phase V Street Rehabilitation Program.
2. Consider approving Amendment No. 1 to Agreement for Professional Engineering Services with Meshek & Associates, PLC, for Stormwater GIS, Engineering and Planning Services (Phase II), and authorize the Mayor to execute the Amendment for such services.

**XIV. COMMITTEE REPORTS**

**XV. INFORMATIONAL ITEMS FROM MAYOR, CITY COUNCIL, CITY MANAGER, OR CITY ATTORNEY**

- A. Informational item –Pretty Water and Sahoma Lake Permits – September, 2007 vs. September, 2008.
- B. Informational item – Sales Tax Breakdown for the month of August, 2008.
- C. Informational item City of Sapulpa Municipal Golf Course – September, 2007 vs. September, 2008.
- D. Informational item – September Monthly Golf Course Report
- E. Informational item – Project Status Report from Tetra Tech/FHC regarding various City and Authority Projects.

**XVI. EXECUTIVE SESSION**

**XVII. ADJOURNMENT**

