

**AGENDA
SAPULPA CITY COUNCIL
MONDAY, MAY 17, 2010**

**CITY HALL, 425 EAST DEWEY
REGULAR MEETING - 7:00 P.M., COUNCIL CHAMBERS**

As required by Section 311, Title 25 of the Oklahoma Statutes, notice is hereby given that the City of Sapulpa, State of Oklahoma, will hold a regular meeting on Monday, May 17, 2010 at 7:00 p.m., at the Council Chambers, Sapulpa City Hall, 425 East Dewey, Sapulpa, Oklahoma.

MEETING PROCEDURE: Comments from the public are welcome at two different times during the course of the meeting: (1) Comments not scheduled on the Agenda will be heard under Public Comments - Agenda Item No. V.; and (2) Comments on all scheduled Agenda Items will be heard immediately following the presentation by staff or petitioner. **Please wait until you are recognized by the Mayor and keep comments as brief as possible.** The City Council will act on the Agenda Item after comments from the staff and the public has been heard.

I. CALL TO ORDER

II. INVOCATION

III. PLEDGE OF ALLEGIANCE

IV. ROLL CALL

- V. PUBLIC COMMENTS:** The purpose of the Public Comments Section of the Agenda is for members of the public to speak to the City Council on any subject not scheduled on the Regular Agenda. City Council shall make no decision or action, except to direct the City Manager to take action, or to schedule the matter for City Council discussion at a later date.

THOSE ADDRESSING THE CITY COUNCIL ARE REQUESTED TO IDENTIFY THEMSELVES BY NAME.

VI. PRESENTATIONS AND PROCLAMATIONS

- VII. CONSENT AGENDA:** All matters under "Consent" are considered by the City Council to be routine and will be enacted by one motion. Any City Council member may, however, remove an item from consent by request.

A. Consider a motion approving minutes of the regular City Council meeting of May 3, 2010.

B. Consider approving Regular Claims in the amount of \$178,066.96.

C. Consider approving following Prepaid Claims:

1. Health Insurance Claims - \$164,764.77
2. Seabury & Smith for Employee Health Insurance for May, 2010. City check #87289 dated May 5, 2010 for \$67,454.60.
3. Oklahoma State Department of Health for Concession Stand Permit at Aquatics Center. City check #87290 dated May 10, 2010 for \$200.00.
4. Oklahoma Tax Commission for Sales Tax Permit at Aquatics Center. City check #87291 dated May 13, 2010 for \$20.00.

- D. Consider approving Payroll Claims in the amount of \$398,493.39.
- E. Consider approving Special Pay Request: (None.)
- F. Consider approval of City Treasurer's Revenue & Expense Reports through April 30, 2010.

VIII. CONSIDER ITEMS REMOVED FROM CONSENT AGENDA

- A. Claims/Pay Estimates associated with Bond Issues, Grants or Special Projects of a major nature.
1. None

IX. PUBLIC HEARING

- A. Consider a public hearing set for May 17, 2010, at 7:00 p.m. at the Sapulpa City Council Room, 425 East Dewey, Sapulpa, Oklahoma, to receive recommendations on Community Development Needs for the City of Sapulpa as a member of the Tulsa County CDBG Urban County. Tulsa County has received \$1,227, 592 in FY 2010 CDBG Funds from the Department of Housing and Urban Development. The amount of these funds allocated to the City of Sapulpa is \$160, 353. Citizens are requested to participate in the hearing and express their views on Community Development Needs and on the allocation of these funds Within the City of Sapulpa.

Recommendations received will be considered by the Sapulpa City Council, the CDBG Urban County Policy Committee and the Indian Nation Council of Governments (INCOG) staff to be used in developing Sapulpa's Metro City Application, comments or proposals, where feasible, will be incorporated into the application to be submitted to INCOG by July 15, 2010.

X. OLD BUSINESS

XI. CURRENT BUSINESS

- A. Consider accepting Grant of \$63,270.36 from the National Park Service for the Sapulpa Aquatics Center Facility Improvements.
- B. Consider acknowledging Permit No. SL000019100123 for the sewer line replacement which consists of 1,595 L.F. of 21-inch, 3,801 L.F. of 15-inch, 519 L.F. of 12-inch and 1,904 of 10-inch sewer lines to serve the Johnson and Johannes Sanitary Sewer Relief Line, Creek County, Oklahoma.
- C. Consider ratifying the Sapulpa Aquatics Center's Policies and Procedures Manual.
- D. Consider approving the use of City property, personnel and temporary street closure request for the Sapulpa Route 66 Criterium Bicycle Race promoted and organized by Tom's Bicycle Race Team from Tulsa, Oklahoma. The temporary requested street closure consists of:
Closing East Dewey Avenue from South Oak to South Water Street, closing South Water Street from East Dewey to East Thompson Avenue, closing East Thompson Avenue from South Water Street to South Park Street, closing South Park Street from East Thompson Avenue to East Lee Avenue, closing East Lee Avenue from South Park Street to South Oak Street and closing South Oak from East Lee Avenue to East Dewey Avenue, as shown on the map between 7:30 a.m. to 3:30 p.m. on Saturday, July 17th, 2010.

XII. NEW BUSINESS

- A. Consider items not known about prior to posting the Agenda.

XIII. APPROVALS AND ACCEPTANCES

A. Ordinances:

- 1. Consider adopting an Ordinance of the City of Sapulpa, Oklahoma, amending the Master Fee Schedule to the Sapulpa City Code, Appendix A, Section 3.3-203, Retail Dealers in Non-intoxicating Beverages License Fee, by providing for a rate for Special Event Licenses, repealing all ordinances or parts of ordinances in conflict with this ordinance; and providing that if any part or parts of this ordinance are held invalid or ineffective, the remaining portions shall not be affected; and declaring an emergency.

B. Resolutions:

- 1. Consider adopting a Resolution of the City of Sapulpa, Oklahoma,

amending the FY 2009-2010 Annual Budget by increasing appropriations in the Police Cash Fund for the purpose of purchasing a Digi Ticket System for three (3) Traffic Enforcement Units.

2. Consider adopting a Resolution of the City of Sapulpa, Oklahoma, amending the FY 2009-2010 Annual Budget by increasing appropriations in the General Obligation Sinking Fund for the purpose of providing funds to pay for a legal judgment and additional interest.
3. Consider adopting a Resolution of the City of Sapulpa, Oklahoma, amending the FY 2009-2010 Annual Budget by increasing revenues and appropriations in the Library Fund for the purpose of recognizing funds received from donations and appropriating such funds for the purpose of purchasing books and materials.
4. Consider adopting a Resolution of the City of Sapulpa, Oklahoma, amending the FY 2009-2010 Annual Budget by increasing revenues and appropriations in the General Fund for the purpose of appropriating funds received from Court Fine Collection Fees for the payment of the Collection Agency Fees.
5. Consider adopting a Resolution of the City of Sapulpa, Oklahoma, amending the FY 2009-2010 Annual Budget by increasing appropriations in the Purchasing Department of the General Fund to provide additional appropriations for Personnel Services.

C. Bid Awards:

1. Consider waiving the sealed bid process and authorize the purchase of a digital ticketing system in three traffic enforcement units from Digi Ticket as a sole source for the equipment for a total price not to exceed \$31,810.00.

D. Contracts:

1. Consider approving credit application with Best Buy.
2. Consider approving for period July 1, 2010 through June 30, 2011 Workers' Compensation Renewal Participant Agreement with Oklahoma Municipal Assurance Group (OMAG).
3. Consider approving an Addendum to the Agreement for Engineering Services for the 2010 CMOM Program Implementation Assistance and authorize the Mayor to execute same.
4. Consider approving Change Order No. 4 to Sapulpa Aquatics Facility to the buildings and site package contract in the additive amount of \$3,447.50 and authorize the Mayor to execute said Change Order.

XIV. COMMITTEE REPORTS

XV. INFORMATIONAL ITEMS FROM MAYOR, CITY COUNCIL, CITY MANAGER, OR CITY ATTORNEY

- A. Informational item – Correspondence from Cox Communications regarding the Cooking Channel.
- B. Informational item – Pretty Water and Sahoma Lake Permits – April FY 08/09 vs. April FY 09/10
- C. Informational item – Sales Tax Breakdown for the month of March, 2010, received in May, 2010
- D. Informational item – City of Sapulpa Municipal Golf Course, April, 2009 vs. April, 2010
- E. Informational item – April Monthly Status Golf Course Report
- F. Informational item – Project Status Report from Tetra Tech/FHC regarding various City and Authority Projects.

XVI. EXECUTIVE SESSION

XVII. ADJOURNMENT