

**AGENDA
SAPULPA CITY COUNCIL
MONDAY, OCTOBER 6, 2008**

**CITY HALL, 425 EAST DEWEY
REGULAR MEETING - 7:00 P.M., COUNCIL CHAMBERS**

As required by Section 311, Title 25 of the Oklahoma Statutes, notice is hereby given that the City of Sapulpa, State of Oklahoma, will hold a regular meeting on Monday, October 6, 2008 at 7:00 p.m., at the Council Chambers, Sapulpa City Hall, 425 East Dewey, Sapulpa, Oklahoma.

MEETING PROCEDURE: Comments from the public are welcome at two different times during the course of the meeting: (1) Comments not scheduled on the Agenda will be heard under Public Comments - Agenda Item No. V.; and (2) Comments on all scheduled Agenda Items will be heard immediately following the presentation by staff or petitioner. **Please wait until you are recognized by the Mayor and keep comments as brief as possible.** The City Council will act on the Agenda Item after comments from the staff and the public has been heard.

I. CALL TO ORDER

II. INVOCATION

III. PLEDGE OF ALLEGIANCE

IV. ROLL CALL

- V. PUBLIC COMMENTS:** The purpose of the Public Comments Section of the Agenda is for members of the public to speak to the City Council on any subject not scheduled on the Regular Agenda. City Council shall make no decision or action, except to direct the City Manager to take action, or to schedule the matter for City Council discussion at a later date.

THOSE ADDRESSING THE CITY COUNCIL ARE REQUESTED TO IDENTIFY THEMSELVES BY NAME.

VI. NOMINATION/APPOINTMENT OF CITY COUNCILOR

- A. Consider nominations and confirm appointment of an individual to fill the unexpired term of Councilor Kent Clark, Ward 3.
- B. Administer oath of office to City Council, Ward 3 appointee.

VII. PRESENTATIONS AND PROCLAMATIONS

- A. Discuss and consider a proclamation proclaiming the week of October 20th through October 24th, 2008 as “National Business Women’s Week” in the City of Sapulpa.

VIII. CONSENT AGENDA: All matters under “Consent” are considered by the

City Council to be routine and will be enacted by one motion. Any City Council member may, however, remove an item from consent by request.

- A. Consider a motion approving minutes of the regular City Council meeting of September 15, 2008.
- B. Consider approving Regular Claims in the amount of \$879,864.56.
- C. Consider approving following Prepaid Claims:
 - 1. Health Insurance Claims - \$159,266.67
- D. Consider approving Payroll Claims in the amount of \$344,546.93.
- E. Consider approving Special Pay Request: (None.)

IX. CONSIDER ITEMS REMOVED FROM CONSENT AGENDA

- A. Claims/Pay Estimates associated with Bond Issues, Grants or Special Projects of a major nature.
 - 1. None

X. PUBLIC HEARINGS

XI. OLD BUSINESS

XII. CURRENT BUSINESS

- A. Consider approval of temporary street closure requests from Sapulpa Main Street for the following:
 - 1. Downtown Halloween Candy Walk – from Main Street to Oak Street on Dewey Avenue on Friday, October 31, 2008 from 4:30 until 9:00 P.M.
 - 2. 2008 Jingle Bell Sweepstakes – from Main Street to Oak Street on Dewey Avenue and Oak Street from Hobson Street to Lee Street on Saturday, December 13, 2008, from 12:00 until 3:00 P.M.
- B. Consider temporary street closure in downtown Sapulpa for a 5K/1 Run/Walk to support Sapulpa Public Schools. This event will take place on Saturday, November 8, 2008, from 2:00 P.M. until 3:30. The route begins on Dewey east to Mission, right on Mission to Taft, proceeding right on Taft to Main, then right on Main to Dewey and ending on Dewey.
- C. Consider temporary street closure request from Sapulpa Public Schools to accommodate the high school homecoming parade on Thursday,

October 9, 2008, at 4:00 P.M. The parade route will begin at the corner of Dewey and Poplar, proceed east down Dewey and end at the Sapulpa High School parking lot. This is the same route that was used last year.

- D. Consider accepting Grant Offer from the Oklahoma Highway Safety Office (OHSO) for our Traffic Safety Program and authorize the Mayor to execute the 2009 contract covering the period of October 1, 2008 to September 30, 2009.
- E. Consider declaring a 1994 Mercury XR7, VIN IMELM6240RH622454 surplus property and authorizing the City Manager to dispose of at public auction with the funds placed in the Seizures and Forfeitures Fund (Fund 42).
- F. Consider confirming Mayoral appointment of Alan Jones to the Administrative and Finance Committee.

XIII. NEW BUSINESS

- A. Consider items not known about prior to posting the Agenda.

XIV. APPROVALS AND ACCEPTANCES

A. Ordinances:

- 1. None

B. Resolutions:

- 1. Consider adopting a Resolution of the City of Sapulpa, Oklahoma, amending the FY 2008-2009 Annual Budget in the Parks and Recreation Services Fund by increasing revenues and appropriations to recognize a donation for the purchase of a television.
- 2. Consider adopting a Resolution of the City of Sapulpa, Oklahoma, amending the FY 2008-2009 Annual Budget in the Library Fund by increasing revenues and appropriations for the purpose of recognizing funds received from a donation and appropriating such funds for the purpose of salaries and/or overtime for the Tribal Grant Project.
- 3. Consider adopting a Resolution of the City of Sapulpa, Oklahoma, amending the FY 2008-2009 Annual Budget in the Grants and Aid Fund by increasing revenues and appropriations to recognize Grant Funds from the Oklahoma Department of Transportation for the asphalt portion of three roads.
- 4. Consider adopting a Resolution of the City of Sapulpa, Oklahoma, signifying the City's support for the renovation and conversion of the Wells Building into elderly housing and offering partnership as

evidence of the City's local commitment to the project and otherwise supporting the project in an effort to revitalize downtown Sapulpa.

5. Consider adopting a Resolution of the City of Sapulpa, Oklahoma, and the Sapulpa Municipal Authority, Sapulpa, Oklahoma, amending the FY 2008-2009 Series 2004 Capital Improvement Revenue Construction Fund, Grants and Aid Fund, Major Thoroughfare Fund, and Capital Improvement Fund to provide funding for increased costs on the Wickham Road Project.
6. Consider adopting a Resolution of the City of Sapulpa, Oklahoma, and the Sapulpa Municipal Authority, Sapulpa, Oklahoma, amending the FY 2008-2009 Annual Budget by increasing beginning fund balance, revenues and by increasing appropriations in various fund for the purpose of rolling forward FY 2007-2008 funds for items that were expected to be expensed in FY 2007-2008 but were received until after June 30, 2008, the end of FY 2007-2008.

C. Bid Awards:

1. Consider awarding the bid for Water Distribution Materials and Supplies to the following vendors as being the most responsive and responsible bids:

Utility Supply – Items 1, 2, 3, 32, 33, 75, 76, 78, 79, 82, 92, 214, 233, 235, 238, 250, 285, 312, 340 & 352.

Water Products – Items 4 through 31, 34 through 74, 77, 80, 81, 83 through 91, 93 through 213, 215 through 284, 286 through 311, 313 through 339, 341 through 351, 353 through 368.

2. Consider awarding the bid for Meter Replacement Parts (Brass) to the following vendors as being the most responsive and responsible bids:

Utility Supply – Items 14, 26 & 31.

Mainline Supply – Items 2, 4, 9, 10, 17, 19, 20, 29, 30, 32, 53, 55 56, 60, 61 & 62.

Water Products of Oklahoma, Inc. – Items 1, 3, 12, 13, 18, 21, 24, 25, 27, 28, 30, 33 through 52, 54, 56, 58 & 59.

Oklahoma Contractors Supply, Inc. – Items 5 through 8, 11, 13, 15, 16, 22, 23 & 57.

3. Consider awarding the bid for purchase and removal of structures at 1002 South Water Street and 1004 South Water Street to Kevin Banks in the amount of \$14,000 as the most responsive and responsible bid.

D. Contracts:

1. Consider approving Amendment No. 12 to contract with The Benham Companies, LLC dated 10/18/04 for design of curb cuts and drives for New Senior Citizen Community Center parking lot, alley to the west of Arvest Bank for refuse pickup, and sidewalks as well as ADA accessible wheelchair ramps for crosswalk between Pinehurst Apartments and Freedom Elementary School

2. Consider approving an Agreement with the Oklahoma Department of Transportation (ODOT) for the construction of the following Industrial Access Road Projects to serve the Gateway Industrial Park:

Sulzer Way (Industrial Park Interim Road)
South 57th West Avenue (SH-66 Access Road to east entrance to Industrial Park)
West 65th Street (SH-66 Access Road to South 57th West Avenue)

3. Consider approving the Agreement(s) with Corporate Express, Inc., a Staples Company, and Tulsa Maintenance Supply for janitorial supplies.

4. Consider approving Agreement between Cities of Tulsa and Sapulpa for emergency mutual assistance and authorize the Mayor to execute the Agreement.

5. Consider approving Agreement #1 to Frequency Reconfiguration Agreement with Nextel West Corp., and authorize the Mayor to execute said Agreement.

XV. COMMITTEE REPORTS

- A. Minutes from the Administrative and Finance Committee Meeting held on Thursday, September 11, 2008.

- B. Minutes from the Administrative and Finance Committee Meeting held on Tuesday, September 23, 2008.

- C. Minutes from Public Safety and Justice Committee Meeting held on Tuesday, September 16, 2008.

- D. Minutes from Public works and Transportation Committee Meeting held on Tuesday, September 16, 2008.

XVI. INFORMATIONAL ITEMS FROM MAYOR, CITY COUNCIL, CITY MANAGER, OR CITY ATTORNEY

- A. Informational item – Tentative Schedule associated with Phase II Concrete Panel Replacement Project.
- B. Informational item – Project Status Report from Tetra Tech/FHC regarding various City and Authority Projects.

XVII. EXECUTIVE SESSION

- A. Consider entering into Executive Session to discuss the following:
 - 1. Consider pending investigation, claim and/or action involving abatement of public nuisance issues on tract of land in North Half (N/2) Northeast Quarter (NE/4) of Southwest Quarter (SW/4) and South Half (S/2) Northwest Quarter (NW/4) Section 11, Township 17 North, Range 11 East, confidentially with City Attorney upon advice that disclosure would seriously impair ability to process claim or conduct pending investigation or action in public interest [25 O.S. Section 307 B (3) (4).
- B. Consider action in open session regarding matters discussed in Executive Session, including without limitation, the following:
 - 1. Consider authorizing the City Attorney to take action on investigation and claim discussed in relation to abatement of public nuisance issues on tract of land in North Half (N/2) Northeast Quarter (NE/4) of Southwest Quarter (SW/4) and South Half (S/2) Northwest Quarter (NW/4) Section 11, Township 17 North, Range 11 East.

XVIII. ADJOURNMENT