

**AGENDA  
SAPULPA CITY COUNCIL  
MONDAY, SEPTEMBER 8, 2009**

**CITY HALL, 425 EAST DEWEY  
REGULAR MEETING - 7:00 P.M., COUNCIL CHAMBERS**

As required by Section 311, Title 25 of the Oklahoma Statutes, notice is hereby given that the City of Sapulpa, State of Oklahoma, will hold a regular meeting on Tuesday, September 8, 2009 at 7:00 p.m., at the Council Chambers, Sapulpa City Hall, 425 East Dewey, Sapulpa, Oklahoma.

**MEETING PROCEDURE:** Comments from the public are welcome at two different times during the course of the meeting: (1) Comments not scheduled on the Agenda will be heard under Public Comments - Agenda Item No. V.; and (2) Comments on all scheduled Agenda Items will be heard immediately following the presentation by staff or petitioner. **Please wait until you are recognized by the Mayor and keep comments as brief as possible.** The City Council will act on the Agenda Item after comments from the staff and the public has been heard.

**I. CALL TO ORDER**

**II. INVOCATION**

**III. PLEDGE OF ALLEGIANCE**

**IV. ROLL CALL**

- V. PUBLIC COMMENTS:** The purpose of the Public Comments Section of the Agenda is for members of the public to speak to the City Council on any subject not scheduled on the Regular Agenda. City Council shall make no decision or action, except to direct the City Manager to take action, or to schedule the matter for City Council discussion at a later date.

**THOSE ADDRESSING THE CITY COUNCIL ARE REQUESTED TO IDENTIFY THEMSELVES BY NAME.**

**VI. PRESENTATIONS AND PROCLAMATIONS**

- A. Consider a presentation of Milestone Certificate to the City Council from the Board of Directors of Sapulpa Main Street.

- VII. CONSENT AGENDA:** All matters under "Consent" are considered by the City Council to be routine and will be enacted by one motion. Any City Council member may, however, remove an item from consent by request.

- A. Consider a motion approving minutes of the regular City Council meeting of August 17, 2009.

- B. Consider approving Regular Claims in the amount of \$406,650.83.

- C. Consider approving following Prepaid Claims:

1. Health Insurance Claims - \$109,241.26
2. Tom DeArman for reimbursements for trip to Washington, D.C August 9-11, 2009. City check #84268 dated August 19, 2009 for \$714.48.
3. Ted Fisher for reimbursements for trip to Washington, D.C. August 9-11, 2009. City check #84269 dated August 19, 2009 for \$4,281.53.
4. Doug Haught for reimbursements for trip to Washington, D.C. August 9-11, 2009. City check #84270 dated August 19, 2009 for \$1,361.33.
5. Phil Givens Company for technical assistance in obtaining loans, grants and surplus equipment through federal agencies. City check #84271 dated August 19, 2009 for \$4,000.00.

D. Consider approving Payroll Claims in the amount of \$333,887.41.

E. Consider approving Special Pay Request: (See attached list.)

**VIII. CONSIDER ITEMS REMOVED FROM CONSENT AGENDA**

A. Claims/Pay Estimates associated with Bond Issues, Grants or Special Projects of a major nature.

1. None

**IX. PUBLIC HEARINGS**

**X. OLD BUSINESS**

**XI. CURRENT BUSINESS**

A. Consider approving temporary street closure request from Sapulpa Public Schools to accommodate the high school homecoming parade on Friday, September 18, 2009, at 4:00 p.m. The parade route will begin at the corner of Dewey and Poplar, proceed east down Dewey and end at the Sapulpa High School parking lot. This is the same route that was used last year.

B. Consider rescinding action taken on April 6, 2009, of declaring surplus a 1999 Ford Crown Victoria, VIN #2FFP71W1XX236112, and returning the vehicle to active service assigned to the Police Department.

**XII. NEW BUSINESS**

- A. Consider items not known about prior to posting the Agenda.

**XIII. APPROVALS AND ACCEPTANCES**

**A. Ordinances:**

1. Consider adopting an Ordinance amending the Zoning Ordinance of the City of Sapulpa; changing the zone and district of land in the City of Sapulpa, a tract of land located on Lots 1 thru 4 and Lots 29-32, North Heights Addition; rezoning said land from RS-3 (Residential Single-Family High Density District) to RM-2 (Residential Multi-Family Medium Density District) as per SAZ-895, Creek County, Oklahoma, and directing the City Clerk to show each change upon the official zoning map; repealing all Ordinances or parts of Ordinances in conflict herewith providing for severability and declaring an emergency.
2. Consider adopting an Ordinance amending the Zoning Ordinance of the City of Sapulpa; changing the zone and district of land in the City of Sapulpa, a tract of land located on all that part of the Southeast Quarter of the Southwest Quarter of Section 12, Township 18 North, Range 11 East, Creek County, Oklahoma laying North of the Burlington Northern Santa Fe Railroad 5.95 acres, more or less, said property being shown on attached surveys and marked as tract #3; rezoning said land from AG (Agriculture) to IH (Heavy Industrial) as per SAZ-896, Creek County, Oklahoma, and directing the City Clerk to show each change upon the official zoning map; repealing all Ordinances or parts of ordinances in conflict herewith providing for severability and declaring an emergency.

**B. Resolutions:**

1. Consider adopting a Resolution of the City of Sapulpa, resolving that the Mayor is authorized and directed to execute a Project Agreement for Federal-Aid (Project Number STP-STIM (279) IG) with the Oklahoma Department of Transportation for Grade, Drain and Surface Sapulpa American Recovery and Restoration Act (ARRA) on the East Line Street from Mission Street to Moccasin Place Concrete Replacement Project.
2. Consider adopting a Resolution directing the Institution of Proceedings to annex into Municipal Limits certain territory located in Section 26, Township 18 North, Range 11 East, Creek County, Oklahoma; and authorizing and directing the proper officials of the City of Sapulpa to implement such proceedings; and declaring an emergency.

**C. Bid Awards:**

1. Consider waiving competitive bidding due to an unexpected and

unforeseen supply shortage and authorize the Police Department to purchase ammunition in the amount of \$6,075.60 from Bass Pro as the sole source vendor that can meet the quantity requirements.

2. Consider extending the time period for awarding bid(s) on backhoes for the Cemetery Maintenance and Street Department(s) an additional fifteen (15) days due to possible acquisition of the equipment through the Federal Government Surplus Property Program at a lower price.
3. Consider awarding the bid for Meter Boxes and Resetters to Water Products of Oklahoma, Inc. as being the only bid received.
4. Consider awarding the bid for Janitorial and Cleaning Supplies to the following vendors as the lowest, most responsive and responsible bids:

**All Maintenance Supply, Inc.** –

Items 1, 4 through 7, 10 through 13, 18, 21, 25, 26, 30 through 43, 45, 46, 52, 53, 58, 60, 64, 65, 68, 74, 76, 79, 81 & 83

**Treat's Solutions** -

Item 59

**CCP Industries, Inc.** –

Items 8, 17, 56, 57 & 69

**Advanced Industrial Solutions, Inc.** –

Items 2, 3, 9, 14, 15, 16, 19, 20, 22, 23, 24, 28, 29, 30, 44, 47 through 51, 54, 55, 56, 61, 63, 65, 66, 67, 70, 71, 72, 75 through 78, 80, 82, 83 & 84

**D. Contracts:**

1. Consider approving Engineering Services Agreement with Professional Engineering Consultants, P.A. (PEC) for Design and Construction Administration Services associated with the Phase 6 Street Rehabilitation Program.
2. Consider approving Engineering Services Agreement with Professional Engineering Consultants, P.A. (PEC) for Design and Construction Administration Services associated with constructing a new access road north of Hill Avenue between Main Street and SH-97 to provide alternate access to Buena Vista Subdivision and allow for closure of Hill Street as well as signalization of the Turnpike Gate junction with SH-97.
3. Consider approving Preliminary Design Proposal with Traffic Engineering Consultants (TEC) for Main Street Signal Improvements and Coordination Project (Main Street from Line to Taft).

4. Consider approving an Inter-Agency Agreement between INCOG and and the City of Sapulpa to provide Planning Services and Mapping Graphic Services for the City FY 2009-2010.
5. Consider approving Engineering Services Agreement for Phase V Contract Street Rehabilitation and Community Development Block Grant (CDBG) Paving and Drainage Improvements Construction Inspection Services.
6. Consider approving the credit applications from Stow's Office Furniture, Rainbow Concrete, Paragon Sports and Rush Truck Centers.

**XIV. COMMITTEE REPORTS**

**XV. INFORMATIONAL ITEMS FROM MAYOR, CITY COUNCIL, CITY MANAGER, OR CITY ATTORNEY**

- A. Informational item – Estimate of Needs and Millage Calculation
- B. Informational item – Correspondence from Cox Communications regarding the addition of High Definition (HD) channels.
- C. Informational item – City of Sapulpa Municipal Golf Course August, 2008 vs. August, 2009
- D. Informational item – Project Status Report from Tetra Tech/FHC regarding various City and Authority Projects.

**XVI. EXECUTIVE SESSION**

- A. Consider entering into Executive Session to discuss the appraisal of Lot 3, Block 30, North Heights Addition to the City of Sapulpa, Creek County, Oklahoma [25 O.S. Section 307 B (3)].
- B. Consider action in Open Session regarding matters discussed in Executive Session.

**XVII ADJOURNMENT**