

**AGENDA
SAPULPA CITY COUNCIL
MONDAY, JULY 20, 2009**

**CITY HALL, 425 EAST DEWEY
REGULAR MEETING - 7:00 P.M., COUNCIL CHAMBERS**

As required by Section 311, Title 25 of the Oklahoma Statutes, notice is hereby given that the City of Sapulpa, State of Oklahoma, will hold a regular meeting on Monday, July 20, 2009 at 7:00 p.m., at the Council Chambers, Sapulpa City Hall, 425 East Dewey, Sapulpa, Oklahoma.

MEETING PROCEDURE: Comments from the public are welcome at two different times during the course of the meeting: (1) Comments not scheduled on the Agenda will be heard under Public Comments - Agenda Item No. V.; and (2) Comments on all scheduled Agenda Items will be heard immediately following the presentation by staff or petitioner. **Please wait until you are recognized by the Mayor and keep comments as brief as possible.** The City Council will act on the Agenda Item after comments from the staff and the public has been heard.

I. CALL TO ORDER

II. INVOCATION

III. PLEDGE OF ALLEGIANCE

IV. ROLL CALL

V. PUBLIC COMMENTS: The purpose of the Public Comments Section of the Agenda is for members of the public to speak to the City Council on any subject not scheduled on the Regular Agenda. City Council shall make no decision or action, except to direct the City Manager to take action, or to schedule the matter for City Council discussion at a later date.

THOSE ADDRESSING THE CITY COUNCIL ARE REQUESTED TO IDENTIFY THEMSELVES BY NAME.

VI. PRESENTATIONS AND PROCLAMATIONS

VII. CONSENT AGENDA: All matters under "Consent" are considered by the City Council to be routine and will be enacted by one motion. Any City Council member may, however, remove an item from consent by request.

A. Consider a motion approving minutes of the regular City Council meeting of July 6, 2009.

B. Consider approving Regular Claims in the amount of \$250,874.07.

C. Consider approving following Prepaid Claims:

1. Health Insurance Claims - \$95,179.84

- D. Consider approving Payroll Claims in the amount of \$330,377.82.
- E. Consider approving Special Pay Request: (None.)
- F. Consider approval of City Treasurer's Revenue & Expense Reports through June 30, 2009.

VIII. CONSIDER ITEMS REMOVED FROM CONSENT AGENDA

- A. Claims/Pay Estimates associated with Bond Issues, Grants or Special Projects of a major nature.
 - 1. None

IX. PUBLIC HEARING

- A. Consider conducting a Public Hearing for the purpose of receiving comments on the City's performance related to a Community Development Block Grant (CDBG) Street Improvement Project on Goodykoontz Avenue.

X. OLD BUSINESS

XI. CURRENT BUSINESS

- A. Consider approving Certificate and Order of Municipality authorizing the City Treasurer to receive funds from Tulsa County collected on behalf of the City of Sapulpa.

XII. NEW BUSINESS

- A. Consider items not known about prior to posting the Agenda.

XIII. APPROVALS AND ACCEPTANCES

A. Ordinances:

- 1. Consider adopting an Ordinance that amends the Sapulpa City Code, Part 12, Chapter 5, Flood Damage Prevention, by amending existing Section 12-505 providing for repealing all ordinances or parts of ordinances in conflict with this ordinance; and providing that if any part or parts of this ordinance are held invalid or ineffective, the remaining portions shall not be affected, and declaring an emergency.

B. Resolutions:

1. Consider adopting a Resolution of the City of Sapulpa and Sapulpa Municipal Trust Authority adopting the planning and environmental information documents for the Johnson and Johannes Overflow Relief Line Sewer Interceptor Replacement Project.
2. Consider adopting a Resolution of the City of Sapulpa, Oklahoma, stating the Sapulpa City Council's Position on the 918 Area Code Exhaust Application pending before the Oklahoma Corporation Commission.
3. Consider adopting a Resolution of the City of Sapulpa, Oklahoma, amending the FY 2009-2010 Annual Budget by increasing revenues and appropriations in the General Fund for the purpose of recognizing additional revenue from an insurance reimbursement for a fire vehicle.
4. Consider adopting a Resolution of the City of Sapulpa, Oklahoma, Oklahoma, amending the FY 2009-2010 Annual Budget by increasing revenues and appropriations in the General Fund for the purpose of recognizing additional revenue and additional appropriations in the Police Department.
5. Consider adopting a Resolution of the City of Sapulpa, Oklahoma, amending the 1972 Major Thoroughfare Street Plan to include the City's In-House and Contract Street Rehabilitation Programs and Urban Principal Arterials, Minor Arterials and Collectors as refined by the Federal Urban Functional Classification System.
6. Consider adopting a Joint Resolution of the City of Sapulpa, Oklahoma and Sapulpa Municipal Authority, Sapulpa, Oklahoma, amending the FY 2009/2010 Water and Sewer Improvement Fund by increasing appropriations for the purchase of additional diffuser membrane sleeves and related parts to be installed in the sequence batch reactor (SBR) basins located at the Wastewater Treatment Plant.
7. Consider adopting a Resolution of the City of Sapulpa, Oklahoma, and the Sapulpa Municipal Authority, Sapulpa, Oklahoma, amending the FY 2009/2010 Annual Budget by increasing revenue and appropriations in the Water and Sewer Improvement Sales Tax Fund to recognize funds received from St. Gobain to purchase a larger water meter.
8. Consider adopting a Resolution of the City of Sapulpa, Oklahoma, and the Sapulpa Municipal Authority, Sapulpa, Oklahoma, amending the FY 2009/2010 Golf Course Budget by increasing revenues and

increasing appropriations for the driving range.

9. Consider adopting a Resolution of the City of Sapulpa, Oklahoma, directing notice of proposed annexation into municipal limits of certain territory located in Section 5, Township 17 North, Range 12 East, Creek County, Oklahoma; and authorizing and directing the proper officials of the City of Sapulpa to implement such proceedings; and declaring an emergency.
10. Consider adopting a Resolution of the City of Sapulpa, Oklahoma, amending the FY 2009/2010 Hotel/Motel Tax Fund Annual Budget by increasing appropriations to provide funds for the Economic Development Professional Services.
11. Consider adopting a Resolution of the City of Sapulpa, Oklahoma, to request programming of Tulsa Urbanized Area Surface Transportation funds for FFY 2013.
12. Consider adopting a Resolution of the City of Sapulpa, Oklahoma, amending the FY 2009/2010 Annual Budget by increasing revenue and increasing appropriations in the Major Thoroughfare Fund for the purpose of recognizing revenue from the Oklahoma Turnpike Authority for the acquisition cost of right-of-way for the Hill Avenue Relocation project.

C. Bid Awards:

1. Consider rejecting the apparent low bid submitted by Newman Contracting Company, Inc. based on a unit price error on concrete Pavement and awarding the Phase 5 Contract Street Rehabilitation Base Bid and Alternate No. 1 to Paragon Contractors, LLC as the next lowest and best bid as follows:

Base Bid	\$508,188
Alternate No. 1	<u>27,000</u>
Base Bid and Alternate No. 1	\$535,188

2. Consider declaring an emergency, waiving competitive bid on the basis of public safety, health and welfare and authorizing the City/Trust Manager to purchase diffuser sleeves and related repair parts for three SBR diffuser membrane replacements, in order to timely compliance Oklahoma Department of Environmental Quality (ODEQ) Notice of Violation (NOV No. S-20466-08-1)

D. Contracts:

1. Consider approving Maintenance Agreement for Traffic Signal Intersections and School Zone Signs with SignalTech, Inc. for preventative signals and emergency repair work to various signals and signs throughout the City of Sapulpa effective July 20, 2009, through July 19, 2010, subject to annual appropriations.
2. Consider approving the Service Agreement with Total Radio for service and maintenance on storm sirens within the City for the period of July 1, 2009 through June 30, 2010, with the option of a one-year renewal in the amount of \$490.00 per month for a total cost of \$5,880.00 per year, and authorize the Mayor to execute all related documents.
3. Consider ratifying Memorandum of Understanding with IAFF Local 194, concerning FY 2008/2009 Collective Bargaining Agreement.
4. Consider approving the amended Agreement for Janitorial Services for City Hall and City Hall Annex with Jani-King of Tulsa, Inc. to reflect expanded services for the Annex effective August 1, 2009.
5. Consider approving Engineering Services Agreement with Meshek and Associates, PLC for Phase II Preliminary and Final Design of a 2 MG Water Storage Tank and Floodway Modification Analysis as required for construction of said tank.
6. Consider approving the Order and Lease Agreement(s) with Document Imaging Solutions, LLC, and De Lage Landen respectively for maintenance, service and lease of a Sharp MX-5001 Digital Color Copier for the City Hall Annex for the period of August 1, 2009 through July 31, 2010, and authorize the Mayor to execute all related documents.
7. Consider approving first amended Inter-Local Agreement creating the Regional 911 Board to include the City of Bixby and they will share in the cost of the Regional 911 Board. This agreement is entered into by and between the following parties:

City of Bixby	City of Sand Springs
City of Claremore	City of Sapulpa
City of Collinsville	Town of Skiatook
City of Glenpool	City of Tulsa
City of Jenks	City of Owasso
Rogers County	

XIV. COMMITTEE REPORTS

1. Minutes from the Economic Development Advisory Board Meeting of Thursday, June 18, 2009, at 6:30 P.M.
2. Minutes from the Administration and Finance Committee Meeting of July 9, 2009, at 5:30 P.M.
3. Minutes from the Public Works and Transportation Committee Meeting of July 9, 2009, at 6:30 P.M.

XV. INFORMATIONAL ITEMS FROM MAYOR, CITY COUNCIL, CITY MANAGER, OR CITY ATTORNEY

- A. Informational item – E-Mail correspondence from Sarah Robinson, a homeowner, expressing her compliments to the department in charge of clearing city property.
- B. Informational item – Letter of Appreciation from Sarah McCormick, Vice-President/Marketing Director of American Heritage Bank regarding the fireworks display.
- C. Informational item – Correspondence from Oklahoma Department of Environmental Quality (ODEQ) regarding Engineering Report – Approval – Sapulpa Wastewater Collection System Consent Order, Case No. 06-220.
- D. Informational item – Congratulations letter from United States Senator Jim Inhofe on receiving a grant from the National Park Services for Liberty Park Aquatics Facility.
- E. Informational item – Invitation for an Open House at New Tulsa Office location of Victims’ Impact Panel of Oklahoma from Tonya Innis, Regional Director, NE Oklahoma.
- F. Informational item – Potable Water Rate Adjustment Correspondence and Chart from Tulsa Metropolitan Utility Authority, Charles Hardt, P.E., Director of City of Tulsa Public Works Department.
- G. Informational item – Letter from James Turner, Administrator, of Creek County Health Department, appointing a member, an alternate and second alternate to the Review Committee as requested by Mayor.
- H. Informational item – Congratulations correspondence from Jana S. Winfree, DDS Chief, Dental Health Service, on receiving Certificate of Appreciation commemorating 50 years of fluoridation in City of Sapulpa’s water.

- I. Informational item – Pretty Water and Sahoma Lake Permits – June FY 07/08 vs June FY 08/09
- J. Informational item – Sales Tax Breakdown for the month of May, 2009 received in July, 2009.
- K. Informational item – City of Sapulpa Municipal Golf Course – June, 2008 vs. June, 2009
- L. Informational item – June Monthly Golf Course Status Report
- M. Informational item – Project Status Report from Tetra Tech/FHC regarding various City and Authority Projects.

XVI. EXECUTIVE SESSION

XVII ADJOURNMENT