

**AGENDA
SAPULPA CITY COUNCIL
MONDAY, APRIL 19, 2010**

**CITY HALL, 425 EAST DEWEY
REGULAR MEETING - 7:00 P.M., COUNCIL CHAMBERS**

As required by Section 311, Title 25 of the Oklahoma Statutes, notice is hereby given that the City of Sapulpa, State of Oklahoma, will hold a regular meeting on Monday, April 19, 2010 at 7:00 p.m., at the Council Chambers, Sapulpa City Hall, 425 East Dewey, Sapulpa, Oklahoma.

MEETING PROCEDURE: Comments from the public are welcome at two different times during the course of the meeting: (1) Comments not scheduled on the Agenda will be heard under Public Comments - Agenda Item No. V.; and (2) Comments on all scheduled Agenda Items will be heard immediately following the presentation by staff or petitioner. **Please wait until you are recognized by the Mayor and keep comments as brief as possible.** The City Council will act on the Agenda Item after comments from the staff and the public has been heard.

I. CALL TO ORDER

II. INVOCATION

III. PLEDGE OF ALLEGIANCE

IV. ROLL CALL

V. PUBLIC COMMENTS: The purpose of the Public Comments Section of the Agenda is for members of the public to speak to the City Council on any subject not scheduled on the Regular Agenda. City Council shall make no decision or action, except to direct the City Manager to take action, or to schedule the matter for City Council discussion at a later date.

THOSE ADDRESSING THE CITY COUNCIL ARE REQUESTED TO IDENTIFY THEMSELVES BY NAME.

VI. PRESENTATIONS AND PROCLAMATIONS

VII. CONSENT AGENDA: All matters under "Consent" are considered by the City Council to be routine and will be enacted by one motion. Any City Council member may, however, remove an item from consent by request.

A. Consider a motion approving minutes of the regular City Council meeting of April 5, 2010.

B. Consider approving Regular Claims in the amount of \$230,512.17.

C. Consider approving following Prepaid Claims:

1. Health Insurance Claims - \$93,961.99

- D. Consider approving Payroll Claims in the amount of \$320,418.23.
- E. Consider approving Special Pay Request: (None).
- F. Consider approval of City Treasurer's Revenue & Expense Reports through March 31, 2010.

VIII. CONSIDER ITEMS REMOVED FROM CONSENT AGENDA

- A. Claims/Pay Estimates associated with Bond Issues, Grants or Special Projects of a major nature.
 - 1. None

IX. PUBLIC HEARINGS

X. OLD BUSINESS

XI. CURRENT BUSINESS

- A. Consider approving temporary street closure request from Washington Elementary School for Career Day on Friday, May 7, 2010. The requested closure includes Lee Street between Maple and Walnut from 9:01 a.m. to 3:16 p.m. for the safety of the students.
- B. Consider approving temporary street closure request from Doris Yocham, Museum Director of the Sapulpa Historical Society, Inc. for Waite Phillips filling station grand opening on Saturday, May 8, 2010 from 9:00 a.m. to 4:00 p.m. The request closure is between Lee Street and Thompson Avenue.
- C. Consider approving the use of City property and personnel for the 2010 July 4th Fireworks display, as well as temporarily closing Highway 117 from driving range to Highway 66 between 9:15 p.m. to 10:30 p.m. on Sunday, July 4th, 2010. In case of rain out, the rain out date is Saturday, July 10th.
- D. Consider declaring the listing of property surplus and authorizing the City Manager to dispose of the property by public auction.
- E. Consider declaring various items of emergency equipment surplus and authorize staff to utilize same in trade-in for new equipment.

XII. NEW BUSINESS

- A. Consider items not known about prior to posting the Agenda.

XIII. APPROVALS AND ACCEPTANCES

A. Ordinances:

1. Consider approving an Ordinance of the City of Sapulpa, Oklahoma, amending Ordinance No. 2600 by adjusting the project area of the Tax Increment District No. 2 of the City of Sapulpa, Oklahoma and declaring an emergency and authorize the Mayor to execute the same.

B. Resolutions:

1. Consider adopting a Resolution of the City of Sapulpa declaring the public necessity for the taking, appropriating and condemning of a certain tract of land in the Northeast Quarter (NE/4) Northwest Quarter (NW/4) for Section 26, Township 18 North, Range 11 East, Creek County, State of Oklahoma, for public improvement purposes in connection with construction of an addition, extension and improvement to the public roadways of the City of Sapulpa, and authorizing and directing the proper officials of the City of Sapulpa to institute proceedings to condemn said lands; and declaring an emergency.
2. Consider adopting a Resolution of the City of Sapulpa and Sapulpa Municipal Authority, Sapulpa Oklahoma, to approve authoring Siemens Industry, Inc. to conduct a preliminary Water Conservation Study to identify potential savings and present a proposal for Capital Improvements to the appropriate standing committees for recommending future Council consideration of funding same through projected savings as authorized by 62 O.S. §318.
3. Consider adopting a Resolution of the City of Sapulpa, Oklahoma, amending the FY 2009-2010 Annual Budget by increasing revenues and appropriations in the Library Fund for the purpose of recognizing Grant Funds awarded and appropriating such funds for the purpose of training and travel expenses.
4. Consider adopting a Resolution of the City of Sapulpa, Oklahoma, amending the FY 2009-2010 Annual Budget by increasing appropriations in the Police Cash Fund for the purpose of purchasing emergency equipment (2) new patrol units.

C. Bid Awards:

1. Consider awarding Emergency Equipment and Installation Bid for two patrol units to Fleet Distributors Express as being the lowest and most responsive and responsible bidder in the amount of \$12,128.15.

D. Contracts:

1. Consider approving the amended Order and Lease Agreement(s) with Document Imaging Solutions, LLC and DeLage Landen respectively for maintenance, service and lease of a Sharp MX-5001 Digital color copiers for the City Hall Annex for the period of March 15, 2011, and authorize the Mayor to execute all related documents.
2. Consider approving credit application with Preferred Medical Supply, Inc.
3. Consider acknowledging receipt of a grant award from Oklahoma Department of Libraries to the Bartlett-Carnegie Sapulpa Public Library in the amount of \$680.00, approving the grant contract, and authorizing the Mayor to sign all documents related thereto.
4. Consider approving an Amendment to Annexation Agreement with Schlumberger Technology Corporation, and authorize the Mayor to execute said Amendment.
5. Consider approving Agreement with Otis Elevator for QEI State Inspection Services related to elevator inspection at Sapulpa Library in the amount of \$250.00.
6. Consider approving an addendum to the Highway 97 Tank Contract with Utility Service Co., Inc. to provide for: (i) An annual (as opposed to quarterly) billing cycles, and (ii) adjusting the annual fees from and after 2016 to reflect the current cost of service as mutually agreed to by the parties.
7. Consider approving an addendum to the Town Tank Contract with Utility Service Co., Inc. to provide for: (i) An annual (as opposed to quarterly) billing cycles, and (ii) adjusting the annual fees from and after 2016 to reflect the current cost of service as mutually agreed to by the parties.
8. Consider and approve a Pipeline License with BNSF Railway Company for the Johnson and Johannes Relief Line Project (COS No. 11386-09050) and authorize City participation in BNSF's Railroad Protective Liability Insurance Program for a cost of \$1,000.00.
9. Consider approving the Excess Loss Insurance renewal with American Fidelity Insurance Company and authorize the Mayor to execute the necessary documents.
10. Consider approving Release of Utility Easement for Retail Buildings, Inc. for abandoned alleyway located on the new Braum's site and authorize the Mayor to execute the same.

XIV. COMMITTEE REPORTS

XV. INFORMATIONAL ITEMS FROM MAYOR, CITY COUNCIL, CITY MANAGER, OR CITY ATTORNEY

- A. Informational item – Pretty Water and Sahoma Lake Permits
March FY 08/09 vs March FY 09/10
- B. Informational item – Sales Tax Breakdown for the month of January, 2010 received in March, 2010
- C. Informational item – City of Sapulpa Municipal Golf Course
March 2009 vs March 2010
- D. Informational item – March Monthly Golf Course Report
- E. Informational item – Revision on March 2010 Monthly Golf Course Report
- F. Informational item – Project Status Report from Tetra Tech/FHC regarding various City and Authority Projects.

XVI. EXECUTIVE SESSION

XVII ADJOURNMENT