

**AGENDA  
SAPULPA CITY COUNCIL  
MONDAY, MARCH 2, 2009**

**CITY HALL, 425 EAST DEWEY  
REGULAR MEETING - 7:00 P.M., COUNCIL CHAMBERS**

As required by Section 311, Title 25 of the Oklahoma Statutes, notice is hereby given that the City of Sapulpa, State of Oklahoma, will hold a regular meeting on Monday, March 2, 2009 at 7:00 p.m., at the Council Chambers, Sapulpa City Hall, 425 East Dewey, Sapulpa, Oklahoma.

**MEETING PROCEDURE:** Comments from the public are welcome at two different times during the course of the meeting: (1) Comments not scheduled on the Agenda will be heard under Public Comments - Agenda Item No. V.; and (2) Comments on all scheduled Agenda Items will be heard immediately following the presentation by staff or petitioner. **Please wait until you are recognized by the Mayor and keep comments as brief as possible.** The City Council will act on the Agenda Item after comments from the staff and the public has been heard.

**I. CALL TO ORDER**

**II. INVOCATION**

**III. PLEDGE OF ALLEGIANCE**

**IV. ROLL CALL**

- V. PUBLIC COMMENTS:** The purpose of the Public Comments Section of the Agenda is for members of the public to speak to the City Council on any subject not scheduled on the Regular Agenda. City Council shall make no decision or action, except to direct the City Manager to take action, or to schedule the matter for City Council discussion at a later date.

**THOSE ADDRESSING THE CITY COUNCIL ARE REQUESTED TO IDENTIFY THEMSELVES BY NAME.**

**VI. PRESENTATIONS AND PROCLAMATIONS**

- VII. CONSENT AGENDA:** All matters under "Consent" are considered by the City Council to be routine and will be enacted by one motion. Any City Council member may, however, remove an item from consent by request.

- A. Consider a motion approving minutes of the regular City Council meeting of February 16, 2009.
- B. Consider approving Regular Claims in the amount of \$182,463.94.
- C. Consider approving following Prepaid Claims:
  - 1. Health Insurance Claims – 76,094.51

D. Consider approving Payroll Claims in the amount of \$329,712.11.

E. Consider approving Special Pay Request: (See attached list.)

**VIII. CONSIDER ITEMS REMOVED FROM CONSENT AGENDA**

A. Claims/Pay Estimates associated with Bond Issues, Grants or Special Projects of a major nature.

1. None

**IX. PUBLIC HEARINGS**

**X. OLD BUSINESS**

**XI. CURRENT BUSINESS**

A. Consider confirming City Manager's appointment of Kevin Lawson as Fire Chief pursuant to Article IX, Section 1 of the City Charter.

B. Consider declaring three heat/air conditioning units surplus and authorizing the City Manager to donate the units to All-American Therapy Group.

**XII. NEW BUSINESS**

A. Consider items not known about prior to posting the Agenda.

**XIII. APPROVALS AND ACCEPTANCES**

**A. Ordinances:**

1. Consider an Ordinance amending the Employee Retirement System, Defined Contribution Plan of the City of Sapulpa, Oklahoma, to incorporate the Final IRC Section 415 Regulations; and amending the defined Contribution Plan for the position of City Manager for the City of Sapulpa, Oklahoma, to incorporate the Final IRA Section 415 Regulations; and amending the defined Contribution Special Incentive Plan for the position of the City Manager of the City of Sapulpa, Oklahoma, to incorporate the Final IRC Section 415 Regulations; providing for employer pickup of mandatory contributions for the Defined Contribution Plan for the position of City Manager; providing for effective date, providing for repealer and severability; and declaring an emergency.

2. Consider adopting an Ordinance, amending the Zoning Ordinance of

the City of Sapulpa; changing the zone and district of land in the City of Sapulpa, a tract of land located in Lots 11, 12 and 13, Block 3, *Bozarth Acres*; to be rezoned from IL/IM (Light Industrial and Medium Industrial) to CG (General Commercial) as per SAZ-893 Creek County, Oklahoma and directing the City Clerk to show each change upon the official zoning map; repealing all ordinances or parts of ordinances in conflict herewith and declaring an emergency.

**B. Resolutions:**

1. Consider adopting a Resolution authorizing the selection of a Senior Administrator for the National Identity Theft and Identity Fraud Prevention Program, commonly known as Red Flag, pursuant to the Fair and Accurate Credit Transactions Act for the City of Sapulpa.

**C. Bid Awards:**

1. Consider rejecting the apparent low bid for 3-Gang Mower due to not meeting specifications and awarding the bid to Enlow Tractors, Inc. as the best and most responsive bid in the amount of \$15,125.00.

**D. Contracts:**

1. Consider approving Change Order No. 1 to contract with Bravo Builders, LLC in the amount of \$2,803.00 for construction services associated with the Girl's Softball restroom/concessions building project.
2. Consider approving Agreement with CoxCom, Inc. amending the permit to operate a cable system in the City of Sapulpa and authorize the Mayor to execute said agreement.
3. Consider approving contract for the Oklahoma Tribal Heritage Project which will provide additional grant funding to the Sapulpa Public Library and authorize the Mayor to execute said Agreement.
4. Consider approving contract with CityWide Subrogation, Inc. for the recovery and collection of property damage claims and authorize the Mayor to execute said Agreement.
5. Consider approving contract with CityWide Subrogation, Inc. for the recovery and collection of Fire Department service charges and authorize the Mayor to execute said Agreement.
6. Consider approving a General Warranty Deed from the Board of Creek County Commissioners in favor of the City of Sapulpa, for a tract of land located in Section 2, Township 17 North, Range 11 East, Creek County, Oklahoma, as more particularly described by the metes

and bounds description contained therein, and authorize the Mayor to execute the same.

**COMMITTEE REPORTS**

**XIV.**

**XV. INFORMATIONAL ITEMS FROM MAYOR, CITY COUNCIL, CITY MANAGER, OR CITY ATTORNEY**

- A. Informational item – Correspondence from Cox Communications regarding an upcoming programming change.
- B. Informational item – Project Status Report from Tetra Tech/FHC regarding various City and Authority Projects.

**XVI. EXECUTIVE SESSION**

**XVII ADJOURNMENT**