

CITY OF SAPULPA, OKLAHOMA
ADMINISTRATION AND FINANCE COMMITTEE MINUTES
Meeting of April 10, 2019

The Administration and Finance Committee of Sapulpa, Oklahoma, met on April 10, 2019, at 5:30 o'clock P.M. in the 2nd Floor Conference Room, 425 East Dewey Avenue, Sapulpa, Oklahoma.

Present: Chairman Reg Green; Member Louis Martin, Jr.; Member Hugo Naifeh

Absent: Member Craig Henderson

Staff Joan Riley, City Manager; Pam Vann, City Treasurer / Finance Director;
Present: Shirley Burzio, City Clerk; David Widdoes, City Attorney; Steve Hardt,
Economic Development Director/Public Works Director; Nikki Howard,
Urban Development Director

1. MINUTES.

- A. Motion was made by Mr. Lou Martin, seconded by Mr. Hugo Naifeh, to approve the minutes of the December 12, 2018, Administration and Finance Committee meeting.

AYE: Chairman Reg Green, Member Louis Martin, Jr., Member Hugo Naifeh
MOTION CARRIED

2. ADMINISTRATION.

City Manager Joan Riley presented to the committee a preliminary renovation and needs assessment list for the Booker T. Washington Community Center. The renovation list totaled \$236,500.00 with costs possibly being higher. The fixtures and furniture list costs was in the amount of \$35,800.00. A new community center may need to be considered.

The city manager also presented to the committee a list of potential projects for funding with General Obligation Bonds. The categories presented for funding totaled of \$32,638,731.00: Public Safety - \$5,000,000; Route 66 and Downtown Revitalization - \$6,900,000.00; Community - \$8,500,000.00; Economic Development - \$2,750,000.00; Park and Recreation - \$9,488,731.00. Other possible capital considerations which may need to be considered for funding was in the amount of \$750,000.00.

Repayment of the bonds would require an 18 mill levy with a twenty-five year G. O. Bond term. Possible election dates for this year would be the months of September, 2019, or December, 2019.

No action was taken by the committee.

- A. According to City Manager Joan Riley, problems with the concessionaire at the golf course continues. Staff is working to resolve the issues.

No action was taken by the committee.

3. ADJOURNMENT.

There being no further business to consider, motion was made by Mr. Hugo Naifeh, seconded by Mr. Lou Martin, to adjourn the meeting. Motion carried unanimously.



AGENDA ITEM

Administration and Finance Committee

3.A.

Meeting Date: 04/10/2019

Submitted By: Mikaila Stepp, Administrative Assistant

Department: City Manager

Attachments

Minutes Adm Fin 12-12-18

CITY OF SAPULPA, OKLAHOMA
ADMINISTRATION AND FINANCE COMMITTEE MINUTES
Meeting of December 12, 2018

The Administration and Finance Committee of Sapulpa, Oklahoma, met on December 12, 2018, at 5:00 o'clock P.M., in the 2nd Floor Conference Room, 425 East Dewey Avenue, Sapulpa, Oklahoma.

Present: Chairman Reg Green; Member Craig Henderson; Member Louis Martin, Jr.; Member Hugo Naifeh

Staff Present: Joan Riley, City Manager; Pam Vann, City Treasurer / Finance Director; David Widdoes, City Attorney; Shirley Burzio, City Clerk; Mike Haefner, Police Chief; David Taylor, Fire Chief

Attendees: Cody Kunz, Ryan Andreasen

1. MINUTES.

- A. Motion was made by Mr. Lou Martin, seconded by Mr. Craig Henderson, to approve the minutes of the September 12, 2018, Administration and Finance Committee meeting.

ROLL CALL: AYE-Reg Green, Craig Henderson, Hugo Naifeh, Lou Martin.
NAY-None. Motion carried 4-0.

2. ADMINISTRATION.

- A. **Discuss the Flex CAD System and the Spillman Financing option.**

Police Chief Mike Hefner reported that three companies have provided proposals for a CAD system to be used by the Police Department and Fire Department: PTS Solutions, Tyler Technologies and Spillman/Motorola. The costs for each proposal were discussed.

According to both Police Chief Mike Hefner and Fire Chief David Taylor, the Spillman/Motorola product will meet the current and future needs of both departments. Spillman/Motorola's CAD system is currently being used by Rogers County, and the City of Bethany has had the software for over twenty years.

3. ADJOURNMENT.

There being no further business to consider, motion was made by Mr. Lou Martin, seconded by Mr. Craig Henderson, to adjourn the meeting. Motion carried unanimously.