

**AGENDA
SAPULPA CITY COUNCIL
Monday, March 17, 2008**

**CITY HALL, 425 EAST DEWEY
REGULAR MEETING - 7:00 P.M., COUNCIL CHAMBERS**

As required by Section 311, Title 25 of the Oklahoma Statutes, notice is hereby given that the City of Sapulpa, State of Oklahoma, will hold a regular meeting on Monday, March 17, 2008 at 7:00 p.m., at the Council Chambers, Sapulpa City Hall, 425 East Dewey, Sapulpa, Oklahoma.

MEETING PROCEDURE: Comments from the public are welcome at two different times during the course of the meeting: (1) Comments not scheduled on the Agenda will be heard under Public Comments - Agenda Item No. V.; and (2) Comments on all scheduled Agenda Items will be heard immediately following the presentation by staff or petitioner. **Please wait until you are recognized by the Mayor and keep comments as brief as possible.** The City Council will act on the Agenda Item after comments from the staff and the public has been heard.

I. CALL TO ORDER

II. INVOCATION

III. PLEDGE OF ALLEGIANCE

IV. ROLL CALL

V. PUBLIC COMMENTS: The purpose of the Public Comments Section of the Agenda is for members of the public to speak to the City Council on any subject not scheduled on the Regular Agenda. City Council shall make no decision or action, except to direct the City Manager to take action, or to schedule the matter for City Council discussion at a later date.

THOSE ADDRESSING THE CITY COUNCIL ARE REQUESTED TO IDENTIFY THEMSELVES BY NAME.

VI. PRESENTATIONS AND PROCLAMATIONS

A.

VII. CONSENT AGENDA: All matters under "Consent" are considered by the City Council to be routine and will be enacted by one motion. Any City Council member may, however, remove an item from consent by request.

Consider a motion approving Minutes of the regular City Council meeting of March 3, 2008.

A. Consider approving Regular Claims in the amount of \$336,187.60

C. Consider approving following Prepaid Claims:

1. Health Insurance Claims - \$66,279.29

- D. Consider approving Payroll Claims in the amount of \$353,070.83
- E. Consider approving Special Pay Request: (None)
- F. Consider approval of Capitol City Treasurer's Revenue and Expense Reports through February 29, 2008.

VIII. CONSIDER ITEMS REMOVED FROM CONSENT AGENDA

- A. Claims/Pay Estimates associated with Bond Issues, Grants or Special Projects of a major nature.
 - 1. None

IX. PUBLIC HEARINGS

Consider conducting a public hearing on the question of annexing into and de-annexing from municipal limits certain territory located in Section 4, Township 18 North, Range 12 East, Creek County, Oklahoma.

X. OLD BUSINESS

XI. CURRENT BUSINESS

- A. Consider approving the temporary closure of the following streets beginning at 2:00 o'clock P.M. on Saturday, May 3, 2008, with an alternate rain-out day of May 10, 2008, for a Loyalty Day Parade as requested by the Veterans Memorial Gardens Group: Poplar Street from Taft Avenue to Dewey Avenue, Dewey Avenue from Poplar Street to Division Street.

XII. NEW BUSINESS

- A. Consider items not known about prior to posting the Agenda.

XIII. APPROVALS AND ACCEPTANCES

A. Ordinances:

- 1. Consider adopting an Ordinance of the City of Sapulpa, Oklahoma, Extending the Corporate Limits of the City of Sapulpa, Oklahoma, Making Findings of Fact; Annexing an Area Adjacent to the City of Sapulpa in Sections 4, Township 18 North, Range 12 East, Creek County, Oklahoma, into and as a Part of the Corporate Limits of the City of Sapulpa, Oklahoma; Designating the Tract to be Annexed; Providing for the Zoning of the Annexed Area; Adopting a Service Plan; Providing for severability; and declaring an emergency.

A. Resolutions:

1. Consider adopting a Resolution of the City of Sapulpa, Oklahoma amending the FY 2007/2008 Street and Alley Fund budget by increasing appropriations to account for the City of Sapulpa's cost share of Railroad Crossing, and Signal Improvements at Grey Street and SH-66.
2. Consider adopting a Resolution of the City of Sapulpa, Oklahoma, requesting assistance from the Oklahoma Department of Transportation in regard to paving an industrial road to serve Rolled Alloys in the Gateway Industrial Park, and authorize the Mayor to execute the same.
3. Consider adopting a Resolution of the City of Sapulpa, Oklahoma and the Sapulpa Municipal Authority, Sapulpa, Oklahoma amending the FY 2007-2008 annual budget by increasing revenues in various funds for the purpose of recognizing FEMA reimbursement revenue as a result of the December ice storm and by increasing appropriations in various funds to provide for funding of unexpected claims associated with the ice storm clean up.

B. Bid Awards:

1. Consider waiving the sealed bid process and authorize the purchase of 41 Scott AirPacks (SCBAs) Model AP 75 (with bottle/mask) from Wayfest Safety Inc. as a sole source for the equipment based on a quote cost of \$4996.50 per pack and a total price not to exceed \$204,865.50.

C. Contracts:

1. Consider approving Project Agreement for Federal-aid Railroad Project (STP-119D(179)RR,J/P#25665(04) at the AT-GRADE Crossing of BNSF Railroad Company and Grey Street with the Oklahoma Department of Transportation (ODOT).
2. Consider acknowledging and consenting to Oklahoma Department of Transportation (ODOT). Change Order No. 1 on West 66 Widening Project (SH 66 from SH 117 to SH 97 STPY-019A (314) B-F).
3. Consider approving renewal of the License Order with the Nielsen Company for Claritas Services for the period of March 7, 2008 to March 6, 2009 in the amount of \$995.00 per year.
4. Consider ratifying and acknowledging acceptance of a Temporary Easement for Ingress and Egress dated February 18, 2008 with Harrison I. Bartlett II and Claudia J. Holdridge-Bartlett for a portion of Lot 3, Block 1, Mocassin Bluff Estates.
5. Consider renewing the Excess Loss Insurance Plan with Great-West Life and Annuity Insurance Company and authorize the Mayor to execute the necessary documents.

6. Consider approving the Lease Purchase Agreement with American Heritage Bank for financing of a 2008 Pierce Velocity Pumper 1500 gpm fire truck.
7. Consider approving the Lease Purchase Agreement with American Heritage Bank for financing of a 2008 Sterling Acterra dump truck for the Utility Maintenance Department.
8. Consider approving Change Order No. 1 to contract with D.C. Bass and Sons (Senior Citizens Remodeling Project) to increase the amount of concrete in the kitchen area for more uniform elevation and enlarge gas piping to meet code at a combined cost, including contractor overhead of \$5,239.52.
9. Consider approving an Agreement for Professional Engineering Services with Meshek and Associates, PLC, for Stormwater GIS, Engineering and Planning Services in connection with the City of Sapulpa's Comprehensive Management Plan, and authorize the Mayor to execute the Agreement.
10. Consider approving an Agreement for Professional Engineering Services with Meshek and Associates, PLC, for GIS Geocoding Services in connection with the City of Sapulpa's E911 Program, and authorize the Mayor to execute the Agreement.

XIV. COMMITTEE REPORTS

XV. INFORMATIONAL ITEMS FROM MAYOR, CITY COUNCIL, CITY MANAGER, OR CITY ATTORNEY

- A. Informational item – Letter from Leon Pfeifer, Director of Governmental affairs for Cox Communications, notifying City of rate increase.
- B. Informational item – February monthly Golf Course report by Dale Moss, Golf Course Manager.
- C. Informational item – Municipal Golf Course revenue comparison (February 2007 vs. February 2008)
- D. Informational item – Pretty Water and Sahoma Lake Fish permits for Month of February 2008.
- F. Informational item – Sales Tax Breakdown for the month of January, 2008 received in March, 2008.

XVI. EXECUTIVE SESSION

A. CONSIDER ENTERING INTO EXECUTIVE SESSION TO DISCUSS THE FOLLOWING:

**B. CONSIDER ACTION IN OPEN SESSION REGARDING
MATTERS DISCUSSED IN EXECUTIVE SESSION,
INCLUDING WITHOUT LIMITATION, THE FOLLOWING:**

XVII. ADJOURNMENT