

**AGENDA  
SAPULPA CITY COUNCIL  
MONDAY, FEBRUARY 16, 2009**

**CITY HALL, 425 EAST DEWEY  
REGULAR MEETING - 7:00 P.M., COUNCIL CHAMBERS**

As required by Section 311, Title 25 of the Oklahoma Statutes, notice is hereby given that the City of Sapulpa, State of Oklahoma, will hold a regular meeting on Monday, February 16, 2009 at 7:00 p.m., at the Council Chambers, Sapulpa City Hall, 425 East Dewey, Sapulpa, Oklahoma.

**MEETING PROCEDURE:** Comments from the public are welcome at two different times during the course of the meeting: (1) Comments not scheduled on the Agenda will be heard under Public Comments - Agenda Item No. V.; and (2) Comments on all scheduled Agenda Items will be heard immediately following the presentation by staff or petitioner. **Please wait until you are recognized by the Mayor and keep comments as brief as possible.** The City Council will act on the Agenda Item after comments from the staff and the public has been heard.

**I. CALL TO ORDER**

**II. INVOCATION**

**III. PLEDGE OF ALLEGIANCE**

**IV. ROLL CALL**

- V. PUBLIC COMMENTS:** The purpose of the Public Comments Section of the Agenda is for members of the public to speak to the City Council on any subject not scheduled on the Regular Agenda. City Council shall make no decision or action, except to direct the City Manager to take action, or to schedule the matter for City Council discussion at a later date.

**THOSE ADDRESSING THE CITY COUNCIL ARE REQUESTED TO IDENTIFY THEMSELVES BY NAME.**

**VI. PRESENTATIONS AND PROCLAMATIONS**

- VII. CONSENT AGENDA:** All matters under "Consent" are considered by the City Council to be routine and will be enacted by one motion. Any City Council member may, however, remove an item from consent by request.

- A. Consider a motion approving minutes of the regular City Council meeting of February 2, 2009.
- B. Consider approving Regular Claims in the amount of \$239,440.48.
- C. Consider approving following Prepaid Claims:
  - 1. Health Insurance Claims - \$84,630.77

- D. Consider approving Payroll Claims in the amount of \$382,968.04.
- E. Consider approving Special Pay Request: (None).
- F. Consider approval of City Treasurer's Revenue and Expense Report through January 31, 2009.

**VIII. CONSIDER ITEMS REMOVED FROM CONSENT AGENDA**

- A. Claims/Pay Estimates associated with Bond Issues, Grants or Special Projects of a major nature.

- 1. None

**IX. PUBLIC HEARINGS**

**X. OLD BUSINESS**

**XI. CURRENT BUSINESS**

**XII. NEW BUSINESS**

- A. Consider items not known about prior to posting the Agenda.

**XIII. APPROVALS AND ACCEPTANCES**

**A. Ordinances:**

- 1. None

**B. Resolutions:**

- 1. Consider adopting a Resolution of the City of Sapulpa, Oklahoma, amending the FY 2008-2009 Annual Budget by increasing revenues and appropriations in the Library Fund for the purpose of recognizing additional Grant Revenue and appropriating funds to be used on training, equipment and books.
- 2. Consider adopting a Resolution of the City of Sapulpa, Oklahoma, amending the FY 2008-2009 Street Improvement Sales Tax Budget by appropriating funds to prepare plan sheets, cost estimates and Environmental Checklists for transportation related Stimulus projects.
- 3. Consider adopting a Resolution of the City of Sapulpa, Oklahoma, and the

Sapulpa Municipal Authority, Sapulpa, Oklahoma, amending the FY 2008-2009 Sapulpa Municipal Authority and Capital Improvement Fund Budget by decreasing and increasing budgeted appropriations to provide for engineering services associated with the Johnson and Johannes Consent

Order and Maintenance and Operational Needs at the Wastewater Treatment Plant.

**C. Bid Awards:**

1. Consider awarding the bid for *Emergency Equipment and Installation for two 2009 Dodge Chargers – Police Package* to Fleet Distributors Express in the total amount of \$10,220.42 as it was the only bid received and is responsive to the bid specifications.

**D. Contracts:**

1. Consider approving the Lease-Purchase Agreement with De Lage Landen Public Finance LLC, and a Maintenance Agreement with Document Image Solutions for a digital copier/printer machine for one year with the option of four one-year renewals for the Utility Collections Department, for the period of February 16, 2009 through February 15, 2010, with the option of four one-year renewals at a total cost of \$277.00 per month.
2. Consider approving the Agreement(s) with Mid-Continent Concrete, Watkins Sand Company and Dunham’s Asphalt Services for Major Thoroughfare Department Materials and Supplies.
3. Consider approving Oklahoma Department of Environmental Quality (“ODEQ”) Consent Order in Case No. 09-017 and authorize the Mayor/Chairman to execute same.
4. Consider authorizing the Mayor to enter into a contract with The Benham Companies for the following projects, subject to an amount, not to exceed \$26,500 and contingent upon the City Attorney’s approval as to form:
  - Concrete Panel Replacement on Line Street (Mission to Moccasin Place)
  - Plan Sheets, Cost Estimates Program Coordination and Environmental Clearance Checklist
5. Consider authorizing the Mayor to enter into a contract with Professional Engineering Consultants (PEC) for the following projects,

subject to an amount not to exceed \$7,997 and contingent upon the City Attorney's approval as to form:

- Overlay West 900' of 71<sup>st</sup> Street (33<sup>rd</sup> West Avenue to Oak Leaf Drive)
  - Plan Sheets, Cost Estimates and Environmental Clearance Checklist and Geotechnical
6. Consider and approve the Memorandum of Understanding with Independent School District No. 33, formalizing the intent of the parties to an exchange and transfer real property, and authorize the Mayor to execute the same.
  7. Consider approving a Quit-Claim Deed from King Land LLC in favor of the City of Sapulpa, for a tract of land located in Lot 1, Block 2, Fife Place Addition to the City of Sapulpa, Oklahoma, and authorize the Mayor to execute the same.
  8. Consider approving Amendment No. 4 to original Agreement with Tetra Tech, Inc., dated May 3<sup>rd</sup>, 2004, by adding Johnson and Johannes Overflow Interceptor Analysis, Post-Rehabilitation Flow Monitoring and I/I Analysis Report and specifying the number of days to complete the scope of work, to comply with Oklahoma Department of Environmental Quality (ODEQ) Consent Order No. 06-220, subject to approval of a budget resolution appropriating funds for said project.

#### **XIV. COMMITTEE REPORTS**

#### **XV. INFORMATIONAL ITEMS FROM MAYOR, CITY COUNCIL, CITY MANAGER, OR CITY ATTORNEY**

- A. Informational item –Pretty Water and Sahoma Lake Permits  
January, FYE 07/08 vs. January, FYE 08/09
- B. Informational item – Sales Tax Breakdown for the month of December, 2008 received in February, 2009.
- C. Informational item – E-911 Operations update from Sapulpa Police Department – Jim Wall, Police Chief
- D. Informational item – City of Sapulpa Municipal Golf Course  
January, 2008 vs. January, 2009
- E. Informational item – January Monthly Golf Course Report

- F. Informational item – Project Status Report from Tetra Tech/FHC regarding various City and Authority Projects.

**XVI. EXECUTIVE SESSION**

- A. Consider entering into Executive Session to:
  - 1. Discuss the status of an appointment by the City Manager of a Fire Chief. [25 O.S. Section 307 (B) (1)]
- B. Consider action in open session regarding matters discussed in Executive Session.

**XVII ADJOURNMENT**

Name of person posting this Agenda:

Name: \_\_\_\_\_

Title: \_\_\_\_\_

**Posted this \_\_\_\_\_ day of \_\_\_\_\_, 2009, at \_\_\_\_\_ o'clock p.m., at the Sapulpa City Hall, 425 East Dewey, Sapulpa, Oklahoma.**