

**AGENDA
SAPULPA CITY COUNCIL
TUESDAY, JULY 6, 2010**

**CITY HALL, 425 EAST DEWEY
REGULAR MEETING - 7:00 P.M., COUNCIL CHAMBERS**

As required by Section 311, Title 25 of the Oklahoma Statutes, notice is hereby given that the City of Sapulpa, State of Oklahoma, will hold a regular meeting on Tuesday, July 6, 2010 at 7:00 p.m., at the Council Chambers, Sapulpa City Hall, 425 East Dewey, Sapulpa, Oklahoma.

MEETING PROCEDURE: Comments from the public are welcome at two different times during the course of the meeting: (1) Comments not scheduled on the Agenda will be heard under Public Comments - Agenda Item No. V.; and (2) Comments on all scheduled Agenda Items will be heard immediately following the presentation by staff or petitioner. **Please wait until you are recognized by the Mayor and keep comments as brief as possible.** The City Council will act on the Agenda Item after comments from the staff and the public has been heard.

I. CALL TO ORDER

II. INVOCATION

III. PLEDGE OF ALLEGIANCE

IV. ROLL CALL

V. PUBLIC COMMENTS: The purpose of the Public Comments Section of the Agenda is for members of the public to speak to the City Council on any subject not scheduled on the Regular Agenda. City Council shall make no decision or action, except to direct the City Manager to take action, or to schedule the matter for City Council discussion at a later date.

THOSE ADDRESSING THE CITY COUNCIL ARE REQUESTED TO IDENTIFY THEMSELVES BY NAME.

VI. PRESENTATIONS AND PROCLAMATIONS

VII. CONSENT AGENDA: All matters under "Consent" are considered by the City Council to be routine and will be enacted by one motion. Any City Council member may, however, remove an item from consent by request.

A. Consider a motion approving minutes of the regular City Council meeting of June 21, 2010.

B. Consider approving Regular Claims in the amount of \$243,720.43.

C. Consider approving following Prepaid Claims:

1. Health Insurance Claims - \$148,604.33
 2. Seabury & Smith for Health Insurance for July, 2010. City check #87930 dated July 1, 2010 for \$64,694.45.
 3. OMAG for our Annual Policy – July, 2010 through July, 2011. City check #87931 dated July 2, 2010 for \$51,096.00.
- D. Consider approving Payroll Claims in the amount of \$340,632.76.
- E. Consider approving Special Pay Request: (None.)

VIII. CONSIDER ITEMS REMOVED FROM CONSENT AGENDA

- A. Claims/Pay Estimates associated with Bond Issues, Grants or Special Projects of a major nature.
1. None

IX. PUBLIC HEARINGS

X. OLD BUSINESS

XI. CURRENT BUSINESS

- A. Consider confirming the Mayoral appointments of Scott Gordon and Doug Redding to serve on Citizen Advisory Team for *Plan Sapulpa* the City of Sapulpa’s Comprehensive Plan Update, said term to expire with the final adoption of the Plan by City Council.

XII. NEW BUSINESS

- A. Consider items not known about prior to posting the Agenda.

XIII. APPROVALS AND ACCEPTANCES

A. Ordinances:

1. Consider adopting an Ordinance amending the Employee Retirement System, **Defined Contribution Plan for City of Sapulpa**, Oklahoma; providing retirement benefits for eligible employees of City of Sapulpa, Oklahoma; pertaining to Plan Design; providing for repealer and severability; and declaring an emergency.
2. Consider adopting an Ordinance amending the Employee Retirement System, **Defined Contribution Plan for the position of City**

Manager for the City of Sapulpa, Oklahoma; providing retirement benefits for eligible employees of City of Sapulpa, Oklahoma; pertaining to Plan Design; providing for employer pickup of required contributions; providing for repealer and severability; and declaring an emergency.

3. Consider adopting an Ordinance of the City of Sapulpa, Oklahoma, Closing to public use a portion of a platted utility easement lying between Lot 21 and Lot 22, Block 5, the Lakes at Cross Timbers, a subdivision to the City of Sapulpa (as more particularly described herein); and declaring an emergency.
4. Consider adopting of an Ordinance of the City of Sapulpa, Oklahoma amending the Master Fee Schedule to the Sapulpa City Code, Appendix A, Section 17.17-511, by providing for rates for refuse collection and charges; providing for an effective date; repealing all ordinances in conflict with this ordinance; and providing that if any part or parts of this ordinance are held invalid or ineffective, the remaining portions shall not be affected; and declaring an emergency.

B. Resolutions:

1. Consider adopting a Resolution authorizing the scope of any extension agreements to current Collective Bargaining Agreements and directing the City Manager of the City of Sapulpa within such authorization.

C. Bid Awards:

1. Consider awarding the bid for Janitorial Services for City Hall, City Hall Annex, Library Annex and Senior/Community Center to Office Express Janitorial, as being the most responsive and responsible bid.

D. Contracts:

1. Consider renewal of Phase II Stormwater Management Program Interlocal Agreement between City of Sapulpa and Creek County.
2. Consider approving the Lease-Purchase Agreement with Heartland Bank Business Credit and supplier TeleGen Solutions, Inc. for a City-wide phone replacement. This is a twenty-four month lease and equipment will be owned by the City at the end of said lease.
3. Consider approving an Agreement with Saltus Technologies, LLC for the Sapulpa Police Department's digiTicket system and authorize the Mayor to execute said Agreement.
4. Consider approving a Merchant Application with Electronic Transaction Systems Corporation (ETS) and Agreement with

Tyler Technologies, Inc. (INCODE) to provide internet credit card payment services and authorize the Mayor to execute said Application Agreement.

5. Consider approving the Contract for Services between SHOW, Inc. and the City of Sapulpa, Oklahoma for landscaping services at Sapulpa City Hall and authorize the Mayor to execute said contract.
6. Consider approving Final Change Order No. 5 to Sapulpa Aquatics Facility to the Buildings and Site Package Contract in the additive amount of \$8,4563.60 and authorize the Mayor to execute said Change Order.
7. Consider approving Agreement with Claims Management Resources (CMR) for the Recovery and Collection of Fire Department Services Charges and authorize the Mayor to execute said Agreement.
8. Consider approving Agreement with S2 Engineering PLLC, for Engineering Services relative to management of the City's Industrial Pretreatment Program, and authorize the Mayor/Chairman to execute said Agreement.
9. Consider renewing the Agreement for services with Austin T. Flagg for Information Technology Coordinator Services for the City of Sapulpa. The term of this contract is considered on a month to month basis with an effective date of July 6, 2010; monthly fee of \$2,650.00.
10. Consider approving Site Agreement with Sodexo Management, Inc. for purposes of providing nutrition services to the Sapulpa elderly community and authorize the Mayor to execute said agreement.
11. Consider approving Agreement with Office Express Janitorial for janitorial services at City Hall, City Hall Annex, Literacy Annex, Senior/Community Center for the period of July 6, 2010 through June 30, 2011.

XIV. COMMITTEE REPORTS

A. Minutes from Administrative and Finance Meeting of:

1. Tuesday, June 15, 2010
2. Thursday, June 17, 2010
3. Monday, June 21, 2010
4. Tuesday, June 29, 2010

XV. INFORMATIONAL ITEMS FROM MAYOR, CITY COUNCIL, CITY MANAGER, OR CITY ATTORNEY

- A. Informational item – Correspondence from Cox Communications informing Cox Advanced TV customers receiving a free preview channels from July 15 – July 19th.
- B. Informational item – Sapulpa Fire Department’s Report on Larry Harris’ automobile accident at Mission/McKinley
- C. Informational item – City of Sapulpa Project Status Report
- D. Informational item – Project Status Report from Tetra Tech/FHC regarding various City and Authority Projects.

XVI. EXECUTIVE SESSION

- A. Consider entering into Executive Session: to discuss the following:
 1. Discuss negotiations concerning employees and representatives of employee groups. [25 O.S. Section 307 (B) (2)];
 2. Discuss Mutual Release and Settlement Agreement with C & S Real Estate Services, Inc. for sewer back up at 717 Bixby Street, Sapulpa, Creek County, Oklahoma.
- B. Consider action in open session regarding matters discussed in Executive Session.

XVII ADJOURNMENT