

**AGENDA
SAPULPA CITY COUNCIL
MONDAY, JUNE 15, 2009**

**CITY HALL, 425 EAST DEWEY
REGULAR MEETING - 7:00 P.M., COUNCIL CHAMBERS**

As required by Section 311, Title 25 of the Oklahoma Statutes, notice is hereby given that the City of Sapulpa, State of Oklahoma, will hold a regular meeting on Monday, June 15, 2009 at 7:00 p.m., at the Council Chambers, Sapulpa City Hall, 425 East Dewey, Sapulpa, Oklahoma.

MEETING PROCEDURE: Comments from the public are welcome at two different times during the course of the meeting: (1) Comments not scheduled on the Agenda will be heard under Public Comments - Agenda Item No. V.; and (2) Comments on all scheduled Agenda Items will be heard immediately following the presentation by staff or petitioner. **Please wait until you are recognized by the Mayor and keep comments as brief as possible.** The City Council will act on the Agenda Item after comments from the staff and the public has been heard.

I. CALL TO ORDER

II. INVOCATION

III. PLEDGE OF ALLEGIANCE

IV. ROLL CALL

V. PUBLIC COMMENTS: The purpose of the Public Comments Section of the Agenda is for members of the public to speak to the City Council on any subject not scheduled on the Regular Agenda. City Council shall make no decision or action, except to direct the City Manager to take action, or to schedule the matter for City Council discussion at a later date.

THOSE ADDRESSING THE CITY COUNCIL ARE REQUESTED TO IDENTIFY THEMSELVES BY NAME.

VI. PRESENTATIONS AND PROCLAMATIONS

VII. CONSENT AGENDA: All matters under "Consent" are considered by the City Council to be routine and will be enacted by one motion. Any City Council member may, however, remove an item from consent by request.

A. Consider a motion approving minutes of the regular City Council meeting of June 1, 2009.

B. Consider approving Regular Claims in the amount of \$357,878.98.

C. Consider approving following Prepaid Claims:

1. Health Insurance Claims - \$66,728.36

- D. Consider approving Payroll Claims in the amount of \$334,861.46.
- E. Consider approving Special Pay Request: (None.)
- F. Consider approval of City Treasurer's Revenue & Expense Reports through May 31, 2009.

VIII. CONSIDER ITEMS REMOVED FROM CONSENT AGENDA

- A. Claims/Pay Estimates associated with Bond Issues, Grants or Special Projects of a major nature.
 - 1. None

IX. PUBLIC HEARING

- A. Consider a public hearing to receive public comment on the City of Sapulpa Budget for the fiscal year ending June 30, 2010.

X. OLD BUSINESS

XI. CURRENT BUSINESS

XII. NEW BUSINESS

- A. Consider items not known about prior to posting the Agenda.

XIII. APPROVALS AND ACCEPTANCES

A. Ordinances:

- 1. Consider adopting an Ordinance amending the Employee Retirement System **Defined Contribution** Plan for the **position of City Manager** for the **City of Sapulpa, Oklahoma**; providing retirement benefits for eligible employees of **City of Sapulpa, Oklahoma**; pertaining to Plan Design; providing for repealer and severability; and declaring an emergency.
- 2. Consider adopting an Ordinance amending the Employee Retirement System defined Contribution Plan for the **City of Sapulpa, Oklahoma**, providing retirement benefits for eligible employees of **City of Sapulpa, Oklahoma**; pertaining to Plan Design; providing for repealer and severability; and declaring an emergency.
- 3. Consider adopting an Ordinance of the City of Sapulpa, Oklahoma, amending the Master Fee Schedule to the Sapulpa City Code, Appendix A, Sections 17.17-202, 17.17-203, and 17.17-222, by providing for amended Water and Sewer rates; repealing all ordinances or parts of ordinances in conflict with this ordinance; and providing that if any part or parts of this ordinance are held invalid or

ineffective, the remaining portions shall not be affected; and declaring an emergency.

4. Consider adopting an Ordinance of the City of Sapulpa, Oklahoma, amending the Master Fee Schedule to the Sapulpa City Code, Appendix A, Section 17.17-511, by providing for rates for refuse collection and charges; providing for an effective date; repealing all ordinances or parts of ordinances in conflict with this ordinance; and providing that if any part or parts of this ordinance are held invalid or ineffective, the remaining portions shall not be affected; and declaring an emergency.

B. Resolutions:

1. Consider adopting a Resolution approving participation in the Metropolitan Tulsa Home Consortium and authorizing the Mayor to execute a Home Investment Partnership Act Consortium Agreement.
2. Consider adopting a Resolution of the City Council of the City of Sapulpa, Oklahoma, adopting and appending a budget for the City of Sapulpa, Oklahoma, ratifying and thereby adopting the Sapulpa Municipal Authority Budget and adopting all other funds as required by statute or ordinance for the year beginning July 1, 2009, and ending June 30, 2010.
3. Consider adopting a Resolution of the City of Sapulpa, Oklahoma, directing Notice of Proposed Annexation into Municipal Limits of certain territory located in Section 20, Township 18 North, Range 12 East, Creek County, Oklahoma; and authorizing and directing the proper officials of the City of Sapulpa to implement such proceedings; and declaring an emergency.
4. Consider adopting a Resolution of the City of Sapulpa, Oklahoma, amending the FY 2008-2009 Annual Budget by increasing revenues and appropriations in the Police Cash Fund for the purpose of recognizing additional revenue from funds received from the Office of the District Attorney for the purpose of purchasing surveillance equipment.
5. Consider adopting a Resolution of the City of Sapulpa, Oklahoma, and the Sapulpa Municipal Authority, Sapulpa, Oklahoma, amending the FY 2008-2009 Annual Budget by increasing revenues and decreasing appropriations in various funds for the purpose of making adjustments based on the amounts estimated during the preparation of the FY 2009-2010 budget.

C. Bid Awards:

1. Consider awarding the bid for Water Distribution Materials and Supplies to the following vendors for a period of six months from

date of award as being the lowest and most responsive bids

Water Products – Lot 1(Pipe)

Items 1, 25, 27.

Water Products – Lot 2 (Materials)

Items 1, 2, 3, 29, 42 through 45, 57 through 61, 64, 66, 67, 70 through 76, 78, 82, 83, 98 through 102, 104, 113 through 120, 126 through 139, 141, 143, 144, 151, 152, 166, 168, 185, 186, 187, 193, 200, 204 through 214, 216 through 243, 252, 261 through 268, 270, 271, 282, 283, 284, 286, 287, 289 through 299, 305, 308 through 317, 327, 328, 329, 338, 331 through 334, 338, 31, 349, 350 through 353, 355 through 360, 366, 367, 368.

Utility Supply – Lot 1 (Pipe)

Items 2 through 24, 26, 28 through 3.

Utility Supply – Lot 2 (Materials)

Items 4 through 28, 30 through 41, 46, 48 through 56, 62, 63, 65, 68, 69, 77 through 81, 84 through 97, 103, 105 through 112, 121 through 125, 140, 142, 145 through 150, 153 through 167, 169 through 184, 188 through 192, 194 through 199, 201, 202, 203, 215, 244 through 251, 253 through 259, 269, 272, through 281, 285, 288, 300 through 304, 306, 307, 318 through 326, 330m 335, 336, 337, 339, 340, 342 through 348, 354, 361 through 365, 369.

D. Contracts:

1. Consider approving the Agreement(s) with Water Products of Oklahoma, Inc. and Utility Supply Company, Inc. for Water Distribution Materials and Supplies.
2. Consider approving the Agreement with Broomin' Janitorial Services for janitorial services at the Carnegie-Bartlett Library for five-day service for the fee of \$700.00 per month during the period of July 1, 2009 through June 30, 2010.
3. Consider approving the renewal of the Agreement with Jani-King of Tulsa for janitorial services at city hall and city hall annex, with revisions due to reducing to three days per week service at city hall and continuing two days per week at the annex, in the amount(s) of \$1,073.56 per month for city hall and \$100.00 per month for the annex during the period of July 1, 2009 through June 30, 2010.
4. Consider approving the Contract for services with SHOW, Inc. for Landscaping Services at City Hall at a cost of \$80.00 per month during the period of July 1, 2009 through June 30, 2010.
5. Consider approving the Contract with Uptown Sapulpa Action, Inc. for Economic Development Services for FY 2009/2010.

6. Consider approving the Agreement with Jani-King of Tulsa for janitorial services at the Literacy Annex for two-day services at a cost of \$273.26 per month during the period of July 1, 2009 through June 30, 2010.
7. Consider approving the Agreement for janitorial services with Titan Commercial Services for Booker T. Washington Recreation Center and restroom facilities at Liberty Park, Kelly Lane Park, Hollier Park and Heritage Park during period of July 1, 2009 through June 30, 2010.
8. Consider approving the Agreement for Janitorial Services with Jani-King of Tulsa, Inc. for the Senior Citizens/Community Center during the period of July 1, 2009 through June 30, 2010.
9. Consider approving Addendum 1 to Employment Agreement with City/Trust Manager, Tom M. DeArman, and authorize the Mayor/Chairman to execute said agreement.
10. Consider approving Pharmacy Benefits Management Agreement between LDI Integrated Pharmacy Services and the City of Sapulpa, and authorize the Mayor to execute said Agreement.
11. Consider ratifying and approving the Collective Bargaining Extension Agreement between the City of Sapulpa and the Fraternal Order of Police Lodge No. 94, effective July 1, 2009 through June 30, 2010.
12. Consider ratifying and approving the Collective Bargaining Extension Agreement between the City of Sapulpa and the International Association of Fire Fighters (IAFF) Local No. 194, effective July 1, 2009 through June 30, 2010. **[To be supplied at meeting]**

XIV. COMMITTEE REPORTS

A. Minutes from the Administration and Finance Committee Meetings of:

1. Thursday, May 28th
2. Tuesday, June 2nd
3. Tuesday, June 9th

XV. INFORMATIONAL ITEMS FROM MAYOR, CITY COUNCIL, CITY MANAGER, OR CITY ATTORNEY

- ##### **A. Informational item –Pretty Water & Sahoma Lake Permits – May FY 07/08 vs May FY 08/09**

- B. Informational item – Sales Tax Breakdown for the month of April, 2009 received in June, 2009
- C. Informational item – City of Sapulpa Municipal Golf Course – May, 2008 vs. May, 2009
- D. Informational item – City of Sapulpa May Monthly Golf Course Report
- E. Informational item – Oklahoma Department of Environmental Quality (ODEQ) Annual Report regarding City of Sapulpa Industrial Pretreatment Program
- F. Informational item – Project Status Report from Tetra Tech/FHC regarding various City and Authority Projects.

XVI. EXECUTIVE SESSION

- A. Consider entering into Executive Session for the purpose of:
 - 1. Discussing the employment, hiring, appointment, promotion, demotion, disciplining or resignation of individual employee(s) [25 O.S. Section 307 B (1)]; and
 - 2. Discussing negotiations concerning employees and representatives of employee groups [25 O.S. Section 307 B (2)]; and
 - 3. Discussing the purchase and/or appraisal of real property in the Northeast Quarter (NE/4), Northwest Quarter (NW/4), of Section 26, Township 18 North, Range 11 East, Creek County, Oklahoma.
- B. Consider action in Open Session regarding matters discussed in Executive Session.

XVII ADJOURNMENT