

**AGENDA
SAPULPA CITY COUNCIL
Monday, February 4, 2008**

**CITY HALL, 425 EAST DEWEY
REGULAR MEETING - 7:00 P.M., COUNCIL CHAMBERS**

As required by Section 311, Title 25 of the Oklahoma Statutes, notice is hereby given that the City of Sapulpa, State of Oklahoma, will hold a regular meeting on Tuesday, January 22, 2008 at 7:00 p.m., at the Council Chambers, Sapulpa City Hall, 425 East Dewey, Sapulpa, Oklahoma.

MEETING PROCEDURE: Comments from the public are welcome at two different times during the course of the meeting: (1) Comments not scheduled on the Agenda will be heard under Public Comments - Agenda Item No. V.; and (2) Comments on all scheduled Agenda Items will be heard immediately following the presentation by staff or petitioner. **Please wait until you are recognized by the Mayor and keep comments as brief as possible.** The City Council will act on the Agenda Item after comments from the staff and the public has been heard.

I. CALL TO ORDER

II. INVOCATION

III. PLEDGE OF ALLEGIANCE

IV. ROLL CALL

V. PUBLIC COMMENTS: The purpose of the Public Comments Section of the Agenda is for members of the public to speak to the City Council on any subject not scheduled on the Regular Agenda. City Council shall make no decision or action, except to direct the City Manager to take action, or to schedule the matter for City Council discussion at a later date.

THOSE ADDRESSING THE CITY COUNCIL ARE REQUESTED TO IDENTIFY THEMSELVES BY NAME.

VI. NOMINATION/APPOINTMENT OF CITY COUNCILOR

A. Consider confirming nomination and appointment of John East to the City Council to replace Ward 1 City Councilor Dan Lewellan for the remainder of the original term.

B. Administer oath of office to City Council, Ward 1.

VII. PRESENTATIONS AND PROCLAMATIONS

A. Presentation of Connection 2035 Regional Transportation Plan by - INCOG

VIII. CONSENT AGENDA: All matters under "Consent" are considered by the City Council to be routine and will be enacted by one motion. Any City Council member may, however, remove an item from consent by request.

- A. Consider a motion approving Minutes of the regular City Council meeting of January 22, 2008.
- B. Consider approving Regular Claims in the amount of \$130,540.84
- C. Consider approving following Prepaid Claims:
 - 1. Health Insurance Claims - \$51,100.87
- D. Consider approving Payroll Claims in the amount of \$338,379.22
- E. Consider approving Special Pay Request: (None)

IX. CONSIDER ITEMS REMOVED FROM CONSENT AGENDA

- A. Claims/Pay Estimates associated with Bond Issues, Grants or Special Projects of a major nature.
 - 1. None

X. PUBLIC HEARINGS

XI. OLD BUSINESS

XII. CURRENT BUSINESS

- A. Consider confirming Mayoral appointment of Mr. David Bristow to the Sapulpa Library Board of Directors to fill the unexpired term of office held by Ms. Terri Zimmerman.
- B. Consider acknowledging Permit No. SL000019071355 from the Oklahoma Department of Environmental Quality (ODEQ) for the construction of 510 linear feet of eight inch (8") DIP sanitary sewer to serve the proposed Department of Human Services, Creek County, Oklahoma.
- C. Consider approving the use of a new logo/letterhead for the City of Sapulpa.
- D. Consider authorization of a grant application from the State of Oklahoma Department of Emergency Management for the Sapulpa Multi-Hazard Mitigation Plan Update Project. Federal Share is 75% (\$20,000); Local Share is 25% (\$6,667) (IN KIND) and authorizing the mayor to sign the agreement.
- E. Consider approving the Final Plat for Gateway Industrial Park as per the SMAPC case #FP-01-08, Creek County, Oklahoma or as more particularly described by the metes and bounds description contained therein and authorizing the Mayor to sign said plat.

XIII. NEW BUSINESS

- A. Consider items not known about prior to posting the Agenda.

XIV. APPROVALS AND ACCEPTANCES

A. Ordinances:

1. Consider adopting an Ordinance amending the Zoning Ordinance of the City of Sapulpa; changing the zone and district of land in the City of Sapulpa, a tract of land located on Lots 1,2,3,9,10,11 and 12, Block 1, Oaks Estates; rezoning said land from IL (Light Industrial) to IH (Heavy Industrial) as per SAZ-883, Creek County, Oklahoma, and directing the City Clerk to show each change upon the official zoning map; repealing all Ordinances or parts of Ordinances in conflict herewith providing for severability and declaring an emergency.

A. Resolutions:

1. Consider adopting a Resolution of the City of Sapulpa, Oklahoma, Declaring Support for the Liberty Park Swimming Pool Project, and Prescribing the Authority, Duties, Goals and Objectives of the City of Sapulpa in Respect Thereof; and Repealing All Resolutions in Conflict Herewith; and Declaring an Emergency.
2. Consider adopting a resolution of the City of Sapulpa, Oklahoma amending the FY 2007-2008 Annual Budget by reallocating appropriations in the Park & Recreation Fund and increasing revenues and appropriations in the Capital Improvement Fund for the purpose of providing funding for park project shortfalls.
3. Consider adopting a resolution of the City of Sapulpa, Oklahoma amending the FY 2007-2008 Annual Budget by increasing revenues and appropriations in the Grants and Aid Fund and increasing appropriations in the Police Sales Tax Fund for the purpose of providing funds for the Recognition of a Grant Award from the State of Oklahoma District Attorneys Council for the purpose of purchasing equipment.
4. Consider adopting a Resolution Directing the Institution of Proceedings to Annex into Municipal Limits Certain Unincorporated Territory Located in Sections 21, 28 and 29, Township 18 North, Range 12 East, Creek County, Oklahoma; and Authorizing and Directing the Proper Officials of the City of Sapulpa to Implement Such Proceedings; and Declaring an Emergency.
5. Consider adopting a Resolution Directing the Institution of Proceedings to Annex into Municipal Limits Certain Unincorporated Territory Located in Sections 4, Township 18 North, Range 12 East, Creek County, Oklahoma; and Authorizing and Directing the Proper Officials of the City of Sapulpa to Implement Such Proceedings; and Declaring an Emergency.

6. Consider adopting a resolution of the City of Sapulpa, Oklahoma amending the FY 2007-2008 Annual Budget by increasing revenues and increasing appropriations in the Fire Sales Tax Fund to provide additional funds for the purchase of a Fire Truck.

B. Bid Awards:

1. Consider awarding the bid for *Surplus Gymnastic Equipment* to Nick Brashear for the amount of \$525.00, as it is the only bid received.
2. Consider awarding the bid for a 2008 Pierce Velocity Pumper 1500 gpm fire truck to Pierce Manufacturing, through their vendor Conrad Fire Equipment, Inc., in the amount of \$451,644, less discounts of \$16,019 for a final price of \$435,625.
3. Consider concurring with the Construction Manager's (D.C. Bass & Associates) recommendation regarding award of certain bid packages associated with the remodel of the Sertoma Building to serve as a SeniorCitizens Community Center.

Reject and re-bid due to budgetary limitations the following Bid packages:

Bid Package 8A – Glass & Glazing – Southside Glazing	\$10,577.00
Bid Package 8C – Hollow Metal and Finish Hardware – Precision Doors & Windows	\$3,659.49

Award the following base bid packages:

Bid Pkg. 6A – Millwork – Arnold Bros. Cabinets	\$3,830.00
Bid Pkg. 8B – Wood Doors – Precision Door & Windows	\$1,935.96
Bid Pkg. 8D – Rolling Counter Shutter – Tulsa Overhead Door	\$2,885.00
Bid Pkg. 9A – Drywall & Acoustics – Rocking Ace Contracting	\$14,687.00
Bid Pkg. 9B – Painting – Premier Com- mercial Finishes	\$11,450.00
Bid Pkg. 9C – Flooring – LaFevers Carpet	\$15,925.00
Bid Pkg. 10A – Installation Labor – TBC Services	\$1,820.00
Bid Pkg. 10B – Toilet Partitions & Accessories – Preferred Fixture Specialties	\$1,899.00

Bid Pkg. 10C – Fire Extinguishers & Cabinets – Preferred Fixture Specialties	\$212.00
Bid Pkg. 15A – Plumbing – Apsco Service Company	\$28,100.00
Bid Pkg. 15B – HVAC – H & M Heating & Air	\$23,136.00
Bid Pkg. 16A – Electrical – A & M Electric	\$14,324.90

4. Consider awarding financing for a 1500 gpm triple combination pumper fire truck to American Heritage Bank due to offering the lowest interest rate of 4.15%.

C. Contracts:

1. Consider approving the Engineering Services Agreement with Breisch & Associates, Inc., associated with rehabilitation of the 2 MG above ground storage tank located at the West Pump Station.
2. Consider approving Supplemental Agreement No. 1 to Phase IV Residential Street Rehabilitation Contract with Professional Engineering Consultants, P.A. (PEC), to include design and construction administration services associated with 71st Street South from one-half (1/2) mile west of 33rd West Avenue to 33rd West Avenue.
3. Consider and approve an Agreement with the City of Tulsa for Enforcement of a Pretreatment Program for Significant Industrial Users Discharging into the Tulsa system, and authorize the Mayor to execute the same.
4. Consider approving the Lease Purchase Agreement with American Heritage Bank for Golf Course Equipment in the amount of \$36,123.07 for a period of one year, with the option of three one-year renewals at an interest rate of 5.25%.
5. Consider approving Amendment No. 1 to Agreement with D. C. Bass & Sons Construction Company (Construction Manager) for construction management services associated with renovation of a new Senior Citizens Community Center.
6. Consider approving *Authorization For Additional Services No. 9* pursuant to the Agreement with the Benham Companies, LLC dated October 18, 2004 to add select concrete panel replacements on streets in several designated subdivisions.
7. Consider approving the Juvenile Court Probation Coordinator Services Agreement with Human Skills and Resources, an Oklahoma non-profit corporation to provide probation services to the Municipal Juvenile Court, and authorize the Mayor to execute said agreement.

XVI. COMMITTEE REPORTS

**XVII. INFORMATIONAL ITEMS FROM MAYOR, CITY COUNCIL,
CITY MANAGER, OR CITY ATTORNEY**

- A. Informational Item - 2007 Fire Department Emergency Response Review.
- B. Informational Item - Notice of filing of Application for Affordable Housing Tax Credit Development.

XVIII. EXECUTIVE SESSION

XVIII ADJOURNMENT

Name of person posting this Agenda:

Name: _____

Title: _____

**Posted this ____ day of _____, 2008, at _____ o'clock p.m., at
the Sapulpa City Hall, 425 East Dewey, Sapulpa, Oklahoma.**