

**AGENDA
SAPULPA CITY COUNCIL
MONDAY, OCTOBER 5, 2009**

**CITY HALL, 425 EAST DEWEY
REGULAR MEETING - 7:00 P.M., COUNCIL CHAMBERS**

As required by Section 311, Title 25 of the Oklahoma Statutes, notice is hereby given that the City of Sapulpa, State of Oklahoma, will hold a regular meeting on Monday, October 5, 2009 at 7:00 p.m., at the Council Chambers, Sapulpa City Hall, 425 East Dewey, Sapulpa, Oklahoma.

MEETING PROCEDURE: Comments from the public are welcome at two different times during the course of the meeting: (1) Comments not scheduled on the Agenda will be heard under Public Comments - Agenda Item No. V.; and (2) Comments on all scheduled Agenda Items will be heard immediately following the presentation by staff or petitioner. **Please wait until you are recognized by the Mayor and keep comments as brief as possible.** The City Council will act on the Agenda Item after comments from the staff and the public has been heard.

I. CALL TO ORDER

II. INVOCATION

III. PLEDGE OF ALLEGIANCE

IV. ROLL CALL

- V. PUBLIC COMMENTS:** The purpose of the Public Comments Section of the Agenda is for members of the public to speak to the City Council on any subject not scheduled on the Regular Agenda. City Council shall make no decision or action, except to direct the City Manager to take action, or to schedule the matter for City Council discussion at a later date.

THOSE ADDRESSING THE CITY COUNCIL ARE REQUESTED TO IDENTIFY THEMSELVES BY NAME.

VI. PRESENTATIONS AND PROCLAMATIONS

- A. Discuss and consider a proclamation proclaiming November, 2009, as "Pancreatic Cancer Awareness Month" in the City of Sapulpa.

- VII. CONSENT AGENDA:** All matters under "Consent" are considered by the City Council to be routine and will be enacted by one motion. Any City Council member may, however, remove an item from consent by request.

- A. Consider a motion approving minutes of the regular City Council meeting of September 21, 2009.

- B. Consider approving Regular Claims in the amount of \$180,625.35.

- C. Consider approving following Prepaid Claims:

1. Health Insurance Claims - \$59,658.57

D. Consider approving Payroll Claims in the amount of \$328,368.95.

E. Consider approving Special Pay Request: (None.)

VIII. CONSIDER ITEMS REMOVED FROM CONSENT AGENDA

A. Claims/Pay Estimates associated with Bond Issues, Grants or Special Projects of a major nature.

1. None

IX. PUBLIC HEARING

A. Consider conducting a public hearing on the question of annexing into municipal limits certain territory located in Section 26, Township 18 North, Range 11 East, Creek County, Oklahoma.

X. OLD BUSINESS

XI. CURRENT BUSINESS

A. Consider approving temporary street closure requests from Sapulpa Main Street for the following:

1. Downtown Halloween Candy Walk – from Main Street to Oak on Dewey Avenue on Saturday, October 31, 2009 from 3:00 p.m. until 7:00 p.m.

2. Jingle Bell Sweepstakes – from Main to Oak on Dewey Avenue and Oak Street from Hobson to Lee on Saturday, December 19, 2009 from 12:00 p.m. until 3:00 p.m.

B. Consider Mayoral appointment of Sammie Culbert to the Sapulpa Public Library Board to fill the unexpired term of Harry Freeman, said term to expire May, 2010 and the re-appointments of David Bristow and Mae Nabozny, said terms to expire 2012.

C. Consider confirming Mayoral appointments to the Sapulpa Park and Recreation Board of Larry Higgs to fill unexpired term of Bruce Binion, said term to expire February, 2010 and Cassie Inman to fill unexpired term of Pat Graham, said term to expire February, 2012.

D. Consider confirming Mayoral appointments to the Senior Advisory Board (with respective term expiration as noted) of: Emma Houtchens (9/2010), Mary Barrett (9/2010), Betty Wilson (9/2011) Ivan Wilson (9/2011), Mary Stieger (9/2011), Don Buckmaster

(9/2011), Earl Rose (9/2011), Etta Teters (9/2012), Dan Weston (9/2012), Iona Bradley (9/2012) and Betty Lucas (9/2012), to fill expired terms per Resolution 2420.

XII. NEW BUSINESS

- A. Consider items not known about prior to posting the Agenda.

XIII. APPROVALS AND ACCEPTANCES

A. Ordinances:

1. Consider adopting an Ordinance of the City of Sapulpa, Oklahoma, Making Findings of Fact; annexing an area adjacent to the City of Sapulpa in Section 26, Township 18 North, Range 11 East, Creek County, Oklahoma, into and as a part of the corporate limits of the City of Sapulpa; designating the tracts to be annexed; providing for the zoning and ward classification of the annexed area; providing for severability; and declaring an emergency.
2. Consider adopting an Ordinance amending the Employee Retirement System defined Contribution for the position of City Manager for the City of Sapulpa, Oklahoma; providing retirement benefits for eligible employees of City of Sapulpa, Oklahoma; pertaining to Plan Design; providing for repealer and severability; and declaring an emergency.

B. Resolutions:

1. Consider adopting a Resolution of the City of Sapulpa, Oklahoma and the Sapulpa Municipal Authority, Sapulpa, Oklahoma, amending the FY 2009-2010 Annual Budget by increasing beginning fund balance, revenues, and by increasing appropriations on various funds for the purpose of rolling forward FY 2008-2009 Funds for items that were expected to be expensed in FY 2008-2009 Funds but were not received until after June 30, 2009, the end of FY 2008-2009.
2. Consider adopting a Resolution of the City of Sapulpa, Oklahoma, in cooperation with the Sapulpa Chamber of Commerce Benefit Auction; establishing Water Street from Dewey Avenue on the north to Thompson Avenue on the south as the area designated as the co-naming site for the Sapulpa Chamber of Commerce Annual Fall Auction in October, 2009, co-locating the name of the successful bidder on the street signs for a period not exceed twelve (12) months and designating funding responsibility.
3. Consider adopting a Resolution of the City of Sapulpa, Oklahoma, permitting discharge from the Overlook Trailer Park Lagoon to the

City Wastewater System via the Overlook Drive Lift Station; and authorizing and directing the proper officials of the City of Sapulpa to implement such action; and declaring an emergency.

C. Bid Awards:

1. Consider awarding the bid for a *One Cubic Yard Loader and 17 Foot Backhoe with Hydraulic Hammer* for the Cemetery Department to Tulsa New Holland, Inc. in the amount of \$70,950.00 as the lowest and best bid received, contingent upon financing.
2. Consider rejecting the apparent low bid for a Backhoe Loader 4WD for the Street Department from OCT Equipment due to not meeting specifications, and award the bid to Keystone Equipment Company for the amount of \$85,990.44 as being the most responsive and responsible bid.
3. Consider awarding the Sapulpa Aquatic Facility “Pool Package” bid to JP Construction, as being the lowest, best and most responsive bidder in the amount of \$739,000 and authorize the Mayor to sign all necessary documents.
4. Consider awarding the Sapulpa Aquatic Facility “Building & Site Package” bid to DC Bass Construction as being the lowest, best and most responsive bidder, based on a base bid of \$555,026.98 and Alternate A1 for \$17,085.00 and Alternate A2 for \$6,348.00, for a total bid price of \$578,459.98 and authorizing the Mayor to sign all necessary documents.

D. Contracts:

1. Consider and approve Oklahoma Highway Safety Office Contract with the Oklahoma Highway Safety Office, and authorize the Mayor to execute the same.

XIV. COMMITTEE REPORTS

- A. Minutes from the Administrative and Finance Committee Meeting on Tuesday, September 22, 2009 at 5:30 P.M.
- B. Minutes from the Administrative and Finance Committee Meeting on Thursday, October 1, 2009 at 5:30 P.M.

XV. INFORMATIONAL ITEMS FROM MAYOR, CITY COUNCIL, CITY MANAGER, OR CITY ATTORNEY

- A. Informational item – Letter from Cox Communications in regards to the addition of high definition (HD) channels to our lineup.
- B. Informational item – Correspondence from Oklahoma Department of Transportation regarding Notification of Award of Stimulus Project
- C. Informational item – Project Status Report from Tetra Tech/FHC regarding various City and Authority Projects.

XVI. EXECUTIVE SESSION

- A. Consider entering Executive Session for the purpose of confidential communications with legal counsel concerning pending or threatened litigation concerning Family Video, 22 South Mission, Sapulpa, Oklahoma, upon advice that disclosure will seriously impair the ability of the public body to conduct the litigation in the public interest [25 O.S. Section 307 B (4).]
- B. Consider action in open session regarding matters discussed in Executive Session, including without limitation, authorizing staff to take action in regard to the pending/threatened litigation discussed in Executive Session.

XVII ADJOURNMENT