

**AGENDA  
SAPULPA CITY COUNCIL  
TUESDAY, JANUARY 19, 2010**

**CITY HALL, 425 EAST DEWEY  
REGULAR MEETING - 7:00 P.M., COUNCIL CHAMBERS**

As required by Section 311, Title 25 of the Oklahoma Statutes, notice is hereby given that the City of Sapulpa, State of Oklahoma, will hold a regular meeting on Tuesday, January 19, 2010 at 7:00 p.m., at the Council Chambers, Sapulpa City Hall, 425 East Dewey, Sapulpa, Oklahoma.

**MEETING PROCEDURE:** Comments from the public are welcome at two different times during the course of the meeting: (1) Comments not scheduled on the Agenda will be heard under Public Comments - Agenda Item No. V.; and (2) Comments on all scheduled Agenda Items will be heard immediately following the presentation by staff or petitioner. **Please wait until you are recognized by the Mayor and keep comments as brief as possible.** The City Council will act on the Agenda Item after comments from the staff and the public has been heard.

- I. CALL TO ORDER**
- II. INVOCATION**
- III. PLEDGE OF ALLEGIANCE**
- IV. ROLL CALL**
- V. PUBLIC COMMENTS:** The purpose of the Public Comments Section of the Agenda is for members of the public to speak to the City Council on any subject not scheduled on the Regular Agenda. City Council shall make no decision or action, except to direct the City Manager to take action, or to schedule the matter for City Council discussion at a later date.  
**THOSE ADDRESSING THE CITY COUNCIL ARE REQUESTED TO IDENTIFY THEMSELVES BY NAME.**
- VI. PRESENTATIONS AND PROCLAMATIONS**
  - A. Consider a Resolution commending James Wall, Police Chief, and showing appreciation for his twenty-nine years of service to the City of Sapulpa.
- VII. CONSENT AGENDA:** All matters under "Consent" are considered by the City Council to be routine and will be enacted by one motion. Any City Council member may, however, remove an item from consent by request.
  - A. Consider a motion approving minutes of the regular City Council meeting of January 4, 2010.
  - B. Consider approving Regular Claims in the amount of \$352,636.33.

- C. Consider approving following Prepaid Claims:
  - 1. Health Insurance Claims - \$290,322.38
- D. Consider approving Payroll Claims in the amount of \$382,295.28.
- E. Consider approving Special Pay Request: (None.)
- F. Consider approval of City Treasurer's Revenue & Expense Reports through December 31, 2009.

**VIII. CONSIDER ITEMS REMOVED FROM CONSENT AGENDA**

- A. Claims/Pay Estimates associated with Bond Issues, Grants or Special Projects of a major nature.
  - 1. None

**IX. PUBLIC HEARING**

- A. Public hearing has been set for January 18, 2010, at 7:00 P.M. at the Sapulpa City Council Room, 425 East Dewey, Sapulpa, Oklahoma, to receive recommendations on a Community Development needs for the City of Sapulpa as a member of the Tulsa County Community Development Block Grant Urban County. Tulsa County has received \$1,280,820 in FY 2009 CDBG Funds from the Department of Housing and Urban Development. The amount of these funds allocated to the City of Sapulpa is \$150,226. Citizens are requested to participate in the hearing and express their views on community development needs and on the allocations of these funds within the City of Sapulpa.

Recommendations received will be considered by the Sapulpa City Council, the CDBG Urban County Policy Committee and the Indian National Council of Governments (INCOG) staff to be used in developing Sapulpa's Metro City Application, comments or proposals, where feasible, will be incorporated into the application to be submitted to INCOG by January 22, 2010.

**X. OLD BUSINESS**

**XI. CURRENT BUSINESS**

- A. Consider confirming Mayoral appointment of Janet Beil to the Historic Preservation Committee, said term to expire in January, 2013.
- B. Consider acknowledging Permit No. WL000019090986 for the construction of 313 linear feet of six (6) inch PVC water line and all appurtenances to serve the Sapulpa Public Schools Service Center, 425 East Dewey, Creek County, Oklahoma.
- C. Consider authorizing the approval of the 2009 Tulsa County Urban

County Community Development Block Grant (CDBG) Application and adopting a Resolution of the City of Sapulpa, Oklahoma, to further Community Development in the City of Sapulpa, Oklahoma, by pursuing CDBG Funding Assistance and requesting the Tulsa County Urban County Entitlement Program to provide assistance under Urban County Policies and furthermore, the City of Sapulpa affirms its commitment to take all action within its power to facilitate the receipt of CDBG Funds and administer said funds according to specified rules and regulations as required by the Urban County Program and the United States Department of Housing and Urban Development (HUD).

- D. Consider approving a Quit-Claim Deed from the City of Sapulpa to Fabsco, Properties, LLC for property located in Section 35, Township 18 North, Range 11 East, Creek County, Oklahoma, and authorize the Mayor to execute said Quit-Claim Deed.

**XII. NEW BUSINESS**

- A. Consider items not known about prior to posting the Agenda.

**XIII. APPROVALS AND ACCEPTANCES**

**A. Ordinances:**

- 1 Consider approving an Ordinance of the City of Sapulpa, Oklahoma, amending the Sapulpa City Code, Part 14, Chapter 4, Stormwater Management Program, by adding new Section 14-415, providing provisions for Post-Construction Stormwater Impacts; minimization regulations and requirements; Compliance Procedures; repealing all ordinances or parts of ordinances in conflict with this ordinance are held invalid or ineffective, the remaining portions shall not be affected; and declaring an emergency and authorize the Mayor to execute same.
2. Consider approving an Ordinance of the City of Sapulpa, Oklahoma, amending Part 13, of the Sapulpa City Code, Chapter 1, Fire Prevention, Section 13-111 Burn Permit requirements by adding new Subsection E and F; repealing all ordinances or parts of ordinances in conflict with this ordinance; and providing that if any part or parts of this ordinance are held invalid or ineffective, the remaining portions shall not be affected; and declaring an emergency, and authorize the Mayor to execute said ordinance.

**B. Resolutions:**

1. Consider adopting a Resolution of the City of Sapulpa, Oklahoma, amending the FY 2009-2010 Annual Budget by increasing revenues and appropriations in the Library Fund for the purpose of recognizing additional Grant Revenue and appropriating funds to be used on training, equipment and books.
2. Consider adopting a Resolution of the City of Sapulpa, Oklahoma, directing notice of proposed annexation into municipal limits of certain territory located in Sections 7 and 18, Township 17 North, Range 11 East, Creek County, Oklahoma; and authorizing and directing the proper officials of the City of Sapulpa to implement such proceedings. [Scenarios 1 and 2]
3. Consider adopting a Resolution of the City of Sapulpa, Oklahoma, amending the FY 2009-2010 Police Cash Annual Budget by increasing appropriations and amending the FY 2009-2010 Grants and Aid Fund by increasing revenue and appropriations for the purpose of recognizing a Bulletproof Vest Partnership Grant Award.
4. Consider adopting a Resolution of the City of Sapulpa, and Sapulpa Municipal Authority, Sapulpa, Oklahoma, amending the FY 09/10 Sapulpa Municipal Authority and Capital Improvement Fund Budgets by restricting interest savings on the Series 2009 A Revenue Bonds Taxable Refunding; creating a restricted reserve for future sewer rehabilitation work in Sewer Basins NO2 and NO4, commonly referred to as the Watchorn area; establishing as a matter of policy that any additional funds capable of being deposited into such reserve as a part of the annual budget process be likewise restricted for the above mentioned purpose, requiring that reserve funds cannot be appropriated for use without Council and Trustee approval by resolution; and establishing the restricted reserve account in the Capital Improvement Fund.
5. Consider adopting a Resolution of the City of Sapulpa, Oklahoma, amending the FY 2009-2010 Annual Budget by decreasing appropriations in the Federal Seizure and Forfeiture Fund and decreasing revenue in the General Fund for the purpose of eliminating a transfer and providing funds for repair of berm at the Police Department's Gun Range.
6. Consider adopting a Resolution of the City of Sapulpa, Oklahoma, amending the FY 2009-2010 Annual Budget in the Grants and Aid Fund by decreasing revenues and appropriations and amending the FY 2009-2010 Annual Budget in the Park and Recreation Fund by realigning appropriations to provide funds for roof repairs at the Booker T. Washington Recreation Center.

**C. Bid Awards:**

1. None

**D. Contracts:**

1. Consider approving Amendment No. 2 to Engineering Services Agreement with Craig and Keithline, Inc., dated July 16, 2007, and amended on April 21, 2008, revising original amount for right-of-way services on the 49<sup>th</sup> West Avenue (61<sup>st</sup> to I-44) Road and Widening Improvement Project by voiding the \$40,000 not to exceed amount shown on Amendment No. 1 Exhibit “B-1” and revising Exhibit “B-1” to reflect \$20,060 as the correct amount of compensation for right-of-way easement procurement services.
2. Consider approving Amendment No. 2 to Engineering Services Agreement with Craig and Keithline, Inc., dated July 16, 2007, and amended on April 21, 2008, revising original amount for right-of-way services on the Line Avenue and Mission Street (SH-66) Intersection Improvements and Signalization Project by voiding the \$30,000 not to exceed amount shown on Amendment No. 1 Exhibit “B-1” and revising Exhibit “B-1” to reflect \$17,100 as the correct amount of compensation for right-of-way easement procurement services.
3. Consider approving the revised Agreement with Architectural Services, P.C. for design of the Davis Park Restroom Project, adding flood control measures for the amount of \$500.00, bringing the total agreement amount to \$3,000.00.
4. Consider approving Addendum No. 6 to the Master Services Agreement between the Regional 9-1-1 Board and the City of Sapulpa by adding Bixby; Oklahoma, as a party to the Agreement and clarifying the payment of terms in the Agreement, and authorize the Mayor to execute said Agreement.
5. Consider approving annual renewal of the Contract with Otis Elevator for maintenance of the elevator located at the Library at a cost of \$4,316.64 for the period of January 1, 2010 through December 31, 2010, and authorizing the Mayor to execute all related documents.

**XIV. COMMITTEE REPORTS**

- A. Minutes from the Community and Economic Development Committee Meeting held Thursday, December 17, 2009, at 6:30 P.M.

**XV. INFORMATIONAL ITEMS FROM MAYOR, CITY COUNCIL, CITY MANAGER, OR CITY ATTORNEY**

- A. Informational item – Pretty Water and Sahoma Lake Permits
  - November FY 07/08 vs November FY 08/09
  - December FY 07/08 vs December FY 08/09
- B. Informational item – Sales Tax Breakdown for the month of November, 2009 received in January. 2010
- C. Informational item – City of Sapulpa Municipal Golf Course December 2008 vs December 2009
- D. Informational item – December Monthly Golf Course Report
- E. Informational item – Correspondence from Cox Communications regarding upcoming price adjustment
- F. Informational item – Project Status Report from Tetra Tech/FHC regarding various City and Authority Projects.

**XVI. EXECUTIVE SESSION**

- A. Consider entering into Executive Session for the purpose of discussing pending litigation styled Eleven-AM-3, LP vs Carter Excavating, Inc. et al, Case No. CJ-06-21, Creek County District Court, upon advice that disclosure will seriously impair the ability of the public body to conduct the litigation in the public interest [25 O.S. Section 307 B (4).
- B. Consider action in Open Session regarding matters discussed in Executive Session.

**XVII ADJOURNMENT**