

**AGENDA  
SAPULPA CITY COUNCIL  
TUESDAY, JANUARY 22, 2008**

**CITY HALL, 425 EAST DEWEY  
REGULAR MEETING - 7:00 P.M., COUNCIL CHAMBERS**

As required by Section 311, Title 25 of the Oklahoma Statutes, notice is hereby given that the City of Sapulpa, State of Oklahoma, will hold a regular meeting on Tuesday, January 22, 2008 at 7:00 p.m., at the Council Chambers, Sapulpa City Hall, 425 East Dewey, Sapulpa, Oklahoma.

**MEETING PROCEDURE:** Comments from the public are welcome at two different times during the course of the meeting: (1) Comments not scheduled on the Agenda will be heard under Public Comments - Agenda Item No. V.; and (2) Comments on all scheduled Agenda Items will be heard immediately following the presentation by staff or petitioner. **Please wait until you are recognized by the Mayor and keep comments as brief as possible.** The City Council will act on the Agenda Item after comments from the staff and the public has been heard.

**I. CALL TO ORDER**

**II. INVOCATION**

**III. PLEDGE OF ALLEGIANCE**

**IV. ROLL CALL**

- V. PUBLIC COMMENTS:** The purpose of the Public Comments Section of the Agenda is for members of the public to speak to the City Council on any subject not scheduled on the Regular Agenda. City Council shall make no decision or action, except to direct the City Manager to take action, or to schedule the matter for City Council discussion at a later date.

**THOSE ADDRESSING THE CITY COUNCIL ARE REQUESTED TO IDENTIFY THEMSELVES BY NAME.**

**VI. PRESENTATIONS AND PROCLAMATIONS**

- A. Consider adopting a Resolution commending Michael McDonald, Police Sergeant, and showing appreciation for his twenty-two years of service to the City of Sapulpa.

- VII. CONSENT AGENDA:** All matters under "Consent" are considered by the City Council to be routine and will be enacted by one motion. Any City Council member may, however, remove an item from consent by request.

- A. Consider a motion approving Minutes of the regular City Council meeting of January 7, 2008.

- B. Consider approving Regular Claims in the amount of \$150,476.08

- C. Consider approving following Prepaid Claims:
  - 1. Health Insurance Claims – \$50675.76
  - 2. Postmaster for Post Office Box Rental – City Check #76597  
Dated January 14, 2008 for \$296.00.
- D. Consider approving Payroll Claims in the amount of \$400,479.34.
- E. Consider approving Special Pay Request: (None)
- F. Consider approval of City Treasurer’s Revenue & Expense Reports through December 31, 2007

**VIII. CONSIDER ITEMS REMOVED FROM CONSENT AGENDA**

- A. Claims/Pay Estimates associated with Bond Issues, Grants or Special Projects of a major nature.
  - 1. None

**IX. PUBLIC HEARINGS**

**X. OLD BUSINESS**

**XI. CURRENT BUSINESS**

**XII. NEW BUSINESS**

- A. Consider items not known about prior to posting the Agenda.

**XIII. APPROVALS AND ACCEPTANCES**

**A. Ordinances:**

- 1. None

**A. Resolutions:**

- 1. Consider adopting a Resolution of the City of Sapulpa authorizing the use of facsimile signatures for the City Clerk and City Manager on checks, drafts or other negotiable instruments presented for payment to American Heritage Bank.
- 2. Consider adopting a Resolution amending the FY 2007-2008 Go Bond Construction Fund Annual Budget by increasing budgeted beginning Fund Balance and increasing appropriations to provide funds for the Sapulpa Lake Spillway Improvement Project.

3. Consider adopting a Resolution amending the FY 2007-2008 annual budget by increasing revenues and appropriations in the General Fund and the Police Sales Tax Fund for the purpose of recognizing additional revenue for the purpose of training and to purchase a vehicle.

**B. Bid Awards:**

1. Consider awarding Major Thoroughfare Materials and Supplies bid items to the following vendors as being the lowest, most responsive and responsible bidders, with prices effective for one (1) year from date of award.

**APAC-OK** – Item 1 (Inclusive)

**Dunham Asphalt Services** – Item 2 (Inclusive)

**Rainbow Concrete** – Items 3.A; 3.B; 3.C; and 3.D

**Mid-Continent Concrete (Midco)** – Items 3.B; 3.C; and 3.D

2. Consider awarding Base Bid (plus Alternate No. 1) for the Sapulpa Lake Spillway Improvements Phase 3 (Modified) – Project No. 83-593 to Keystone Services, Inc. as being the lowest and most responsive and responsible bidder in the amount of \$245,269.00.

**C. Contracts:**

1. Consider approving the Contract with Oklahoma Department Of Libraries for a grant to reimburse training expenses to Library personnel in the amount of \$245.00.
2. Consider approving Amendment No. 1 to Agreement with Craig & Keithline, Inc. for Construction Inspection Services for Sapulpa Lake Spillway Improvements Phase 3 (Modified) Project No. 83-593, so as to authorize part-time inspection services in 2008, and authorize the Mayor to execute the Amendment for such services.
3. Consider approving and accepting (i) a Temporary Construction Easement and (ii) a Permanent Sanitary Sewer Easement, both from the Sapulpa Industrial Foundation in favor of the City for tracts of land located in Lots 3-5, Block 19, O.T. Sapulpa, Creek County, Oklahoma, as more particularly described by the metes and bounds descriptions therein.
4. Consider waiving the sealed bid process and authorize Fleet Distributors of Tulsa to equip a 2008 Chevy Tahoe for police patrol at a cost not to exceed \$4,161.20.
5. Consider and approve Agreement with Sapulpa Area Chamber of

Commerce for tourism development and related services, and authorize the Mayor to execute the same.

**XIV. COMMITTEE REPORTS**

**XV. INFORMATIONAL ITEMS FROM MAYOR, CITY COUNCIL, CITY MANAGER, OR CITY ATTORNEY**

- A. Informational item – Pretty Water and Sahoma Lake Fish Permits – Month of December, 2007
- B. Informational item – December Monthly Golf Course Report
- C. Informational item – Project Status Report from Tetra Tech/FHC regarding various City and Authority Projects.
- D. Informational item –Minutes from January 17, 2008 Economic Development Advisory Board Meeting

**XVI. EXECUTIVE SESSION**

**XVII ADJOURNMENT**