

**AGENDA
SAPULPA CITY COUNCIL
MONDAY, MAY 4, 2009**

**CITY HALL, 425 EAST DEWEY
REGULAR MEETING - 7:00 P.M., COUNCIL CHAMBERS**

As required by Section 311, Title 25 of the Oklahoma Statutes, notice is hereby given that the City of Sapulpa, State of Oklahoma, will hold a regular meeting on Monday, May 4, 2009 at 7:00 p.m., at the Council Chambers, Sapulpa City Hall, 425 East Dewey, Sapulpa, Oklahoma.

MEETING PROCEDURE: Comments from the public are welcome at two different times during the course of the meeting: (1) Comments not scheduled on the Agenda will be heard under Public Comments - Agenda Item No. V.; and (2) Comments on all scheduled Agenda Items will be heard immediately following the presentation by staff or petitioner. **Please wait until you are recognized by the Mayor and keep comments as brief as possible.** The City Council will act on the Agenda Item after comments from the staff and the public has been heard.

I. CALL TO ORDER

II. INVOCATION

III. PLEDGE OF ALLEGIANCE

IV. ROLL CALL

V. PUBLIC COMMENTS: The purpose of the Public Comments Section of the Agenda is for members of the public to speak to the City Council on any subject not scheduled on the Regular Agenda. City Council shall make no decision or action, except to direct the City Manager to take action, or to schedule the matter for City Council discussion at a later date.

THOSE ADDRESSING THE CITY COUNCIL ARE REQUESTED TO IDENTIFY THEMSELVES BY NAME.

VI. PRESENTATIONS AND PROCLAMATIONS

VII. CONSENT AGENDA: All matters under "Consent" are considered by the City Council to be routine and will be enacted by one motion. Any City Council member may, however, remove an item from consent by request.

A. Consider a motion approving minutes of Regular City Council Meeting of April 20, 2009.

B. Consider approving Regular Claims in the amount of \$984,101.47.

- C. Consider approving following Prepaid Claims:
 - 1. Health Insurance Claims – \$478,007.00
 - 2. Journey House Travel – Airline tickets to Washington, DC. City check #3557 dated April 20, 2009 for \$2,008.30.
 - 3. Old Republic Surety Group – Employee Bonds. City check #82748, dated April 24, 2009 for \$476.00.
- D. Consider approving Payroll Claims in the amount of \$345,199.04.
- E. Consider approving Special Pay Request: (See attached list.)

VIII. CONSIDER ITEMS REMOVED FROM CONSENT AGENDA

- A. Claims/Pay Estimates associated with Bond Issues, Grants or Special Projects of a major nature.
 - 1. None

IX. PUBLIC HEARINGS

- A. Consider conducting a public hearing on the question of annexing into municipal limits certain territory located in Section 4, Township 18 North, Range 12 East, Creek County, Oklahoma.
- B. Consider conducting a public hearing on the question of annexing into Municipal limits certain territory located in Sections 21, 28 and 33, Township 18 North, Range 12 East, Creek County, Oklahoma.

X. OLD BUSINESS

XI. CURRENT BUSINESS

- A. Consider approving temporary street closure request from Washington Elementary School for Career Day on Friday, May 8, 2009. The requested closure includes Lee Street between Maple and Walnut from 9:01 a.m. to 3:16 p.m. for the safety of the students.
- B. Consider authorizing an exception to the moratorium imposed by Resolution No. 4032 and allow Steve and Deborah McMunn to apply for an itinerant vendor license for the sale of Tropical Sno-Cones under Part Nine, Chapter 2, Sections 9-201-9-206 of the Sapulpa City Code.
- C. Consider authorizing an exception to the moratorium imposed by Resolution No. 4032 and allow West Tulsa Gospel Tabernacle to apply for an itinerant vendor license for the sale of memorial flowers under Part Nine, Chapter 2, Sections 9-201-9-206 of the Sapulpa City Code.

- D. Consider approving the Final Plat for North Heights Cemetery as per the Sapulpa Metropolitan Area Planning Commission (SMAPC) Case #FP-02-09, Creek County, Oklahoma or as more particularly described as the North Half of all of Block 28, Tiger Addition, Creek County, State of Oklahoma; and authorizing the Mayor to execute said plat.
- E. Consider approving the Final Plat for the Lakes at Jefferson Heights Phase II as per the Sapulpa Metropolitan Area Planning Commission (SMAPC) Case #FP-01-09, Creek County, Oklahoma or as more particularly described as the North Half of the Southeast Quarter (SE/4) Township 17 North, Range Eleven (11) East of the Indian Base and Meridian, Creek County, State of Oklahoma; and authorizing the Mayor to execute said plat.
- F. Consider declaring the following equipment from the Library surplus and authorizing the City Manager to dispose of said equipment pursuant to Article IV, Section 9, of the Sapulpa City Charter:
 - 1 Gateway Computer Serial #0024633353
 - 1 Gateway Computer Serial #0026281676
 - 1 Gateway Computer Serial #0025913558
 - 1 Indus Super Carrel Microfilm Reader
Model #FSC Serial #LR-91-103-248

XII. NEW BUSINESS

- A. Consider items not known about prior to posting the Agenda.

XIII. APPROVALS AND ACCEPTANCES

A. Ordinances:

1. Consider adopting an Ordinance of the City of Sapulpa, Oklahoma, extending the Corporate Limits of the City, making findings of fact; annexing and de-annexing an area adjacent to the City of Sapulpa in Sections 21, 28 and 33, Township 18 North, Range 12 East, Creek County, Oklahoma, into and as a part of the Corporate Limits of the City of Sapulpa, Oklahoma; designating the annexed tract to be retained in Municipal Limits; providing for the zoning of the annexed area; adopting a Service Plan; providing for severability; and declaring an emergency.
2. Consider adopting an Ordinance of the City of Sapulpa, Oklahoma, extending the Corporate Limits of the City of Sapulpa, Oklahoma, making findings of fact; annexing an area adjacent to the City of Sapulpa in Section 4, Township 18 North, Range 12 East, Creek County, Oklahoma; into and as a part of the Corporate Limits of the

City of Sapulpa; designating the tracts to be annexed area; providing for severability; and declaring an emergency.

B. Resolutions:

1. Consider adopting a Resolution of the City of Sapulpa, Oklahoma, amending the FY 2008-2009 Annual Budget by increasing revenues and appropriations in the Library Fund for the purpose of recognizing Grant Funds received and appropriating such funds for the purpose of training and travel and other expenses.
2. Consider adopting a Resolution of the City of Sapulpa and the Sapulpa Municipal Authority, Sapulpa, Oklahoma, amending the the FY 2008-2009 Golf Course Budget by increasing revenues by recognizing the increase in the snack bar sales and increasing appropriations for the purpose of purchasing merchandise for the snack bar.

C. Bid Awards:

1. Consider awarding the proposal for financing 55 golf carts to American Heritage Bank as the most responsive and responsible proposal.
2. Consider rescinding award made to Yamaha Golf Car Company for funding of 55 golf carts and instead award bid to E-Z Go Golf Cart Company, in the amount of \$144,100, as being the best and most responsive bidder contingent on funding.

D. Contracts:

1. Consider approving the Credit Application with R & R Products, Inc. for the Golf Course Department.
2. Consider approving the Credit Application with Henry Pratt Company for the Water Treatment Department.
3. Consider approving Final Quantity Change Order to the contract with Oklahoma Department of Transportation for the Highway 97 and Line Street Signalization project and authorize the Mayor to execute same.
4. Consider approving Change Order No. 2 to contract with Bravo Builders, LLC for construction services to the Sapulpa Girls Softball Complex Concession/Restroom facilities project and authorize the Mayor to execute said Change Order.

5. Consider approving the close-out and final acceptance of the Skiatook Raw Water Conveyance System P-301 and P-401 Pumps and Motor Rehabilitation project with JCI Industries, Inc.; approve the Final Pay estimate in the amount of \$1,681.25 credit to owner; approve reconciliatory Change Order No. 2 in a deductive amount of \$11,200.00; approve all other close-out documents; and establish a warranty date effective March 3, 2009 through March 3, 2010.
6. Consider approving an Agreement with Leehar Distributors, Inc. for a Pharmacy Benefit Management Program and authorize the Mayor to execute the necessary documents.

XIV. COMMITTEE REPORTS

- A. Minutes from the Administration and Finance Committee Meeting of Monday, April 20, 2009 at 6:30 P.M.

XV. INFORMATIONAL ITEMS FROM MAYOR, CITY COUNCIL, CITY MANAGER, OR CITY ATTORNEY

- A. Informational item – Correspondence from Cox Communications regarding the addition of High Definition (HD) channels.
- B. Informational item – Project Status Report from Tetra Tech/FHC regarding various City and Authority Projects.

XVI. EXECUTIVE SESSION

- A. Consider entering into Executive Session to discuss the following:
 1. Discuss the purchase, acquisition and/or appraisal of real property located in Block 2, Frisco Place Addition to the City of Sapulpa associated with the signalization project at Highway 97 and the Turner Turnpike Inter-Change. [25 O.S. Section 307 B (3)].
- B. Consider action in open session regarding matters discussed in Executive Session.

XVII ADJOURNMENT