



**Phone: 248-5910**

**Fax: 227-5132**

### **Inspection Information**

Inspections called in before 9:00am will be inspected that same day **if possible**. Inspections called in after 9:00am will be inspected the following day. The Permit Clerk's phone number is 248-5910.

You will need the **PERMIT NUMBER**, address, requested time for inspection (am or pm), and the type of work to be inspected.

An Address **MUST** be posted in a prominent location.

It is the responsibility of each individual contractor to call for his or her own inspections. It is the responsibility of the General Contractor to make sure all inspections are done before work is covered over. All work must be visible to the inspector.

All inspections must be made before being covered by dirt, insulation, sheetrock or any other material that would prevent a visual inspection. All of the structure including the Footing, Slab, Frame, Electrical, Mechanical and Plumbing must be inspected before it is covered. For Example; the footing and slab inspection must be made before concrete is poured. The typical structure will require a FOOTING, SLAB, FRAME, & FINAL. A Certificate of Occupancy must be obtained before the structure is occupied.

**NO INSPECTION WITHOUT VISIBLE ADDRESS**