

**AGENDA
SAPULPA CITY COUNCIL
MONDAY, APRIL 21, 2008**

**CITY HALL, 425 EAST DEWEY
REGULAR MEETING - 7:00 P.M., COUNCIL CHAMBERS**

As required by Section 311, Title 25 of the Oklahoma Statutes, notice is hereby given that the City of Sapulpa, State of Oklahoma, will hold a regular meeting on Monday, April 21, 2008 at 7:00 p.m., at the Council Chambers, Sapulpa City Hall, 425 East Dewey, Sapulpa, Oklahoma.

MEETING PROCEDURE: Comments from the public are welcome at two different times during the course of the meeting: (1) Comments not scheduled on the Agenda will be heard under Public Comments - Agenda Item No. V.; and (2) Comments on all scheduled Agenda Items will be heard immediately following the presentation by staff or petitioner. **Please wait until you are recognized by the Mayor and keep comments as brief as possible.** The City Council will act on the Agenda Item after comments from the staff and the public has been heard.

I. CALL TO ORDER

II. INVOCATION

III. PLEDGE OF ALLEGIANCE

IV. ROLL CALL

V. PUBLIC COMMENTS: The purpose of the Public Comments Section of the Agenda is for members of the public to speak to the City Council on any subject not scheduled on the Regular Agenda. City Council shall make no decision or action, except to direct the City Manager to take action, or to schedule the matter for City Council discussion at a later date.

THOSE ADDRESSING THE CITY COUNCIL ARE REQUESTED TO IDENTIFY THEMSELVES BY NAME.

VI. PRESENTATIONS AND PROCLAMATIONS

VII. CONSENT AGENDA: All matters under "Consent" are considered by the City Council to be routine and will be enacted by one motion. Any City Council member may, however, remove an item from consent by request.

A. Consider a motion approving Minutes of the regular City Council meeting of April 7, 2008.

B. Consider approving Regular Claims in the amount of \$276,917.00.

C. Consider approving following Prepaid Claims:

1. Health Insurance Claims - \$81,035.36
 2. Randy Smith for traveling to Texas to pick up sod for Golf Course. City check #3393, dated April 14, 2008 for \$414.00.
 3. Journey House for travel to Washington, D.C. City check #3378, dated April 1, 2008 for \$2,649.50.
 4. Oklahoma Department of Transportation for Signal Light at Highway 97 and Line Street. City check #77675, dated April 8, 2008 for \$24,260.00.
- D. Consider approving Payroll Claims in the amount of \$349,661.74.
- E. Consider approving Special Pay Request: (None.)
- F. Consider approval of City Treasurer's Revenue & Expense Reports through March 31, 2008.

VIII. CONSIDER ITEMS REMOVED FROM CONSENT AGENDA

- A. Claims/Pay Estimates associated with Bond Issues, Grants or Special Projects of a major nature.
1. None

IX. PUBLIC HEARING

X. OLD BUSINESS

XI. CURRENT BUSINESS

- A. Consider approving the use of City property and personnel for the 2008 July 4th Fireworks display, as well as temporarily closing Highway 117 from the driving range to Highway 66 between 9:15 p.m. to 10:30 p.m. on Friday, July 4, 2008.
- B. Consider confirming Mayoral re-appointment of the following Golf Course Committee members:

Jim Berryhill to a three year term with term expiring February 18, 2011.
 Tracey Hoover to a three year term with term expiring February 18, 2011.
 Alan Jones to a four year term with term expiring February 18, 2010.
 J. O. Smith to a five year term with term expiring February 18, 2012.
 Rick Engleman to a five year term with term expiring February 18, 2012.

XII. NEW BUSINESS

- A. Consider items not known about prior to posting the Agenda.

XIII. APPROVALS AND ACCEPTANCES

A. Ordinances:

1. Consider adopting an Ordinance of the City of Sapulpa, Oklahoma, amending the Sapulpa City Code, Part 12, Chapter 2, Section 12-201, Zoning Code Section 1140, by defining the scope, purpose and application on non-conforming lot standards; repealing all ordinances or parts of ordinances in conflict with this ordinance; and providing that if any part or parts of this ordinance are held invalid or ineffective, the remaining portions shall not be affected; and declaring an emergency. *[This Ordinance was tabled on April 7, 2008 Agenda.]*

B. Resolutions:

1. Consider adopting a Resolution of the City of Sapulpa, Oklahoma, amending the FY 2007-2008 Capital Improvement Fund and the G. O. Bond Construction Fund Annual Budget by increasing budgeted beginning fund balance, increasing transfers and increasing appropriations to provide funds for the Sapulpa Lake Spillway Improvement Project.

C. Bid Awards:

1. Consider awarding the following base bids and alternates associated with the Senior Citizen’s Community Center Remodel Project:

Southside Contract Glazing (Bid Pkg 8A)	\$5,668.00
Scovill & Sides Hardware (Bid Pkg 8C)	<u>\$3,226.00</u>
Total Base Bids	\$8,894.00

DC Bass Construction (Alternate #3)	\$1,940.00
Southside/RAC (Alternate #5)	<u>\$7,433.00</u>
Total Alternates	\$9,373.00

Total Base Bids and Alternates **\$18,267.00**

D. Contracts:

1. Consider approving Contract for Mutual Aid and Joint Use of Fire Equipment with the City of Sand Springs and authorize the Mayor to execute said Agreement.
2. Consider approving Amendment No. 1 to the Agreement with Craig & Keithline, Inc. for professional engineering services related to the 49th West Avenue and 61st Street road improvements and authorize the Mayor to execute said Agreement.

3. Consider approving Amendment No. 1 to the Agreement with Craig & Keithline, Inc. for professional engineering services related to the Mission and Line Intersection Modification and Traffic Signal Project and authorize the Mayor to execute said Agreement.
4. Consider approving Change Order No. 2 to Construction Management Contract with DC Bass & Sons Construction Company in the additive amount of \$9,328.10 for additional work associated with the Senior Citizen's Community Center Remodel Project.
5. Consider approving the close-out of the Moccasin Bluff II Estates Subdivision improvements by (i) approving all installed public improvements, including water, sanitary sewer, streets and drainage improvements, (ii) ratifying the Subdivision Inspection Acceptance forms relative thereto; (iii) approving all close-out documents including Maintenance Bond No. GR3873, and establish the maintenance warranty date as April 17, 2008.
6. Consider approving Work Directive Change Order No. 1 to contract with Keystone Services, Inc. – for services for the Sapulpa Lake Spillway Improvements Phase 3 – Project No. 83-593, and authorize the Mayor/Chairman to execute the same.

XIV. COMMITTEE REPORTS

XV. INFORMATIONAL ITEMS FROM MAYOR, CITY COUNCIL, CITY MANAGER, OR CITY ATTORNEY

- A. Informational item – Pretty Water & Sahoma Lake Permits March, 2007 vs. March, 2008
- B. Informational item – Sales Tax Breakdown for the month of February, 2008 received in April, 2008
- C. Informational item – March Monthly Golf Course Report
- D. Informational item – Thank you note to the City of Sapulpa Management from Apostolic Church of Jesus Christ
- E. Informational item – Project Status Report from Tetra Tech/FHC regarding various City and Authority Projects.

XVI. EXECUTIVE SESSION

XVII. ADJOURNMENT