

**ADMINISTRATION & FINANCE
COMMITTEE MEETING**

SAPULPA CITY HALL - 425 EAST DEWEY
2nd FLOOR CONFERENCE ROOM
MONDAY, JULY 30, 2018- 5:00 P.M.

Notice is hereby given that the Administration and Finance Committee of the City of Sapulpa, Oklahoma will meet in regular session at 5:00 p.m. on the 30th day of July, 2018, in the 2nd floor Conference Room of the Sapulpa City Hall, located at 425 E Dewey Avenue in said city, with the agenda for said meeting as follows:

AGENDA

1. **CALL TO ORDER.**
2. **ROLL CALL.**
3. **MINUTES.**
 - A. Consider approving the minutes of the July 25, 2018 Administration and Finance Committee meeting.
4. **EXECUTIVE SESSION.**
 - A. Consider entering into Executive Session for the purpose of:
 1. Discussing the employment of the City Attorney for the City of Sapulpa. [25 O.S. Section 307 (B) (1).]
 - B. Return to open session to consider matters discussed in Executive Session, including without limitation, making recommendation to Council on employment agreement with the City Attorney.
5. **ADJOURNMENT.**

Posted this 26th day of July, 2018 at or before 5:00 o'clock p.m., at the Sapulpa City Hall, 425 East Dewey Avenue, Sapulpa, Oklahoma.

Name: *Amy Hoehner*
Title: *Legal Assistant*



Administration and Finance Committee

3.A.

Meeting Date: 07/30/2018

Submitted By: Amy Hoehner, Legal Assistant

SUBJECT:

Consider approving the minutes of the July 25, 2018 Administration and Finance Committee meeting.

Attachments

Minutes - June 25, 2018.

DRAFT

CITY OF SAPULPA, OKLAHOMA
ADMINISTRATION AND FINANCE COMMITTEE MINUTES
Meeting of July 25, 2018

The Administration and Finance Committee of Sapulpa, Oklahoma, met in regular session July 25, 2018, at time in the 2nd Floor Conference Room, 425 East Dewey Avenue, Sapulpa, Oklahoma.

Present: Chairman Reg Green; Member Hugo Naifeh; Member Louis Martin, Jr.
Absent: Member Craig Henderson
Staff Joan Riley, City Manager; Rick Rumsey, Assistant City Manager; Pam
Present: Vann, City Treasurer / Finance Director; David Widdoes, City Attorney;
Becky McGinnis, H. R. Director

1. ADMINISTRATION

A. Update and discuss current revenues and expenditures for City and Trust Authorities

Finance Director Pam presented a report to the committee showing the city's current budgetary status. She stated this is a difficult time to present the financial status because it is so soon after previous fiscal year. She provided a report on sales tax and the major revenue comparison. We should have more accurate numbers after the audit.

2. EXECUTIVE SESSION.

A. Consider entering into an executive session to discuss the employment of the city attorney (25 O. S. Section 307(B)(1))

Motion was made by Member Hugo Naifeh, seconded by Member Louis Martin, Jr.

AYE: Chairman Reg Green, Member Hugo Naifeh, Member Louis Martin, Jr.
MOTION CARRIED

3. ADJOURNMENT.

Motion was made by Member Hugo Naifeh, seconded by Member Louis Martin, Jr.

AYE: Chairman Reg Green, Member Hugo Naifeh, Member Louis Martin, Jr.
MOTION CARRIED